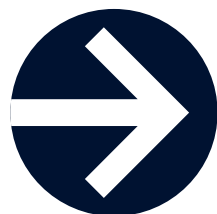# Signage and Wayfinding
Design Guide

Introduction

This section details the purpose of this document and who should use it.

It also explains the principled approach that underpins all parts of a project. These guiding principles are at the heart of the system and affect every part of it.

Contents

1.0   Introduction

The role of wayfinding systems in placemaking is subtle yet unambiguous, providing a clarity and cohesion that grows over time into shaping a recognisable sense of identity. This is Auckland.
This is a part of who we are.

Purpose of this manual

This manual will enable the Auckland Council family to deliver a consistent suite of signage across the Auckland region.

A simpler wayfinding system with enhanced information will be more user friendly, contributing to Auckland being a more liveable city.

The aim is to help:

- Identify and connect places in and around the city

- Build people's confidence to walk, cycle or use public transport

- Reassure and encourage Aucklanders and visitors to explore the urban environment

- Reduce reliance on private cars, encouraging sustainable travel and healthier lifestyles

- Declutter the urban landscape

- Stimulate economic growth and promote social inclusion.

Signs play a key role in a wayfinding system and this document refers primarily to the medium of signage in the Auckland Transport (AT) network.

The guidelines in this manual include detailed specifications for the look and layout of:

- Pedestrian signs

- Cycling signs

- Public transport signage – bus, train and ferry

- Information signs for motorists, e.g. street name signs.

The new regional signage system is being designed for future integration of new technology (e.g. digital and audio), as it becomes more accessible.

Te reo Māori and dual signage will be incorporated into AT signage across the network and guided by the Auckland Council Māori Language Policy, the Māori Policy and Engagement Team and mana whenua where appropriate.

The guidelines have been developed to bring clarity and consistency to the provision of information across these transport modes.

What is wayfinding?

Wayfinding is how people find their way around an environment – whether they are strangers to the place, or residents needing information on using public transport or unfamiliar facilities.

Wayfinding systems identify and connect places in and around the city. They build people's confidence to get out and explore the city on foot, by bicycle or by using public transport rather than relying on private cars – encouraging sustainable travel and healthier lifestyles. Navigating transport environments independently also reduces reliance on transport staff, allowing them to use their time more productively.

Wayfinding systems stimulate economic growth by drawing visitors to the city. They promote social inclusion by using formats that are accessible to people with impaired mobility or vision.

Who should use this manual

This manual is designed to be used by:

- Facilities managers

- Project managers – major and minor capital projects, and road maintenance

- Signage contractors

- General operational staff needing signs updated or installed

- Graphic designers – in-house or contractors

- The 21 local boards of Auckland Council.

The guidelines are not designed for use by businesses, and business or residents' associations, or individuals. Any of these groups should approach their local board in the first instance to discuss their proposals.

Background and scope

The Regional Signage Project was an integral component of Auckland Council amalgamation in 2010. Each of the legacy councils had its own set of design guidelines and many capital projects had also created their own designs. It was recognised that signage around the region was inconsistent and incomplete. Our customers experienced a cluttered landscape with confusing signs that no longer reflected Auckland's brand, growth and aspirations.

Like the Unitary Plan, which provides one set of rules for planning, the Regional Signage Project is an opportunity to bring the region together by introducing a multi-modal signage system that makes sense to everyone. The project showcases a significant and positive change resulting from amalgamation.

A decision was made at council and council-controlled organisation (CCO) chief executive level for AT to lead this project as the majority of signs are under its governance.

The strategy is for Auckland to be one of the first cities to implement a comprehensive, holistic wayfinding system that covers the four key modes of walking, cycling, vehicles and public transport.

This is in line with AT's mission: 'Working together to deliver safe, innovative and sustainable transport for a great city', and complement's Mayor Phil Goff's vision for Auckland 'of a modern city that is diverse, inclusive and dynamic'.

The goals were:

• Design a customer-centric connected city with a consistent look and feel

• Connect Auckland with a single wayfinding system brand

• Declutter the landscape

• Promote active travel and healthy lifestyles

• Support Auckland's regeneration, particularly in the city centre

• Demonstrate the benefits of cross-council agency initiatives with a strong customer focus

• Develop a mapping solution that allows a standard look and feel for all maps on all media.

Development of the new guidelines was informed by a study of best practice wayfinding systems in other major world cities, and local research to find out what users' needs are. Pilot projects enabled testing and modification, based on feedback.

Making signage accessible for everyone

The new Wayfinding system incorporates Universal Design principles. These principles ensure that all signage in Auckland will be accessible to the greatest possible extent by all people regardless of their age or ability. The principles simplify life for everyone: if the signage is easy for a person who is vision-impaired, it will be easy for all of us to read.

The principles go beyond making signage barrier-free to including aesthetics as a core consideration.

We followed a robust accessibility approach, as follows:

1. Engagement with the AT-facilitated regional accessibility group, the Public Transport Accessibility Group (PTAG), to review the proposed designs.

2. Review of designs by the New Zealand Blind Foundation.

3. Adjustments to designs, based on feedback.

4. Once trial signs were installed, an external journey tester was contracted to assess the pilot project.

5. All feedback was evaluated and 99% of it incorporated into the updated designs.

The key feedback we took on board was to increase font sizes and improve the legibility of maps. The consultation process throughout was a positive experience. The project team valued all the input from the disability advisory groups and this has resulted in best practice signage.

The guidelines cover wayfinding and directional signage for:

• Transport modes – walking and cycling signs and routes, public transport and motorists, e.g. street name signs

• Places where transport interacts – road corridors, parks, public transport facilities, cycleways etc.

Exceptions are:

• Place names, e.g. libraries, regional facility names

• Regional facilities

• Regional parks

• Commercial signage

• Special events

• Internal signage within the council and council controlled organisation (CCO) staff buildings.

The design elements in this manual are mandatory and must be followed whenever signage is being designed, manufactured or installed.

Each section of this manual has a business owner within the council group. No changes can be made to any aspects of the suite of signs given in this manual unless approved by the business owner.

To request a change to the signage suite please email **signage@at.govt.nz** and include the following information:

• Which sign or aspect of the signage do you want the change made to?

• What is the change?

• Why will this improve the sign/s?

• What is the benefit to the customer?

• How many customers will it likely affect?

• What is your role?

1.1 Principles

Specifics of a good wayfinding system

A good wayfinding system:

• Is recognisable and consistent

• Is backed by plentiful on-the-ground research

• Is functional, accessible, seamless and interesting to a wide and varied audience

• Breaks complexity down into a series of connected stages and well-defined routes that are easy to navigate

• Has good placement. Signs stand out and can be seen from any angle or distance

• Enables anyone to reach their destination easily and quickly, by providing the cues and information on:

  • Where they are (position and context)

  • What transport modes and routes they can use to reach their destination

  • When they have reached their destination

• Declutters the urban landscape. It is simple and concise, providing just the right amount of information

• Provides maps and directories in public places to give a bird's eye view of the environment, for people to study in advance of their journey.

Recognisable and consistent

Unless you are an accidental tourist who enjoys wandering, the experience of being lost in a city generally creates anxiety. Not knowing what navigation aids to look for, or if there are any, wastes time and is stressful.

It should be easy for people to spot the wayfinding signs that are relevant to their journey. These signs allow people to move through spaces easily and with confidence – avoiding ambiguity.

Having a cohesive sign family with consistent colour, design, size and placement, and an Auckland-specific visual language, all helps to make signage instantly recognisable. When used over time, this familiarity and reliability offers comfort – the feeling that someone has walked in your shoes and already predicted your needs.

Use solid research

Good signage systems adopt the viewpoint of the customer, considering where they will be coming from, where they may want to go, entry and exit points, key decision points along the way and what information they will need at those decision points. Again, this functional usability inspires confidence.

Be seamless

We all have the experience of being overwhelmed by too much information. When complex journeys are broken down into a series of stages, the mind can let go of its instructional map and just focus on one step at a time.

Signs must be placed to connect places, enabling a seamless transition from one transport mode, system or area to another.

The seamless journey

HOME → → → → → → → WORK

Walk or cycle to the ferry terminal — Catch the ferry — Catch a train — Park your bike at the bike park — Catch a bus — Walk to your final destination

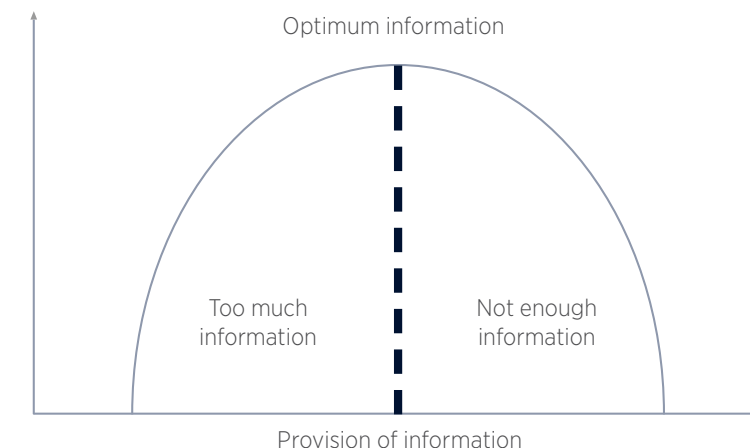## Provide just the right amount of information...

...not too much to overwhelm and not too little to create confusion. The best wayfinding systems are simple, and use as little language as possible and limited navigation choices. Necessary information is brief, allowing people to find their destination while in a hurry or in the flow of traffic.

Present information clearly

Signs must be placed in the best position to aid wayfinding, i.e. within the expected cone of vision for a person travelling on the route that the sign is intended for.

The information on signs must be logically and clearly structured. The design in these guidelines focuses on:

- **Legibility**
  The format and layout of travel information has been designed to improve legibility, through the use of contrasting colours and the maximum practical letter and image size.

- **Simplicity**
  The graphic templates have been developed to accommodate only important information.

- **Use of graphics**
  Information is presented in graphic form wherever possible, as this is a universal language.

Optimum information

Too much information

Not enough information

Provision of information

Legibility through the use of contrasting colours.

xs S M L XL XXL XXL⁺

Legibility through the use of maximum practical letter size.

Use of icons, landmarks and illustrations for legible signage not based on textual language.

City centre **Inbound** ❶ 🚋 →

Simplicity thorough the use of important information and use of graphics in the form of icons.

Be inclusive

The wayfinding system must be as inclusive as possible by providing information in formats accessible to people with impaired mobility or vision.

When deciding on the appropriate size of signs and their content, bear in mind the distance from which the viewer will see the sign.

Be modular

A modular approach to signage allows for a multitude of applications. Modules allow similar signage to be used for different applications, and also make updates easy.

Be sustainable

Improving wayfinding in the Auckland region means installing a large number of signs, so it is important that these signs are sustainable. Materials used must be long-lasting and take into account environmental factors. Specifications for signs ensure manufacturers use the appropriate materials and processes for making signs.

Britomart
Britomart
Britomart

S M L XL XXL XXL⁺

Showing the bloom/blur test and large type for vision deficiencies.

AT Metro

Parnell

← Britomart · Newmarket →

i

Press button for service information

Hierarchy of information showing the most important and immediate information most prominently. Providing the best and simplest way of transmitting the given information. The contents of the design displaying in as accessible a form as possible.
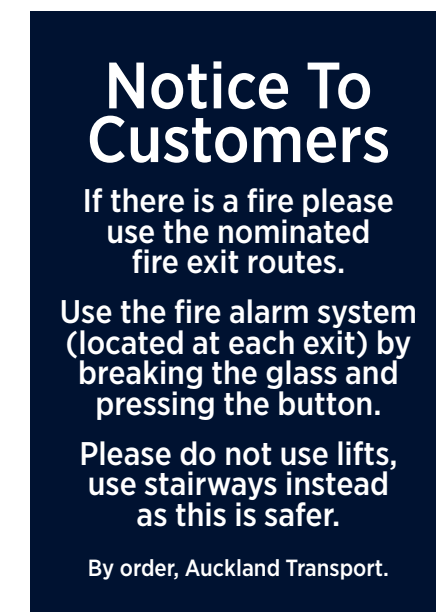
Clear and concise

Signs should be as clear as possible for as wide a variety of people as possible. Keep in mind that people using the signs may have English as a second language, be dyslexic, or have a visual impairment etc.

For this reason, signs should be written in plain English, avoiding jargon, legalese and pompous language. Signs work well when they can be read and understood in an instant. In practice this means using short, simple words and keeping messages as simple as possible. Keeping the number of words short also means that a larger font size can be used for better legibility.

For instance: incorrect ✗

vs: correct ✓

Notice To Customers

If there is a fire please use the nominated fire exit routes.

Use the fire alarm system (located at each exit) by breaking the glass and pressing the button.

Please do not use lifts, use stairways instead as this is safer.

By order, Auckland Transport.

In case of fire

Break glass to raise alarm

Walk don't run

Use stairs

For instance: incorrect ✗

vs: correct ✓

Access Lane

Reserved for the purpose of allowing power driven vessels and power driven vessels engaged in towing activities.

No swimming within access land while in use by power driven Vessels.

Access lane

Power driven vessels only

No swimming while lane in use

Consistent

Using consistent words and phrases across the signs helps avoid confusion. For instance, all train stations should be referred to as stations, not transport centres, hubs or interchanges.

See the list of standard words and phrases here.

Using consistent formatting also helps avoid confusion and gives a consistent appearance to the signs.

Style rules for text formatting:

Capitalisation

Only used for the first letter of proper nouns and the first word of a sign or sentence.

eg: Pick up & drop off ✓

vs Pick Up & Drop Off ✗

One exception to this is the Customer Service Centre ID sign. This has a capital letter for each word as it is the proper name of the centre.

Alignment

Left alignment should be used on all signs. The exceptions are ID signs such as the Platform ID, Station location ID, Customer Service Centres, tickets, and accessible door signs. These are all noted in the individual sign information within the graphic elements sections.

Spacing

Specific rules of vertical line spacing also help to ensure the sign is as readable as possible.

More information on this can be found in the graphic application section.

Incorrect use of capital letters ✗

⬆ 🚆 Trains
⬆ 🅿 Pick Up & Drop Off
⬆ 🎓 University
⬆ Way Out

vs: correct ✓

⬆ 🚆 Trains
⬆ 🅿 Pick up & drop off
⬆ 🎓 University
⬆ Way out

One exception to the use of capital letters only on the first letter of each sentence or line, is the Customer Service Centre location ID sign as below.

AT Metro　　Customer Service Centre

Correct left alignment

Access lane

Power driven vessels only

No swimming while lane in use

Utilising the x height for correct visual spacing

Utilising the x height for correct visual spacing

Correct left alignment

Words and phrases for signage

Use	Don't use	Note
Alcohol free	No drinking	
Bus Station		
Bus Stop		Manukau Bus station has bays, all other bus stops in the network are referred to as bus stop, or stop
Buses	Busses	
Buses replace trains	Rail replacement bus service	
CCTV Crime prevention cameras operating 24 hrs	CCTV cameras operating 24 hours	
City centre	"CBD, up town, mid town, downtown"	Instead of up, mid and down town use POIs such as Aotea Square, Britomart etc
Customer Service Centre	Ticket office	May be shortened to 'Tickets|Information' on directional signs
Ferry terminal (or just 'Ferry')	Ferries	Where space is limited 'Ferry' may be used on its own
Help	Assist	
Inbound *(trains only)*	Northbound	This applies to trains only, and is used in conjunction with City centre *(Buses)* Northbound is used on the Northern Express Busway only
Outbound *(trains only)*	Southbound	This applies to trains used in conjunction with end of line eg. Manukau
Overbridge	Overpass	
Mall	Westfield Mall	No commercial names to be used
Mens toilet/Men	"Male toilet, gents toilet"	
… only	Reserved for the use of …	E.g. 'cardholders only' not 'reserved for the use of cardholders'
Pick up & drop off	Kiss n Ride	May be shortened to just Pick up if space is limited
Pier	"Wharf, gate, jetty, pontoon"	
Piers 2 3 4	Piers 2,3 and 4	do not use punctuation or 'and' on signage between numbers
Platform		This is used for train stations only
Please walk	Do not run	
Please walk your bike	Do not cycle	
Slow	"Slow down, go slow"	
Smoke free	No smoking	
Station	Train station	
Stops A B C	Stops A, B and C	do not use punctuation or 'and' on signage between numbers
Taxis	Cabs	
Town centre	Village	unless a proper noun such as "Albany Village"
Waiting area	Waiting room	
Way out	Exit	"Exit" is reserved for fire exit signs
Womens toilet/Women	"Female toilet, ladies toilet"	
Underpass	Tunnel	

Public transport modes

This section introduces the core graphic elements of the public transport wayfinding standards. These elements, such as typeface and colour, are the most fundamental parts of the system.

They cannot be modified and must be used as directed.

In addition to the common elements, each specific family of signs, e.g. cycling, bus, has its own particular elements. These are described in the relevant sections later in the chapter.

Contents

2.1 Graphic elements

2.2 Graphic application

2.3 Public transport sign suite

2.4 Public transport planning

2.1 Graphic elements

The AT Metro logo is the customer facing logo for public transport modes in Auckland. It will be used throughout the AT Metro network.

The grey half circles indicate the minimum clear space based on the AT roundel.

Padding = ½ width of AT roundel

Nothing should ever appear in this area. The clear space will increase or decrease in proportion to the logo size.

The operational logo should not be used smaller than 15mm high. In some situations the logo may need to be smaller than the minimum size. In this instance approval may be given on a case-by-case basis.

AT Metro logo

Padding = ½ width of AT roundel

Generally the white mono AT Metro logo will be used because station signs will use a base colour of Ocean blue (C: 100 M: 65 Y: 22 K: 80).

Only the single colour version of the logo should be used on signage. This is to reduce visual clutter and maintain clarity on AT signs.

One colour logo on a white background.

Gotham Narrow

Our core typeface is Gotham Narrow. It's dynamic, clear and has a clean, crisp feel. All lettering within the sign system is carried out using this contemporary sans-serif typeface developed with legibility in mind.

Text should always appear in sentence case. Text all in upper case should be avoided, with the exception of the abbreviation AT, for Auckland Transport, in headlines, body copy and some cartography.

For sign use, specific rules of letter and word spacing have been developed to maximise legibility.

For wayfinding, Gotham Narrow medium is used. Other forms of Gotham Narrow such as book and bold may be used on specific signage; more detail on where this can be used is indicated in each relevant section.

Numbers

Numerals should use tabular lining in the open type settings. This produces numbers with a standard space between them. This helps when a passenger is comparing distances, prices, platform numbers, route numbers etc.

See graphic application section for further information.

Regional signage typeface

Gotham Narrow medium

Its clarity and legibility makes it a good choice for a range of wayfinding applications.

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

10 10

Tabular numerals

CHAPTER 2

Colour palette

Signage Ocean Blue	100	65	22	80	PMS 539C
White	0	0	0	0	White
Signage Active Green	46	0	100	0	PMS 376C
Signage Parking Blue	100	0	0	0	PMS Cyan
Signage Safety Yellow	0	10	100	0	PMS 109C
Signage Pohutukawa Flower Warnings	0	96	97	0	PMS 485C
Signage Commercial Orange	0	50	100	0	PMS 144C

Our palette

The regional signage colour palette has been adjusted from Auckland Council's colours to improve legibility on signage.

Core colours

Ocean Blue (C: 100 M: 65 Y: 22 K: 80) and White maintain the link to the other CCOs and are the core colours used on signs.

Secondary colours

The secondary colours Green, Cyan, Yellow, Orange and Red have been added to produce a legible highlight when used on a background of Ocean Blue.

Yellow, Green and Cyan relate to specific transport modes:

Yellow: Public transport modes (bus, train and ferry)

Green: Active modes (walking and cycling)

Cyan: Road modes (driving)

The two other colours are reserved for the following:

Red: Warnings

Orange: Commercial/Attractions

Train line colours

The line colour of travel routes contributes to the identity of the rail network. For simplicity some of the secondary colours have been attached to specific train lines.

As this is sub-information specific to the rail network, it shouldn't create confusion with the top level of colour coding.

Future developments in the rail network may necessitate the adoption of additional colours, which will be incorporated into this manual as appropriate.

Western LIne

Signage Active Green

| 46 | 0 | 100 | 0 |

Southern LIne

Signage Pohutukawa Flower Warnings

| 0 | 96 | 97 | 0 |

Onehunga LIne

Signage Parking Blue

| 100 | 0 | 0 | 0 |

Eastern LIne

Eastern Line Yellow

| 0 | 30 | 100 | 0 |

Arrows

Arrows are always used to indicate direction.

Public transport icons

The icons for public transport modes must always be used alongside the appropriate text. The interchange icons shown here are for use on signage; however, there is a simpler icon that is used on maps.

Platform roundel icons

Roundels for train platforms must be used as the platform number on signs.

Bus roundel icons

Roundels for bus stops, on poles and lightboxes within station.

Active mode icons

Use these to indicate facilities specifically for pedestrians, cyclists or, on shared paths, for both.

Icons

Key items and directions are supported on the signs by the use of internationally recognisable icons. This improves accessibility for speakers of other languages and reinforces key messages. Icons for items must appear next to the arrow icon so they can be understood without having to read the text. If a new icon is required, please submit a request to the Design Studio/regional signage project, as new icons and landmarks must only be created by these teams.

Bus · Train · Ferry · Light rail · Interchange · Interchange

Bus/Ferry Interchange · Train/Ferry Interchange · Buses replace trains

1 2 3 4 5

A B C D E F G
H I J K L M N
O P Q R S T U
V W X Y Z

Walking · Cycling · Shared path · Bike parking

Warning icons

Keep use to a minimum.

Using too many on one sign creates visual overload and results in all of them being ignored.

Some of these icons are also used on the station rules located at the entrances and in the station concourse.

Commercial icons

Commercial facilities/attractions are not used on station directional signs, but will be used on some maps in stations. Only use these to indicate a retail area rather than individual businesses.

Parking icons

Use these to indicate AT car parks, Park-and-ride and non-AT commercial car parks.

Third party transport icons

Use these to indicate facilities for private vehicles, taxis etc.

On bus, train and ferry icons

These use a separate suite of icons. Please contact the AT Design Studio for further information.

Defibrillator · Propeller · Beware · Beware of current · No pedestrians · Alcohol free

No balloons · Smoke free · No diving · No swimming · No fishing · Keep it tidy

No pedestrians · No parking · No trolleys · No prams · No bare feet · Do not leave valuables in car

Slippery surface · Please pick up after your dog · No skateboarding

Restaurant · Cafe · Bar · Winery/vineyard · Shopping · Supermarket

Stadium · Cinema · Theatre · Accommodation

AT parking · Park-and-ride · Commercial parking

Car · Taxi · Pick up · Drop off · Car share

Motorbike · Scooter · Campervan · Tow truck

Service and facility icons

Use these to indicate a range of publicly accessible services and facilities.

Toilets	Accessible	Baby change	Information	Lifts	Escalator
Stairs					
Waiting area	Tickets	AT HOP card	Ticket receipt	Notes	Cards
Coins					
Change	Safety point	CCTV	Telephone	i-site	Lockers
Left luggage					
Assistance dogs only	Stand behind the yellow line	Danger overhead wires	Assembly point	Walk your bicycle	Accessible toilets
USB point	Church	Marae	AT	Bank	Scenic point / Commerical filming with permit only
Drinking fountain					
Cemetery	Police	Fire station	Court	Council building	School
Tertiary education					
Library	Post Office	Airport	Museum	Art gallery	Hospital
Shower					
Park	Boat ramp	Swimming pool	Beach	Playground	Exercise/recreation
Swimming					
Fishing	Skateboarding	Ice skating	Golf/ Golfcourse	Racecourse/ horseracing	Zoo
Level crossing	Interchange	North			

Direction of human icons

Where icons feature a side view of a person, the icon should be aligned so that the person is travelling in the direction of the arrow on the sign.

