**Amended [Permanent] [Temporary] Traffic and Parking Changes Report**

The space between “Name of” and “Local” is another drop-down menu to choose a second LB name, if needed.

**Name of Local Board**

**Street Name(s), Suburb**

Note: This report is to be used for making minor changes or correcting minor errors in a resolution or resolution plan. It is not for making a substantive change from what was proposed in the original report. It could be used for example to amend a resolution because it was found during installation that a different configuration or dimension seemed more appropriate (i.e., if the field measurements do not agree with the resolution plan measurements, but an assessment showed that the field measurements were either preferable or acceptable). If external consultation is needed or even suggested as part of the change, then a new full resolution report is required.

Delete this note.

**Amended Change**

**Report to Traffic Control Committee**

**Reporting Officer:** Name, Job title (*This has to be internal AT staff. For projects started internally this person will usually be the Parking Designer or Delivery Team/PM responsible for a project or the engineer responsible if delivery team not involved. For resource consents and temporary road works, this will be the Transport Controls Administrator.) Include the job title.*

|  |  |
| --- | --- |
| **Date Amended:** (Delete this, TCC Sec to fill in) | **This Resolution ID: XXXXX** |
| **WBS or cost code:** X.XXXXXX.XX | **Original Resolution ID:** XXXXX |

1. **Recommendations**

The Traffic Control Committee, in accordance with its delegated authority, and being of the opinion that these controls are a justified limitation on the right to freedom of movement on roads which will not unduly impede vehicular traffic using the road, resolves:

(Please refer to the Resolution and Approval Guidebook for examples of how to draft the resolutions).

1. TCC recommendations start here.
2. That any previous resolutions or decisions pertaining to traffic controls made pursuant to any bylaw or other Road Controlling Authority power, to the extent that they are in conflict with the traffic controls resolved in this report are revoked.
3. The traffic controls, restrictions and/or prohibitions resolved in this report are resolved from the date the decision was made. Each control, restriction or prohibition takes effect and may be enforced either immediately or, if dependent on a traffic control device, once the traffic control devices prescribed for it under the Land Transport Rule: Traffic Control Devices 2004 are installed.
4. **Executive Summary**

Describe the reason for the change or the reason it is preferable to keep the field measurements instead of the original measurements. Please be brief. A more detailed discussion can be included in the appendix, if necessary.

1. **Governance Context**

Auckland Transport is both the road controlling authority for the Auckland transport system and the organisation responsible for public transport management in Auckland. Its purpose is to contribute to an effective, efficient, and safe Auckland land transport system in the public interest. Auckland Transport establishes traffic controls and other facilities in pursuit of that purpose.

The Traffic Control Committee has been delegated powers by the Auckland Transport Board to enable it to make: resolutions under bylaws made by, or deemed to have been made by, Auckland Transport; resolutions under Auckland Council bylaws delegated to Auckland Transport; and certain other traffic control-related decisions.  The matters for consideration in this report fall within scope of the Traffic Control Committee’s delegated authority.

1. **Signatures and Approvals**

|  |  |  |
| --- | --- | --- |
|  | Name and title of signatory | Date of Review Approval |
| Consultant / Author: | Remove this row if the report has been drafted in house.  (Name)  Position  Consultancy firm |  |
| Delivered by: | (Name)  Position  Division - Department  (person responsible for delivering the project – delete this row if delivery team is not involved) |  |
| Recommended by: | (Name)  Position  Division - Department  (person responsible for proposing design) |  |
| Verified by: | Anthony Herath  Senior Resolutions Specialist  Transport Controls |  |
|  | | |
| Recommendations  Amended by:  Traffic Control Committee | ………….………….………  Chairperson  Note: Although the TCC chairperson (and delegated officer) are the only signatures required for the amendment to take effect, the original signatories do need to be informed of any changes to the original resolution and given a chance to comment on the changes should they want to do so.  Delete this note.  Traffic Control Committee | Date Amended |
|  |

**Appendix**

1. **Narrative**

## Amendment required

This amendment is to change describe the change to be made to the report or plan in the original [resolution] [resolution plan].

(Be specific and include all items to be amended, e.g. This amendment is to change ‘A1’ from the 32.0m shown in the original resolution plan to 33.5m.)

## Reason for Amendment

Describe the reason for the change or the reason it is preferable to keep the field measurements instead of the original measurements. (Note: This template is not intended to provide for substantive changes to the original resolution. As a general guideline, if a consultation is needed or suggested for the amendment, then the change requires a new resolution report. If the change does not have a significant impact (and this is a judgement call – extending NSAAT markings by 2m will have a greater impact in the CBD than extending NSAAT markings by 2m in a residential area in Silverdale) then this would be the report to use. For example, if the plan originally showed markings between two driveways, but the field measurements disagreed with the plan measurements and it was judged that the markings needed to be from driveway to driveway, this is the appropriate report.)

## Internal consultation

Describe the extent and outcome of any internal consultation or discussions undertaken in relation to the proposed amendment or state why in the author’s opinion the change is so minor as to not require any internal consultation.