

Minutes of Meeting

Subject: Waitemata Safe Routes: Richmond Road area - Community Liaison Group Meeting 03

Date and time 16 February 2018, 11.00am

Venue Auckland Transport, 20 Viaduct Harbour Rod, Room 1.04

Attendees	Joe Schady	AT, Major Capital, Project Manager
	David Wilkie	CLG Chair, Xigo
	Julie Boucher	AT
	Will Williams	Beca, Design Team Leader
	Chris Conner	AT
	Sandy Webb	AT
	Karen Soich	Resident
	Jennifer Stuart	Resident
	Stephen Cohen	Resident
	Logan Elliot	Bike Auckland, Generation Zero
	Anna Crevoiser	Resident
	Penny Sefuiva	Resident
	Pippa Coom	Waitemata Local Board Chair
	Jolisa Gracewood	Bike Auckland
	Lisa Mein	Boffa Miskell
	Lewis Thorwaldson	MR Cagney
	Jacob Faull	Grey Lynn Business Association Co-Chair
	Mike Howie	Retailer
	Carol Gunn	Grey Lynn Markets
	Bruce Thomas	AT
	Esther Lamb	Retailer
	Dan Salmon	GLRA
	Michael Hawes	Boffa Miskell
	Chris de Latour	Resident
	Sharleen Pihema	AT
	Hadi Basiri	AT
	Gael Baldock	Resident (arrived 11.15)
	Javier Egusquiza	Resident (arrived 11.25)
	Ken Lee Jones	AT (arrived 11.20)

Apologies	Cathy Challinor	Boffa Miskell
	Adrian Grant	AT
	Kit McLean	AT
	Harry O'Donoghue	Boffa Miskell
	Barry Jujnovich	Retailer
	Richard Lees	Retailer
	Lyn Thompson	Retailer

Copies to	David Nelson	AT
	Eric van Essen	AT

1. Rules for fair meeting process – David Wilkie

- Listen generously to others and consider their opinion – please don't interrupt others, have respect. David as the chair will manage the meeting.
- Respect the process – it is a process that is tried and proven. Address any comments through David as Chair.
- Avoid repetition. If someone has made your point, feel free to offer support and emphasis, but let's not spent time repeating.
- Address the issue and not the person. Avoid the emotion and stick to the issue.
- Will be some presentations, please hold questions until after the presentations made.

Discussion

Everyone happy with the rules. No questions.

Will people get a copy of the minutes tomorrow?

- Not tomorrow – but within a week.
- Acknowledge that in the past minutes have been abridged.

Indicated works have stopped – can AT please clarify that?

- Yes – Joe will address that in his presentation further in the agenda.

CLG Resolution
<ul style="list-style-type: none">• Resolution 1: Everyone understands the rules and purpose of the meeting and agrees to abide by the rules.

2. Purpose of the CLG, introductions – David Wilkie

The group has been formed to:

- Consider inputs into the project process
- Provide feedback, identify and discuss issues and concerns relating to the project
- Provide people an opportunity to be a conduit back to your organisations. It is a large group and members are expected to take information from the meeting back to others in their organisations and communities and bring feedback from those discussions back to this group.

Joe also asked the group who else should attend. Is there someone missing who should be invited next time. Are there too many people here?

Gael Baldock arrived 11.15.

David reiterated the rules of the meeting and welcomed Gael.

Discussion

Is there someone from Cycle Safe Auckland?

- Jolisa is here from Bike Auckland. Jolisa confirmed Cycle Action Auckland is now Bike Auckland. Neither Jolisa or others were aware of a group Cycle Safe Auckland.

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Has there been a safety review focussing on child safety? A number of intermediate aged kids ride to school.

- Will park issue in this agenda item and discuss further in the meeting.

Is there anyone else that should be represented, but isn't here today?

- School reps – Carol Gunn can potentially represent the Grey Lynn School. Chris de Latour is the St Mary's Bay School cycling programme coordinator so can also bring a school perspective to the group.