NOTE:
The human icons always face in the direction of the arrow.

Britomart Station 5min

Downtown ferry

Lift
Pick up & drop off
Toilets
Pick up & drop off

When there is no directional arrow or the direction is straight ahead or down, the human icons will face to the right as here.

2.2

Graphic application

Typography and measurements

Hx

'Y' Height

'x' Height

Centre reference

Baseline

Y-height | Centre reference | x-height

Wayfinding

Line spacing principles

X X
X

Western Line

Departing from Platform 1

Cap height (Y) vs x height (x)

Across these guidelines font sizes are expressed in both lower case height (x) and capital height (Y).

The cap height of a typeface is measured by the distance from the baseline to the top of the capital letter.

The x height of a typeface is measured by the distance from the baseline to the top of the lower case letter.

Line spacing

Line spacing is based on the height of the lower-case letter 'x'.

One 'x' is the standard minimum between two lines of information. When information in more than one size of lettering is used, the larger 'x' height should be used to separate the two lines of differing size.

Secondary text in a message should be 2/3 of the size of the primary text.

Text and icons

It is best practice to couple text with an icon (if there is an icon that matches in our suite). This creates a clear message that a viewer can understand, even if English is not their first language.

Icons are centred vertically on the capital letter of the text.

There are some guidelines to follow when using icons with text:

1. Text size is set by the viewing distance.

2. An icon's size is 1¼ of the capital letter height (Y).

3. The distance between an icon and text is $^1/_3$ of the width of an icon (i).

4. Minimum top and left margins are ½ the width of an icon (i).

See also the arrangement for padding individual signs, at the end of this chapter.

---

1. Text size

xs S M L XL XXL XXL+

2. Icon sizing: 1¼ of capital letter height (Y)

10 cm   8 cm   **MainY**

Icon centred vertically on (Y)

If (Y) = 8 then (i) = 10

3. Icon spacing: $^1/_3$ of icon width (i)

Main Street

10 cm   3.3 cm

4. Minimum margin size: $^1/_2$ of icon width (i)

5 cm

Sign edge

5 cm   **Main Street**

10 cm

(i)   ½(i)   ⅓(i)

Vertical message spacing

To separate messages vertically within one sign, use (i) or 1¼ capital letter height.

This distance is measured from the baseline of the previous line of text to the top of the capital letter (Y) of the next message.

The lower case height (x) will be used to separate lines within a message as explained previously in the line spacing section.

Sign edge

↑ 🚍 **Bus Station**

Y
8 cm
10 cm

↑ 🚆 **Western & Southern Lines**
Departing from Platform 1

Y
X
X
X
X
X

← 🎓 **University**

Y

Sign edge

Sign edge

↑ 🚍 **Bus Station**

↑ 🚆 **Western & Southern Lines**
Departing from Platform 1

← 🎓 **University**

(i)

Panel padding

The minimum space from the top edge of the panel to the top of the first icon is ½ the icon's width (i).

The space from the left side of the panel to the left edge of that icon should be the same.

A minimum distance of ½ of the icon width should be left clear around all edges of the panel (the clear zone).

↑ 🚍 **Bus Station**

↑ 🚆 **Western & Southern Lines**
Departing from Platform 1

← 🎓 **University**

Minimum panel padding indicated below on all sides.

↑ 🚍 **Bus Station**

↑ 🚆 **Western & Southern Lines**
Departing from Platform 1

← 🎓 **University**

🚻 👶 ♿ **Toilets**

The above padding is a minimum guide only as some of the location signs require more padding on top, bottom, left and right margins. Go to the arrangement for directional and location signs later in this chapter for sign specific information on padding.

● Padding is taken from the icons (i) ◗ ½ (i) ◗ ⅓(i)

Information hierarchy

Be consistent when choosing content for signs.

There is only so much information that can be fitted onto a sign and that information must be large enough to be legible, so decisions need to be made about what to include and what to leave off.

Content on the signs must be consistent across the network; the list below shows the standard hierarchy of information for directional wayfinding:

1. Transport stations/interchanges

2. Way out

3. Platforms / stops / piers

4. Tickets

5. Toilets

6. Waiting areas

7. Station facilities

8. Other facilities

   e.g: Shopping.

This means that if there is not enough space to include other facilities such as shopping, these should be left off the sign, whereas information such as trains and way out will almost always be included.

Use progressive disclosure – giving the visitor only enough information necessary to get to the next decision-making point.

For example, as visitors approach the station on the street, the wayfinding provides them only with information regarding the appropriate entry point. Then, once the visitors have entered, the signs provide information concerning ticket office locations and platforms etc.

Progressively disclosing information helps the end user by reducing the amount of information they have to deal with at any one time.

Fig. 1. Information hierarchy
Note: Way out is second in its importance but will always appear at the bottom of a sign.

1
- Trains
- Buses
- Ferry

3
- ❶ Inbound
- ❷ Outbound
- Stops A B C
- Piers 1 2 3

4
- Tickets
- Information

5
- Toilets

6
- Waiting area

7
- Lift
- Pick up & drop off
- Taxis
- Park & ride
- Parking
- Bike Park

8
- University
- Mall

2
- Way out

Once you have narrowed down the content of your sign you need to follow the rules on how to arrange the content.

Any other information is then shown in order of importance specific to individual stations.

Fig. 2. Sign sample
Content required for sign:
Trains, Toilets, Tickets, Lift, Taxis, University, Mall and Way out.

Sign can only accommodate six destinations, so items from level 8 (University and Mall) have been left off.

Fig. 3. Sign sample
Content required for sign:
Buses, Tickets, Pick up & drop off, Waiting room, Lift, Taxis, University, Way out.

Sign can only accommodate six destinations, so items from levels 7 and 8 (Taxis and University) have been left off.

Fig. 4. Sign sample
Content required for sign:
Shed 10, Ferry, Tickets, Pick up & drop off, Toilets, The Cloud, Taxis, Way out.

Sign can only accommodate four destinations, so items from levels 6, 7 and 8 (Pick up & drop off, Taxis, Shed 10, The Cloud) have been left off.

Directional hierarchy

When stacking destinations, the order is determined by the direction (except for the 'Way out' direction).

1. When destinations are listed they will be ordered by their direction. See Fig. 5.

2. When there are multiple destinations in the same direction the order will be determined according to their importance.

   The most important destination will take the topmost position (of the destinations in the same direction). The hierarchy of importance is explained on the previous page (Information hierarchy). See Fig. 6 and Fig. 7.

* **Down arrows should not generally be used. The exception is when directing to something immediately below the sign or down stairs.**

Fig. 5. Order by direction first.

① ⬆ Tickets
② ⬈ Tickets
③ ⬅ Tickets
④ ⬋ Tickets
⑤* ⬇ Tickets
⑥ Tickets ⬈
⑦ Tickets ➡
⑧ Tickets ⬊

Fig. 6. Order by direction first, then destination second.

⬆ Trains
⬆ Tickets
⬅ Buses
⬅ Toilets
⬅ Lift
⬅ Taxis
⬋ Ferry
⬋ Way out

① ⬆ Tickets   Tickets ⬈ ⑥
② ⬈ Tickets   Tickets ➡ ⑦
③ ⬅ Tickets   Tickets ⬊ ⑧
④ ⬋ Tickets
⑤* ⬇ Tickets

Fig. 7. Sign sample:
Direction is ordered first as per arrows 1-8 above, then the destinations appear in order of importance within that direction, as per information hierarchy.

⬆ Trains   Waiting area ⬈
⬆ Tickets   Lift ➡
⬅ Toilets   Pick up & drop off ➡
⬅ Buses   Way out ➡

⬆ Trains
⬆ Tickets
⬆ Toilets
                    Waiting area ⬈
                           Taxis ⬈
                         Way out ➡

Icons and arrows

A suite of sign icons has been drawn for use with AT's wayfinding and signage.

Where icons are to be incorporated in directional signs, they must appear next to the arrow. This will speed up navigation for passengers if English is not their first language.

The distance between the icon and the arrow is ⅓ of the width of an icon (i). The same space is inserted between the icon and its matching text. The height of the icon should be 1¼ times the capital height (Y), and centred on the capital height.

Icon and arrow at 1¼ height of (Y)

⅓ (i) ⅓ (i) ⅓ (i)

Icon and arrow at 1¼ height of (Y)

⅓ (i) ⅓ (i)

(i) ½(i) ⅓(i)

Accessibility icons

Signs for people with impaired mobility should be used to mark alternative routes within AT Metro stations. The signs should be used only at the point where the alternative route deviates from the usual route.

Signs for mobility-impaired customers will use a wheelchair icon. The wheelchair and lift icons may be combined with directional arrows as shown. They may also be combined with descriptive messages, for example 'Lift' or 'Ramp', within the immediate vicinity of alternative facilities – in order to aid recognition.

When combined with directional arrows, the icons should be adjusted to reflect the direction indicated.

When an accessible icon is used in conjunction with a toilet icon or a lift icon, the accessible icon always appears beside the wording while the icon relating to the wording always appears beside the arrow.

NOTE: The accessible symbol always faces in the direction of the arrow.

When there is no directional arrow or the direction is straight ahead or down the accessible symbol will face to the right as here.

(i) ½(i) ⅓(i)

Arrow icon — Toilets icon — Accessible icon — Toilets wording

Arrow icon — Lift icon — Accessible icon — Lift wording

Toilets wording — Accessible icon — Toilets icon — Arrow icon

Lift wording — Accessible icon — Lift icon — Arrow icon

Viewing distance/font point size

This chart shows the distance at which certain sizes of lettering can be read by a person with average eyesight. The chart should be used to determine the minimum letter size for any sign.

Other considerations, such as architectural features or visual continuity, may influence the final choice of letter size, but the optimum size will be used wherever possible.

As far as possible use the same standard font size for all signs with the same purpose, e.g. all directional signs should use viewing distance size M.

Gotham Narrow medium Font point size

Viewing distance in metres

	XS	S	M	L	XL	XXL	XXL+
Size	170 pt	240 pt	400 pt	500 pt	600 pt	800 pt	1080 pt
Distance	13m	18m	30m	38m	45m	60m	80m

Typical sign point size measurements

This chart shows ideal sizes of fonts for specific signs in stations.

All signs are in a consistent size at the optimum viewing distances throughout, for uniformity, clarity and a clearer user experience.

Typical sign examples

This page shows the font sizing for each typical sign type.

Accessible door signs – 144pt

Toilet 🚻 ♿   Staff only

Small informational signs under 170pt

ℹ Buy and top up your AT HOP card here
ℹ Buy train tickets here
AT Metro

Small on wall directional signs 240pt (not suspended)

← ⚓ Ferry
← Tyler Street
Queen Street →
Galway Street **Way out** →

← ⚓ Ferry
← Way out Tyler Street
Galway Street →

Standard directional signage – 400pt

← 🚆 Trains   Lift ♿ 🛗 →

Carrington Road **Way out** →

↑ 🚆 Buses
↑ 🚻 ♿ Toilets
↑ Way out

Way out ↗

← 🚆 Trains →

↖ 🎫 Tickets │ 🚻 ♿ Toilets   Trains 🚆 →

Standard location signage – 400pt

AT Metro   Customer Service Centre

AT Metro   ℹ Information   🛗 ♿ Lift

🎫 Tickets   🚻 ♿ Toilets

Shelter ID – 400pt

AT Metro   🚆🚆 Ōtāhuhu

Platform ID – 600pt

AT Metro   **Parnell**
← Britomart   Newmarket →

Location ID – 600pt

AT Metro   🚌 **Akoranga**

5m beacon 800pt

🚆
AT Metro

Parnell

8m beacon 1080pt

🚌
🚆
AT Metro

Panmure

Chart

pt	Sign
1300	
1200	
1100	8m Beacon
XXL+ 1080pt	
1000	
900	
XXL 800pt	800
800	5m Beacon
700	
600	Location ID / Platform ID
XL 600pt	600
L 500pt	500
M 400pt	400 — Standard directional & location signs / Shelter ID
300	
S 240pt	Small directional signs
200	
XS 170pt	Small information signs
100	Accessible toilet door signs
0	

X-axis (metres): 0, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 65, 70, 75, 80, 85

13m, 18m, 30m, 38m, 45, 60, 80m

Entering a ticket hall

Before the customer has purchased a ticket, there should be clear confirmation of the transport options available, followed by Station facilities and Way out etc. This will normally take the form of ceiling-mounted signage facing the customer on entry to the ticket hall.

Where ticket-buying facilities are not facing the customer on entry, overhead signage should provide directions to the ticket office and machines.

To maintain clarity, only primary directional signage and real-time information indicators should be ceiling-mounted within ticket halls.

No ceiling-mounted commercial signage may be displayed, unless approved by AT.

Ceiling

↑ 🚊 Stops C D   Toilets 🚻 ↗
← 🎫 Tickets   Way out ↘

Ceiling

↖ 🎫 Tickets   Information ℹ ↗

In general signs should be built to the correct size and shape for the intended messages. However, when re-skinning old signs, or due to the constraints of the site, optimal sign shapes and sizes may not be achievable.

On the following pages we describe two optimal layouts – 1A for signs that are horizontal/landscape and 1B for signs that are upright/portrait.

If neither of these layouts is possible, the first option may be to drop some messages from the sign, using the information hierarchy to help choose what to drop. If this does not help or cannot be done, then it is permissible to use option 2.

It is acceptable to use a mix of these options within one site.

Typical directional signs

Consistency in the way that messages are laid out on signs is important because it:

1. Makes it easier for people to find the information they are looking for

2. Makes the signs clear

3. Contributes to the overall look and feel of the signage suite.

1A. Left and right directions occupying the same line

↑ 🚆 Trains   Buses 🚌 ↗
↖ 🎫 Tickets   Lift ♿ 🛗 →
← 🚻 Toilets   Way out ↗

1B. Single lines for destination and direction

↑ 🚢 Ferry
↖ 🎫 Tickets
← 🚻 Toilets

Buses 🚌 ↗
Lift ♿ 🛗 →
Way out ↗

❶ Arrangement option 1 – (ideal)
Left and right directions occupying the same line

If the available space requires landscape signage, directions and destinations can occupy the same line as shown in Fig. 1 and Fig. 2 below, but must have visual space in the centre of the sign between the left and right destinations.

If there is not enough space for this and no information can be left off the sign, then see option 2.

Text is aligned at the top line of the sign.

Fig. 1. One line signs with two destinations and only two directions.

Fig. 2. Multiple destinations and directions.

In rare cases due to limited space and important information that must go on the sign, more than one destination can be put on one line, but these must be separated with a vertical divider.

The vertical divider is at the height of the icon (i) and is 15% of the width of the 'i' or 'I'. See Fig 3.

In some cases it is better to centre the information within the width of the sign rather than having it justified left or right. This is only allowed when a sign is above a doorway or lift and has one destination, or it has two different directions for one destination as per Trains sign. See Fig. 4.

To ensure that the information and directional hierarchies are followed use the correct arrows and Way out information and the relevant icons.

All standard directional signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

Fig. 3. A vertical dividing line is added between Tickets and Information due to limited space.

Fig. 4. Signs above a doorway or lift with one destination may be centred within the width of the sign.

**2 Arrangement option 2
(limited space)
Single lines for destination
and direction**

Destination and direction placed on a single line with arrows on the left justified to the left (Fig. 1), and arrows to the right justified to the right (Fig. 2).

When there are multiple directions utilising both sides of the sign, ensure that there is visual space from the destination wording to the edge of the sign (Fig. 3).

Ensure that all information and directional hierarchy is followed.

Use the correct arrows and Way out information and the relevant icons.

Fig. 1. Single lines for each destination and direction in a portrait sign, justified left.

Fig. 2. Single lines for each destination and direction in a portrait sign, justified right.

Fig. 3.
When multiple directions are utilising both sides of the sign, ensure there is visual space to the edges of the sign as indicated here.

Visual space to edge of sign

Visual space to edge of sign

**3 Arrangement option 3 (limited space)
Multiple destinations occupying the same line**

When there is not enough space available on a sign to lay out as per signage options 1 and 2, then horizontal and vertical dividing lines are required to provide a clear definition between destinations and directions as per option 3.

These lines should be 15% of the width of the 'i' or 'l'.

↑ Buses Toilets Way out Ara-Tai

Visual space between left and right destinations

↑ Trains Toilets Information Tickets →

↑ Piers 3 4 Buses Albert Street
Waiting area Toilets Pier 2 →

Horizontal dividing line to be full width of text including icons

Arrangement option 3
Padding and measurements

Vertical and horizontal dividing lines at 15% width of **i** or **l**.
Vertical dividing lines at the same height as icon (i).
Horizontal dividing lines extend to full width of the
text including icons.

x spacing between baseline of top line of text and the dividing line,
and to the top of capital letter (Y) of the next line.

⅓(I) between icons and icon and relevant destination.

½ (I) on either side of the dividing line between destinations.

Vertical dividing line is at the height of the icon (I)
and is 15% of the width of the 'i' or 'l'.

Smaller text 'Albert Street' at 58% height of (Y).

Examples of multiple destinations occupying the same line (arrangement option 3).

Ensure that all information and directional hierarchy is followed.

Use the correct arrows and Way out information and the relevant icons.

All standard directional signs should use size viewing distance size M 400pt, which gives a viewing distance of 30m.

One line sign when there is very limited height with multiple destinations and only one direction.

⬆ 🚌 Buses │ 🚻 ♿ Toilets │ **Way out** Ara-Tai

One line sign with multiple destinations and only two directions.

⬆ 🚇 Trains │ 🚻 ♿ Toilets   Information ⓘ │ Tickets 🎫 →

Two line sign for multiple destinations and two directions.

⬆ 🚌 Pier 3 │ 🚌 Buses Albert Street

Waiting area │ Toilets 🚻 │ Pier 2 🚌 →

Multiple line sign for multiple destinations and directions.

⬆ 🚌🚇 Britomart Station

⬅ 🧳 Pick up │ 🚕 Taxis │ Queens Wharf

Toilets 🚻 │ Pier 4 🚌 →

⬆ **Way out** Queen Street

Typical sign measurements - directional signs

These pages outline some of the typical sign sizes for directional signs in relation to our vertical message spacing, panel padding and viewing distance sections.

This is a guide of the ideal depths for standard directional signage using viewing distance size M, which uses the suggested point size of 400pt, giving a viewing distance of 30m.

The width of the signs may vary depending on the available space within the station. If existing signs require a new design, or if there is a larger space to fill, additional padding can be added around the information evenly, ensuring that the integrity of the information remains consistent with the line spacing, icon spacing and vertical message spacing.

Point size	Additional information	No. of lines	Sign depth
	One destination each side, or one destination on its own. Width will be determined by the space available.	1	248mm
400pt	Up to two destinations each side. Width will be determined by the space available.	2	470mm
400pt	Up to three destinations each side. Width will be determined by the space available.	3	695mm
400pt	Up to four destinations each side. Width will be determined by the space available.	4	920mm

Sign example

Point size	Additional information	No. of lines	Sign depth
400pt	One destination, one direction or one destination two directions. Width determined by the space available.	1	248mm
400pt	Two destinations, up to two directions. Width determined by the space available.	2	470mm
400pt	Three destinations, up to three directions. Width will be determined by the space available.	3	695mm
400pt	Four destinations, up to four directions. Width determined by the space available.	4	920mm

Sign example

Point size	Additional information	No. of lines	Sign depth	Sign example
400pt	Five destinations, up to five directions. Width determined by the space available.	5	1145mm	
400pt	Six destinations, up to six directions. Width determined by the space available.

If any more destinations and directions are required, follow the instructions on line spacing, vertical message spacing and panel padding. | 6 | 1370mm | |

Newhurst

2.3 Public transport sign suite

AT Metro

Newhurst

Buses | Information
Way out | Waiting area

Waiting area | Bike Park

Toilets

Newhurst Station
Newhurst

AT Metro   Customer Service Centre

Bike Park | Way out

AT Metro   Information

Welcome to
Newhurst Station

Please help us to
keep this station safe

Pay your fare before you board

Takapuna Local Area Map   Fare Zones and Boundaries

Pedestrian blade (small) – directional

PTd010

Small pedestrian blades (often referred to as finger pointers in other signage systems) are used at minor decision points in pedestrian wayfinding areas. These small blades are mounted on a green pole, with a green pedestrian icon in a roundel sitting on top of the pole. A maximum of four blades can be mounted in each of the four directions.

Ideally you would have a separate blade for the toilets that uses both the text and the icon like this:

Toilets

But since you have only four blades in each direction, if the toilet is located within another Points of Interest (POI), such as the mall then you can combine these into one blade leaving the other three for directions to other POIs:

Mall

Icons that may be used on their own: toilets, accessible toilets, playground and information.

Note that while station ID signs contain just the name of the station/bus station or ferry terminal, all the directional signs **do** include the words **station, bus station**, or **ferry.**

Britomart Station

Where space is an issue, apply the following guidelines:

1. Do not compress lettering to fit the blade (this reduces legibility)

2. On blades the type of street or road is always abbreviated:
   e.g. Great North Road = Great North Rd
        Hendon Avenue = Hendon Ave

3. Use ampersands (&) only when space is limited, e.g. park & ride.

For information on abbreviations on pedestrian blades go to *Abbreviating pedestrian blade content* document for further information.

Arrow:

Ⓐ 50mm diameter

Icons:

Ⓑ 50mm diameter

Destination:

Ⓒ 160pt Gotham Narrow medium

Time numbers: (e.g. 12)

Ⓓ 120pt Gotham Narrow medium

Time min:

Ⓔ 90pt Gotham Narrow medium

Walking man:

Ⓕ 31.2mm height = 105% height of Y (number), centred vertically on Y

Britomart Station 2 min
Ferry building 3 min
Queen St 4 min
Stop A 7 min

2 min Viaduct Events Centre
3 min Wynyard Crossing
4 min Silo Park
7 min Viaduct Harbour

Ⓐ Ⓑ Ⓑ Ⓑ Ⓒ Ⓓ Ⓔ Ⓕ
Queen St 1 min

Ⓕ Ⓓ Ⓔ Ⓒ Ⓑ Ⓑ Ⓐ
1 min Silo Park

1 min Stops A B C D E

Britomart Station 5 min

←Arrow....Toilets icon....Icons Z-A....Street wording

³/4 width of X
¹/2 width of X

100mm

Queen St   Yx4 min

880mm

Walking icon 105% height of Y centred vertically on Y

4 ↑105%

Post

³/4 width of X
¹/2 width of X

Street wording....icons A- Z....Toilets icon....Arrow→

1 min Y   Queen St

Post

Walking icon 105% height of Y centred vertically on Y

105% ↑ 1

(i)   ¹/₂(i)   ¹/₃(i)   ¹/₂(x)   ³/4(x)

Pedestrian blade (large) – directional

PTd020

Pedestrian street blades can be mounted to street furniture such as lamp posts.

(A) (A) (B) (F) (C) (D) (E)
← 🚌 **Stop A** City centre 2 min 🚶

(A) (B) (C) (D) (E)
← **Mackwood Pl** 12 min 🚶

(A) (A) (A) (B) (F)
← 🚋 ❷ **Inbound** City centre

Arrow/Icon:
(A) 93mm diameter

Destination:
(B) 300pt Gotham Narrow medium

Time numbers: (e.g. 12)
(C) 225pt Gotham Narrow medium

Time min:
(D) 168pt Gotham Narrow medium

Walking icon:
(E) 59mm height = 105% height of Y (number), centred vertically on Y

Secondary text:
(F) 174pt Gotham Narrow medium

← **Peart View** 1 min 🚶

🚶 1 min **Norman Lesser Dr** →

← **Col Barton Glade** 2 min 🚶

🚶 1 min **St Johns Rd** →

← 🚌 Stop A
← 🚌 Stops A B C D
← 🚌 Buses
← 🚋 ❷ Outbound Papakura
← ♿ **Way out**
← 🚻 ♿ **Toilets**

Large pedestrian blades without the green walking icon and the time (as above) are only used near or in close proximity to stations.

