

Minutes

Auckland Transport Board Meeting

Date:	1 April 2020
Time:	1.00 PM
Venue:	Via Microsoft Teams

Present	In Attendance
Adrienne Young-Cooper – Chair Wayne Donnelly – Deputy Chair Kylie Clegg Mary-Jane Daly Darren Linton Dr Jim Mather Deputy Mayor, Bill Cashmore Councillor Chris Darby	Shane Ellison – Chief Executive Officer Mark Laing – Executive General Manager Finance Rodger Murphy – Executive General Manager Risk and Assurance Andrew Allen – Executive General Manager Service Delivery Wally Thomas – Executive General Manager Stakeholder, Communities & Communication Jenny Chetwynd – Executive General Manager Planning & Investment Natasha Whiting – Executive General Manager Culture & Transformation Mark Lambert – Executive General Manager Integrated Networks Bryan Sherritt – Executive General Manager Safety Roger Jones – Executive General Manager Business Technology Vanessa Ellis – Executive General Manager Customer Experience Andrew Downie – Governance Lead Narelle Cooper – Board Secretary Annelieke de Wit – Governance Specialist

Minutes

	Welcome/Acknowledgments The meeting commenced at 1.00 PM.	
1.	Apologies The following were noted as apologies for the meeting: Dame Paula Rebstock Nicole Rosie – New Zealand Transport Agency representative	
2.	Late Items for General Business There were no late items for general business.	
3.	Interests Register – Declarations/Conflicts No declarations or conflicts for this meeting.	
4.	Approval of Minutes – AT Board Meeting 11 February 2020 The board approved the Open Session Minutes of 11 February 2020 as a true and accurate record. (Dr. Mather Mr Donnelly) Carried	
5.	Matters Arising There were no matters arising.	
6.	Health and Safety	

Minutes

	<p>The EGM Safety provided an overview of the health and safety report for January 2020.</p> <p>Ms Daly suggested management should use learnings from the Christchurch earthquake to ensure the safety of construction sites once work recommences after the level 4 lockdown, including providing sufficient health and safety training to people working in the industry.</p>	
7.	<p>Items previously considered in the confidential session (made public)</p> <p>There were no previous items for consideration.</p>	
8.	<p>Action Points</p> <p>No action points outstanding.</p>	
9.	<p>Business Report – January 2020</p> <p>The Chief Executive (CE) commented that the business context has changed because of the COVID-19 pandemic.</p> <p>Specific items of work noted by the CE that are underway:</p> <ul style="list-style-type: none"> • AT is exploring options for consultations during the lockdown period. • The EGM Service Delivery is completing a paper on governance arrangements around speed limit changes – this paper is planned for the next Safety and Human Resources Committee meeting and will include what phase 2 implementation might look like. <p>The report was noted by the board.</p>	
10.	Items for Approval	
11.	Items for Noting	
11.1	Monthly Transport Indicators Report	

Minutes

	AT is currently observing 3% patronage on the public transport network as a result of the COVID-19 pandemic. The report was noted by the board.	
11.2	Forward Planner (March 2020) The Forward Planner was noted by the board.	
12.	General Business <ul style="list-style-type: none">• The Governance Lead asked the Board to send any questions to him on papers provided via circulation for review by directors.• As a result of the COVID-19 pandemic, until 16 June 2020, the board will convene weekly (Wednesdays, 10.00 AM to 12.00 PM) and focus on critical items only.	
	Closure and date of next meeting Dr. Mather led the board through a closing Karakia. The meeting closed at 1:17 PM.	

Signed as a true and correct record

Adrienne Young-Cooper
CHAIR

DATE