David noted it is a large group – suggested people here today use their role as a conduit to bring feedback to the group

- Generally agreed

Noted someone from the school was invited to attend this morning but was unavailable. There will be someone at the afternoon CLG for the Old Mill Road, Surrey Cres, Garnet Road area.

Consider inviting someone from the Intermediate School to next meeting, intermediate aged kids are prime age to get into cycling.

- Agreed, will consider for the next meeting.

The top end of Richmond Road doesn't appear to be represented at the meeting, particularly the businesses.

- Businesses from this area are represented in the second group meeting this afternoon. There are a number of invited business owners who could not be at today's meeting, including an invitee from Richmond Road near Surrey Cres.

CLG Resolution
<ul style="list-style-type: none">• Resolution 2: Intermediate School is to be invited to join the CLG for the next meeting.

3. Forward Plan – Joe Schady

Joe talked through a presentation which is attached to the minutes.

Discussion

Can we get a copy of the presentation please

- Yes, will be distributed with the minutes.

Chris clarified references to the financial year in the presentation are a 1 July – 30 June year.

What were the safety issues addressed before works closed down?

- Since the last meeting in December, the following works have been completed:
 - Open kerb works have been completed and closed up. Currently in the process of getting all the construction materials removed and cleaning the place up – mowing berms, etc.
 - Pathways have been completed
- Works still to be completed include:

- New line marking paint in the town centre (green cycleway paint). Needs dry weather to complete these works.
- Currently tidying up the area in the section from the pedestrian crossing in the town centre to Sackville St?

Is the Boffa Miskell review a peer review? What is the extent of change being considered?

- No, not limited to a peer review. The brief is to undertake a complete review of the project without predetermining the outcome.

So it is a review of the current design and tweaks to that design taking into account feedback from group and public engagement?

- Yes. The point of the review is to enable Boffa Miskell to engage with the CLG group and public, understand information and propose a revised design.
- There will be wider community engagement which will include 1:1 meetings, etc

So could the change potentially include wholesale changes or not?

- Brief is to not predetermine anything right now. Review information, gain further inputs, then move forward. The cycleway design is open to enhancement.

What happens in terms of tidying up from the Community Centre up towards Surrey Cres?

- Will be discussed in the next agenda item.

There is confusion at present with an unpainted cycleway between Tutanekai and Surrey Cres. Vehicles are parked in the cycleway. How is this going to be managed?

- The line marking painting to be done when there is fine weather will improve through the village centre. Noted that this does not predetermine this as the long term solution.
- There are no current plans to enforce parking in painted cycle lanes.

Outside the Community Centre the cycleway is on the inside of cars. This will be a problem for food trucks that usually park there on market mornings. It would mean they would be illegally parked. Can the painting be reconsidered to manage market traffic in the interim?

- AT will take that on board. The effects on the markets are recognised. There could be a temporary bypass for bikes for the period the markets are underway.

Concern that school kids currently know there is a cycleway there, but unsure where it is.

- AT will take on board as part of temporary works. May remove some lines to reduce confusion.

Was there a safety review done on the current design, is this available and can we talk about it?

- Stantec has undertaken a road safety audit. There has also been a non-motorised (pedestrian) audit review by Renee Davies. The review process is still underway. AT has the report for consideration and it is going through an internal review process. Two urgent issues raised in the report were addressed before Christmas. Other issues were considered not urgent and are being resolved as part of the current work.
- Clarified the safety audit was limited only to those works along Richmond Road. Further safety audits will be undertaken for Old Mill Road and Surrey Cres.

There is a safety concern with pedestrian refuge at the top end on Surrey Cres

- Will take this into account as part of the review.

Understand the focus of the review is also on pedestrians, not just cyclists.

- Confirmed

Understand the previous safety audit only noted as a moderate issue what could be perceived as a significant safety issue being the bus blocking the pedestrian crossing in the village.

- Both the safety audit and pedestrian audit noted it was not a serious concern

From a cyclist point of view it is a very unsafe situation

- Noted, it will be considered further in project development.

4. Completion of safety works – Ken Lee Jones / Chris Connor

Much of the discussion regarding this agenda item has been had as part of the previous agenda item.