For information on abbreviations on pedestrian blades go to ***Abbreviating pedestrian blade content*** document for further information.

PTd020

← **Mackwood Pl** 12 min 🚶

🚶 2 min City centre **Stop A** 🚌 →

3/4 width of **X**
1/2 width of **X**

200mm

← **Mackwood Pl** Y x 4 min x 🚶

1200mm

Walking icon 105% height of **Y** centred vertically on **Y**
4 🚶 ↕105%

Post

3/4 width of **X**
1/2 width of **X**

🚶 x 2 min x Y City centre **Stop A** 🚌 →

Walking icon 105% height of **Y** centred vertically on **Y**
105% ↕ 🚶 2

Post

● (i)   ◖ 1/2(i)   ◖ 1/3(i)   ▮ 1/2(x)   ◪ 3/4(x)

Driver direction blade - directional

Chevron:
A 294mm depth

Icon (interchange):
B 294mm depth, 147mm width

Wording 2 lines:
C *400pt Gotham Narrow medium

Icon (large):
D 252mm diameter

Wording 1 line:
E 500pt Gotham Narrow medium

Used at key junctions from main roads to all stations (placed up to 500m from station).

These directional signs should be at size size M 400pt, which gives a viewing distance of 30m. *When a station name is too long text may be reduced to a minimum of 350pt.*

Can be used to direct drivers (and by extension pedestrians) to: stations, bus stations, ferry terminals and AT car parks.

The name of the station, bus station or ferry terminal must be included. Ferry terminal signs use the name and 'ferry' e.g. Downtown ferry, Half Moon Bay ferry.

If the ferry that you are directing to is more than 3km from another ferry terminal, you can just use the term 'Ferry'.

These signs must be constructed using engineer grade retro-reflective material behind the vinyl graphics.

PTd030 — New Lynn Station

PTd050 — Ellerslie Station

PTd061 — Ferry

PTd040 — Manukau Bus Station

PTd041 — Buses

PTd060 — Half Moon Bay ferry

PTd051 — Trains

PTd070 — Rawene Road

PTd071 — Parking

PTd080 — Panmure Park & ride

PTd081 — Park & ride

1200mm maximum width
10mm 45mm 22.5mm 32mm
64mm 294mm 64mm 420mm
147mm

Britomart Station

Where there is an interchange icon it is the same height as the chevron. Wording is centred vertically on height of chevron/icon.

* When a station name is long eg: Meadowbank / Fruitvale Rd etc, the point size may be reduced to a minimum of 350pt.

1200mm maximum width
10mm 45mm 32mm
64mm 294mm 64mm 420mm 252mm
125mm 252mm

Devonport ferry

Where there is one single icon it is the same height as the wording.

Ideal 75mm
Min. 63mm

1200mm maximum width
10mm 45mm 32mm
64mm 294mm 64mm 420mm 252mm
125mm 252mm

Ferry

Where there is one line of wording it is centred vertically on the icon

Ideal 75mm
Min. 64mm

Beacon (5m) – ID

Beacons enable customers to identify the station from a distance. Aimed at pedestrians, cyclists and drivers, these beacons guide the way to the station.

Beacons show just the name of the station, bus station or ferry terminal, e.g. 'Parnell' not 'Parnell station'. The mode/s are indicated by the icons.

PT icon:
A 290mm width

AT Metro logo:
B 290mm width

Station name:
C 800pt Gotham Narrow medium

Yellow flash:
D 145mm depth

Beacons are placed at a point where they can easily be seen from as far as possible along the nearest road/s for optimum visibility.

More than one may be required if there are multiple approaches to the station.

Five-metre beacons are used at standard stations.

All standard five-metre beacons should use viewing distance size XXL 800pt which gives a viewing distance of 60m.

There is a maximum illumination within the beacon width of 290mm. The transport icon must sit within this area to ensure the entire icon is illuminated correctly.

PTid010 Pukekohe
PTid011 Otara
PTid012 Parnell
PTid013 Half Moon Bay

Beacon (8m) – ID

PTid020   PTid021   PTid022   PTid023

PT Icon:
A 400mm width

AT Metro logo:
B 400mm width

Station name:
C 1080pt Gotham Narrow medium

Yellow flash:
D 200mm depth

Eight-metre beacons are used at interchanges, major train stations and all bus stations.

All standard eight-metre beacons should use viewing distance size XXL+ 1080pt, which gives a viewing distance of 80m.

There is a maximum illumination area within the beacon width of 400mm. The transport icon must sit within this area to ensure the entire icon is illuminated correctly.

(i)   ½(i)   ⅓(i)

A
B
C Panmure
D

A
B
C Otara
D

A
B
C Parnell
D

A
B
C Half Moon Bay
D

600mm
100mm 400mm 100mm
200mm
1160mm
133.3mm
4655mm
8000mm
New Lynn
200mm
3345mm

600mm
100mm 400mm 100mm
Akoranga
200mm

600mm
100mm 400mm 100mm
Penrose

600mm
100mm 400mm 100mm
200mm
733.3mm
133.3mm
Half Moon Bay
200mm
3345mm

Station location – ID

Location IDs are used over doorways and at entrances to stations.

Signs should be fitted, spanning the entire width of the allocated space to enable customers to see the station name clearly from a distance.

On location IDs a yellow flash is added and the AT Metro logo appears in the top left corner. Station name and icon are to be centred within the width of the sign.

All standard location ID signs should use viewing distance size XL 600pt, which gives a viewing distance of 45m.

Station location IDs show just the name of the station, bus station or ferry terminal, e.g. 'Parnell' not 'Parnell station'. The mode/s are indicated by the icons.

AT Metro logo:
A 379mm width

Yellow flash:
B 46mm depth

PT icon:
C 186mm height

Station name:
D 600pt Gotham Narrow medium

PTid030

A AT Metro **Ōtāhuhu** **B** **C** **D**

PTid031

A AT Metro **Akoranga** **B** **C** **D**

PTid032

A AT Metro **Papatoetoe** **B** **C** **D**

PTid033

A AT Metro **Half Moon Bay** **B** **C** **D**

Width varies depending on the available space in the station/terminal and the location of the sign.

69mm | 379 mm | Sign centre

418mm

AT Metro **Ōtāhuhu**

46mm
93mm
186mm
93mm

Note: the PT icon and station name are centred within the width of the sign and centred vertically within the depth of the Ocean Blue panel.

69mm | 379 mm

418mm

AT Metro **Birkenhead**

46mm
93mm
186mm
93mm

Sign centre

(i) $^1/_2$(i) $^1/_3$(i) = height of M on **Metro** $^1/_2$ AT roundel $^1/_3$ AT roundel = height of yellow flash = $^1/_4$ (i)

AT Metro **Ōtāhuhu**

Station platform location – ID

PTid040

Platform location IDs are used on platforms and track-side walls to enable customers to see the station name clearly from all locations on the train and must be fitted at the correct frequency and height.

On station platform IDs a yellow flash is added and the AT Metro logo appears in the top left corner. Station platform ID information is to be centred within the width and height of the sign.

All standard station platform ID signs should use viewing distance size XL 600pt, which gives a viewing distance of 45m. Previous and next station names are in 185pt.

Station platform location IDs show the name of the station, bus station or ferry terminal, e.g. 'Parnell' not 'Parnell station'. They also show next and previous stations – it is important that these are updated if new stations are built or old ones closed. Make sure contractors install these signs on the correct platform (side platforms) or side of platform (island platforms).

AT Metro logo:
A 379mm width

Yellow flash:
B 46mm depth

Station name:
C 600pt Gotham Narrow medium

Arrow (left and right):
D 57.5mm diameter

Previous and next station names:
E 185pt Gotham Narrow medium

PTid040

Parnell
Britomart   Newmarket

New Lynn
Fruitvale Road   Avondale

2200mm
Sign centre
69mm 379mm 46mm 69mm 138mm 448mm 540mm 46mm
76.5mm 57.5mm 57.5mm 76.5mm

Parnell
Britomart   Newmarket

⅓ AT roundel = height of yellow flash = Middlemore Westfield   Arrow roundel ½ arrow roundel ⅓ AT roundel

Shelter location – ID

Shelter IDs help arriving passengers identify the station name.
The IDs are used at the top of platform shelters.

Signs should be repeated to span the entire width of the allocated space to enable customers to see the station name clearly from a distance.

On shelter IDs a yellow flash is added and the AT Metro logo appears in the top left corner. Station name and icon are to be centred within the width of the sign.

All standard shelter ID signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

Shelter location IDs show just the name of the station, bus station or ferry terminal, e.g. 'Parnell' not 'Parnell station'. The mode/s are indicated by the icons.

AT Metro logo:
A 255mm width

Yellow flash:
B 31mm depth

PT icon:
C 124mm height

Station name:
D 400pt Gotham Narrow medium

PTid050

A AT Metro   Ōtāhuhu B
C   D

PTid051

A AT Metro   Akoranga B
C   D

PTid052

A AT Metro   Parnell B
C   D

Full width: 2845mm

46.5mm
255mm
Sign centre
300mm

AT Metro   Ōtāhuhu

31mm
72.5mm
124mm
72.5mm

Note: the PT icon and station name are centred within the width of the sign and centred vertically within the depth of the Ocean Blue panel.

46.5mm
255mm
300mm

AT Metro   Parnell

31mm
72.5mm
124mm
72.5mm

Sign centre

Full width: 2845mm

AT Metro   Newmarket
AT Metro   Newmarket

(i) $^1/_3$(i) = height of M on **Metro** $^1/_2$ AT roundel $^1/_3$ AT roundel = height of yellow flash = $^1/_4$ (i)

Customer Service Centre – ID

Over the Customer Service Centre, signage should be fitted, spanning the entire width and containing the words 'Customer Service Centre' as illustrated. The only other element which may appear on these signs is the AT Metro logo, in the top left hand corner of the sign.

If the sign has a very long span, another AT Metro logo may be added in the top right hand corner to balance the sign, as illustrated below, using the same panel padding as the logo on the left. Information is to be centred within the width and height of the sign.

All standard Customer Service Centre signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

AT Metro logo:
Ⓐ 342mm width

Customer Service Centre:
Ⓑ 400ptGotham Narrow medium

PTid060

Ⓐ (AT) Metro   Ⓑ Customer Service Centre

PTid061

Ⓐ (AT) Metro   Ⓑ Customer Service Centre   (AT) Metro Ⓐ

When the Customer Service Centre sign spans a wider area, the AT Metro logo is repeated on the right hand side as per Fig. 2.

Sizing is worked out on the minimum size of 300mm depth. If the sign is bigger than this, the wording is centred within the height and width of the sign using the same measurements indicated here for the AT Metro logo and point size of the wording.

Width varies depending on the available space in the station/terminal and the location of the sign.

Small width sign:

300mm

(AT) Metro X ¹/₂ x Y Customer Service Centre X

Large width sign:

Sign centre

62.5mm   342mm

300mm   62.5mm

(AT) Metro Y Customer Service Centre (AT) Metro

62.5mm
125mm

¹/₂ AT roundel = 1¹/₄ of capital letter height (Y)

Fig. 1. Small width sign

(AT) Metro Customer Service Centre

Fig. 2. Large width sign

(AT) Metro   Customer Service Centre   (AT) Metro

Tickets – ID

PTid070

Over each bank of ticket machines, signage should be fitted, spanning the entire width and containing the word 'Tickets' as illustrated below. The only other elements which may appear on these signs are the ticket icon, or directions to additional ticket and change-giving facilities.

Information is to be centred within the width of the panel.

As far as possible use the same standard font size for all signs with the same purpose within a station.

All standard Tickets signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

Waiting area – ID

PTid170

This ID sign is used above the doors or windows on entry to the waiting area.

Information is to be centred within the width of the panel and all measurements are the same as for the Tickets ID.

Ticket icon:
A 124mm diameter

Tickets:
B 400pt Gotham Narrow medium

Waiting area icon:
A 124mm diameter

Tickets:
B 400pt Gotham Narrow medium

PTid070

A   B

Tickets

124mm
41.3mm
Sign centre

62mm
124mm
62mm

248mm

Tickets

Width will vary depending on available space in station/terminal and the location of the sign.

Information is to be centred within the width of the panel.

When the Tickets or Waiting area signs span a larger area, the wording is centred within the height and width of the sign using the same measurements indicated here for the Tickets icon and the point size of the wording.

PTid170

A   B

Waiting area

Tickets

Waiting area

(i)   ½(i)   ⅓(i)

Toilet icon:
A 124mm diameter

Baby change icon:
B 124mm diameter

Accessible icon:
C 124mm diameter

Toilets:
D 400pt Gotham Narrow medium

All standard toilet location signs within a station should be the same size.

All standard toilet signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

Toilets (Unisex) – ID

Standard toilet signs are usually positioned above toilet doors or on walls and are designed to be viewed from 30m away.

The toilet icon (and any other icons required) sit to the left of the wording when positioned above the door or on a wall.

Any other icons such as the baby change or accessible icons sit to the right of the toilet icon as below.

Toilets

Toilets

Toilets

Toilets

The accessible icon sits beside and faces towards the wording.

Toilets

The toilet lozenge (above) is used when space is limited.

Minimum spacing

248mm

660mm

Extra padding may be required here if against a wall

Minimum spacing

248mm

830mm

Extra padding may be required here if against a wall

Minimum spacing

248mm

995mm

Extra padding may be required here if against a wall

Toilets
PTid080

Toilets
PTid081

Toilets
PTid082

Toilets
PTid083

If a combination of these signs is required within a station, ensure that the signs remain the same size as each other and the wording and icons are centred within the width of the sign.

(i)   ½(i)   ⅓(i)

Perpendicular light box ID

When mounted perpendicular to the wall as a lightbox, the wording sits closest to the wall, the icons sit furthest from the wall, as below. All padding, measurements and sizing is as above. Additonal padding may be required closest to the wall to allow for good visibility from a distance.

Wall   Wall

Wording sits closest to the wall, the icons sit furthest from the wall

Toilets
PTid085

PTid084 - Unisex icon only

Toilets
PTid086

Perpendicular IDs with icons only

These signs can be used in conjunction with standard door or wall ID signs to give more visibility from a distance.

PTid090   **PTid091**   **PTid092**

Toilets (Men/Women)– ID

Separate mens and womens toilets are to be named 'Men' and 'Women' with the correct male or female icon and other icons added where needed, eg. accessible, baby change etc.

Signs are usually positioned above toilet doors or on walls and are designed to be viewed from 30m away.

The toilet icon (and any other icons required) sit to the left of the wording when positioned above the door or on a wall.

Any other icons such as the baby change or accessible icons sit to the right of the toilet icon as below.

All standard toilet location signs within a station should be the same size.

All standard toilet signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

Toilet icon (Man/Woman):
A 124mm diameter

Baby change icon:
B 124mm diameter

Accessible icon:
C 124mm diameter

Toilets:
D 400pt Gotham Narrow medium

PTid100

PTid101

PTid102

PTid103

(i)   ½(i)   ⅓(i)

PTid110

PTid111

PTid112

PTid113

If a combination of the above signs is required within a station, ensure that the signs remain the same size as each other (eg; Men and Women) and the wording and icons are centred within the width of the sign.

Signs for Men and women are to be the same size as each other within a station so there is consistency.

The man icon and the Men wording sits centred horizontally within the same width sign as Women.

Padding remains the same vertically and between icons and wording.

Minimum spacing · 248mm · 740mm

Icon and Men wording to be centred within same width sign as women above

740mm

900mm

1065mm

Wording Staff only/Toilet etc:

A 144pt (max)

Braille:

B To adhere to NZBF guidelines

Icons:

C 124mm diameter

Toilet door signs and lift button signs and some other accessible signs may need to contain raised icons, raised text and braille to aid the visually impaired.

These signs will need to adhere to the New Zealand Blind Foundation accessible signage guidelines. **www.blindfoundation.org.nz/signage**

The following pages outline some of the specifications from these guidelines.

(i) ¹/₂(i) ¹/₃(i)

Accessible door signs – ID

All signs on doors are to be at a consistent height from the floor, between 1400mm and 1600mm.

When there are no icons, centre the main text within the width and height of the sign.

Centre line

1600mm

1400mm

measurement from the floor

180mm

Staff only

480mm

Braille to be left aligned with text. Text to be 144pt (max) but keep all signs within a station consistent.

PTid120

A Staff only
B

PTid131

A Toilet
B
C **C**

Sizes shown are the minimum sign sizes based on the wording being 144pt (max).

When using braille and raised icons to aid the visually impaired, the wording is set to the left and the icons are set to the right. The toilet icon will always appear beside the wording. Any other icons such as the baby change or accessible icons sit to the right of the toilet icon as below.

Toilet

Toilet

Braille must be left aligned with the text, which is to be a maximum of 144pt, and all signs should be of a consistent size and look.

Note when the toilets are unisex use the wording 'Toilet' and the unisex icon. The accessible icon may also be added.

Separate toilets are to be named Mens toilet and Womens toilet with the correct icons added where needed, e.g. accessible, baby change etc. (see below examples).

Examples of toilet signage for the visually impaired.

PTid50   **PTid151**   **PTid152**

Minimum spacing 10mm

Minimum spacing 10mm

1mm minimum emboss height

Minimum spacing between letters 2mm

Other icons can be added (baby change and accessible if appropriate) but must follow spacing guidelines.

Toilet

20mm

45mm   90mm   20mm   90mm   45mm

Toilet

20mm

180mm

480mm

PTid130

Toilet

PTid132

Toilet

PTid131

Toilet

PTid133

Toilet

PTid140

Mens toilet

PTid141

Womens toilet

Lift location – ID

Each lifLifts usually form part of the accessible routes through a station, so their location must be clearly signed. Lift ID signs are used to make the lift visible from a distance and are usually projecting signs, or suspended signs that are placed at a right angle to the pedestrian flow.

Since a lift works as a door to another part of the site, the signage above the lift door will be a directional sign, showing where the lift can take you. This information must be clear as customers may assume a lift will go to all levels, which is not always the case.

Each lift also requires a sign to the side of the door and one inside that shows the levels it serves.

Wording:
A 400pt Gotham Narrow medium

Lift icon:
B 124mm diameter

Accessible Icon:
C 124mm diameter

All lift signs within a station should be the same size and should use viewing distance size M 400pt, which gives a viewing distance of 30m.

The accessible icon always sits beside the wording, see below.

Lift   Accessible   Lift
wording   icon   icon

Lift   Accessible   Lift
icon   icon   wording

Single-sided sign mounted on wall:

B C A

PTid161

Icons sit to the left of the wording when mounted above the lift, the icons and wording are centred horizontally withing the space.

Double-sided light box mounted perpendicular to the wall:

B C A

PTid160

A C B

Icons sit furthest from the wall when mounted perpendicular to the wall.

Single-sided sign mounted on wall:

Min. spacing $\frac{1}{2}$ (i)

Min. spacing $\frac{1}{2}$ (i)

248mm

645mm (min)

Icons sit to the left of the wording when mounted on a wall, the icons and wording are centred horizontally within the space.

248mm

Centre line

Double-sided light box mounted perpendicular to the wall:

248mm

Extra spacing may be required here if against a wall

Extra spacing may be required here if against a wall

248mm

Wall edge

Wall edge

When mounted perpendicular to the wall as a lightbox, the wording sits closest to the wall, the icons sit furthest from the wall, as below. All padding, measurements and sizing is as above. Additonal padding may be required closest to the wall to allow for good visibility from a distance.

Wall   Wall

Wall   Wall

Wording sits closest to the wall, the icons sit furthest from the wall

(i) $\frac{1}{2}$(i) $\frac{1}{3}$(i)

Lift icons:
A 49.3mm diameter

Heading:
B 160pt Gotham Narrow medium

Sub heading:
C 75pt Gotham Narrow medium
Icon: 23mm diameter

Text:
D 60pt Gotham Narrow medium
Icon: 18.6mm diameter

Dividing line:
E 3.8pt rule

Lift sign example: Level 1 - Akoranga

Lift A
❶ **YOU are here**
Busway overbridge

G Access to:
Stops A C D E F
Toilets
Waiting area
Pick up

Lift B
A
B
C
❷ **YOU are here**
Motorway overbridge

D
E
❶ Busway overbridge:
Stops A C D E F
Toilets
Waiting area
Pick up

G Access to:
Stop B

Lift level location –ID

PTid162 - PTid163

Each lift also requires a sign to the side of the door and one inside that shows the levels it serves.

Size: 350mm x 500mm

The diagram below shows an example of how these are to be used.

Lift sign example: Level 2 - Akoranga

Lift B
❷ **YOU are here**
Motorway overbridge

❶ Busway overbridge:
Stops A C D E F
Toilets
Waiting area
Pick up

G Access to:
Stop B

B
2
A
1
G
Busway overbridge
Motorway overbridge
AUT Campus
Akoranga Drive
1
G

4
3
2
1
E F
C D
A
B

Lift sign example: Level 1 - Akoranga

Lift B
❷ Motorway overbridge:
AUT Campus
Akoranga Drive

❶ **YOU are here**
Busway overbridge

G Access to:
Stop B

Lift sign example: Ground level - Akoranga

Lift A
❶ Busway overbridge:
Stop B
AUT Campus
Akoranga Drive

G **YOU are here**
Stops A C D E F

Lift sign example: Inside lift doors - Akoranga

Lift A
❶ Busway overbridge:
Stop B
AUT Campus
Akoranga Drive

G Stops A C D E F
Toilets
Waiting area
Pick up

(i) ½(i) ⅓(i)

Lift sign example: Inside lift doors - Akoranga

Lift B
❷ Motorway overbridge:
AUT Campus
Akoranga Drive

❶ Busway overbridge:
Stops A C D E F
Toilets
Waiting area
Pick up

G Stop B

Lift B
A
B
C
❷ Motorway overbridge:
AUT Campus
Akoranga Drive

D
E
❶ Busway overbridge:
Stops A C D E F
Toilets
Waiting area
Pick up

G Stop B

Lift sign example: Ground level - Akoranga

Lift B
❷ Motorway overbridge:
AUT Campus
Akoranga Drive

❶ Busway overbridge:
Stops A C D E F
Toilets
Waiting area
Pick up

G **YOU are here**
Stop B

Park & ride location – ID (Including conditions)

PTid180 - PTid183

Ideally each Park and ride will have a location ID which includes the conditions of use as here and is double sided. In certain circumstances eg. for visibility reasons, this may be done as two separate signs.

Blue flash:
A 75mm height

Icon:
B 200mm diameter

Heading:
C 400pt Gotham Narrow medium

Subheading:
D 210pt Gotham Narrow medium

Dividing line:
E 5pt rule

Body:
F 90pt Gotham Narrow medium

AT Metro logo:
G 144mm width

Conditions heading:
H 124mm diameter

Conditions subheading:
I 150pt Gotham Narrow medium

Conditions body:
J 50pt Gotham Narrow medium

CCTV logo:
K 52.5mm diameter icon, 117pt CCTV

CCTV copy:
L 46pt Gotham Narrow medium

(i)   ½(i)   ½ AT roundel

P+R

Park & ride

Bus and train passengers only

Please read conditions of use before parking in this car park. Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Sign back:

Conditions of use

❶ Use of car park and your obligations

1. The car park is reserved strictly for use by the park & ride bus and train users, unless signs permitting general public parking are displayed.

2. You must comply with the 10kph speed limit within the car park.

3. You must comply with the directions of any person who at the time is authorised to exercise control over the operation of the station or car park.

4. If required to do so by an authorised person you must provide evidence to show that you are a bona fide passenger.

5. You must not obstruct other people or vehicles using this car park.

6. You must not park in any area signposted as being *Reserved* for use by specified persons or a specified type or class of vehicle.

