

AT Board Meeting – OPEN session

Date: 1 September 2020
Time: 2:15 PM – 4:00 PM
Venue: Auckland Transport room 1.04, 20 Viaduct Harbour, Auckland and via MS Teams

Board *In person*

Attendees: Adrienne Young-Cooper (Chair)
Kylie Clegg
Mary Jane Daly

Via MS Teams

Dr. Jim Mather
Dame Paula Rebstock

Nicole Rosie (Waka Kotahi New Zealand Transport Agency Representative)
Councillor Darby

Attendees: *In person:*

Shane Ellison – Chief Executive Officer
Rodger Murphy – Executive General Manager, Risk and Assurance
Jenny Chetwynd – Executive General Manager, Planning and Investment
Mark Laing – Executive General Manager, Finance
Mark Lambert – Executive General Manager, Integrated Networks
Andrew Downie – Governance Lead
Cyrielle Vantornout – Board Secretary

Via MS Teams:

Bryan Sherritt – Executive General Manager, Safety
Wally Thomas – Executive General Manager, Stakeholder, Communities and Communication

Minutes

Andrew Allen – Executive General Manager, Service Delivery
 Roger Jones – Executive General Manager, Business Technology
 Vanessa Ellis – Executive General Manager, Customer Experience
 Natasha Whiting – Executive General Manager, Culture and Transformation
 Annelieke de Wit – Minute Taker

Randhir Karma - Group Manager Network Management
 Jaqueline Robson - Road Safety Engineering Manager
 Joanne Rua - Legal Counsel - Public Law
 Paula Luijken – Health & Safety Advisor
 Nicholas James – Graduate Student, Governance

George Wood – Deputy Chair, Devonport-Takapuna Local Board (in a personal capacity)
 Jan O'Connor – Devonport-Takapuna Local Board Member
 Trish Deans – Devonport-Takapuna Local Board Member
 Roger Hudson – PhD candidate, University of Auckland
 Ruth Jackson – Student, Massey Business School

Item	Topic	Update / Actions	Responsible
1	Welcome Acknowledgements		
	The Chair welcomed all present and acknowledged that mandatory wearing of face masks in public transport was having good uptake.		
2	Apologies		
	Wayne Donnelly Darren Linton Councillor Cashmore		
3	Update from the Chair		
	There were no late items from the Chair.		

Minutes

4	Late Items for General Business	
	There were no late items for general business.	
5	Interest Register - Declarations/ Conflicts	
	Ms Daly requested the board she is no longer a Director for Cigna. Ms Daly informed the board she is now a Director for KiwiBank Limited. No conflicts of interest were declared.	
6	Approval of Minutes from 21 July 2020	
	The board approved the closed session minutes of 21 July 2020 as a true and accurate record. (Dr. Mather Ms Daly): Carried.	
7	Matters Arising	
	None to report.	
8	Items previously considered in the confidential session (made public)	
	These are now accessible to the main public on the Auckland Transport website.	
9	Safety Dashboard	
	The EGM, Safety provided an overview and clarified that the increased number of injuries is an artefact of improved reporting and of expressing the number as a percentage of the total number of travellers, which leads to a perceived increase over the lockdown periods. Following an enquiry from Ms Clegg, the EGM, Safety clarified that Auckland Transport has safety inspectors to ensure the safety of construction workers and the general public following the implementation of temporary speed limits. The Safety team is monitoring and improving behaviour of bus drivers to further reduce the number of injuries for customers travelling on the bus.	

Minutes

	<p>The Chair invited Mr Wood to address the board, who outlined the need for more public transport corridors in the Devonport peninsula, especially as the number of residential properties in the area is increasing.</p> <p>The board noted the Safety Dashboard.</p>	
10	Business Report – September 2020	
	<p>The Chief Executive introduced the new format of the business report and provided context for highlights in the report.</p> <p>The EGM, Business Technology confirmed that the work driving the quality of data in the organisation is progressing according to plan with good outcomes.</p> <p>Dr. Mather acknowledged the learning and development programme and its focus, as well as the increasing usage of te reo signage. He asked management to work with a representative of the Independent Māori Statutory Board to further improve.</p> <p>The EGM, Integrated Networks and the Chief Executive confirmed that the organisation is evaluating the impact of the first and second period of lockdown in Auckland in service of amending the forward projections around the growth of public transport, with expected outcomes by March 2021.</p> <p>The EGM, Safety clarified that the organisation is reviewing licences for micromobility to further enable physical distancing, to those providers who offer services in different parts of the city.</p> <p>The EGM, Integrated Networks clarified that the communication team is preparing further communications via the AT Mobile app and other channels to inform customers of roadworks to minimise disruption in their journey.</p> <p>The Chief Executive clarified that the organisation will include in its tendering process for a national ticketing solution the functional requirements that the AT Hop card provides, including the ability to contact trace customers.</p> <p>The board noted the Business Report.</p>	

Minutes

11	Items for Approval	
11.1	<p>Proposed amendments to speed limits bylaw 2019</p> <p>The EGM, Service Delivery introduced Ms Pataud, Ms Rua and Mr Karma and provided context. The organisation delivered most of tranche 1 by June 2020 and is continuing to assess and inform tranche 2.</p> <p>The board:</p> <ul style="list-style-type: none"> a) <i>Noted that some minor changes and corrections are needed to the Auckland Transport Speed Limits Bylaw 2019 (Bylaw) so that it accurately reflects the speed limits intended to be retained in effect when the Bylaw commenced (on 30 June 2020) for nine roads.</i> b) <i>Noted that AT may rely on section 156(2) of the Local Government Act 2002 (LGA) to make minor changes to, or correct errors in, the Bylaw by publicly notified resolution where such changes or corrections do not affect any existing right, interest, title, immunity, duty, status or capacity of any person subject to the bylaw.</i> c) <i>Passed the proposed resolution to amend the Bylaw and publicly notify the resolution once made.</i> <p>(Ms Daly Ms Clegg): Carried.</p>	
12	Items for Noting	
12.1	<p>Monthly Transport Indicators</p> <p>The board noted the Monthly Transport Indicators report.</p>	
12.2	<p>Health and Safety Performance – Threats and Aggression</p> <p>The EGM, Safety introduced Ms Luijken and provided context around Auckland Transport’s drive to improve safety at work.</p> <p>Dame Paula observed that other organisations who are faced with threats and physical assaults against employees no longer make it optional for the employee to press charges, but do so on behalf of the person, which makes the individuals feel better supported.</p> <p>The Chair asked management to further explore options to set the expectation that Auckland Transport has zero tolerance of threats and aggression to staff, beyond the measures already taken.</p>	



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	The board noted the Health and Safety Performance – Threats and Aggression report.	
6	General Business	
	No items of general business were discussed. The open board meeting ended at 3:27 PM. Dr. Mather led all attendees through the closing karakia.	
Next Meeting - 29 October 2020 - Time 2pm – Room 1.04, 20 Viaduct Harbour		

Signed as a true and correct record

Adrienne Young-Cooper
CHAIR

DATE