Discussion

Can some of the safety barriers protecting the tents be removed to reduce the impact on traffic flow and visibility?

- Will discuss this issue as part of the afternoon CLG for Old Mill Road, Garnet Road and Surrey Cres.

Cars parallel parking on Hakanua St are a safety issue. The kerb has been raised which means parked cars now block visibility coming out of Hakanua St. Cars need to block the cycle lane to get visibility.

- AT will follow up

Sackville St has the same issue.

- AT will follow up

The new kerbline has a very sharp angle. Easing this kerb would make it easier for cyclists.

- Bike Auckland agree and has submitted some suggested technical solutions to this, also to address a similar issue outside Ray White.
- AT will follow up, it is likely these issues will be picked up in the Boffa Miskell review.

5. Boffa Miskell Technical Review Update – Michael Hawes

Boffa Miskell will be undertaking a technical review, before design stages which will include engagement.

Have started some work. Technical review split into three parts:

- Background and cycling investigations
 - First task is to confirm everyone's concerns and aspirations for the retail areas and the rest of the streets. This will ensure the area as a whole is looked at, not just one design aspect. Boffa will be seeking to identify opportunities for the area as a 'place'.
 - Report back to next CLG and seek to confirm a set of objectives/principles to achieve through the project. These will then be used to check in as the project develops to project development on track.
 - Document review is underway at present

- Working closely with Beca to review some of the engineering aspects to ensure the 'place-making' aspects are cognisant of the technical design issues, such as stormwater.
- Reviewing current design to determine what works, what doesn't, where changes can be made. Important to note, the design will not be starting again from scratch. Will be building on what has already been done. This may or may not mean significant change to the design.
- Will be considering minimising disruption from construction activity in any potential solutions put forward.
- Additional research and survey
 - This includes potential customer/parking surveys to ensure Boffa Miskell is robustly informed
 - Want to understand where people are coming from, going to, how they are using the area, etc
 - The review may identify gaps in information which might be filled through further engagement and surveys. These are likely to include 1:1 conversations. Acknowledge there are a lot of people along this section of the project and would like this CLG group to help advise best way to engage people.
- Design feasibility stage to identify and assess potential options and solutions
 - Working collaboratively with Beca and MR Cagney (buses), start to identify potential solutions, design feasibility. Expect that some options will challenge the CLG group, and Boffa Miskell expect to be challenged by the group as well. Use objectives/principles developed in the first stage to test options with the group, and identify a permanent solution.

Discussion

Confirmed Boffa Miskell will be seeking to speak to people outside of the meetings, however also anticipate these CLG's will provide a significant amount of feedback. Will likely have information to pre-circulate prior to meetings to ensure informed discussion at the CLG meetings.

CLG attendees are encouraged to talk to Michael and Lisa from Boffa Miskell if you have areas of specific interest. This will be an iterative and interactive process. Please contact Bruce Thomas from AT if you wish to meet with Boffa Miskell.

Are you working with waste collection contractors to ensure rubbish can be collected with the design – reference to Mt Albert cycleway and bins blocking cycle lanes

- Yes, we will need to review what services are like now and how they can be maintained.

Is AT looking at a better model for engaging with communities by using this sort of method for all engagement? Previous ways of engagement with other communities seems not to have been as effective. Might this format we are now in be a better method for all projects?

- AT is committed to engagement and acknowledge feedback that this model is considered a good way forward for engagement. Can't speak for other projects.

What timeframe do you have for discovering the objectives/principles for the areas?

- Would like to suggest some to the next CLG meeting as a starting point for discussion.

The area is a heritage area with a 'humbleness' to it that needs to be reflected into the principles.

- Good feedback. Yes, we do need to consider heritage as part of developing the objectives/principles for the project.

Richmond Road from Peel St towards the village is constrained with parking on both sides of the road. The Bus and Countdown truck are both about $\frac{3}{4}$ across the centreline. The Peel St corner is also a very tight corner.

- Agree operational requirements need to be considered as part of design to ensure all vehicle types can use the road.