7. You must not park in any area signposted and/or marked by yellow lines as a *No stopping* area.

8. You must comply with all conditions, rules and directions displayed within the station or car park.

❷ What happens if you do not comply with these conditions

1. We may issue you with an infringement notice and/or have your vehicle removed from the car park at your expense.

2. If you exceed the 10kph speed limit the police may issue you with an infringement notice.

3. We may bar you from entering or using the car park.

❸ No safe custody of property

1. While we shall take reasonable care to safeguard your vehicle we cannot guarantee the safe custody of your property and accept no liability should any loss or damage occur.

❹ Changes to conditions

1. We reserve the right to amend, add to, rescind, or otherwise modify any of the above conditions, at our discretion.

Damage report
Help us to look after your car park. Please report any damage. Phone 0800 467 536.

AT Metro   **CCTV** Crime prevention cameras operating 24 hours

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800mm

1200mm

P+R

Park & ride

Bus and train passengers only

Please read conditions of use before parking in this car park. Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Conditions of use

❶ Use of car park and your obligations

1. The car park is reserved strictly for use by the park & ride bus and train users, unless signs permitting general public parking are displayed.

2. You must comply with the 10kph speed limit within the car park.

3. You must comply with the directions of any person who at the time is authorised to exercise control over the operation of the station or car park.

4. If required to do so by an authorised person you must provide evidence to show that you are a bona fide passenger.

5. You must not obstruct other people or vehicles using this car park.

6. You must not park in any area signposted as being *Reserved* for use by specified persons or a specified type or class of vehicle.

7. You must not park in any area signposted and/or marked by yellow lines as a *No stopping* area.

8. You must comply with all conditions, rules and directions displayed within the station or car park.

❷ What happens if you do not comply with these conditions

1. We may issue you with an infringement notice and/or have your vehicle removed from the car park at your expense.

2. If you exceed the 10kph speed limit the police may issue you with an infringement notice.

3. We may bar you from entering or using the car park.

❸ No safe custody of property

1. While we shall take reasonable care to safeguard your vehicle we cannot guarantee the safe custody of your property and accept no liability should any loss or damage occur.

❹ Changes to conditions

1. We reserve the right to amend, add to, rescind, or otherwise modify any of the above conditions, at our discretion.

Damage report
Help us to look after your car park. Please report any damage. Phone 0800 467 536.

AT Metro   **CCTV** Crime prevention cameras operating 24 hours

---

PTid180

Park & ride
Bus and train passengers only

PTid181

Park & ride
Bus passengers only

PTid182

Park & ride
Train passengers only

PTid183

Park & ride
Ferry passengers only

Park & ride location – ID (pole mounted)

PTid190-PTid193

This Park & ride sign is mounted on to a pole and used when visibility of the Park & ride is limited. It will ideally be used in conjunction with sign on the previus page including the conditions of use.

PTid191

Blue flash:
Ⓐ 57mm height

Icon:
Ⓑ 300mm diameter

Heading:
Ⓒ 147pt Gotham Narrow medium

AT Metro logo:
Ⓖ 110mm width

PTid190

PTid192

PTid193

Ⓘ (i)   ½(i)   ½ AT roundel

600mm

785mm

Additional lines are separated by x

Bike Park beacon (2.4m) – ID

PTid300

PT Icon:
Ⓐ 120mm width

AT Metro logo:
Ⓑ 120mm width

Station name:
Ⓒ 324pt Gotham Narrow medium

Green flash:
Ⓓ 60mm depth

2.4 metre Bike Park beacons can be used at interchanges, train stations and bus stations.

All standard Bike park beacons use 324pt, which gives a viewing distance of 25m.

These must be used in conjuction with the Bike Park location ID.

Ⓘ (i)   ½(i)   ⅓(i)

180mm   30mm   120mm   30mm
60mm   40mm   1395mm   2400mm   60mm   60mm   1005mm

Bike parking shelter – ID

PTid310

Shelter IDs help arriving passengers identify where the Bike Park is located. The IDs are used at the top or on the side of Bike shelters or sometimes on buildings or fences above where the bike park is located. If required the signs can be repeated to span the entire width of the allocated space to enable customers to see the bike park clearly from a distance.

All standard shelter ID signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

These must be used in conjuction with the Bike Park location ID.

AT Metro logo:
Ⓐ 180mm width

PT icon:
Ⓑ 124mm height

Station name:
Ⓒ 400pt Gotham Narrow medium

Ⓐ Ⓑ Ⓒ

Bike parking

Width will vary depending on available space in station/terminal/on building and the location of the sign.

300mm

Icon and wording centred horizontally and vertically within space.

⅓ height of (i)   ½ AT roundel

Bike Park location – ID

PTid320

This must appear in a Bike Park but can also be used in conjuction with the shelter ID and the beacon.

All location ID signs should use viewing distance size M 500pt, which gives a viewing distance of 30m.

Cycle park icon:
Ⓐ 50mm height

AT logo:
Ⓑ 137mm width

Heading:
Ⓒ 500pt Gotham Narrow medium

CCTV and no scooters icons:
Ⓓ 95mm diameter

Sub text:
Ⓔ 75pt Gotham Narrow medium

Byline:
Ⓕ 40pt Gotham Narrow medium

Ⓐ Ⓑ Ⓒ

Bike Park

Ⓓ Crime prevention cameras operating 24 hours   Ⓔ

Ⓓ No scooters or motorbikes   Ⓔ

Ⓕ Use of this parking facility is at the owners risk and Auckland Transport accepts no liability for theft or damage to property in the bike park.

½ AT roundel (r)
(r)=50mm

100mm   50mm

Bike Park

Crime prevention cameras operating 24 hours

No Scooters or motorbikes

Use of this parking facility is at the owners risk and Auckland Transport accepts no liability for theft or damage to property in the bike park.

600mm

900mm

(r)   ½(r)   (i)   ¼(i)

Header:

A 200pt Gotham Narrow medium
239pt leading

B Roundel: 130mm diameter

C 133pt Gotham Narrow medium

Directional:

D 75pt Gotham Narrow medium
92pt leading

E 50pt Gotham Narrow medium
92pt leading

F 2pt Stroke weight

Key:

G YOU: 44pt Gotham Narrow bold
are at XX: 45pt Gotham
Narrow light
Street: 44pt Gotham Narrow bold

H Street finder/ Location finder:
Headings:
24pt Gotham Narrow bold
Text: 16pt Gotham Narrow medium
20pt leading

I Legend: 12pt Gotham Narrow medium
24pt leading

Mapping:

J AT Design Studio will provide
map section.

AT lock-up:

K Roundel = 35.5mm diameter
AT.govt.nz = 45pt Avenir medium

Gateway landscape – orientation

PTo010

Gateway signs give an extra level of wayfinding information for customers entering or exiting the site. These signs provide a way for customers to orient themselves in the new environment. The header section includes the pedestrian icon and name of the location. The directional section provides key local Points of Interest (POI). The key/mapping section contains a map and directory.

Gateway signs should be placed outside main entrances to major stations. They should be placed at right angles to the direction of pedestrian flow. However, thought must be given to Crime Prevention Through Environmental Design (CPTED) principles. These signs should not block sightlines for CCTV etc.

Use the hierarchy of POIs to choose which ones to include on the top section and on the map. The map is 'heads up', e.g. north is not necessarily at the top – it is made to reflect the orientation of the sign in the site.

The graphic design must be created by the Design Studio – when briefing this in it will be crucial to include the precise location and orientation of the sign.

One-sided, wall-mounted option: where there is no suitable space to install a plinth gateway sign it may be possible to mount a single sided version to a wall. These are not as effective as it is not usually possible to have them facing in the correct direction for heads up mapping.

This also applies to the gateway plinth.

¹/₂(i)
¹/₃(i)
¹/₄(i)
(i) Padding is taken from the walking icon in header section.

¹/₃ (a)
(a) Spacing between icons is taken from the arrow icon in the directional section

Header
Directional
Key
AT lock-up

¹/₃ (i)
277mm
¹/₄ (i)
¹/₄ (i)
159mm
¹/₄ (i)
285mm
¹/₄ (i)

915 mm
530mm
710mm
443mm
1250mm

Gateway plinth – orientation

PTo020

The gateway plinth sign works in the same way as the landscape gateway.

Header:

A 200pt Gotham Narrow medium 239pt leading

B Roundel: 130mm diameter

C 133pt Gotham Narrow medium

Directional:

D 75pt Gotham Narrow medium 92pt leading

E 50pt Gotham Narrow medium 92pt leading

F 2pt Stroke weight

Mapping:

G AT Design Studio will provide map section

Key:

H YOU: 44pt Gotham Narrow bold are at XX: 45pt Gotham Narrow light Street: 44pt Gotham Narrow bold

I Headings: 24pt Gotham Narrow bold Text: 16pt Gotham Narrow medium 20pt leading

J 12pt Gotham Narrow medium 24pt leading

AT lock-up:

K Roundel = 35.5mm diameter AT.govt.nz = 45pt Avenir medium

A Viaduct Harbour
C Princes Wharf
B (roundel)

Header

D Toilets 2 min
The Domain 3 min
Auckland Hospital 4 min
F Auckland Museum 5 min
E

E 2 min University of Auckland
5 min Newmarket

2 min Park
3 min Toilets
E 4 min Auckland Hospital **D**
5 min Museum
6 min AUT
7 min Parnell

Directional

Map **G**

H YOU are at: 118 Park Road

I (Street Finder / Location Finder / Legend)

Key **J**

AT lock-up **K**

Kickplate

Viaduct Harbour
Princes Wharf

X X X

Y Y Y

Centre on icon

1/4 (i)   1/4 (i)

1/3 (i)

(i)   189mm

1/2 (i)

Toilets 2 min
The Domain 3 min
Auckland Hospital 4 min
Auckland Museum 5 min

1/3 arrow(a)

2 min University of Auckland
5 min Newmarket

2 min Park
3 min Toilets
4 min Auckland Hospital
5 min Museum
6 min AUT
7 min Parnell

431mm

1/3 (i)

535mm

535mm   535mm

YOU are at: 118 Park Road

1/4 (i)
1/4 (i)

Street Finder   Location Finder   Legend

67mm 67mm 67mm 67mm 67mm

136mm

592mm

at.govt.nz

1/4 (i)

2014 mm

600mm

Total size:
600mm x 2384mm

Size excluding baseplate:
600mm x 2014mm

(i) Padding is taken from the walking icon in header section.

1/2(i)
1/3(i)
1/4(i)

1/3 (a)
(a) Spacing between icons is taken from the arrow icon in the directional section.

Bike parking inside station – behavioural

PTb350

Cycle park icon:
Ⓐ 220mm height

AT logo:
Ⓑ 137mm width

Heading:
Ⓒ 400pt Gotham Narrow medium

Sub text:
Ⓓ 225pt Gotham Narrow medium

Ⓑ AT Metro

Ⓐ P 🚲

Ⓒ Bike
Ⓓ parking
inside station

600mm ½ AT roundel (r) (r)=50mm

100mm 50mm

AT Metro

P 🚲

Bike
parking
inside station

900mm

(r) ½(r) (i) ½(i) ⅓(i) ¼(i)

Heading:
Ⓐ 210pt Gotham Narrow medium

Main sub heading:
Ⓑ 65pt Gotham Narrow medium

Minor sub heading:
Ⓒ 42pt Gotham Narrow medium

Sub heading body text:
Ⓓ 30pt Gotham Narrow medium

Numbers:
Ⓔ 60pt Gotham Narrow medium

Body text:
Ⓕ 28/32pt Gotham Narrow medium

AT logo:
Ⓖ 67mm width

Byline:
Ⓗ 28/32pt Gotham Narrow medium

Lock your bike – behavioural

PTb360

This sign is used in conjunction with the Bike Park ID sign, it provides information on keeping your bike safe.

There are 2 versions available for use depending on available space, when space is limited this sign can be done as A3, 297mm x 420mm.

AT's Design Studio will provide these designs.

465mm

Ⓐ **Lock your bike securely**

Reduce the risk of having your bike stolen Ⓑ

Ⓒ **Double lock your bike**
Using two locks to secure your bike makes it a significantly less attractive target for a thief.

Ⓓ

Ⓔ 1 Use two different types of locks, a D lock and cable lock is a common combination.

2 Put the first lock on the back of the bike through the frame and then through the rear wheel.

3 Put the second lock on the front of the frame and through the front wheel.

If your bike is stolen, report it to your local Police station. Having a record of the serial number from your bike* will assist the police in returning your bike if recovered. You can record these details online at snap.org.nz

Note: If you have a quick-release wheel, always double check that you have locked the wheel.

Ⓕ Remove all easily detachable accessories from your bike.

*Serial number location
(Bike shown upside down)

Ⓖ AT Metro   For more information visit AT.govt.nz   Ⓗ

700mm

Heading:

Ⓐ 98pt Gotham Narrow medium

Sub heading:

Ⓑ 80pt Gotham Narrow medium

Before you board:

Ⓒ 55pt Gotham Narrow medium

Sub text:

Ⓓ 30pt Gotham Narrow medium

Icons:

Ⓔ 70mm diameter

Icon description:

Ⓕ 29pt Gotham Narrow medium

Dividing line:

Ⓖ 3pt rule

CCTV/Emergency text:

Ⓗ 42pt Gotham Narrow medium

CCTV/Emergency icons:

Ⓘ 57.5mm depth

There are two sizes available for the Welcome station rules:

1. For application on windows, doors or walls: 300mm width

Bus: **PTb010**

Train: **PTb020**

Ferry: **PTb030**

2. For application on sides of the information stands: 180mm width

Bus: **PTb011**

Train: **PTb021**

Ferry: **PTb031**

Station rules – behavioural

PTb010 - PTb031

The station rules sign welcomes the passenger to the station and shows the expected behaviour.

Where 'do not' messages are required, these are to be kept to the absolute minimum. Research suggests that this approach is more effective and makes customers feel safer than using signs with lots of negative messages.

These are usually done as vinyl decals on to glass entrance doors, but can also be installed as panels on to walls near the entrance, and placed onto the sides of information stands.

The design for these will be created by AT's Design Studio.

Any changes to the content of these signs (apart from the name of the site) must be agreed by the signage team and AT Metro Group Manager Marketing and Engagement.

1.

300mm on doors/walls

2.

180mm on information stands

Depth varies depending on the information required on the sign.
Mamimum depth to be 1200mm.

Yellow/blue visibility strips (windows/doors) – behavioural

PTb260

These hi-viz strips are a safety measure to help people with low vision to see where glass panels and doors are, helping prevent accidents and are applied as vinyl decals on to the glass at stations.

On glass windows/doors in stations:

36.5mm
68mm
31.5mm

Width will vary depending on width of the door/window in the station/terminal

Yellow/blue visibility strips (shelters) – behavioural

PTb270

These hi-viz strips are a safety measure to help people with low vision to see where glass panels are, helping prevent accidents. The strips are required on the centre and edges of glass panels, however they are not needed where there is a frame or bar that provides this visual cue.

These are are used in conjunction with the shelter warning strips and shelter vinyls.

On a shelter:

30mm
36mm

77mm
50mm

612mm

Shelter warning strips – behavioural

PTb250 - PTb251

The shelter warning strips appear on the returns of the shelters and also shows the expected behaviour. The AT Metro logo always sits to the outer edge of the return, the behavioural logos to the inner edge.

These are done as vinyl decals on to the glass returns, along with the yellow and blue visitility strips and shelter vinyls.

AT Metro logo:
Ⓐ 192mm width

Behavioural icons:
Ⓑ 70mm diameter

1275mm

140mm

Width can vary depending on the size of the shelter.

Outer edge of return

Inner edge of return

140mm

83mm from base of glass

Smoke free – behavioural

PTb040 - PTb050

Smoke free signs should be visible within all sites, including outside areas. While care should be taken to install these in every area that the public uses, they should not be placed in such a way that they visually dominate the space. For instance, do not place these in the centre of windows or doors, use only the minimum number needed and do not increase the size of the signs.

100mm x 100mm:
Smoke free icon:
(A) 67mm diameter

A5:
Smoke free icon:
(B) 99mm diameter

Smoke free heading:
(C) 75pt Gotham Narrow medium

AT Metro logo:
(D) 36mm wide

PTb040

100mm x 100mm

PTb050

Smoke free

A5

Please walk your bike – behavioural

PTb060

Icon:
(A) 300mm diameter

Heading:
(B) 280pt Gotham Narrow medium

AT Metro logo:
(C) 144mm wide

CCTV/Damage report – behavioural

PTb070

These signs are installed on platforms with the CCTV sign on one side and the damage report sign on the other. There should be at least two of these double-sided signs on each platform.

CCTV Icon:
A 200mm diameter

CCTV heading:
B 266pt Gotham Narrow medium

Sub heading:
C 80pt Gotham Narrow medium

Damage heading:
D 198pt Gotham Narrow medium

Sub text:
E 96pt Gotham Narrow medium

Phone text:
F 76pt Gotham Narrow medium

AT Metro logo:
G 65mm wide

A CCTV

B **C** Crime prevention cameras operating 24 hours

G AT Metro

50mm   200mm   50mm

CCTV

Crime prevention cameras operating 24 hours

AT Metro

500mm

25

25

300mm

Back:

D Damage report

E Help us to look after your station

E Please report any damage

F Phone 0800 467 536

G AT Metro

Damage report xY

Help us to look after your station x

Please report any damage Y

Phone 0800 467 536

AT Metro

50

500mm

25

(i)   ¹/₄(i)   ¹/₂ AT roundel

CCTV (A3 portrait) – behavioural

PTb080

CCTV icon:
A 178mm diameter

CCTV heading:
B 260pt Gotham Narrow medium

Sub text:
C 75pt Gotham Narrow medium

Phone text:
F 45pt Gotham Narrow medium

AT Metro logo:
G 65mm wide

297mm

A

B CCTV

C cameras operating

AT Metro   Phone 0800 467 536

28.5

CCTV Y

cameras operating xY

AT Metro   Phone 0800 467 536

420mm

CCTV icon:
A 92mm diameter

CCTV heading:
B 295pt Gotham Narrow medium

Sub text:
C 90pt Gotham Narrow medium

Phone text:
D 45pt Gotham Narrow medium

AT Metro logo:
E 65mm wide

(i)   ¹/₂(i)   ¹/₃(i)   ¹/₂ AT roundel

CCTV (A3 plandscape) – behavioural

PTb090

CCTV

Crime prevention cameras operating 24 hours

AT Metro   Phone 0800 467 536

420mm

92mm

Y

CCTV

X

Y Crime prevention cameras x operating 24 hours

AT Metro   Phone 0800 467 536

297mm

Emergency exit only

PTb100 - PTb101

These signs are installed on doors that are for emergency exits only.
They are often backed up with the No entry sign which will be the same size and all information will be centred vertically and horizontally within the sign.

It must be made clear if the exit is accessible or not by use of the correct icons.

PTb100

Emergency Exit only

28mm

Emergency Exit only

Icon is 125% bigger than wording

250mm

520mm

No entry

No entry

250mm

520mm

Icon:

A 135mm diameter

Heading:

B 161pt Gotham Narrow medium

PTb101

Emergency Exit only

No entry

Icon:

A 74mm diameter

Heading:

B 238pt Gotham Narrow medium

(i)   ½(i)   ⅓(i)

No entry - No exit – behavioural

PTb110 - PTb120

These signs can be installed on or above escalators, on glass doors of stations or above piers when a clear message of No entry or No exit is required.

icon:

A 124mm diameter

Heading:

B 400pt Gotham Narrow medium

No entry

Door width 800mm approx

No entry

When on a single door the size of the sign will be reduced to 550mm wide and the point size to 280pt.

(i)   ½(i)   ⅓(i)

No entry

PTb110

No exit

PTb120

No entry

248mm

785mm

No exit

248mm

When No entry and No exit signs appear together in a station, they must be the same size so the wording and Icon on the No exit sign are centred horizontally within the available space.

Do not cross – behavioural

PTb160

Red flash:
A 52mm deep

Icon:
B 300mm diameter

Heading:
C 280pt Gotham Narrow medium

Sub heading:
D 180pt Gotham Narrow medium

AT Metro logo:
E 144mm wide

PTb150

A
B
C
Do not cross busway
D **Use the overbridge**
E Metro

600mm
150mm 300mm 150mm
52mm
300mm
900mm

Do not cross busway
Use the overbridge
Metro

(i)   ½(i)   ½ AT roundel

Caution – behavioural

PTb170

Red flash:
A 52mm deep

Heading:
B 470pt Gotham Narrow medium

Icons:
C 110mm diameter

Text:
D 180pt Gotham Narrow medium

AT Metro logo:
E 144mm wide

PTb180

Caution
! Underwater hazards
No swimming
No jumping or diving
Metro

(i)   ⅓(i)   ¼(i)   ½ AT roundel

A
B **Caution**
C Beware D
C No swimming D
C No diving D
E Metro

600mm
52mm
Caution
110mm Beware
110mm No swimming
110mm No diving
900mm
Metro

Keep clear for ferries
Authorised vessels only
Metro

No access – behavioural

PTb210

Red flash:
Ⓐ 52mm deep

Icon:
Ⓑ 218mm diameter

Heading:
Ⓒ 350pt Gotham Narrow medium

Sub heading:
Ⓓ 180pt Gotham Narrow medium

AT Metro logo:
Ⓔ 144mm wide

PTb190

No entry
operational area

AT Metro

PTb200

No fishing
operational area

AT Metro

⬤ (i)   ◗ ¹/₃(i)   ◗ ¹/₄(i)   ◖ ¹/₂ AT roundel

Ⓐ
Ⓑ   Ⓑ
Ⓒ
No access
Ⓓ
beyond this point

Ⓔ AT Metro

54.5mm   600mm   54.5mm
52mm
73mm
218mm
No access
73mm
beyond this point
900mm
AT Metro

Authorised personnel only – behavioural

PTb220

Red flash:
Ⓐ 52mm deep

Icon:
Ⓑ 218mm diameter

Heading:
Ⓒ 280pt Gotham Narrow medium

Sub heading:
Ⓓ 180pt Gotham Narrow medium

AT Metro logo:
Ⓔ 144mm wide

⬤ (i)   ◗ ¹/₃(i)   ◗ ¹/₄(i)   ◖ ¹/₂ AT roundel

Ⓐ
Ⓑ   Ⓑ
Ⓒ
Authorised
personnel
only
Ⓓ
beyond this point

Ⓔ AT Metro

54.5mm   600mm   54.5mm
52mm
73mm
218mm
Authorised
personnel
only
beyond this point
900mm
AT Metro

Information (double) – information

PTi010

Information (single) – information

PTi020

On entering a station, customers need a range of pre-travel information that is accessible and logically laid out. Information units provide space in A1 frames for this customer information. AT Metro has determined the number of A1 frames required for different types of stations, bus stations and ferry terminals. Please contact the AT Metro Customer Information team to ensure you plan for the correct number of information units.

Information units should be clearly visible on entry to the ticket hall, and must be positioned so as not to obscure primary directional signage.

All double information signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

All single information signs should use viewing distance size S 240pt, which gives a viewing distance of 18m.

Double information sign:

AT roundel:

A 62mm diameter

Metro:

B 27.7mm on height of M

Information icon:

C 124mm diameter

Information:

D 400pt Gotham Narrow medium

Single information sign:

AT roundel:

E 37mm diameter

Metro:

F 16.5mm on height of M

Information icon:

G 74mm diameter

Information:

H 240pt Gotham Narrow medium

(i)   ½(i)   ⅓(i)   ½ AT roundel

PTi010

170mm   124mm   41.3mm   Sign centre

31mm   62mm

250mm

1400mm

PTi020

101.5mm   Sign centre

31mm

Sign centre   255mm

170mm   41.3mm

737mm

AT's Design Studio will provide these designs.

Rail marker route schematic – information

PTi080

These signs serve both as a location ID for the platform and as customer information on the destinations available from the platform.

