

Minutes of Meeting

Subject: Waitemata Safe Routes: Old Mill Road, Surrey Cres, Garnet Road areas -
Community Liaison Group Meeting 03

Date and time 16 February 2018, 1.00pm

Venue Auckland Transport, 20 Viaduct Harbour Rod, Room 1.04

Attendees	Joe Schady	AT, Major Capital, Project Manager
	David Wilkie	CLG Chair, Xigo
	Julie Boucher	AT
	Will Williams	Beca, Design Team Leader
	Sharleen Pihema	AT
	Bruce Thomas	AT
	Chris Conner	AT
	Sandy Webb	AT
	Gael Baldock	Resident
	Jolisa Gracewood	Bike Auckland
	Karin Lepoutre	Resident
	Charles Joseph	Resident
	Ken Lee Jones	AT
	Pippa Coom	Waitemata Local Board Chair
	Lisa Prager	Resident, Occupy Garnet Road
	Logan Elliot	Generation Zero
	Irene King	Grey Lynn Business Association Co-Chair
	Toni Jarmin	Dept Principal, Grey Lynn School
	Lisa Mein	Boffa Miskell
	Michael Hawes	Boffa Miskell
	Chris de Latour	Resident, Cycling coord for St Mary's College
	Len Prager	Observer
	Carol Gunn	Grey Lynn Markets
	Lewis Thorwaldson	MR Cagney
	Hadi Basiri	AT
	Francine Cameron	Grey Lynn School BOT Chair (arrived 1.30)

Apologies	Cathy Challinor	Boffa Miskell
	Adrian Grant	AT
	Kit McLean	AT
	Harry O'Donoghue	Boffa Miskell
	Peter Calder	Resident
	Shay Ra	Resident
	Dan Salmon	Grey Lynn Residents Association
	Representative	Westmere School
	Rob Thomas	Waitemata Local Board Chair

Copies to	David Nelson	AT
	Eric van Essen	AT

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1. Welcome and Introductions

Pippa noted Lisa Prager likes to film the meeting and take photos.

- Concerned with context

Vote taken and majority objected to being filmed

CLG Resolution
<ul style="list-style-type: none">• Resolution 1: Meeting is not to be filmed

2. Fair meeting process – David Wilkie

- Listen generously to others and consider their opinion – please don't interrupt others, have respect. David as the chair will manage the meeting.
- Respect the process – it is a process that is tried and proven. Address any comments through David as Chair
- Avoid repetition. If someone has made your point, feel free to offer support and emphasis, but let's not spent time repeating.
- Address the issue and not the person. Avoid the emotion and stick to the issue.
- Will be some presentations, please hold questions until after the presentations made.

Discussion

Anyone have any issues with rules?

- All happy to comply with rules

Will presentations be circulated?

- Yes, along with minutes.

CLG Resolution
<ul style="list-style-type: none">• Resolution 2: Everyone understands the rules and purpose of the meeting and agrees to abide by the rules.

3. Purpose of the CLG – David Wilkie

This group is not a decision making body. Reiterated the group is focussed on Old Mill Road, Surrey Cres and Garnett Road area. Richmond Road is addressed in another group.

The group has been formed to:

- Consider inputs into the project process
- Provide feedback, identify and discuss issues and concerns relating to the project

- Provide people an opportunity to be a conduit back to your organisations. It is a large group and members are expected to take information from the meeting back to others in their organisations and communities and bring feedback from those discussions back to this group.

Discussion

Do we bring in the discussion from the previous reference group meeting earlier today?

- Yes – repeat information where appropriate to this project to ensure everyone has the same knowledge, however we will not be discussing details relating to that project.

Is there anyone else not here today who should be?

- St Columbus Church
- Mormon Church further down on Surrey Cres

Noted Irene has spoken to churches, and is working on getting representation but can't get anyone here at present.

- Westmere Kindergarten in Garnet Ave
- Westmere Primary (noted invited but was unable to attend today's meeting)

Lisa wished to record her view that this is a “thin slice” of the community and does not include all people who came to participate in Occupy Garnet Road. This includes people from Pt Chevalier, Herne Bay, Ponsonby, Mt Albert, Torbay, etc. These people cannot be at this meeting. Lisa agreed to provide to AT a list of people at the end of the meeting.

Gael noted her view that the residents here are not a fair representation of the Grey Lynn community. Consider there should be public meetings, etc to enable wider representation.

Lisa considers that all the information AT is wanting for the project is available from the Occupy Garnet Road people. Considers this process is a whitewash.

- David acknowledged views. Reiterated that we are following a process and will continue to follow this process.

