

# Minutes of Meeting

Subject: Waitemata Safe Routes: Richmond Road area - Community Liaison Group Meeting 04

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Date and time 16 March 2018, 12.00pm

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Venue Auckland Transport, 20 Viaduct Harbour Road, Room 1.01

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Attendees	Joe Schady	AT, Major Capital, Project Manager
	Gerard Krishnan	Acting CLG Chair, Xigo
	Julie Boucher	AT
	Chris Conner	AT
	Hadi Basiri	AT
	Gael Baldock	Resident
	Karen Soich	Resident
	Bill Gruer	Resident
	Sharleen Pihema	AT
	Bruce Thomas	AT
	Lyn Thompson	Business owner, West Lynn
	Logan Elliott	Generation Zero
	Penny Sefuiva	Resident
	Will Williams	Beca, Design Team Leader
	Chris de Lautour	Resident
	Adam Ebrahim	Beca
	James Ellison	Beca
	Stephen Cohen	Resident
	Javier Egusquiza	Resident
	Lewis Thorwaldson	MR Cagney
	Michael Hawes	Boffa Miskell
	Lisa Mein	Boffa Miskell
	James Ellison	Beca
	Pippa Coom	Waitemata Local Board Chair
	Anna Crevoiser	Resident
	Jolisa Gracewood	Bike Auckland
	Jennifer Stuart	Resident

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Apologies	Jacob Faull	Grey Lynn Business Association Co-Chair
	Carol Gunn	Grey Lynn Farmers Market

Copies to:

Sandy Webb	AT
Mike Howie	Retailer
Esther Lamb	Retailer
Dan Salmon	GLRA
Ken Lee Jones	AT
Cathy Challinor	Boffa Miskell
Adrian Grant	AT
Kit McLean	AT

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	Harry O'Donoghue	Boffa Miskell
	Barry Jujnovich	Retailer
	Richard Lees	Retailer

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Copies to	David Nelson	AT
	Eric van Essen	AT

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## 1. Introductions and matters arising – Gerard Krishnan

Gerard introduced himself as the Chair for this meeting. He is standing in for David Wilkie.

Gerard reminded everyone of the rules for fair meetings:

- Listen generously to others and consider their opinion – please don't interrupt others, have respect. Gerard as the chair will manage the meeting.
- Respect the process – it is a process that is tried and proven. Address any comments through Gerard as Chair.
- Avoid repetition. If someone has made your point, feel free to offer support and emphasis, but let's not spent time repeating.
- Address the issue and not the person. Avoid the emotion and stick to the issue.
- Will be some presentations, please hold questions until after the presentations made.

### Requested additional items for the Agenda:

- Update from Pippa Coom
- Those people who are not represented as part of the CLG.
  - This will be addressed as part of Item 3 of the Agenda
- Alternative proposal for cycleway routes
- Compensation and claims process for West Lynn Businesses.
- Sackville St intersection was not addressed in last minutes – drainage and visibility issues
  - This will be addressed in Item 5 of the Agenda. *Post meeting note – Visibility issues at Sackville St are noted in the minutes of the previous meeting within Item 4 and drainage issues within Item 6.*
- Bus stop locations
  - *Will be addressed in the next CLG meeting in April*
- Group feedback on safety audits.

### Previous minutes

Gerard noted comments already received on the previous minutes and amendments made were outlined.

Other issues raised:

- Perceived safety issue at the top of Surrey Cres wasn't reflected in the minutes
  - This will be addressed in the other CLG meeting

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- Explain acronyms in minutes
  - Noted. Will also explain acronyms in presentations.
- Gael requested an apology for having been excluded from the previous meeting. Wants the minutes to reflect her disappointment.
  - Noted.

