

Road Stopping

Application form



Please complete all sections of this form.

Auckland Transport may request further information. If the information is not received within three months of the request being made, the application will lapse, and a new application will be required unless prior approval is obtained.

Once this application is lodged with Auckland Transport, it becomes public information. Please let us know if there is sensitive information.

Registered owner declaration

- I/We confirm that before completing this application I/we have read and understood the road stopping process flow chart (available on the Auckland Transport website road stopping page).
- I/we understand that a meeting at Auckland Transport may be required to discuss the application and road stopping process.
- I/We understand that the road stopping must be done in compliance with the Local Government Act 1974, Local Government Act 2002, and/or the Public Works Act 1981.
- I/We agree to pay the application fee of \$1,000 (including GST), which is non-refundable, and all associated costs, charges and disbursements relating to this application and comply with Auckland Transport's payment terms for any invoices issued. Non-payment of invoices will result in the application being put on hold.
- I/We confirm we understand, should this application be successful, the market value of the land, is assessed by a registered valuer appointed by Auckland Transport.
- I/We understand that Auckland Transport cannot guarantee that the application will be approved and the process can be halted at any time.

Registered owner name(s) (printed)

Signature(s)

Date

Applicant details (Registered owner as shown on Record of Title)

Registered owner name(s)

Phone

Email

Postal address

Post code

Representative acting for registered owner (if applicable)

The registered owner(s) can give written authority to a representative to act on their behalf.

Is representative acting on behalf of registered owner(s)?

- Yes (complete this section) No (leave section blank)
- I/We the registered owner(s) give written authority to act to the representative on this form.

Representative company name

Representative name

Phone

Email

Postal address

Post code

Preferred contact for correspondence Registered owner Representative Both

Details of property adjoining the legal road

Property address (e.g. Unit number, street number, street name, suburb, post code)

Land use (e.g. district plan zoning, commercial, residential, rural)

Record of Title identifier (e.g. NA12A/345 or 123456)

Description of road to be stopped

Name of the road

Is road formed or unformed

Provide the reason for this request

Continue overleaf

Required documents

These documents must be included for the application to be processed:

- Record of Title of the applicant's property (search copy dated within past 30 days)
- Aerial map of property showing the proposed road stopping area clearly marked
- Supporting plans and diagrams
- Before-u-dig utility report
- Utility operator consent(s) (if required)
- Completed Affected Landowner Consent form(s) (if required)

Note: Auckland Transport does not supply the documents listed above.

Payment

Auckland Transport requires the non-refundable application fee of \$1,000 (including GST) to be made with this application.

A paid tax invoice will be issued when payment is received.

Internet banking

Auckland Transport bank account 02-0192-0122888-03

What date was internet banking payment made? _____

Please use these details when making your internet banking payment:

Particulars: Enter registered owner initial and last name

Code: Enter property address

Reference: Enter "Rdstop fee"

Submitting application

Email

Email the application to propertygroup@at.govt.nz

- The required format is PDF.
- Please attach separate PDF files of the completed application form, record of title, and each supporting document set.

Or post

Postal applications are also accepted, post to:

Auckland Transport
Attn: Technical Property Services
Private Bag 92250
Auckland 1142