The signs form part of the vinyl designs that are installed on the glass panels of the shelters. They are sited on the panels facing the entrance/s to the platform.

AT's Design Studio will provide these designs.

1

Inbound
City centre

Manukau
Homai
Puhinui
Papatoetoe
Middlemore
Ōtāhuhu
Sylvia Park — Penrose
Panmure — Ellerslie
Glen Innes — Greenlane
Meadowbank — Remuera
Orākei — Newmarket
Parnell
Britomart — City centre

○ Transfer station for Onehunga services

2

Outbound
Swanson

New Lynn
Fruitvale Rd
Glen Eden
Sunnyvale
Henderson
Sturges Rd
Rānui
Swanson

1

Inbound
City centre

Onehunga
Te Papapa
Penrose
Ellerslie
Greenlane
Remuera
Newmarket

Britomart City centre

▬ Limited stop services do not stop at Greenlane and Remuera stations. Transfer to Southern Line at Ellerslie.

○ Transfer station for southern services.

P.I.Ds – information

PTi060

These signs serve both as a location ID for the platform and as customer information on the display.

AT's Design Studio will provide these designs.

1

Destination	Scheduled	Due

C = Cancelled   LS = Limited Stops   X = Express   * = Arrival due/departing

2

Destination	Scheduled	Due

C = Cancelled   LS = Limited Stops   X = Express   * = Arrival due/departing

1

Destination	Scheduled	Due

C = Cancelled   LS = Limited Stops   X = Express   * = Arrival due/departing

2

Destination	Scheduled	Due

C = Cancelled   LS = Limited Stops   X = Express   * = Arrival due/departing

Wall hanging

Floor standing

Accessible audio information point – information

PTi040 - PTi050

These signs are wall hanging or free standing with the accessible information button connected to all passenger information displays (PIDs). The button triggers an audio version of the information showing on the PID.

These are usually done as vinyl decals on to an existing infopoint.

The design for these will be created by AT's Design Studio.

Press button
for service
information

PTi040

Press button
for service
information

PTi050

(i)   ¹/₂(i)

Press button
for service
information

Yellow flash:

Ⓐ 12mm depth

Information icon:

Ⓑ 50mm diameter

Wording:

Ⓒ 50pt Gotham Narrow medium

These signs are placed above the accessible information button connected to all passenger information displays (PIDs). The button triggers an audio version of the information showing on the PID.

Accessible audio information point – information

PTi030

Ⓐ

Ⓑ

Ⓒ

Press button
for service
information

Y

25mm

50mm

25mm

Y

Press button
for service
information

205mm

130mm

Customer information – bus

As part of the new bus network in each area of Auckland, AT is installing new, extended customer information and signage at each stop.

The amount and type of customer information and signage depends on the category of stop. Each stop in the New Network will be categorised according to how it is used by the customer (this differs from the asset type category used for the shelters).

Bus customer information and signage is complex to produce and must be created by AT's Design Studio. The following gives an outline of what is needed, for high-level guidance only.

Please ensure you are working with AT Metro's Service Information and New Network teams before installing any signage at bus stops.

Standard stop

Major interchange

Bus flag

Local area map (A3 minimum) size

Timetable (A1)

Timetable (Case)

Fare zone map (A1)

Fare zone (Case)

RP5 (NZTA sign)

The RP5 (mandatory sign) will not be provided by the Design Studio.

A

B

C

Cluster roundels

City centre bus stops

Due to the lack of shelters in the city centre, this stand-alone sign is currently being developed for bus stops.

Bus customer information and signage is complex to produce and must be created by AT's Design Studio.

Please ensure you are working with AT Metro's Service Information and New Network teams before installing any signage at bus stops.

Spider map (A1)

Geographic route map (A1)

Station map (A1)

Neighbourhood interchange plan (A1)

Customer use categories – bus stop

On the following pages specify the customer information requirements for each category.

M = Mandatory

R = Required by AT

O = Optional case by case

Customer info asset	A Major interchange Staffed bus station or cluster of stops near staffed train station	B Intermediate interchange Unstaffed bus station or bus stop cluster by an unstaffed train station	C Neighbourhood interchange A cluster of stops that doesn't qualify as an intermediate or major interchange, but where customers will need to change between frequent routes	D Major stop Landmark stop eg. Hospital, University etc	E Standard stop	Physical asset/s
RP5 (NZTA sign)	M	M	M	M	M	Pole
Bus flag sign	R	R	R	R	R	Pole (can be on same pole as RP5)
Timetable/s (includes stop info, AT contact details, links to website and apps etc)	R	R	R	R	R	Timetable case/A1
Fare zone map	R	R	R	O	O	Timetable case/A1
Local area map	R	R	O	O		Can be in frame or vinyl onto glass. Size – Case by case, at least A3

R = Required by AT

O = Optional Case by case

Customer info asset	A Major interchange Staffed bus station or cluster of stops near staffed train station	B Intermediate interchange Unstaffed bus station or bus stop cluster by an unstaffed train station	C Neighbourhood interchange A cluster of stops that doesn't qualify as an intermediate or major interchange, but where customers will need to change between frequent routes	D Major stop Landmark stop eg. Hospital, University etc	E Standard stop	Physical asset/s
Spider map	R	O		O		A1 frame
Geographic route map	R	R	R	O		A1 frame
Station map	R	O				A1 frame
Neighbourhood Interchange Plan (NIP)			R			
Cluster indicator	R[1]	R if four or more stops within the interchange	R if four or more stops within the interchange			Roundel
Network map (not available until all new network areas in place)						A0 frame/directly on to wall

*Need to agree what constitutes a landmark: All train stations, town centres, campuses, hospitals, etc.
[1] Manukau bus station is an exception due to the large number of bays; these are numbered rather than lettered

Signage overview

These pages are an overview of the signs available in the suite, separated into the various categories of Directional, ID, Orientation, Behavioural and information.

Pedestrian blade (small) – Directional

PTd010

← 🔒 🍴 ☕ Queen St   1 min 🚶

🚶 1 min   Silo Park 🚴 🚻 →

🚶 1 min   Stops A B C D E 🚌 →

← 🚌 🚆 🚻 Britomart Station 5 min 🚶

Pedestrian blade (large) – Directional

PTd020

← Birkdale Rd   1 min 🚶

🚶 2 min   City centre Stop A 🚌 →

← 🚌 Buses

Stops A B C D 🚌 →

← 🚆 ❷ Inbound City centre

Papakura Outbound ❷ 🚆 →

Driver direction blades – Directional

PTd030 interchange

‹ 🚌 New Lynn 🚆 Station

PTd040 Bus

‹ 🚌 Manukau Bus Station

PTd041 Bus (generic)

‹ 🚌 Buses

PTd050 Train

‹ 🚆 Ellerslie Station

PTd051 Train (generic)

‹ 🚆 Trains

PTd060 Ferry

‹ ⛴ Half Moon Bay ferry

PTd061 Ferry (generic)

‹ ⛴ Ferry

PTd070 Parking

‹ P Rawene Road

PTd071 Parking (generic)

‹ P Parking

PTd080 Park & ride

‹ P+R Panmure Park & ride

PTd081 Park & ride (generic)

‹ P+R Park & ride

Beacons (5metre) – ID

PTid010
PTid011
PTid012
PTid013

AT Metro

Pukekohe

Otara

Parnell

Half Moon Bay

Beacons (8 metre) – ID

PTid020
PTdi021
PTid022
PTid023

AT Metro

AT Metro

AT Metro

AT Metro

Panmure

Otara

Parnell

Half Moon Bay

Station location – ID

PTid030

AT Metro   Ōtāhuhu

PTid031

AT Metro   Akoranga

PTid032

AT Metro   Papatoetoe

PTid033

AT Metro   Half Moon Bay

Station location platform – ID

PTid040

AT Metro

Parnell

← Britomart   Newmarket →

Shelter location – ID

PTid050

(A7) Metro — Ōtāhuhu

PTid051

(A7) Metro — Akoranga

PTid052

(A7) Metro — Parnell

Customer Service Centre – ID

PTid060

(A7) Metro — Customer Service Centre

PTid061

(A7) Metro — Customer Service Centre — (A7) Metro

Tickets – ID

PTid070

Tickets

Waiting area – ID

PTid170

Waiting area

PTid171

Waiting area

Toilets – ID

PTid080

Toilets

PTid081

Toilets

PTid082

Toilets

PTid083

Toilets

PTid084

Toilets

PTid085

Toilets

PTid085

Toilets

PTid086

Toilets

PTid090

PTid091

PTid092

PTid110

Women

PTid111

Women

PTid100

Men

PTid101

Men

PTid102

Men

PTid103

Men

PTid112

Women

PTid113

Women

Accessible Door Signs – ID

PTid120

Staff only
Braille here

PTid130

Toilet
Braille here

PTid131

Toilet
Braille here

PTid141

Womens Toilet
Braille here

PTid150

PTid151

PTid152

PTid132

Toilet
Braille here

PTid133

Toilet
Braille here

PTid140

Mens Toilet
Braille here

Braille here

Braille here

Braille here

Lift location - ID

PTid160

♿ Lift

Lift ♿

PTid161

Lift ♿

PTid162

Lift A

❶ Busway overbridge:
🅱 Stop B
Ⓐ AUT Campus
Akoranga Drive

🅖 🅿 Stops A C D E F
🚻 ♿ Toilets
🕐 Waiting area
🅿 Pick up

PTid163

Lift B

❷ YOU are here
Motorway overbridge

❶ Busway overbridge:
🅿 Stops A C D E F
🚻 ♿ Toilets
🕐 Waiting area
🅿 Pick up

🅖 Access to:
🅱 Stop B

PTid300

🚲 Bike Park

Bike Park - ID

PTid310

AT Metro P🚲 Bike parking

PTid320

P🚲 AT Metro

Bike Park

Crime prevention cameras operating 24 hours

No scooters or motorbikes

Use of this parking facility is at the owners risk and Auckland Transport accepts no liability for theft or damage to property in the bike park.

Park & ride - ID

PTid180

P+R
Park & ride
Bus and train passengers only

Please read conditions of use before parking in this car park. Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Conditions of use
CCTV Crime prevention cameras operating 24 hours

PTid181

P+R
Park & ride
Bus passengers only

Please read conditions of use before parking in this car park. Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Conditions of use
CCTV Crime prevention cameras operating 24 hours

PTid190

P+R
Park & ride
Bus and train passengers only

AT Metro

PTid1691

P+R
Park & ride
Bus passengers only

AT Metro

PTid182

P+R
Park & ride
Train passengers only

Please read conditions of use before parking in this car park.
Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Conditions of use
CCTV Crime prevention cameras operating 24 hours

PTid83

P+R
Park & ride
Ferry passengers only

Please read conditions of use before parking in this car park. Persons failing to comply may be fined and have their vehicle towed.

AT Metro

Conditions of use
CCTV Crime prevention cameras operating 24 hours

PTid192

P+R
Park & ride
Train passengers only

AT Metro

PTid193

P+R
Park & ride
Ferry passengers only

AT Metro

Bike parking - Behavioural

PTb350

AT Metro

P🚲

Bike parking inside station

PTb360

Lock your bike securely

Reduce the risk of having your bike stolen

Double lock your bike
Using two locks to secure your bike makes it a significantly less attractive target for a thief.

1 Use two different types of locks, a D lock and cable lock is a common combination.

2 Put the first lock on the back of the bike through the frame and then through the rear wheel.

3 Put the second lock on the front of the frame and through the front wheel.

If your bike is stolen, report it to your local Police station. Having a record of the serial number from your bike' will assist the police in returning your bike if recovered. You can record these details online at snap.org.nz

Note: If you have a quick-release wheel, always double check that you have locked the wheel.

Remove all easily detachable accessories from your bike.

*Serial number location (Bike shown upside down')

AT Metro   For more information visit AT.govt.nz

Behavioural

PTb250 - PTb251

AT Metro

PTb040

PTb050
Smoke free
AT Metro

PTb060
Please walk your bike
AT Metro

PTib110
No entry

PTib120
No exit

PTb100
No entry

Emergency Exit only

PTb101
No entry

Emergency Exit only

PTb070
CCTV
Crime prevention cameras operating 24 hours
AT Metro

Damage report
Help us to look after your station
Please report any damage
Phone 0800 467 536
AT Metro

PTb080
CCTV
cameras operating
AT Metro

PTb081
CCTV
cameras operating
AT Metro   Phone 0800 467 536

PTib090
CCTV
Crime prevention cameras operating 24 hours
AT Metro

PTb091
CCTV
Crime prevention cameras operating 24 hours
AT Metro   Phone 0800 467 536

PTb130
Caution
Door opens towards you
AT Metro

PTb140
Caution
Keep clear
AT Metro

PTb150
Keep clear for ferries
Authorised vessels only
AT Metro

PTb160
Do not cross busway
Use the overbridge
AT Metro

PTb170
Caution
Beware
No swimming
No diving
AT Metro

PTb180
Caution
Underwater hazards
No swimming
No jumping or diving
AT Metro

PTb190
No entry
operational area
AT Metro

PTb200
No fishing
operational area
AT Metro

PTb210
No access
beyond this point
AT Metro

PTb220
Authorised personnel only
beyond this point
AT Metro

Information stands - Information

PTi010
AT Metro
Information

PTi020
AT Metro
Information

Accessible audio information point – information

PTi030
Press button for service information

Also available but will be created by the Design Studio:

Viaduct Harbour Princes Wharf

Viaduct Harbour Princes Wharf

PTo010

PTo020

Destination   Scheduled   Due
C=Cancelled   LS=Limited Stops   X=Express   *=Arrival due/departing

PTb160

Welcome to Manukau Station
Please help us to keep this station safe
Pay your fare before you board

Inbound
City centre
Manukau   Homai
Puhinui
Papatoetoe
Middlemore
Ōtāhuhu
Penrose
Sylvia Park   Ellerslie
Panmure   Greenlane
Glen Innes   Remuera
Meadowbank   Newmarket
Ōrākei   Parnell
Britomart   City centre

Press button for service information

PTb010-031   **PTi080**   **PTi040-050**

PTb260

PTb270

2.4

This section guides you through a step-by-step process to create a Signage Schedule that identifies all the signs needed by rail customers to confidently navigate their way to, from and within a train station on the AT Metro network.

Public transport planning

Introduction

This section is relevant for project managers, external contractors, and operations and facilities' staff.

In this section you will work through the process for :

- creating a signage schedule for a new train station,

- upgrading or retrofitting signage across an existing site

- making changes to how an existing site operates,

  e.g. installing ticket gates, or changing the passenger flow through a site.

The processes contained here can be applied to bus stations and ferry terminals as well – for help with this, please contact the signage team: sigange@at.govt.nz

This section will show you how to:

- Identify the four different zones –
  surrounding, approach, concourse, platform

- Map all the key pedestrian and driver flows through the site

- Decide what quantity and type of signs are needed in each zone and their:

  - location

  - orientation

  - placement

  - mounting

  - content.

The outcome of this section is a Signage Schedule – a plan and spreadsheet that identifies each sign needed for the four zones.

The Signage Schedule can be used to request quotes, and as the basis of a brief to AT's Design Studio or to an external design or signage company.

Ōtāhuhu

Customer Service Centre

⬆ Stop A
⬅ Stops B C D
Walmsley Road **Way out** ➡

Ōtāhuhu

Ōtāhuhu

Ōtāhuhu

Ōtāhuhu

1 Inbound City centre

Lift

Toilets

Information

Tickets and
AT HOP Top-up

TAG ON/TAG OFF

Ōtāhuhu
⬅ Middlemore   Westfield ➡

Train station zones

Each of the four station zones (surrounding, approach, concourse and platform) are colour coded in the guidelines for ease of navigation.

Signs help people navigate their way to the station, and from the station to local points of interest.

Planning signage for a new train station or refitting an existing station is a complex task that can be worked through logically by identifying and mapping the four functional zones.

1. For each zone create:
   • Flow diagrams that show how people move through the zone
   • A draft plan of sign locations
   • A draft schedule of sign types and content.

2. Audit the site:
   • Update plans and schedules as necessary.

The following pages will take you through the process of planning signage for the fiction 'Newhurst Station'.

The size of the station will determine the quantity of signs needed. Remember, any sign in the road corridor over 3m tall will need a consent.

The signage team can support you with this process. *signage@AT.govt.nz*

Choosing types of signs for each zone

There are six possible types of signs, each of which is represented on the plans with a shape.
These are:

▲ Directional

● ID

◆ Orientation

⬟ Behavioural

■ Information

✖ Regulatory

Each zone will have some, but not necessarily all, these sign types. The types of signs you will need to consider for each zone are described in the following pages.

Fire exit signs are excluded.
Fire exit signs need to be planned at the start of the project by AT's Facilities Management team.

These signs have their own specific design and power supply. Planning at the start ensures these signs are located at a height that allows for other signage, e.g. above doorways.

Contact the Property Facilities manager to discuss further.

Using a map of the area and a plan of the station, mark up the boundaries of the zones using the descriptions on the next page as a guide.

The map on pages 150-151 shows the zones colour coded to match the guide on the next page.

On each zone you will mark up a customer flow diagram, and then add the location of the signs using reference numbers.

These reference numbers can then be used in your spreadsheet with further information as required.

The four zones are defined as follows:

→
- Station wayfinding

←
- Wider local area direction

→
- Station identification
- Exterior facilities
- Entrance and identification
- Customer information

←
- Exterior facilities
- Interchanges
- Customer information
- Wider local area

→
- Tickets and information
- Directions to platform
- Facilities

←
- Way out
- Interchanges
- Exterior facilities
- Local area
- To other modes

→
- Platform identification
- Accessible carriage identification
- Facilities

←
- Station identification
- Way out
- Interchanges
- Facilities
- Platform-to-platform interchange

Station

Customer Service Centre

Tickets

SURROUNDING

This zone is created by making two 'halos' around the station – one for drivers and the other for pedestrians. The physical size of this outer zone depends on the size of the train station and the complexity of the surrounding streets. A large interchange in a town centre such as Manukau will have a much greater surrounding zone than a small station such as Parnell. The size of the zone has been determined by AT Metro.

Signs help people navigate their way to the station, and from the station to local points of interest (PoI). They also identify entry and exit points.

APPROACH

The approach zone covers the exteriors of all facilities and buildings, and signs within the area that belong to the site, e.g. beacons, station name signs and customer information.

CONCOURSE

The concourse is all parts of the station's interior, except the platforms. Examples include: signage leading towards and away from the platforms, ticket machines, Customer Service Centres, entry gates and toilets.

PLATFORM

Platform signage helps customers find their way out of the station and towards the trains. Examples include: platform IDs, accessible markings, safety signs, customer information, interchange signage and facilities such as toilets.

Each of these four zones is colour coded in the guidelines for ease of navigation.
These colours only apply to these guidelines; they do not prescribe the colours of actual signage.

These guidelines do not cover the interior of trains. Guidance on signage in train interiors is held by AT's Design Studio and is not to be updated in station signage projects.

Creating flow diagrams within zones

Flow diagrams map the ways people move through a space.

In the preliminary and detailed design stages of a new train station you will need to envisage all the key pathways people will take on exiting a train or making their way to the train.

For existing stations, it is vital to walk through the space several times and see it from a customer perspective (see also Auditing the site).

Surrounding zone

The most difficult aspect of the surrounding zone to map is the pedestrian halo. People will have multiple options for how they approach the station.

Process for pedestrian and driver halos:

1. Identify the key points of interest (PoI) in the area, e.g. mall, park, school.

2. Identify the key entry/exit points, e.g. other transport hubs, park-and-ride, roads, walking routes, cycle racks.

3. Use these points to map the route people are most likely to take. You may have to consider separate routes for pedestrians and drivers. Take into consideration one-way streets and congestion for drivers. For pedestrians, ideally map the most direct route (desire lines), but if there is a safety issue with the most direct route then map a safe route.

4. Mark each decision point, primarily turns at street intersections.

5. Use the principle of 'just enough information' to determine how many signs to add to the plan.

Restrict your signage to places where confusion might arise. If the approach is a lengthy straight stretch you may provide a confirmation sign that this is still the most direct route.

Surrounding zone flow chart for Newhurst Station (fictional)

Surrounding | Approach | Concourse | Platform

Choosing sign locations and types

Signs in the surrounding zone help people navigate their way to the station, and from the station to local points of interest (PoI). For this reason all the signs in this zone are directional signs. These signs should be placed at decision points along the routes you have marked on your flow diagram. Most decision points are at junctions, although some may be needed at other places (such as exits from malls, blind corners etc.). You may need to identify these during the site audit.

Mark up your plan with a directional sign at each decision point, and number each sign. (Directional signs are marked on the plan by a ▲).
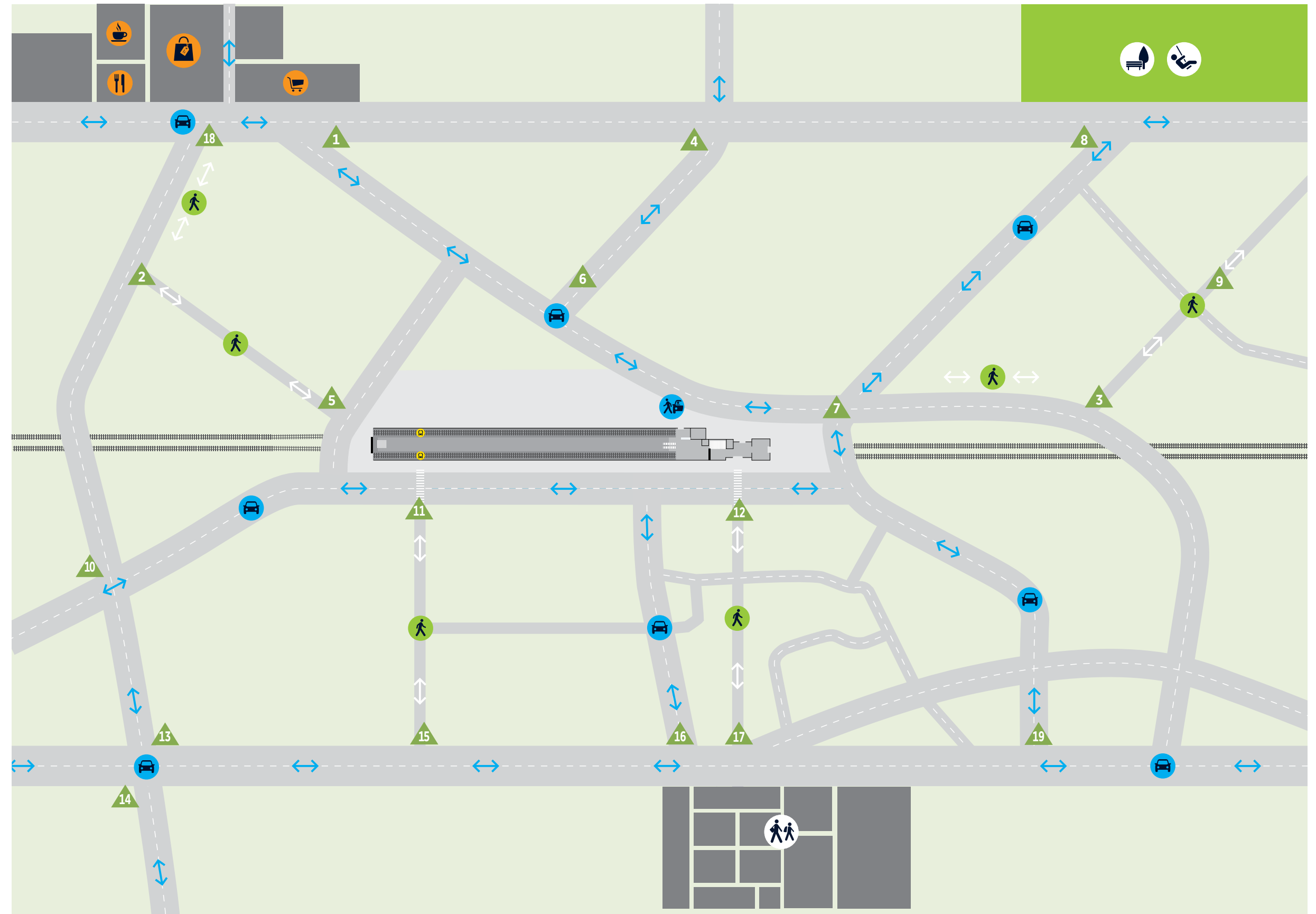
You will fine tune the exact location and orientation of the signs during the site audit.