## Update on actions from previous minutes

Action	Status
1 Minutes and presentations to be circulated to attendees	Completed
2 AT to consider a temporary bypass for bikes for the period the markets are underway.	Signage indicating the temporary bypass is being generated at present and will be installed before the next markets. Will then monitor how it works.
3 Provide photos of ponding and stormwater issues to Bruce Thomas at AT – <a href="mailto:bruce.thomas@at.govt.nz">bruce.thomas@at.govt.nz</a>	Photos received and passed onto Beca and Boffa Miskell. Thanks to those who responded.
4 Beca will follow up stormwater issues at Hakanoa St and report back to the next CLG	Will be addressed as Item 5 of the Agenda
5 Beca will follow up on the raised footpath and parked cars blocking visibility out of Hakanoa St and report back to the next CLG.	Will be addressed as Item 5 of the Agenda
6 Beca to present potential stormwater solutions to the next CLG	Will be addressed as Item 5 of the Agenda
7 AT to consider inviting the owner of the property where pensioner housing is being developed (~90 units), and the proposed Daycare centre and church near the top-end of Richmond Road, and the Intermediate School to be on the CLG	AT has relooked at this and do not consider this is the right forum to have property developers represented. Boffa Miskell will consider engaging with any owners as part of their engagement activities.
8 AT to consider removing some lines marking the cycleway between the Community Centre and Surrey Cres as part of temporary works, to alleviate potential confusion for schools kids.	Action added as a result of feedback on minutes. This will be reported on at next CLG meeting.

## 2. Terms of Reference – David Wilkie

Draft Terms of Reference were circulated with the meeting invite.

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## Discussion

Waitemata Safe Routes heading questioned.

- This is an internal AT name for the project. It does not limit the Terms of Reference or the scope of the project.

## **Purpose**

Not clear that the CLG was residents as well as business community as it refers to the group possible being termed a Business Liaison Group.

- Noted membership of the group specifies 4 – 6 local residents, so residents will be part of the group.

## **Role of the Group**

How are the other groups that need to be involved are to be drawn into the group

- To be discussed in Agenda item 3

## **Authority and delegation**

Understand AT have final say, but hope that it's a collaborative approach to the final outcome.

- Yes, it is a collaborative and cooperative approach. No change to wording required.

## **Membership**

- To be discussed in Agenda item 3

At the last meeting it was noted the Intermediate school was to be invited to this meeting – is there an update on this?

- The soon to be established Pt Chevalier group will invite a representative from Pasadena School

How will students be represented?

- To be discussed in Agenda item 3

Understand Boffa Miskell are meeting with the schools. Are they engaging with students?

- Boffa Miskell is meeting with representatives of the schools, but at this stage not students. Could look at how we could achieve this.

Noted Carol Gunn is Chair of the BoT of Western Springs School and might be able to assist in this regard.

## **Role of CLG members**

Request meetings for both groups are held on the same day

- AT try to achieve that where they can, however it depends on room availability. This will be discussed further in Agenda item 8.

CLG Resolution
<ul style="list-style-type: none"><li>• <b>Resolution 1:</b> Terms of Reference are generally acceptable.</li></ul>

### 3. Confirmation of attendees – Gerard Krishnan

Joe acknowledged there are no representatives here from Churches and schools. Should they be part of the CLGs, if so which one; or should they be engaged by Boffa Miskell as through their engagement process?

#### Discussion

Is adding people to the group going to be effective? Is it more effective that the consultants engage with those people as part of project development and bring that feedback back into the group.

- Boffa Miskell agreed. This will allow more time in a more comfortable environment for people to express their views. Boffa Miskell can then present that feedback to the CLG.

Penny lives next to churches and is not aware of anyone representing them who lives locally. Agrees best way is to engage them through consultants. Penny is happy to assist in contacting them if valuable.

- Noted.

Boffa Miskell would like those here today to identify people and help connect them.

- Gael feels there is heavy representation from the town centre area and limited representation areas at either end of the project length. John Elliot from Somerville apartments would like to be part of this group. There is also no representation from the Community Centre and the Child Youth and Families Grey Lynn Office. There are also a number of churches in the area and a tree advocate who could be invited.
  - Noted.

Boffa reminded group there has been a survey sent out this week inviting people to give views and provide contact details. Please encourage people to complete the survey.

- Some people appear to have not received the survey
  - Will discuss further in Agenda Item 4.

### 4. Boffa Miskell Presentation – Project objectives and feedback

Two things to report back on:

- Progress on consultation which is still underway
- Draft design principles for discussion.

#### **Progress on consultation**

Presentation with engagement update (attached to minutes)

Boffa Miskell is keeping a record of all conversations which are minuted, provided back to participants to confirm then maintained as a record. Once engagement is complete there will be a summary of feedback provided to the group.

A survey was delivered within the community this week. It was delivered to the same area as previous newsletters have been delivered to. If people haven't received surveys, please let AT know.

#### Discussion

In the initial process it appeared many of the businesses didn't know how to engage.