4. Forward Plan – Joe Schady

Joe spoke to a presentation attached to these minutes and outlined the process and way forward.

Discussion

Lisa considers this to be an exact repetition of the previous project issues involving the same people. Wants an assurance this will be different.

- Joe noted that this will be different, it's a different process and there are different designers on board.

Beca and Boffa Miskell will be crucial in this process. How will they go about engaging with locals?

- This question will be addressed by Boffa Miskell in their presentation later in the agenda.

One of the critical issues brought up by Occupy Garnet was the merge point of Old Mill Road and Garnet Road, but nothing been done yet. When will something be done? Also the bus stop and pedestrian refuge on Richmond Road.

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- The Garnet Road/Mill Road issue will be addressed as part of discussions about safety works further in the agenda
- The Richmond Road issues were discussed as part of meeting this morning associated with the other project.

Lisa does not accept that this process is inclusive for the community. Wants to discuss safety issues across the whole project, not just for the area related to this group.

David noted the next item on the agenda is to consider safety issues.

Where is the safety audit at? It seems information is shared with some and not others.

- Safety audit has been shared with Gael and Lisa just prior to Christmas to show there was a safety audit. The safety audit is currently being responded to internally within AT. Once that process is complete, it will go to the Project Manager for sign off. At that point AT would be happy to release the audit. Note there has also been a non-motorised audit done which will also be made available.
- Gael clarified, they didn't not believe there had been a safety audit. The meeting was held as a follow up to a request that AT meet with Gael made by three lawyers who were present at the December meeting. Noted that the bus issue was identified as a moderate safety problem, not severe. Noted that some parties have privileged information and some don't.

Point noted there has not been an equity of information – the process we are following now is intended to address that, as we all get to share and discuss the same information.

Gael noted that prior to this CLG there was a reference group which also shared information with some and not others.

What is the timing for the safety audit report?

- As mentioned earlier, the report is currently with the AT internal safety team. Will aim to release it to all CLG members prior to the next meeting. Timing will depend on how long the internal team review takes.

Lisa views this safety audit process as the same people reviewing previous mistakes (ref previous design) and defending it.

- A Safety Audit is a defined process by an Independent Auditor, and the previous consultants are required to review the audit and provide their response. AT then consider that – this is the stage the safety audit is at present.
- Boffa Miskell and Beca will also be reviewing the safety audit

Lisa noted that Occupy Garnet Road are fundamentally opposed to this kind of forum for engagement. There is an entire community who will want to be involved in this process and are unhappy with the previous outcomes.

- Those who are representatives of the community are encouraged to engage back into the community and bring comments back into the group. There will also be wider engagement undertaken by Boffa Miskell.

CLG Resolution
<ul style="list-style-type: none">• Resolution 3: Safety Audit outcomes report to be distributed to all members once complete, target prior to next CLG meeting.

5. Completion of safety works – Ken Lee Jones / Chris Connor

Noted that this discussion is about Old Mill Road, Garnet Ave and Surrey Cres. Chris offered to stay after the meeting to discuss issues associated with Richmond Road.

Chris spoke to presentation attached to these minutes.

Safety works which have been completed include:

- Line marking for carparks
- Reinstatement around the bus stop on Old Mill Road.

Noted there has been a request that the pedestrian crossing point on Surrey Cres near Richmond Road be upgraded to a zebra crossing. This will be considered during Boffa Miskell and Beca's work on the project. As part of that review they will look at removing the current refuge island, signalling the intersection, or leaving it as is. However, no change can be made in the interim as zebra crossings need to be lit for visibility at night. It would be unsafe to install a zebra crossing until there is lighting.

The open excavation where the Occupy Garnet Road tent and signage is will remain until the tent is removed and the works can be undertaken safely.

Discussion

Lisa acknowledged that the safety barriers around tent should be removed as they impede traffic flow. However will not be removing the tent until safety works are undertaken.

- AT considers this new process for project development is more inclusive and provides greater opportunity for the community to be involved in the project. As a show of good faith from both parties, it's perhaps time for the tents to go.
- Tents will remain until the half round island is removed and reinstated as it was. Once these works are done, the tents will be removed.

Are these works part of interim works or permanent works?

- Need to consider what is the best way forward longer term

Yesterday Gael spoke with Westmere Kindergarten who are concerned with the 'jut-out' in the road. It needs to be removed as part of the safety now. Boffa Miskell will come up with a design that will be different one so remove it now.

Chris, Irene and Jolisa also agree this item requires critical urgent short term review.

- AT will look at short term improvements, Boffa and Beca will look at long term.