▲ Directional

In this example, we assume that pedestrians will use the driver direction signs where these are available, so only need pedestrian signs on pedestrian-only routes.

Surrounding zone sign location map

This map shows the signs' type, location and reference number.

Choosing specific sign types

For each sign location on your plan you will need to choose the particular type of sign to be installed.

The signs in the surrounding area are all directional. To work out which specific type of directional sign to use, go to the station direction signs section page 62 to choose the most appropriate one.

In this case all the signs that are on the driver flow routes would be driver direction signs.

Signs on pedestrian routes can be either large or small pedestrian blades, this can be determined through the site audit. If there is an appropriate pole available (lamp post/street name sign post) then the large pedestrian blade can be installed on that. If there is no suitable pole available, then the green pole will need to be installed to hold small pedestrian blade/s. Each sign will need content, in this case all signs leading to the station will have the station name and standard graphics (arrow, train icon).

All driver signs are to the station only. Pedestrian signs will take walkers to the station and also to local PoIs so each sign location might need more than one blade.

Create a draft schedule as shown *full spreadsheet available here.* You will update this following the site audit.

Fig. 1. Signs 1-3

Zone	Sign ref no.	Location	Sign type	Sign subtype	Panel/ blade no	Content	Mounting	Internal/ external	Services required	Comment
Halo	1	Newhurst Road/ Wilton Road	Directional	Driver direction	1	Newhurst Station	Lamp post	Ext	No	Complete during audit
Halo	2	Gloucester Road/ Mistry Lane	Directional	Small pedestrian blade	1	Town centre (plus icons for shops/cafes)	Street name sign pole	Ext	No	Complete during audit
Halo	2	Gloucester Road/ Mistry lane	Directional	Small pedestrian blade	2	Newhurst Station	Street name sign pole	Ext	No	Complete during audit
Halo	3	Wilton Road/ Beachman Way	Directional	Large pedestrian blade	1	Newhurst Station	Street name sign pole	Ext	No	Complete during audit

Fig. 1. This table shows a section of the spreadsheet created for the surrounding zone. Signs 1, 2 and 3 are included. As you can see, there are two entries for sign 2; this allows information about each blade on this sign to be described. Use double entries in the spreadsheet when a sign has different information on each panel (e.g. back and front). The rest of the signs are shown in the *full spreadsheet available here.*

Newhurst Station halo sign examples:

Sign 1. Driver direction (sides A and B)

Sign 2.1. Small pedestrian blade (sides A and B)

Sign 2.2. Small pedestrian blade

Sign 3. Large pedestrian blade (sides A and B)

Approach zone flow chart

Pick up and drop off

Gates

Bike Park

Creating a flow diagram for the approach zone

**All routes in this zone and the following zones are pedestrians only.
There are a few key routes that should be marked on the plan:**

• To and from the surrounding zone to the entrances

• To and from the surrounding zone to any external facilities such as bike parks

• To and from the entrances to any external facilities such as bike parks.

When planning signs for an as-yet unbuilt site, it is worth checking to see if the architects have provided a 3D walkthrough or model of the site as this can be very useful. Make sure you use elevations as well as plans to help with sight lines and mounting/height issues.

Approach zone sign location map

This map shows the signs' type, location and reference number.

Pick up and drop off

Bike Park

Gates

Types of signs

▲ Directional

These signs are located in the vicinity of the station, they identify facilities such as bike parks, toilets, park-and-ride.

● ID

Place names sited above the entrances to buildings that identify the station and associated facilities. Where stations are visible from a distance choose the large 8m beacon. Where a sight line is restricted, a smaller 5m beacon is more appropriate.

◆ Orientation

Orientation signs are clustered at major entrances and allow customers to understand the station plan and surrounding area. On the facing side is a map showing their present location and nearby points of interest.

● Behavioural

Any dos and don'ts related to customer behaviour, sited at the entrance to stations.

■ Information

These are frames containing customer information. They are operated by customer teams and are sited close to station entrances.

Choosing specific sign types

The approach zone requires a variety of sign types. Most of the signs will be located near entrances and external facilities.

Create a draft schedule as shown.
full spreadsheet available here.
You will update this following the site audit.

Approach

Fig. 1. Signs 20-26

Zone	Sign ref no.	Location	Sign type	Sign subtype	Panel/ blade no	Content	Mounting	Internal/ external	Services required	Comment
Approach	20	pavement western end of station	ID	Beacon	1-4	Newhurst	freestanding	Ext	Yes	all panels same content
Approach	21	western entrance doors	Behavioural	Welcome sign	1	Station rules	glass door	Ext	No	
Approach	22	pavement western end of station	Information	Info stand	1, 2	Maps/timetables	freestanding	Ext	Yes	both panels same content
Approach	23	pavement western end of station	Orientation	Gateway	1, 2	Local area	freestanding	Ext	No	design brief sent to Design Studio
Approach	24	above western entrance doors	ID	Station ID	1	Newhurst	mounted to building	Ext	No	
Approach	25	pavement western end of station	Information	Info stand	1, 2	Maps/timetables	freestanding	Ext	Yes	both panels same content
Approach	26	wall by western entrance	Directional	Wayfinding	1	To main entrance/ station facilities	mounted to building	Ext	No	

Fig. 1. This table shows a section of the spreadsheet created for the approach zone. Signs 20-26 are included. As you can see there are a range of sign types, mounting and services required for these signs. In this example, signs 20, 22 and 25 all have more than one panel, but since each has the same information on every panel there is no need to have a row for each one – a comment describes this adequately. The gateway sign (no. 25) does have different info on each side, but will need to be designed by the Design Studio, so there is no need to try and describe it in detail here. The rest of the signs are shown in the *full spreadsheet available here.*

Newhurst Station approach signage example – entrance

Newhurst Station
Newhurst

Welcome to
Newhurst Station

Please help us to
keep this station safe

Pay your fare before you board

AT Metro

🚆 Newhurst

⬅ 🚆 Trains   Buses 🚌 ➡
⬅ 🚻 Toilets   Taxis 🚕 ➡

AT Metro ℹ Information

AT Metro ℹ Information

Newhurst

AT Metro

Concourse zone flow chart

Customer Service Centre

Gates

Lift

Stairs

Toilets

Escalator

Gates

Waiting area

Creating a flow diagram for the concourse zone

All routes in this zone and the following zones are pedestrian only. These key routes should be marked on the plan:
From gates/platform exits/entrances to concourse exits/entrances

From entrances to:

- Customer Service Centres

- Ticket machines

- Toilets

- Waiting areas

- Lifts

- The areas that people stand in to view the Passenger Information Displays (PIDs)

From the above to gates/platform entrances.If there are commercial tenants, consider these in the flow diagrams.

Concourse zone sign location map

This map shows the signs' type, location and reference number.

Types of signs

▲ Directional

Check the flow diagram for decision points at the top and bottom of escalators and stairs, to/from platforms, toilets and exits. Always position directional signs above doorways and in general suspend wayfinding signs in the middle of the concourse.

■ ID

ID signs help customers locate all the facilities within the building, e.g. Customer Service Centres, ticket machines, waiting rooms, lifts and toilets.

⬣ Behavioural

Remind customers what behaviours are not acceptable.

Such signs may include smoke free signs in waiting rooms.

■ Information

Customer information signage should be placed in the main concourse where it will not restrict passenger flows.

Concourse

Choosing specific sign types

The concourse zone requires a variety of sign types. Signs will be located near exits, internal facilities (Customer Service Centres, ticket machines, waiting areas, toilets etc) and entrances to platforms (gates, stairs, escalators, lifts and passageways).

Create a draft schedule as shown.
full spreadsheet available here.
You will update this following the site audit.

Fig. 1. Signs 62-70

Zone	Sign ref no.	Location	Sign type	Sign subtype	Panel/ blade no	Content	Mounting	Internal/ external	Services required	Comment
Concourse	62	on wall	ID	Location ID	1	Toilets	mounted to building	Int	No	
Concourse	63	above doors south exit	Directional	Wayfinding	1	To trains/platforms/ station facilities	mounted to building	Int	Yes	
Concourse	64	above doors north east exit	Directional	Wayfinding	1	To trains/platforms/ station facilities	mounted to building	Int	Yes	
Concourse	65	centred between south doors and north east doors	Directional	Wayfinding	1	To trains/platforms/ station facilities	suspended from ceiling	Int	Yes	
Concourse	65	centred between south doors and north east doors	Directional	Wayfinding	1	To trains/platforms/ station facilities	suspended from ceiling	Int	Yes	
Concourse	66	above information kiosk	ID	Location ID	1	Customer service centre	mounted to building	Int	No	
Concourse	67	above entance to waiting room	Directional	Wayfinding	1	To waiting area/bike park	mounted to building	Int	Yes	
Concourse	68	above entrance to concourse	Directional	Wayfinding	1	To trains/facilities	mounted to building	Int	Yes	
Concourse	69	concourse	Information	Info stand	1, 2	Maps/Timetables	freestanding	Int	Yes	Both sides same info
Concourse	70	waiting area	Behavioural	No smoking	1	Smoke free	to glass	Int	No	

Fig. 1. This table shows a section of the spreadsheet created for the concourse zone. Signs 62-70 are included. As you can see there are two entries for sign 65; this allows information about each side of this sign to be described. The rest of the signs are shown in the *full spreadsheet available here.*

Newhurst Station signage example - concourse

↖ 🚻 ♿ Toilets   Information ⓘ ↗

← 🚊 Trains   Waiting area 🕐 →

← 🛗 Lift

↑ 🚌 Buses   Information ⓘ ↗

↑ Way out   Waiting area 🕐 →

↑ 🕐 Waiting area │ P🚲 Bike Park

↑ P🚲 Bike Park │ Way out

🚻 ♿ Toilets

AT Metro   ⓘ Information

AT Metro   Customer Service Centre

AT Metro   ⓘ Information

Platform zone flow chart (island platform)

Platform

Outbound (Platform 2) →

Shelters

Shelters

Shelters

← **Inbound (Platform 1)**

Creating a flow diagram for the platform zone

All routes in this zone are pedestrian only. These key routes should be marked on the plan:

From gates/platform entrances to platform alighting area

From platform alighting area to platform exits and:

- Tag on/tag off points
- Lifts
- Escalators
- Ticket machines
- Toilets
- Waiting areas.

From the above to gates/platform exits.

Platform zone sign location map

This map shows the signs' type, location and reference number.

Outbound (Platform 2) →

← Inbound (Platform 1)

Types of signs

▲ **Directional:**

Directional signs help customers locate facilities such as toilets and lifts. Signs on platforms will include designating where accessible doors are for each three-car train.

● **ID**

Every platform and platform shelter has a station ID. Each section of shelters has two panels to be used for station ID purposes.

⬟ **Behavioural**

These signs are integrated into the anti-graffiti shelter vinyls. Examples include no smoking or drinking, CCTV. Some platforms are sloping, in which case a 'please lock pushchair' sign is needed for safety purposes.

■ **Information**

There are minimum standards for platforms. Ask AT Metro for these standards.

✖ **Regulatory**

At the end of each platform there must be a KiwiRail sign forbidding access to the track.

Side platform

The above illustration shows the island platfom layout. Where the station has side platforms the signage is the same as above, but is divided evenly between the two platforms.

Platform

Choosing specific sign types

The platform zone requires a variety of sign types. Signs will be located near exits to platforms (gates, stairs, escalators, lifts, passageways), on shelters, and along the platform at regular intervals.

Create a draft schedule as shown. *full spreadsheet available here.* **You will update this following the site audit.**

Fig. 1. This table shows a section of the spreadsheet created for the platform zone. Signs 104 -123 are included. The rest of the signs are shown in the complete spreadsheet available here.
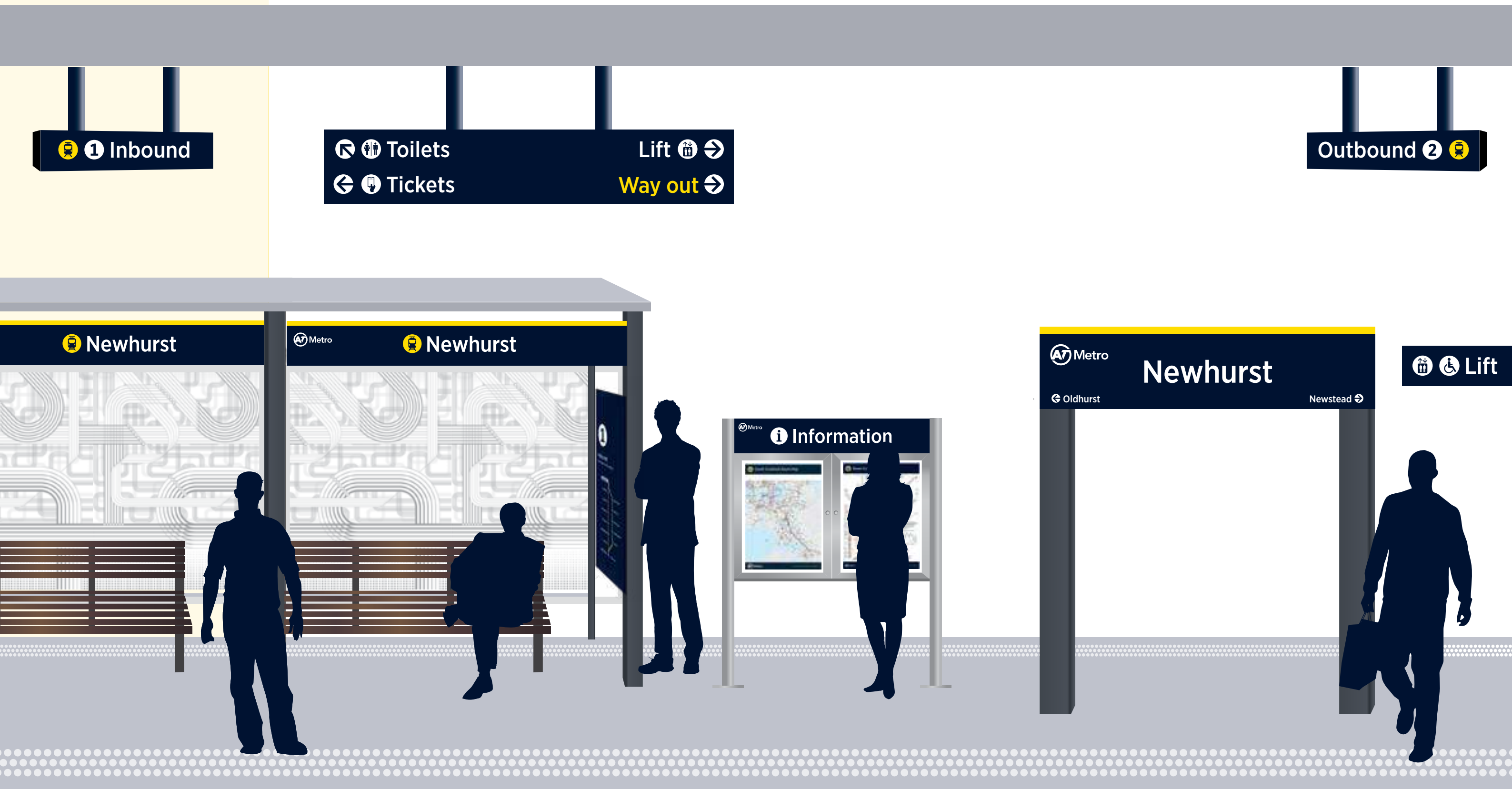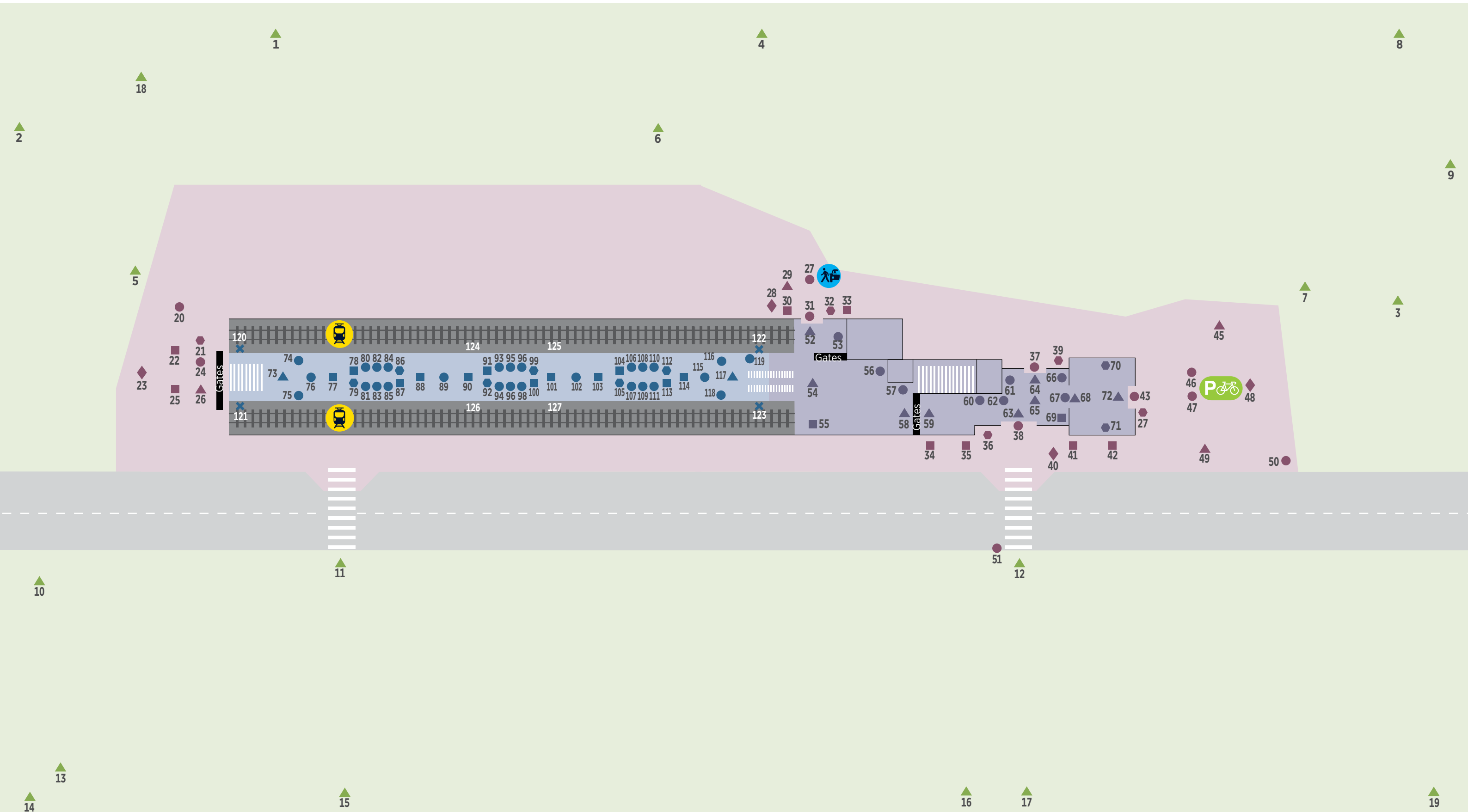
Fig. 1. Signs 104-123

Zone	Sign ref no.	Location	Sign type	Sign subtype	Panel/ blade no	Content	Mounting	Internal/ external	Services required	Comment
Platform	104	on return (side) panel of shelter	Behavioural	Shelter behaviour	1	No smoking/drinking CCTV	Applied to shelter	Ext	No	
Platform	105	on return (side) panel of shelter	Behavioural	Shelter behaviour	1	No smoking/drinking CCTV	Applied to shelter	Ext	No	
Platform	112	on return (side) panel of shelter facing exit	Information	Route marker schematic	1	Route/platform information	Applied to shelter	Ext	No	
Platform	113	on return (side) panel of shelter facing exit	Information	Route marker schematic	1	Route/platform information	Applied to shelter	Ext	Yes	
Platform	114	centre of platform eastern end	Information	Info stand	2	Maps/Timetables	Freestanding	Ext	Yes	Same info both sides
Platform	115	centre of platform eastern end	ID	Platform/ station ID	1	Newhurst	Freestanding	Ext	Yes	Ensure correct next/previous info included and installed on appropriate side
Platform	115	centre of platform eastern end	ID	Platform/ station ID	2	Newhurst	Freestanding	Ext	Yes	Ensure correct next/previous info included and installed on appropriate side
Platform	116	near eastern exit from platform – platform 2 side	Directional	Wayfinding	2	Outbound	Light box	Ext	No	Same info both sides
Platform	117	above eastern exit from platform	Directional	Wayfinding	1	To trains	Light box	Ext	Yes	
Platform	117	above eastern exit from platform	Directional	Wayfinding	2	Way out/station facilities	Light box	Ext	Yes	
Platform	118	near western exit from platform – platform 1 side	Directional	Wayfinding	2	Inbound	Light box	Ext	Yes	Same info both sides
Platform	119	wall of escalator (north side)	ID	Location ID	2	Lift	Light box	Ext	Yes	Same info both sides
Platform	106-111	eastern shelter	ID	Shelter ID	1	Newhurst	shelter panel	Ext	No	
Platform	120-123	at far ends of platforms	Behavioural	KiwiRail regulatory	1	Danger no access	on railings	Ext	Yes	

Newhurst Station signage example – platform

❶ Inbound

⟲ Toilets
← Tickets

Lift →
Way out →

Outbound ❷

Newhurst

Metro   Newhurst

Metro
Newhurst
← Oldhurst   Newstead →

ⓘ Information

Lift

Whole station and surrounding zone sign location map

**This map is combined from all the previous zone maps –
it shows the signs' type, location and reference number for all the zones.**

Having mapped the flow and chosen the types and number of signs you need, the next step is to undertake a physical audit of existing sites and ensure all these signs are viable.

- Before auditing the site ensure you have created flow charts for the areas to be audited

- Ensure you have any permissions required and have notified Auckland Transport Operations Centre (ATOC) and station managers that you will be on site

- Wear appropriate Personal Protection Equipment (PPE)

- Bring a notebook and camera or ideally a tablet

- Unless you wish to observe peak hour flow through a site, avoid peak hours.

Auditing the site

Before sending off your Signage Schedule for manufacture or review, a walk-through of the site is required.

For new sites

If the site is not yet built, you won't be able to carry out an audit; however, you can audit the surrounding area. It is worth checking to see if the architects have provided a 3D walkthrough or model of the site as this can be very useful.

When auditing existing signage you will be checking a number of things:

- Are the signs located in the right places?

- Do the signs contain the right information?

- Are there enough signs?

- Are the signs in need of replacing (physically unsound) or can they be re-skinned?

If they are physically sound, are they the right size and shape to hold the new designs? If not, they will need to be replaced (unless the panel size can be extended).

Steps

Walk through the site following the flow routes on your charts (you'll need to do this in both directions) and assess each sign location:

- If there is an existing sign, assess it using the questions above, make notes and take photos (one close up and one from a distance for each side of the sign).

- If a new sign is needed, assess where it can be installed or mounted. Ensure the location allows the installed sign to meet safety standards, will be visible from the right distance and angle for the user. Make notes and take photos of the location, both close up and from a distance.