- Boffa has met with some of the business owners and Grey Lynn Business Association to ensure they have the information about how to provide feedback. As a result of poor online feedback, Boffa have been undertaking intercept surveys with people on the street.

Appears some people have not received the survey.

- Let AT know and this can be followed up.
- Bill is concerned that the survey is asking people to provide feedback on something that is considered to not be viable.
  - Noted. There will be further opportunities for engagement to continue the conversation with the community.

## **Draft Principles and Objectives**

Boffa presented draft principles for streetscape works. The draft principles were distributed with the meeting invitation. The presentation is attached.

### Discussion

Objective/outcome 1 - historic character

- No comment, accepted.

Objective/outcome 2 - enhanced environment for locals and visitors

- No comment, accepted.

Objective/outcome 3 - access for retail and amenities

- No comment, accepted.

Objective/outcome 4 - Slowing traffic

- Is the plan to use traffic calming techniques?
  - The principles are not intended to specify design options, but to have an objective so we can look at potential options for slowing traffic – which may include traffic calming measures.
- No amendment required, accepted.

Objective/outcome 5 - Dedicated cycle lane

- Request language is amended to 'people on bikes' rather than 'cyclists'. A dedicated cycle lane can come in many forms and does not necessarily cater for all people on bikes.
  - Noted
- Noted there are different types of people who ride bikes – some will not use dedicated cycling facilities.
- Reference to a dedicated cycle lane seems to be a design outcome, not a principle. Suggest reword to remove design outcome.
  - Noted, will take on board.
- Karen has had feedback from people who use bikes and e-bikes that the 'best' routes are through residential streets/parks – not main roads and townships. Blockhouse Bay

was noted as a good example. Chris agreed with this view. Logan did not agree. Jolisa echoed Logan's point.

- Boffa Miskell is keen to talk further about that through the engagement. However, it is acknowledged that the scope of this project is for facilities along Richmond Road. Any discussion about alternative routes would need to be part of a wider conversation about strategy which is outside the scope of this project.
- Pippa noted that Richmond Road has been part of the Auckland Cycle Network for 20 years. The group can debate alternatives, however the focus should be about safe cycle facilities are provided on this route, not whether it should or shouldn't be a cycle route. The last time the Auckland Cycle Network was consulted on was only 2-years ago. The network has been defined and has been through a robust process to define this. We are now at the implementation phase.
- Boffa will review the wording of the objective and consider a focus on safety.
- Jolisa offered the ability for Bike Auckland to reach out to their members and get feedback.
  - Noted, Boffa Miskell may be in touch
- Penny noted that the different needs of different user groups need to be considered, particularly children.
  - Noted

Request for an additional objective regarding safe services, incl rubbish

- Could expand on objective/outcome 3 to include reference to rubbish services for all properties.

Penny questioned whether this should be a dedicated cycleway

- Part of the Boffa Miskell work and engagement to determine what the appropriate solution is.

Objective/outcome 6 - Utilities work

- No comment, accepted.

Objective/outcome 7 - Green, vegetated streetscape –

- Request that it include reference to trees of similar size, etc. Important to retain first or replace with same

Objective/outcome 8 - Good access to bus services

- No comment, accepted.

Objective/outcome 9 - Minimise construction impact

- how is to be determined, but important consideration in identifying potential solutions.

If there are any further comments on the draft Principles for Streetscape works please provide these to Bruce Thomas at AT within the next few weeks so he can pass them onto Boffa Miskell.

## 5. Beca presentation – Stormwater and Safety

Three key areas to present on:

- The pedestrian crossing in the town centre where the slot drain isn't working
  - Key issue is maintenance and capacity of the pipe. The drain is too small at present
  - If this crossing is going to remain it will be upgraded as part of the final solution so only focussing on a short-term solution at present
  - Short term solution is to implement a more regular maintenance regime
- Behind new bus stop near Siostra
  - Proposed solution is a 'slab drain' about 200mm wide. Tried to avoid an option that needed to re-do the footpath, but can't.
  - Down side is the need to regrade the footpath. This would mean removing and regrading some of the recent work
  - Don't know what the ultimate solution is but we can't leave it for a year or more, especially coming into winter.
- Area to north of Hakanoa St – outside Dioreda
  - The old dish channel used to drain the area, but recent kerb raising has changed the water flow.

