



Lowest Price Conforming (ATLPC) evaluation procedure

Steps	ATLPC process
Step 1 Procurement open tender box	<ul style="list-style-type: none">• Compliance and precondition check undertaken.• Proposals ranked in ascending order based on price.• Procurement provide the Tender Evaluation Panel (TEP) with lowest priced response.
Step 2 TEP evaluate tenders commencing with the lowest price response	<ul style="list-style-type: none">• TEP commence evaluation starting with the lowest priced response.• Determine that the proposal conforms to the tender scope and requirements.• Evaluate each non-price attribute on a pass/fail basis against established criteria.• Reject any response that fails against any attribute.• Cease evaluating responses when the first conforming response is identified.• Alternative tenders not to be evaluated until conforming response is identified.
Step 3 TEP evaluate alternative proposals	<ul style="list-style-type: none">• Evaluate all alternative responses (regardless of price) in accordance with the second, third, fourth bullets in Step 2.• Evaluate in accordance with the relevant rules.• Determine any added value premium.• Deduct any added value premium from the price of the alternative response.
Step 4 TEP Identify successful supplier	<ul style="list-style-type: none">• TEP identify successful supplier. The successful supplier will be the one that presents the response that is within the tenders scope and requirements, passes on all non-price attributes and has the lowest price after deducting any added value premium.• Tender Evaluation Report completed and approved.• Advice and debrief successful and unsuccessful suppliers.