- When auditing the surrounding zone you will need to check who owns the land if you intend to site a sign in the berm or similar. You will need permission from Auckland Council for any signs in parks, beach reserves etc. For all signs in the pavement you will need to follow rules laid out in the Transport Design Manual on installing signs in the road corridor.

Review and sign off signage

Once you have completed your Signage Schedule (plan and spreadsheet) it should be reviewed by the Public Transport Operations team and by the signage Subject Matter Expert (SME). When all amends have been completed you can put together a signage brief to send out with your Request for Quote (RFQ).

A complete signage brief should include:

- A plan (such as the one above)

- A spreadsheet (similar to the demonstration version here)

- The public transport graphic elements section of this document

- The public transport graphic application section of this document

- The materials and specifications section of this document.

Walking

Every journey has an active component of either walking or cycling, and these are more than just a good way to get around the neighbourhood. We encourage walking and cycling as they have proven benefits to health, happiness, the environment and the economy. With an increased programme of investment in walking and cycling initiatives, it is important that signage along these routes encourages and supports more active journeys.

Contents

3.0 Graphic elements

3.1 Graphic application

3.2 Pedestrian sign suite

3.3 Pedestrian route planning

3.1

Graphic elements

The AT logo is the customer facing logo for active modes in Auckland. It will be used throughout the and pedestrian network.

The grey shapes indicate the minimum clear space based on the AT roundel.

Padding = ½ width of AT roundel

Nothing should ever appear in this area. The clear space will increase or decrease in proportion to the logo size.

The operational logo should not be used smaller than 15mm high.
In some situations the logo may need to be smaller than the minimum size.
In this instance approval may be given on a case-by-case basis.

AT logo lock-up

Padding = ½ width of AT roundel

When used on pedestrian signage, the AT logo appears as a lock-up with the AT website address as above. The baseline of the web address lines up with the bottom horizontal line of the A (see above).

Generally the white mono AT logo will be used because signs will use a base colour of Ocean Blue (C: 100 M: 65 Y: 22 K: 80).

Only the single colour version of the logo should be used on signage. This is to reduce visual clutter and maintain clarity on AT signs.

Gotham Narrow

Our core typeface is Gotham Narrow. It's dynamic, clear and has a clean, crisp feel. All lettering within the sign system is carried out using this contemporary sans-serif typeface developed with legibility in mind.

Text should always appear in sentence case. Avoid wording in full upper case, with the exception of the abbreviation AT, for Auckland Transport, in headlines, body copy and some cartography.

For sign use, specific rules of letter and word spacing have been developed to maximise legibility.

For active signage the main type face used is Gotham Narrow medium. Gotham Narrow bold is also used when a destination is a Suburb.

Other forms of Gotham Narrow such as light, book and bold may be used on some pedestrian signage and maps. More detail on where this can be used is specified in each relevant section.

Numbers

Numerals should use Tabular lining in the open type settings. This produces numbers with a standard space between them. This helps when a passenger is comparing distances, prices, platform numbers, route numbers etc.

Regional signage typeface

Gotham Narrow medium

Its clarity and legibility makes it a good choice for a range of wayfinding applications.

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow light
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow book
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow bold
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Tabular numerals

Our palette

The regional signage colour palette has been adjusted from Auckland Council's colours to improve legibility on signage.

Core colours

Ocean Blue (C: 100 M: 65 Y: 22 K: 80) and White maintain the link to the other CCOs and are the core colours used on signs.

Signage Active Green (C:46 M:0 Y:100 K:0) is the mode colour for cycling and walking and is used to in the header to help identify the signs as relating to walking and cycling.

Secondary colours

The secondary colours Yellow and Red have been added to produce a legible highlight when used on a background of Ocean Blue.

Yellow, and Cyan relate to specific transport modes:

Yellow: Take care on cycle signs and public transport modes (bus, train and ferry)

Red: Warnings

Cyan: Road modes (driving)

Orange: Attractions

Colour palette

	C	M	Y	K	
Signage Ocean Blue	100	65	22	80	PMS 539C
White	0	0	0	0	White
Signage Active Green	46	0	100	0	PMS 376C
Signage Safety Yellow	0	10	100	0	PMS 109C
Signage Pohutukawa Flower Warnings	0	96	97	0	PMS 485C
Signage Commercial Orange	0	50	100	0	PMS 144C
Signage Parking Blue	100	0	0	0	PMS Cyan

Arrows

Arrows are always used to indicate direction.

Public transport icons

The icons for public transport modes must always be used alongside the appropriate text. The interchange icons shown here are for use on signage; however, there is a simpler icon that is used on maps.

Active mode icons

Used on pedestrian cycle and shared paths signage.

Third-party transport icons

Use these to indicate facilities for private vehicles, taxis etc.

Parking icons

Use these to indicate AT car parks, park-and-ride and non-AT commercial carparks.

Icons

Key items and directions are supported on the signs by the use of internationally recognisable icons. This improves accessibility for speakers of other languages and reinforces key messages. Icons for items must appear next to the arrow icon so they can be understood without having to read the text. If a new icon is required, a request must be made to the Design Studio/regional signage project. New icons and landmarks must only be created by these teams.

Bus · Train · Ferry · Light rail · Interchange · Interchange

Bus/Ferry Interchange · Train/Ferry Interchange

Walking · Cycling · Shared path · Bike parking

Car · Taxi · Pick up · Drop off · Car share

Motorbike · Scooter · Campervan · Tow truck

AT parking · Park and ride · Commercial parking

Service and facility icons

Used to indicate a range of publicly accessible services and facilities.

The bulk of destinations included on pedestrian signs are suburbs, town centres and roads. These aren't easily described with a symbol.

Toilets	Accessible	Baby change	Information	Lifts	Escalator
Stairs					
Telephone	*i*-site	Accessible toilets		Drinking fountain	Church
Marae					
ATM	Bank	Scenic point	Cemetery	Police	Fire station
Court					
Council building	School	Tertiary education	Library	Post Office	Airport
Museum					
Art gallery	Hospital	Shower	Park	Boat ramp	Swimming pool
Beach					
Playground	Exercise/recreation	Swimming	Fishing	Skateboarding	Ice skating
Golf/Golfcourse					
Racecourse/	Zoo	Level crossing horseracing	Interchange	North	

Commercial icons

Commercial facilities/attractions – can be used on maps, and pedestrian and signs. Only used to indicate a retail area rather than individual businesses.

Restaurant	Cafe	Bar	Winery/vineyard	Shopping
Supermarket	Stadium	Cinema	Theatre	Accommodation

Direction of human icons

Where icons feature a side view of a person, the icon should be aligned so that the person is travelling in the direction of the arrow on the sign.

Where directions feature an icon of a pedestrian icon should face in the direction indicated.

This applies to the time information on pedestrian blades. The human icons should face in the direction indicated by the arrow.

NOTE:
The human icons always face in the direction of the arrow.

When there is no directional arrow or the direction is straight ahead or down, the human icons will face to the right as here.

Pedestrian blade:

Reserve 1 min

1 min Reserve

Landmark illustrations (points of interest – POI)

Further landmarks will be added as required

Regional Facilities Auckland (RFA) official names

Venues RFA owned and managed
- ANZ Viaduct Events Centre
- Aotea Centre
- Auckland Art Gallery
- Auckland Town Hall
- Auckland Zoo
- Bruce Mason Centre
- QBE Stadium
- Mt Smart Stadium
- The Civic
- Western Springs Stadium

Other major regional facilities
- ASB Showgrounds
- ASB Tennis Arena
- Auckland War Memorial Museum
- Eden Park
- MOTAT
- North Shore Events Centre
- Stardome Observatory and Planetarium
- The Trusts Arena
- Spark Arena
- Vodafone Events Centre
- New Zealand Maritime Museum

POI usage

Used on some maps and on large explorer signs, these illustrations highlight key landmarks in the region.

Landmark illustrations can be used in two ways: White on the Ocean Blue background or when used on maps, the landmark illustrations appear in shapes as here, with pointers directed to the relevant destination.

The background is slightly transparent to allow the image underneath to show through. This shape appears in 60% White.

POI colour palette

Ocean	100	65	22	80
White	0	0	0	0
Landmark Coral	0	70	50	0

The Cloud · Shed 10 · NZ Maritime Museum · Te Wero Bridge
Harbour Bridge · Ferry Building · Westhaven Promenade · Victoria Park Village
Sky Tower · Viaduct Events Centre · Auckland Museum · Silo Park
Clock Tower · Tepid Baths · Spark Arena · Auckland Art Gallery
Ambrico Kiln · New Lynn Library · West Lynn Gardens · Merchant Quarter
Mission Bay · Pou Carving · One Tree Hill · Waka Sculpture
Old Customs House · Devonport · Aotea Centre · The Civic

3.1

Cap height (Y) vs x height (x)

Across these guidelines font sizes are expressed in both lower case height (x) and capital height (Y).

The cap height of a typeface is measured by the distance from the baseline to the top of the capital letter.

The x height of a typeface is measured by the distance from the baseline to the top of the lower case letter.

Line spacing

Line spacing is based on the height of the lower-case letter 'x'.

One 'x' is the standard minimum between two lines of information. When information in more than one size of lettering is used, the larger 'x' height should be used to separate the two lines of differing size.

Secondary text in a message should be $^2/_3$ of the size of the primary text.

Graphic application

Typography and measurements

Hx

'Y' height

'x' height

—— Centre reference

Baseline

Y-height Centre reference x-height

Wayfinding

Line spacing principles

X X
X

Henderson
Via Henderson Creek path

X X
X X

Text and icons

It is best practice to couple text with an icon (if there is a icon that matches in our suite). This creates a clear message that a viewer can understand, even if English is not their first language.

Icons are centred vertically on the capital letter of the text.

There are some guidelines to follow when using icons with text:

1. Text size is set by the viewing distance.

2. An icon's size is 1 ¼ of the capital letter height (Y).

3. The distance between an icon and text is $^1/_3$ of the width of an icon (i).

4. Minimum top and left margins are ½ the width of an icon (i).

1. Text size

xs S M L XL XXL XXL⁺

2. Icon sizing: $1^1/_4$ of capital letter height (Y)

10 cm   8 cm   # Main St Y

Icon centred vertically on (Y)

If (Y) = 8 then (i) = 10

3. Icon spacing: $^1/_3$ of icon width (i)

Main St

10 cm 3.3 cm

4. Minimum margin size: $^1/_2$ of icon width (i)

5 cm

Sign edge

5 cm   # Main St

10 cm

(i) $^1/_2$(i) $^1/_3$(i)

Vertical message spacing

To separate messages vertically within one sign, use (Y) or the capital letter height.

This distance is measured from the baseline of the previous line of text to the top of the lower case letter (x) of the next message.

The lower case height (x) will be used to separate lines within a message as explained previously in the line spacing section.

Sign edge

↑ 🚻 Toilets 2 min **Y**
x Viaduct Events Centre 2 min
North Wharf 2 min **X**

Y

↑ 🚻 Toilets 2 min
Y
Viaduct Events Centre **x** 2 min
Y
North Wharf 2 min **x**

↑ 🚻 Toilets 2 min
Viaduct Events Centre 2 min
North Wharf 2 min

↑ 🚻 Toilets 2 min
Viaduct Events Centre 2 min
North Wharf 2 min

Panel padding

The minimum space from the top edge of the panel to the top of the first icon is ½ the icon's width (i).

The space from the left side of the panel to the left edge of that icon should be the same.

A minimum distance of ½ of the icon width should be left clear around all edges of the panel (the clear zone).

Minimum panel padding indicated on all sides.

Example of part of a pedestrian blade: ½ (i) padding on all sides.

← **Main St**

Example of a full blade: ½ (i) padding on all sides.

← 🍴 ☕ 🔒 Queen St   4 min 🚶

(i) Padding is taken from the arrow icon.   ½(i)

The above padding is a minimum guide only as some of the larger signs require more padding on top, bottom, left and right margins. See the pedestrian and cycleway arrangement sections in this chapter for sign specific information on padding.

1/3 walking icon

Viaduct Harbour
Princes Wharf

🚶

1/4 walking icon

1/2 walking icon

1/4 walking icon

↑ 🚻 Toilets 2min
NZ Maritime Museum 2 min
Viaduct Events Centre 6 min
North Wharf 10 min

Panel padding on the infohubs is based on the large walking icon on the right hand side of the sign instead of the directional icons within the text. This gives more visual padding on all sides.

(i) Padding is taken from the walking icon in header section.

½(i)
⅓(i)
¼(i)

Information hierarchy

Choosing content for signs

There is only so much information that can fit onto a sign and that information must be large enough to be legible, so decisions need to be made about what to include and what to leave off. What is on the signs must be consistent across the network; the list below shows the standard hierarchy of information for directional wayfinding:

1. Transport stations/Interchanges

2. Toilets

3. Landmarks (POI)

4. Recreation/scenic areas

5. Other facilities
   e.g. Police, post office, shopping

6. Suburbs.

This means that if there is not enough space to include other information such as suburbs, these should be left off the sign, whereas information such as stations, toilets or landmarks will almost always be included.
See Fig. 1 and Fig. 2.

Fig. 1. Choosing information in order of importance to the local area.

1 Trains
   Buses
   Ferry
2 Toilets
3 Landmarks
   Museums
   Events centres
4 Parks
   Scenic point
5 Schools
   Police
   Mountain Rd
   Restaurant
   Cafe
   Supermarket

Fig. 2. Order information in order of importance.

⬆ Trains 2 min
⬆ Toilets 2 min
⬆ Park 2 min

After stations, and toilets all other information will be placed in alphabetical order when in the same direction, and the same time. See Fig. 3.

Apply the progressive disclosure rule, giving the pedestrian only enough information necessary to get to the next decision-making point.

For example, as the pedestrian approaches a sign on the street, the wayfinding provides them only with information to get to the next sign or route change.
Once you have narrowed down the content you need to order it depending upon the time measured to get to the next decision point.
See Fig. 4.

When using time, ensure that it is always written as 'min' for minutes, whether it is 1 minute (1 min) or 15 minutes (15 min).
See Fig. 4.

Fig. 3. After stations and toilets, all other information will be placed in alphabetical order (when in the same direction and the same time).

⬆ Trains 2 min
⬆ Toilets 2 min
⬆ Bar 2 min
⬆ Cinema 2 min
⬆ Park 2 min
⬆ Police 2 min
⬆ University 2 min

Fig. 4. Sign samples: Pedestrian
Order information in order of time.

⬆ Toilets 2 min
   NZ Maritime Museum 2 min
   Viaduct Events Centre 6 min
   North Wharf 10 min

⬅ The Domain 15 min ⬈
⬅ Auckland Museum 15 min ⬈

Directional hierarchy

When stacking destinations the order is determined by the direction.
See Fig. 1.

When destinations are listed they will be ordered by their direction. When there are multiple destinations in the same direction the order will be determined by the hierarchy of importance, which is explained on the previous page.
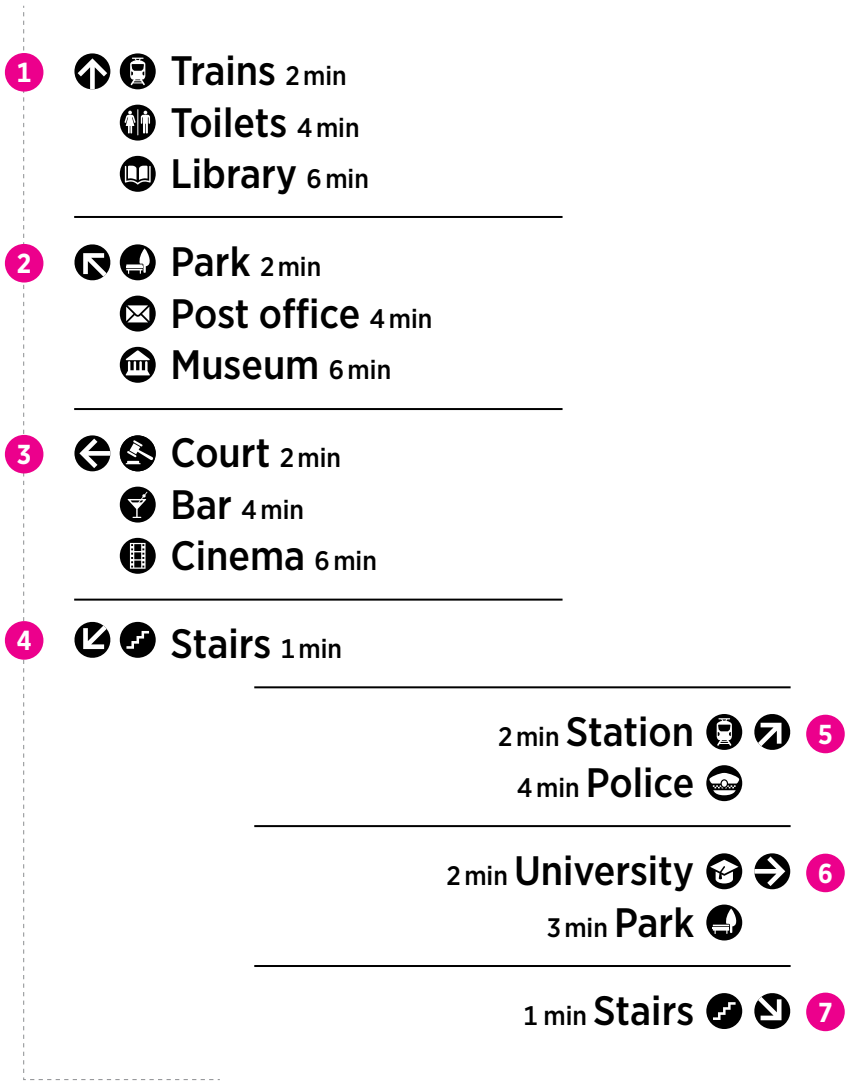
⮤⮧ Arrows should not generally be used. The exception is when directing the pedestrian down stairs

⮯ Down arrows will not be used.

Fig. 1. Walking: Information is in order of direction first, then time.

1 ⬆ 🚆 Trains 2 min
　　🚻 Toilets 4 min
　　📖 Library 6 min

2 ◤ 🌳 Park 2 min
　　✉ Post office 4 min
　　🏛 Museum 6 min

3 ◀ ⚖ Court 2 min
　　🍸 Bar 4 min
　　🎬 Cinema 6 min

4 ⮤ 🪜 Stairs 1 min

2 min Station 🚌 ⬈ **5**
4 min Police 🚓

2 min University 🎓 ➡ **6**
3 min Park 🌳

1 min Stairs 🪜 ⮧ **7**

Arrows

Arrows are used to indicate the direction of a destination.

Arrows are treated in the same way as icons and are 1¼ the size of the capital height of the largest destination type.

An arrow should only be included on the first direction to a destination – other destinations within this direction will not be shown with an arrow.
See Fig. 5.

Arrows used to indicate the left, straight or down direction should be placed on the left-hand side of the first line of the message.
See Fig. 3.

Arrows used to indicate the right should be placed at the right-hand side of the first line of the message.
See Fig. 4.

Sign messages should be justified left or right depending on the direction indicated by the arrow.

On pedestrian and shared blades, each blade is treated as an individual sign, so each blade always has an arrow for the left and right directions.
See Fig. 6.

⮤⮧ Arrows should not generally be used. The exception is when directing the pedestrian down stairs.

⮯ Down arrows will not be used.

Fig. 3.

Left justified directions

⬆ 🚆 Trains 2 min
◤ 🌳 Park 2 min
◀ ⚖ Court 2 min
⮤ 🪜 Stairs 1 min

Fig. 4.

2 min Station 🚌 ⬈
2 min University 🎓 ➡
1 min Stairs 🪜 ⮧

Right justified directions

Fig. 5. One arrow used for destinations in the same direction.

⬆ 🚆 Trains 2 min
　🚻 Toilets 4 min
　📖 Library 6 min

◤ 🌳 Park 2 min
　✉ Post office 4 min
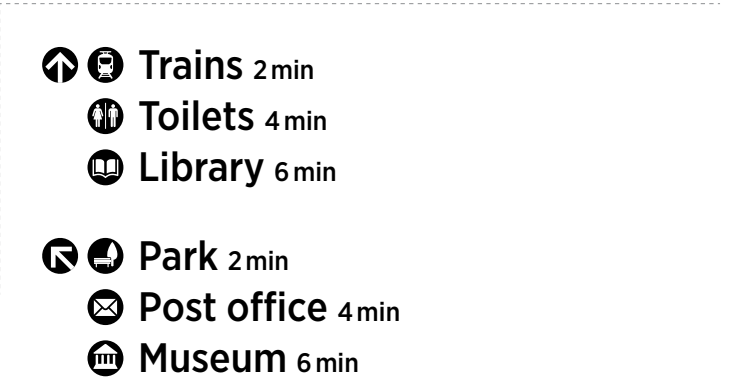　🏛 Museum 6 min

Fig. 6.
On pedestrian blades, each blade is treated individually and therefore always has a directional arrow.

◀ 🌳 The Domain 15 min 🚶
◀ 🏛 Auckland Museum 15 min 🚶

Icons and arrows

A suite of sign icons has been drawn for use with AT's wayfinding and signage.

Where icons are to be incorporated in directional signs, they must appear next to the arrow. This will speed up navigation for pedestrians and cyclists, even if English is not their first language.

The distance between the arrow and the icon is ⅓ of the width of a icon (i). The same space is inserted between the icon and its matching text. The height of the icon should be 1¼ times the capital height (Y), and centred on the capital height.
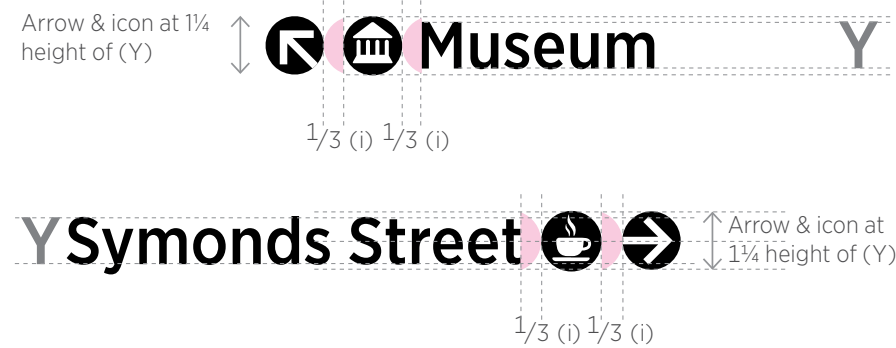
Hierarchy of icons

Icons will be placed in alphabetical order with A-Z going from the wording towards the arrow on signs and blades.

When there is a transport icon on a sign or pedestrian blade it will always appear closest to the arrow, then the toilet icon, then the other service facility and commercial icons will follow in alphabetical order.
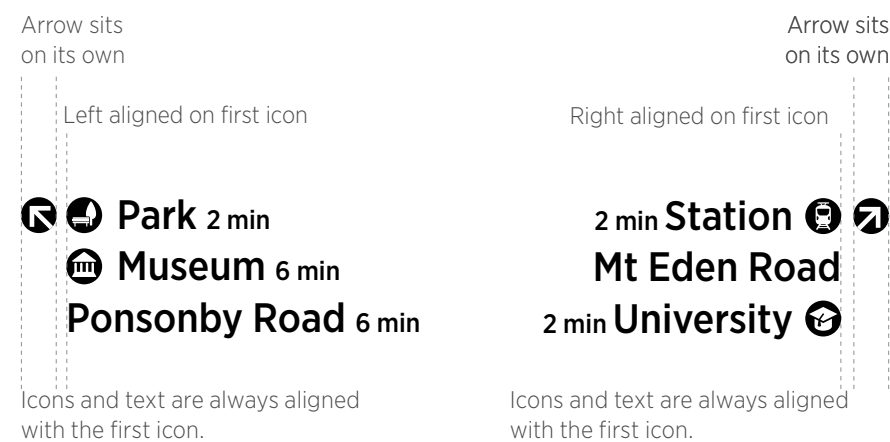
eg: Left arrow icon
    Train icon
    Toilets icon (including accessible)
    Shopping icon
    School icon
    Recreation icon
    Library icon
    Cafe icon
    Bar icon

eg: Bar icon
    Cafe icon
    Library icon
    Recreation icon
    School icon
    Shopping icon
    Toilets icon (including accessible)
    Train icon
    Right arrow icon

Arrow & icon at 1¼ height of (Y)

Museum Y

⅓ (i) ⅓ (i)

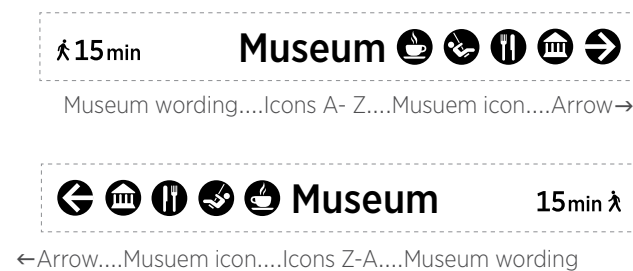Y **Symonds Street** Arrow & icon at 1¼ height of (Y)

⅓ (i) ⅓ (i)

Icons are placed next to directional arrows so they can be quickly understood without having to read the text.