### Discussion

#### **Pedestrian crossing**

- CLG support short term solution. AT to arrange regular cleaning of blocked leaves etc.

#### **Behind the bus stop**

Is there another option that reduces the construction impact on businesses?

The build-outs at intersections are putting more water into drains (islands). Why don't we do it once properly. Can we remove the islands to solve the problem?

- Would be good, however this is a while away and won't be achievable before this winter. We want to resolve
- Beca will look at removing planter islands as an option and see how much water it would remove.

Think consultation with businesses will be critical – given the level of disruption proposed, ask them whether they want to manage the current problem or fix it.

- Beca will follow up with businesses and consult with each affected party

The moving the kerb line out seems to be creating stormwater management problems. What about a solution of removing the raised cycle lane and creating a kerb to reduce run-off.

- Beca will consider

Will this mean cycling through ponding/water?

- Beca – no.



## North of Hakanoa

The ramp up to the pedestrian crossing is very steep and less suitable for wheelchairs. It's likely to be unsafe for all users, especially in wet conditions.

- Beca will consider this issue as part of long term options, but acknowledge there is no short-term solution.

Safety of the intersections with Hakanoa St and Sackville Streets was raised at the last meeting – what is being done about this?

- Acknowledge that is an issue that was raised at the last meeting. This needs to be considered as part of the long term solution. It will involve removing parking which needs wider community discussion. While we can address some issues through short-term solutions, we need to let the wider review process to follow its course so issues are considered as part of the project as a whole and not ad hoc.
- Penny acknowledges this, but thinks it does need to be addressed quickly.

Beca noted there are some works that can be done to a driveway on Sackville St that can be addressed as part of the short-term works to manage stormwater.

## 6. Feedback on Minor Works – Chris Conner

A safety audit completed mentioned better delineation of the cycleway was required. This painting has been completed. Noted that works are undertaken at night to minimise disruption during the day. These works seem to have slowed traffic through the area which is positive.

Powerwashing of the footpaths will occur to clean the surfaces before winter.

### Discussion

What are the two lines on the outside of the lanes?

- It's to provide as much separation as possible between vehicles and people on bikes. Carlton Gore Road has similar markings. Belmont St also has a similar approach.

Where the cycleway intersects with the bus stop there is a white band at the end of the cycle lane. It seems to be a conflict point between cyclists and pedestrians where cyclists need to give way to pedestrians. There needs to be greater emphasis at this point.

- Works here are not yet complete. There will be a give way sign and some red paint as well to improve visibility of the conflict point. Acknowledged red paint is not very visible to colourblind people.

Please request contractors clean up after themselves so debris doesn't get washed into the sea.

- Noted.

There are still challenges with the delineation of parking areas v cycle lanes.

- Acknowledged.

## 7. Pedestrian crossing, circulation of minutes – Joe Schady

The two Safety Audits were issued a week ago, once by Stantec and one by Renee Davies.

## Discussion

Is there a policy to remove pedestrian refuges which slow traffic?

- No

Karen has requested the original Safety Audits through an Official Information Request. These are taking a long time. Is there a reason why she has no access to the original safety audits?

- Official Information Act requests have a particular process and are managed internally by the appropriate team. A response will be forthcoming through the process.

Was there a safety audit done for the design? Can we see it?

- Yes, can be circulated. Will be attached to the minutes.

Gael considers safety audit doesn't seem to identify the safety issues with the bus stop. The 'moderate' rating of the issue doesn't reflect the perceived risk.

- Noted, this was discussed at the last CLG meeting. AT will circulate the earlier design audit.
- Note the safety audit is undertaken by technical specialists, not AT.

The location of a power pole near Peel St is very close to the road on a tight corner. Can this please be considered

- Chris will discuss further with Lyn after the meeting.

Further Safety audit is underway. This will be completed shortly.

## **Circulation of minutes**

How far do we want to circulate the minutes?

- Publish final minutes on the AT website. Resolved final minutes on project webpage.

Circulation of minutes

- Agreed Bruce doesn't have to BCC.

CLG Resolution
<ul style="list-style-type: none"><li>• <b>Resolution 2:</b> Final CLG minutes to be published on AT project webpage</li></ul>



## **8. Timing and venue of future meetings – Joe Schady**

Where and when should meetings be held?

### Discussion

Grey Lynn Community Centre or the Returned Services Association.

- AT will investigate. Noted the Community Centre is very well utilised and often unavailable.