Is someone considering the other infrastructure planning happening by other organisations – stormwater separation, Vector, etc. Don't want to see this completed then see it dug up again shortly thereafter.

- Yes. Beca will be asked to engage with Watercare, Council, and other utility authorities to understand their works programmes and how we might integrate these.

6. Beca Stormwater update – Will Williams

Beca is supporting the Boffa Miskell design review from a technical engineering point of view. There are currently addressing two areas:

1. One to the left of Hakanoa St where the dish channel has been extended and ponding is occurring
2. In front of liquor store and cafes where water tracks across footpath

Esther has photos of these areas and can provide them to Will. Gael also has some photos.

Current progress:

- Survey work has been completed to understand levels. Manhole lids to be lifted shortly to gain the last bit of information needed before design can commence. Seeking to design something that limits disruption during construction. The design process will take several weeks
- Aiming to present a suggested design option at the next CLG.
- Construction target May/June before winter.

Discussion

Are there other problems areas?

- Top of Sackville St where the footpath and cycleway come together stormwater flows across the footpath and into the Church area
- There is ponding outside Siostra, but as the footpath raised, the runoff is going down Hakanoa St.
- Ponding Francis St through to Warnock St
- Please don't put more water down Hakanoa St as leaves from trees block drains and gutters – stormwater runs over berm and creates flooding.
- Everywhere the kerb has been shifted out, the tree dripline is now over the berm, not the road. This is resulting in ponding on the berm
- Anyone who has photo's of stormwater issues, please send them to Bruce Thomas at AT – bruce.thomas@at.govt.nz.

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- Just upstream of the community centre there seems to be a drainage issue. Not creating floods, but seems to get blocked.
- Raised pedestrian crossings block flow which means water flows down footpaths and ponds. Need drainage under the crossing.

Beca noted the aim of stormwater improvements is to improve footpath drainage not solve all stormwater problems on streets in the area.

7. AOB

Joe introduced Lewis from MR Cagney. MR Cagney specialise in Public Transport. Their brief is to look at where bus stop should be within the project. This will be a topic for the next CLG.

What support is in place for the businesses while this work is underway to ensure they don't disappear. They are being impacted economically?

- AT does have a process for businesses if they feel they have a valid claim. Sandy Webb at AT will progress this.

Is anything going to be done on Richmond Road between the Community Centre and Surrey Cres? It's not useable for cyclists at present.

- Not as part of the temporary works being done now. AT don't want a piecemeal approach to the project. We will need to be patient at this stage and follow the process.

How do people on bikes navigate this section at present?

- As noted previously, AT will likely removing white painted lines to reduce any potential confusion.

Could the parking be moved to the other side and cycleway be finished?

- That involves bigger issues with refuse collection, loss of parking, etc. This needs to be included in the Boffa Miskell review.

Gael suggested two additional groups to be represented in the CLG – owner of the property where pensioner housing is being developed (~90 units), and the proposed Daycare centre and church near the top-end of Richmond Road. Unsure who to contact for them, there is onsite signage for both projects.

See Bruce for parking vouchers for Downtown Parking area.

Actions

What	Who	When
1 Minutes and presentations to be circulated to attendees	Bruce Thomas	23 Feb
2 AT to consider a temporary bypass for bikes for the period the markets are underway.	AT	Before next CLG
3 Provide photos of ponding and stormwater issues to Bruce Thomas at AT – bruce.thomas@at.govt.nz	All	Before next CLG
4 Beca will follow up stormwater issues at Hakanoa St and report back to the next CLG	Beca	Before next CLG

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What	Who	When
5 Beca will follow up on the raised footpath and parked cars blocking visibility out of Hakanoa St and report back to the next CLG.	Beca	Before next CLG
6 Beca to present potential stormwater solutions to the next CLG	Beca	Next CLG
7 AT to consider inviting the owner of the property where pensioner housing is being developed (~90 units), and the proposed Daycare centre and church near the top-end of Richmond Road, and the Intermediate School to be on the CLG	AT	Before next CLG

Next meeting – 16 March. Invitation to be sent shortly.

Meeting closed 12.33.