If there is a quick decision to remove the island, can AT contact Lisa to remove the tents?

- Yes, agreed.

Rather than lights at a pedestrian crossing at Richmond/Surrey, signalise the intersection – acknowledging it's part of a longer term solution. This reinforces Lisa's point.

- Just to clarify, the whole intersection is under review – Richmond Road and Surrey Cres. It's part of Boffa Miskell's scope to review this as part of the project. The review process will identify potential solutions for further discussion with the group.

At the intersection of the Bullock Track and Old Mill Road some repairs have been undertaken. A number of 'hit sticks' have been installed – these are considered to have made things worse. Lisa, Irene, Chris, Toni and Charles support this view.

- AT note this is a temporary issue. Beca and Boffa will review under urgency.

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Note Generation Zero support hit sticks as a temporary measure as it helps direct both cyclists and traffic.

Outside the Grey Lynn School there are hit sticks around poles which obstruct the use of road patrol signage.

- Beca and Boffa will review under urgency.

Right turn from Richmond Road to Surrey Cres is dangerous on a bike.

- Noted, will be considered as part of the review.

The road surface on Surrey Cres, before the Grey Lynn School on the eastern side, is very rough, seemingly as a result of poor reinstatement after works. Riding through on a mountain bike OK, but creates problems for bikes with narrower tyres.

- Beca and Boffa will review under urgency.

Why are there hit sticks in the cycling bus by-pass on Richmond Road?

- Hit sticks have been used as a temporary measure to close the bus by-pass in response to a recommendation in the Road Safety Audit. The closure is temporary while more permanent design solutions are pursued as part of this process.

Lisa noted she feels so many mistakes are being made in such a small space, with those mistakes repeated all over Auckland. Has AT called a halt on all cycleway works across Auckland?

- The purpose of this CLG is for a specific project, it is not addressing any perceived broader issues.

Coming down Surrey Cres on the right hand side near the Mormon Church a tree has been concreted in and a bus stop created. This has created a stormwater issue and the concrete pad should be removed. It is also likely to be affecting the health of the tree. Why is there a bus stop there?

- Will look at this as part of the design review process.

Mature trees cut down have been replaced with 'sticks'. It would be good to see some of the trees removed from Quay St relocated and used in this area. That could happen over winter and mitigate some of the issues with black asphalt.

- Valid suggestion. This will be considered in Boffa Miskell review, along with other suggestions and ideas which will be identified by the community.

David noted we needed to conclude this discussion now and move the agenda on.

Lisa considered safety issues are obvious and need action.

- Noted

CLG Resolutions
<ul style="list-style-type: none">• Resolution 4: AT to review the half-round island as part of an urgent critical review and propose a short-term solution at the intersection of Richmond Road and Surrey Cres.
<ul style="list-style-type: none">• Resolution 5: Beca and Boffa Miskell to review the hit sticks recently installed at the intersection of the Bullock Track and Old Mill Road and propose short-term solutions to address safety concerns.

- **Resolution 6:** Beca and Boffa Miskell to review the hit-sticks around poles near the Grey Lynn School which obstruct the use of road patrol signage.
- **Resolution 7:** Beca and Boffa Miskell to review the rough pavement surface near Grey Lynn School.

6. Tents

Discussed as part of previous agenda item.

7. Boffa Miskell technical review update – Michael Hawes

Boffa Miskell will be undertaking a technical review, before design stages which will include engagement.

Have started some work. Technical review split into three parts:

- Background and cycling investigations
 - First task is to confirm everyone's concerns and aspirations for the retail areas and the rest of the streets. This will ensure the area as a whole is looked at, not just one design aspect. Boffa will be seeking to identify opportunities for the area as a 'place'.
 - Report back to next CLG and seek to confirm a set of objectives/principles to achieve through the project. These will then be used to check in as the project develops to project development on track.
 - Document review is underway at present
 - Working closely with Beca to review some of the engineering aspects to ensure the 'place-making' aspects are cognisant of the technical design issues, such as stormwater.
 - Reviewing current design to determine what works, what doesn't, where changes can be made. Important to note, the design will not be starting again from scratch. Will be building on what has already been done. This may or may not mean significant change to the design.
 - Will be considering minimising disruption from construction activity in any potential solutions put forward.
- Additional research and survey
 - This includes potential customer/parking surveys to ensure Boffa Miskell is robustly informed
 - Want to understand where people are coming from, going to, how they are using the area, etc
 - The review may identify gaps in information which might be filled through further engagement and surveys. These are likely to include 1:1 conversations. Acknowledge there are a lot of people along this section of the project and would like this CLG group to help advise best way to engage people.
- Design feasibility stage to identify and assess potential options and solutions

- Working collaboratively with Beca and MR Cagney (buses), start to identify potential solutions, design feasibility. Expect that some options will challenge the CLG group, and Boffa Miskell expect to be challenged by the group as well. Use objectives/principles developed in the first stage to test options with the group ,and identify a permanent solution.