What time of day?

- Prefer meetings on same day, one in morning and one in afternoon.

## 9. AOB

Additional items for the Agenda:

- Update from Pippa Coom
- Alternative proposal for cycleway routes
- Compensation and claims process for West Lynn Businesses.
- Group feedback on safety audits.

### Update from Pippa Coom

Pippa confirmed her role on at CLG:

- Local Board members are elected representatives on behalf of the community. They also have an advocacy role in terms of the Waitemata Local Board Plan. They are not decision makers.
- She is here to listen and represent the Board in terms of the Waitemata Local Board Plan which has been developed through extensive consultation.
- Outcomes from the CLG go to the Local Board for formal feedback from the Board prior to wider public engagement.
- Pippa noted the objectives of the Waitemata Local Board Plan which include “An accessible, connected and safe transport network with well-designed streets”.
- Key advocacy initiatives within the LB Plan include, among others:
  - completion of the Auckland Cycle Network to provide improved cycle infrastructure through safe, connected, dedicated cycle ways
  - slow traffic speed zones in the city centre and residential areas, and through town centres
  - integrate placemaking in all transport projects.
- Council and the Local Board is currently in the consultation period for the 10 year budget. The Local Board has \$500k per year and would like feedback on how to spend this money. It is likely the Local Board could be asked for funding to contribute towards the streetscape improvements for this project. People might wish to provide feedback via the 10-year budget engagement on the priorities.
- *Post meeting note – link to where people can provide feedback on the Waitemata Local Board priorities and 10-year budget - <https://www.aucklandcouncil.govt.nz/have-your-say/topics-you-can-have-your-say-on/ak-have-your-say/Pages/waitemata-local-board-priorities.aspx>*

### Alternative proposal for cycleway routes

Already discussed as part of Agenda Item 4 above.

### Compensation process

Lyn want's to understand the process for claims for financial loss. It is been difficult to understand the process and find the right person to speak to within AT. Latest correspondence

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refers to the Public Works Act process for 'injurious affection' which doesn't seem to consider business impacts.

Karen has information about previous claims. From the information she has of 10 claims, seven have been resolved with a determination no compensation was payable. Three are still being processed.

## Discussion

- AT noted that Sandy Webb at AT is the person to speak to regarding claims.
  - Acknowledged, but she doesn't appear to be able to make decisions or advance the conversation about claims so it's frustrating.
- With reference to the presentation at the previous meeting about approvals, why is Bike Auckland specifically included as an organisation the design is to be presented to for endorsement.
  - This is an internal AT requirement as advised by Tier 2 Senior AT Management.
- Bill considers current survey being circulated in the community is problematic
  - Noted.
- Jennifer Stuart asked whether wide shared paths have been considered.
  - Will be considered at part of options development.
- **Group feedback on safety audits**
- Ran out of time for discussion – not discussed.

## **Actions**

What	Who	When
1 Draft Minutes to be circulated to attendees along with presentations made: <ul style="list-style-type: none"> <li>• Boffa Miskell presentation with consultation update</li> <li>• Boffa Miskell presentation regarding draft design objectives</li> <li>• Beca presentation on stormwater management</li> </ul>	Bruce Thomas	By 23 March
2 Let Bruce Thomas at AT know if people have not received the survey distributed during the week of 12 March – <a href="mailto:bruce.thomas@at.govt.nz">bruce.thomas@at.govt.nz</a>	Everyone	
3 Provide feedback to Boffa Miskell on draft Objectives for Streetscape works	All CLG members	Within next few weeks
4 Review the draft Principles for Streetscape design as per feedback	Boffa Miskell	Report back to next CLG

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What	Who	When
5 For short-term management of stormwater behind the bus stop: <ul style="list-style-type: none"><li>• Consider whether removing planter islands will reduce stormwater runoff</li><li>• Ask businesses whether they want to manage the current problem or fix it.</li></ul>	Beca	Report back to next CLG
6 Circulate the earlier Safety Audit undertaken on the design	AT	Before next CLG meeting
7 AT to publish final meeting minutes of the February meeting on project webpage	AT	Prior to next CLG meeting
8 At to investigate Grey Lynn Community Centre and Returned Services Association for potential future meeting venues.	AT	Prior to next CLG

Next meeting – April. Date to be determined based on venue availability.

Meeting closed 2.05pm.