Discussion

Can Boffa Miskell attend a meeting Monday 19 Feb with Occupy Garnet Road?

- Yes. Gael had extended an invitation earlier. Lisa agreed this would be a good idea.

Occupy Garnet Road is happy to help bring the community into the project

- Great, that's what AT want. The CLG is a good forum to have detailed discussions, then use networks to get the word out and bring feedback to the group.

Lisa noted that people want to be able to get around their city the way they want and not directed by minorities such as cyclists.

Boffa Miskell will consider a number of ways to engage with people. These could include (among other forums):

- Monday's meeting with Occupy Garnet Road
- Boffa Miskell can setup somewhere where people can access the team
- Arranged 1:1's
- Perhaps door knocking.

Note if you would like to request a meeting with Boffa, please request these through Bruce at AT.

Once the technical review has been completed, there will also be further engagement as shown in the programme Joe spoke to as part of his presentation (attached).

There is a lot of heavy traffic that goes down Old Mill Road – where is the heavy vehicle industry in the conversation? Gael has also visited the fire brigade and spoke to them about Peel St and at the top of Surrey Cres. Also access for ambulances where the medical centre is.

- At noted there are codes and standards relating to emergency service access that need to be complied with.
- Agreed a good idea to add Emergency Services to the stakeholder list for the project.

Are there specifications about how close trees can be to the road?

- There is guidance in ATCOP – code of practice for design. ATCOP is in the public domain – will include link to doc in minutes. Will be replaced soon with a Traffic Design Manual which is a more 'street friendly' design approach.

Noted that Rob Thomas, member of the Waitemata Local Board, who could not be here today is supportive of adding trees.

8. AOB

Lisa questioned how AT has been able to “circumvent laws” and do things like creating congestion and use cycleways as an excuse.

- This process we are embarking upon needs to address the issues the community feels were not addressed in the previous works.

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Don't feel that the critical issues identified in the safety audit are being addressed.

- Observation that the explanation and discussion in the morning meeting seemed to be more complete. Generally agreed.
- Agreed to provide a note that describes the process in more detail.

Gael – Both of these projects link with the next stage of cycleways, for example along Meola Road and Pt Chevalier Road. Can members of this CLG also be on the groups for those projects? Can we also get information about those projects to provide to the wider community as part of or role as a conduit from the CLG?

- AT noted those projects have different project teams and timeframes. It's outside the scope of this CLG. Unsure what process those projects are going through, but will pass information to those teams.

Lisa noted that if you don't want the same problems with those projects, then this group needs to get the information.

- AT noted we all need to have faith in the process and Boffa Miskell and Beca to come up with a solution. Some in the group expressed optimism with process as outlined at today's meeting.
- The key will be needing to work together, trust the process. The community wants something positive.

Logan invited people to a bike event in the area tomorrow.

Grey Lynn School – have no disability parking outside school. Needs to be considered.

- Noted.

Actions

What	Who	When
1 Minutes and presentations to be circulated to attendees	Bruce Thomas	23 Feb
2 Lisa agreed to provide to AT a list of people at the end of the meeting.	Lisa Prager	End meeting
3 Circulate Safety Audit outcomes report to all members	Bruce Thomas	Prior to next CLG
4 Any CLG member who would like to meet with Boffa Miskell to help inform their review process, please indicate your interest to Bruce Thomas at AT who will coordinate meetings. Bruce.thomas@at.govt.nz		
5 Add Emergency Services to the stakeholder list for the project (Police, Fire, Ambulance)	Bruce Thomas	
6 AT to review the half-round island as part of an urgent critical review and propose a short-term solution at the intersection of Richmond Road and Surrey Cres.	AT	Prior to next CLG
7 Beca and Boffa Miskell to undertake urgent reviews of:	Beca and Boffa Miskell	Prior to next CLG

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What	Who	When
<ul style="list-style-type: none">• the hit sticks recently installed at the intersection of the Bullock Track and Old Mill Road and propose short-term solutions to address safety concerns.• hit-sticks around poles near the Grey Lynn School which obstruct the use of road patrol signage.• rough pavement surface near Grey Lynn School.		

Next meeting – 16 March 2018. Invitations to be sent shortly.

Meeting closed 2.30pm.