The icon of the second line of a destination always lines up with the icon on the first line, not the arrow. When a destination does not have a relevant icon, the wording is also aligned with the first line's icon.

Arrow sits on its own

Left aligned on first icon

Arrow sits on its own

Right aligned on first icon

Park 2 min
Museum 6 min
Ponsonby Road 6 min

2 min **Station**
Mt Eden Road
2 min **University**

Icons and text are always aligned with the first icon.

Icons and text are always aligned with the first icon.

When there is more than one icon for a destination, the icon that relates to the destination is always beside the arrow.

15 min **Museum**

Museum wording....Icons A- Z....Musuem icon....Arrow→

Museum 15 min

←Arrow....Musuem icon....Icons Z-A....Museum wording

Accessibility icons

Icons for people with impaired mobility should be used to mark accessible routes within the AT network.
The icons should be used only at the point where the alternative route deviates from the usual route.

Signs for mobility-impaired customers will use a wheelchair icon.
The wheelchair and toilet icons have also been combined in a lock-up to be used on signs when there is limited space. See Fig. 1.

They may also be combined with descriptive messages, for example Ramp, within the immediate vicinity of alternative facilities – in order to aid recognition.

When combined with directional arrows, the icons should be adjusted to reflect the direction indicated.

When an accessible icon is used with a toilets icon, lift icon or baby change icon, the accessible icon always appears beside the wording. The icon relating to the wording always appears beside the arrow.

NOTE: The accessible icon always faces in the direction of the arrow.

When there is no directional arrow or the direction is straight ahead or down, the accessible icon will face to the right as here.

Arrow icon | Toilets icon | Accessible icon | Toilets wording

Toilets

Toilets

Toilets wording | Accessible icon | Toilet icon | Arrow icon

Fig. 1. Toilets/Accessible lock-up

Toilets

Toilets

When there is more than one icon for a destination, the toilets icon will always be beside the arrow. All other icons are in alphabetical order.

1 min **Queen St**

Street wording....icons **A - Z**....Toilets icon....Arrow→

Queen St 1 min

←Arrow....Toilets icon....Icons **Z - A**....Street wording

When directing to trains, ferries or buses, the public transport icon will appear beside the arrow, then the toilets icon, then all other icons are in alphabetical order.

15 min **Ferry**

Ferry wording....Toilets icon....Icons **A - Z**....Ferry icon....Arrow→

Britomart 15 min

←Arrow icon....Interchange icon....Toilets icon....Icons **Z - A**....Station wording

(i) ⅓(i)

(i) ⅓(i)

3.2 Pedestrian sign suite

Large explorer Wo010

Viaduct
Harbour
Princes Wharf

Mini explorer Wo020

Viaduct
Harbour
Princes Wharf

〈 **Wharf**   **Birkdale Rd**   1 min

Gateway plinth Wo030

Viaduct
Harbour
Princes Wharf

Onslow Rd 〉
Reserve 〉

2 min   **Mackwood Pl** 〉

Pedestrian blade large Wd020

Gateway landscape Wo040

Viaduct Harbour
Princes Wharf

Walking roundel Wd030

← Britomart Station 2 min
← Ferry building 3 min
← Queen St 4 min
← Buses 7 min

Pedestrian blade small Wd010

4 min Viaduct Events Centre →
4 min Wynyard Crossing →
1 min Silo Park →
1 min Viaduct Harbour →

3000mm

2500mm

2000mm

1500mm

1000mm

500mm

Large explorer and mini explorer

Used in high pedestrian areas with lots of space, such as plazas and squares, these signs provide a large map to help users explore the surrounding area.

These are the only signs within the wayfinding signage suite that include interpretive information. This section provides the opportunity to give some cultural and historical information about the specific site. Local stakeholders should be engaged around what to say here. The text about the local area should be in both te reo Māori and English, with te reo sitting to the left, or above the English. There is a strict word count limit of 85 in order to ensure consistency of layout and legibility of font size.

To encourage users to explore past the extent of the map, you can include 'off map pointers' to POI that sit further away. These pointers sit just outside the map border, in a place that indicates their direction. Also included is time to get there on foot and by bike along with a landmark illustration of the POI.

The top section gives directions to key POI that are nearby. The map shows all other appropriate POI in the area. Use the hierarchy of POIs to choose the POIs to include on the top section and on the map.

The map is 'heads up', e.g. specific to its orientation and where it is installed. The majority of users find this the easiest way to view the maps because what is up on the map is ahead of them. Compass directions are shown on the green map border.

The designs for these must be done by the Design Studio.

Contact the signage team for help in creating and installing these signs.

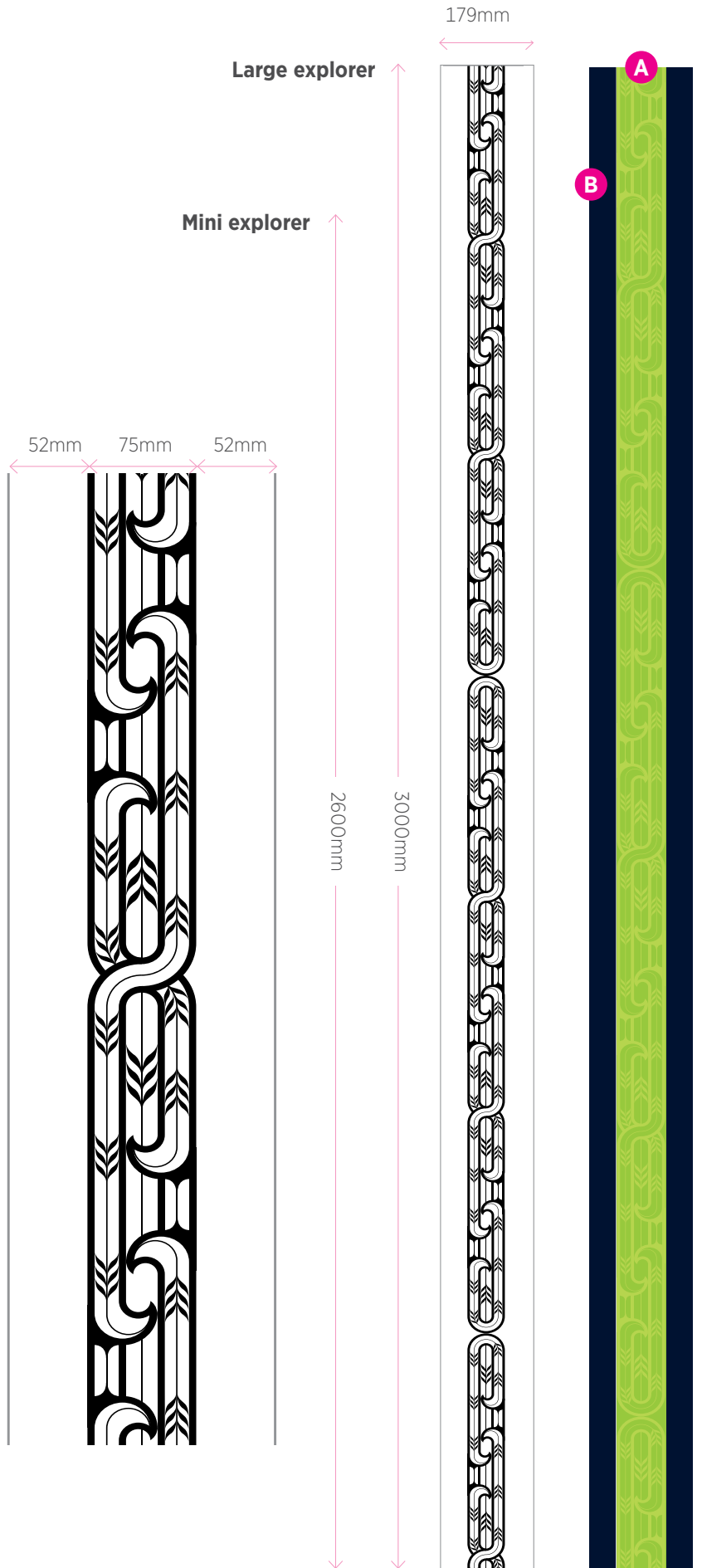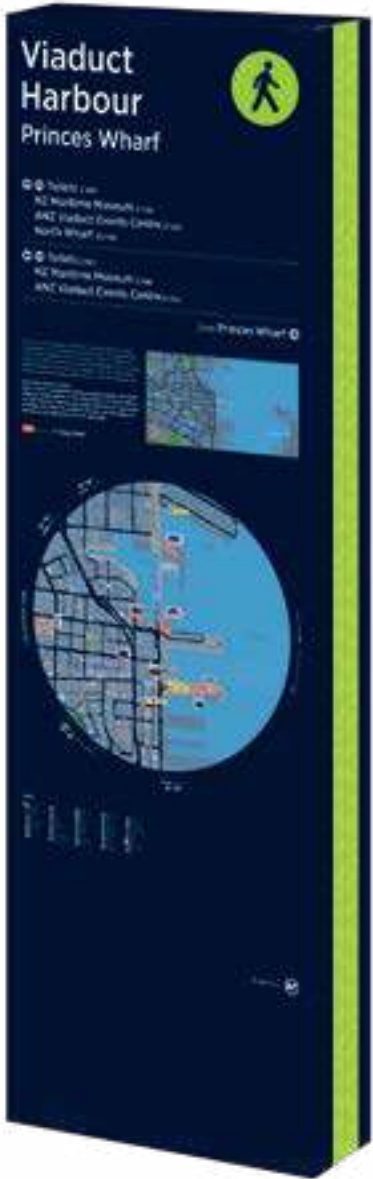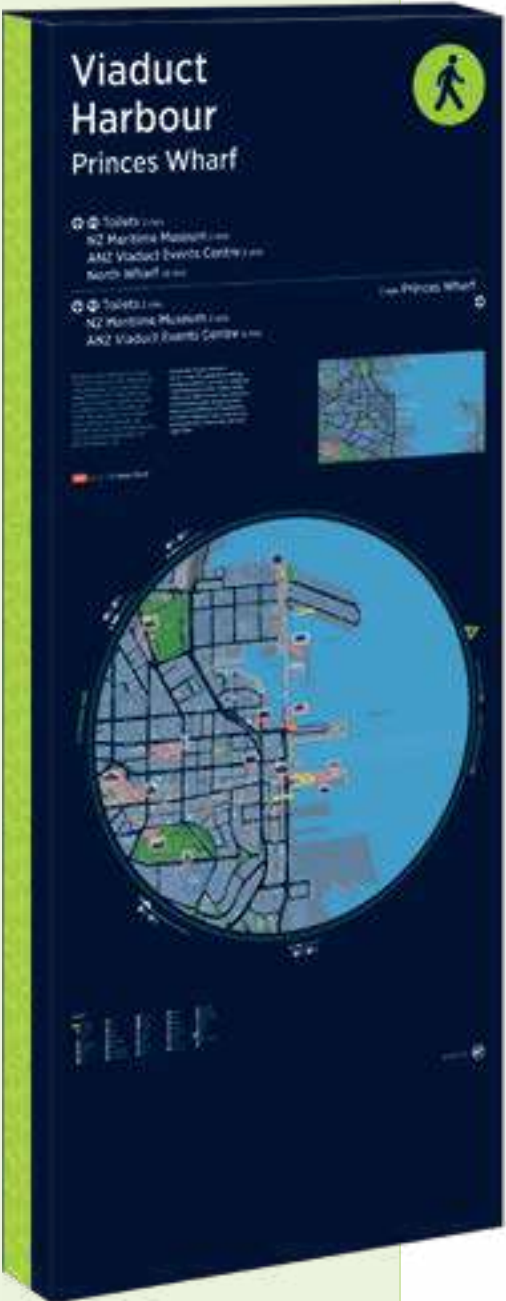**Mini explorer tohu:**
Ⓐ 77mm x 2600mm

Mini explorer panel:
Ⓑ 179mm x 2600mm

Large explorer tohu:
Ⓐ 77mm x 3000mm

Large explorer panel:
Ⓑ 179mm x 3000mm

179mm

Large explorer

Mini explorer

52mm   75mm   52mm

2600mm

3000mm

Ⓐ

Ⓑ

Large explorer

Wo010

Header:

A 300pt Gotham Narrow medium
320 pt leading

B Roundel: 200mm diameter

C 200pt Gotham Narrow medium

Directional:

D 95pt Gotham Narrow medium
118pt leading

E 63pt Gotham Narrow medium
118pt leading

F 3pt Stroke weight

Interpretive:

G 35pt Gotham Narrow medium
45pt leading

H 485mm x 250mm
AT Design Studio will provide
interpretive map.

I YOU: 44pt Gotham Narrow bold
are at XX: 45pt Gotham
Narrow Light
Street: 44pt Gotham Narrow bold

Mapping:

J AT Design Studio will provide main
map section.

Key:

K 15pt Gotham Narrow medium

AT lock-up:

L Roundel = 35.5mm diameter
AT.govt.nz = 45pt Avenir book

Panel (left artwork)

Viaduct
Harbour
Princes Wharf

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min
North Wharf 10 min

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min

2 min Princes Wharf

Labels: Header, Directional, Interpretive, Main map, AT lock-up, Kickplate

Right diagram

Main heading
to be centred
vertically on Icon

1/4 (i) 1/4 (i) 1/3 (i)

(i) 295mm

Viaduct
Harbour
Princes Wharf

1/2 (i)

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min
North Wharf 10 min

307mm

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min

1/3 arrow(a)

2 min Princes Wharf

1/3 (i)

He Kōrero mo te Wahapū o te Viaduct.
I tōna wā i rohea hei wāhi hokohoko ika,
rāwa huawhenua me te tuku rakau mā
runga kaipuke, na te whakahōutanga
o te Riu o te Viaduct i ngā tau mutunga
o te 1990 mo te kapu o Amerika, kā
uruatu ngā mahi tāpoi a wai, whakatū
whare nohonga me ngā mahi toki
manuhiri. Huri noa i nga taunga herenga
waka he wharekai, papara kauta me
ōna wāhi ngahau-a-pō.

About the Viaduct Harbour.
Once a zone for commercial fishing,
produce markets and timber shipping,
redevelopment of the Viaduct basin
in the late 1990s to host the America's
Cup included water-based tourism,
apartment buildings and hospitality
activities. Pleasure boat moorings are
surrounded by restaurants, bars and
nightclubs.

485mm

250mm

220mm 220mm

YOU are at: 149 **Quay Street**

1/3 (i)

Large Explorer

Total size:
1200mm x 3000mm

Size excluding baseplate:
1200mm x 2630mm

2630mm

15 Minutes walk

1099mm

(i) Padding is taken
from the walking icon
in header section.

1/2(i)
1/3(i)
1/4(i)

Legend

1/3 (a)

(a) Spacing between icons
is taken from the arrow icon
in the directional section.

at.govt.nz

1/4 (i)

1200mm
Kickplate sits below artwork

Mini explorer

Wo020

Header:

A 225pt Gotham Narrow medium
240pt leading

B Roundel: 170mm diameter

C 150pt Gotham Narrow medium

Directional:

D 95pt Gotham Narrow medium
118pt leading

E 63pt Gotham Narrow medium
118pt leading

F 3pt Stroke weight

Interpretive:

G 27pt Gotham Narrow medium
34pt leading

H 485mm x 250mm
AT Design Studio will provide
interpretive map.

I YOU:44pt Gotham Narrow bold
are at XX: 44 pt Gotham
Narrow Light
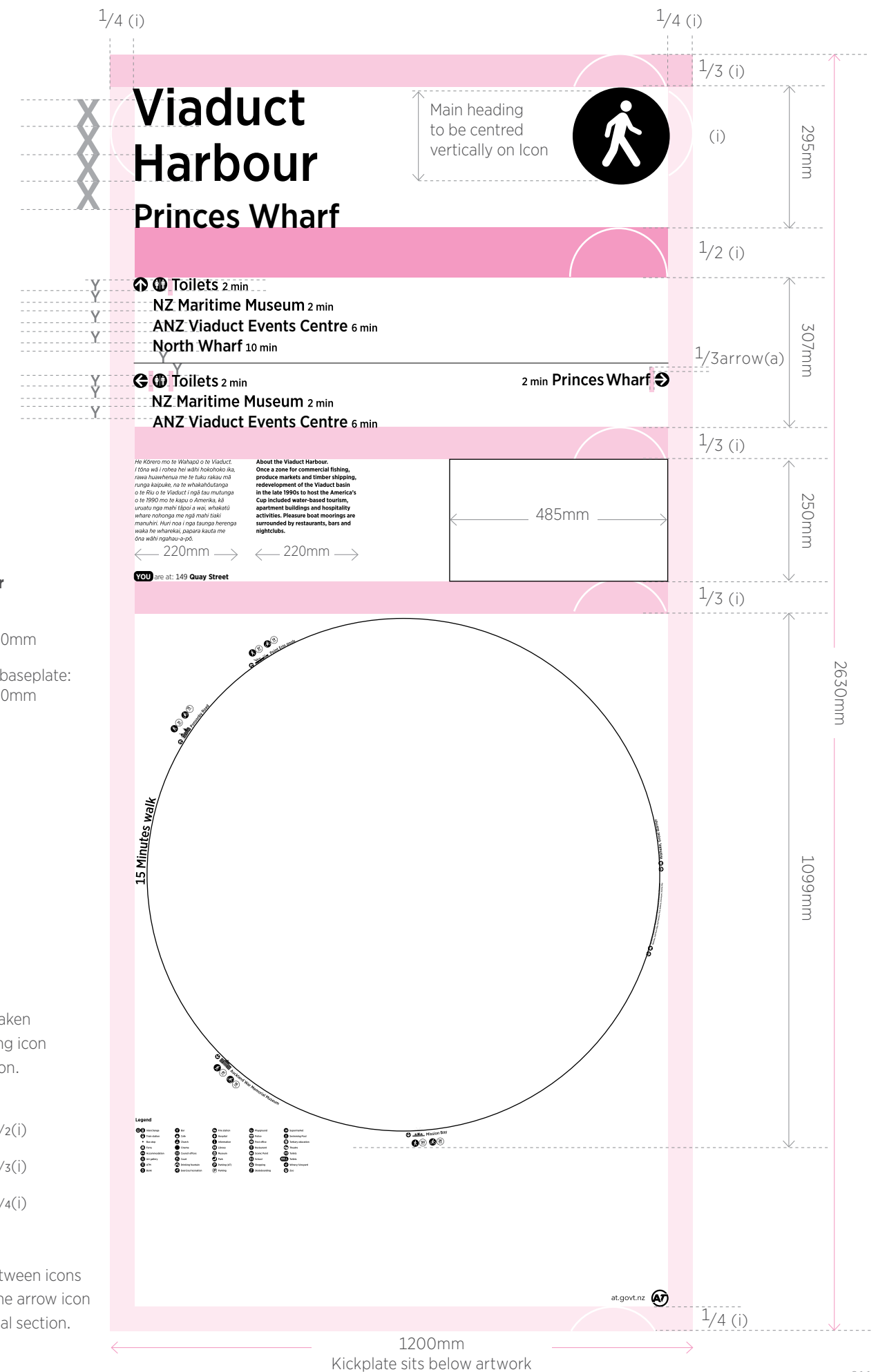Street: 44pt Gotham Narrow bold

Mapping:

J AT Design Studio will provide main
map section.

Key:

K 13pt Gotham Narrow medium

AT lock-up:

L Roundel = 35.5mm diameter
AT.govt.nz = 45pt Avenir book

Viaduct Harbour
Princes Wharf

Header

Directional

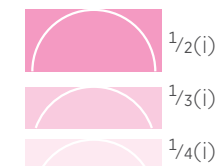Interpretive
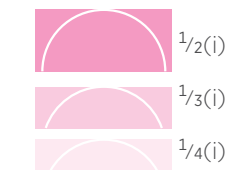
Main map

AT lock-up

Kickplate

Mini Explorer

Total size:
800mm x2600mm

Size excluding baseplate:
800mm x 2232mm

(i) Padding is taken
from the walking icon
in the header section.

$1/2$(i)

$1/3$(i)

$1/4$(i)

$1/3$ (a)

(a) Spacing between icons
is taken from the arrow icon
in the directional section.

$1/4$ (i) $1/4$ (i)

$1/3$ (i)

245mm

318mm

212mm

737mm

360mm

2232mm

$1/2$ (i)

$1/3$ arrow(a)

$1/3$ (i)

$1/3$ (i)

$1/4$ (i)

$1/3$ arrow (a)

Viaduct Harbour
Princes Wharf

Main heading
to be centred
vertically on Icon

(i)

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min
North Wharf 10 min

Toilets 2 min
NZ Maritime Museum 2 min
ANZ Viaduct Events Centre 6 min

2 min **Princes Wharf**

He Kōrero mo te Wahapū a te Viaduct. I tōna wā i rohea hei wāhi
hokohoko ika, rawa huawhenua me te tuku rākau mā runga kaipuke,
na te whakahōutanga o te Riu o te Viaduct i ngā tau mutunga o te
1990 mo te kapu o Amerika, kā uruatu nga mahi tāpoi a wai, whakatū
whare nohonga me ngā mahi tiaki manuhiri. Huri noa i nga taunga
herenga waka he wharekai, papara kauta me ōna wāhi ngahau-a-pō.

About the Viaduct harbour.
Once a zone for commercial fishing, produce markets and timber
shipping, redevelopment of the Viaduct Basin in the late 1990s to
host the America's Cup included water-based tourism, apartment
buildings and hospitality activities. Pleasure boat moorings are
surrounded by restaurants, bars and nightclubs.

YOU are at: **149 Quay Street**

390mm

10 minutes walk

Legend

at.govt.nz

800mm
Kickplate sits below artwork

Gateway landscape

Wo030

Gateway signs give an extra level of wayfinding information for people moving through the area. These signs provide a way for people to orient themselves in the new environment. The header section includes the pedestrian icon and name of the location. The directional section provides key local Points of Interest (POI). The key/mapping section contains a map and directory.

Gateway signs should be placed outside main entrances to major stations. They should be placed at right angles to the direction of pedestrian flow. However, thought must be given to Crime Prevention Through Environmental Design (CPTED) principles and these signs should not block sightlines for CCTV etc.

Use the hierarchy of POIs to choose which ones to include on the top section and on the map. The map is 'heads up', e.g. north is not necessarily at the top – it is made to reflect the orientation of the sign in the site.

The graphic design must be created by the Design Studio – when briefing this in it will be crucial to include the precise location and orientation of the sign.

One-sided, wall-mounted option: where there is no suitable space to install a plinth gateway sign it may be possible to mount a single-sided version to a wall. These are not as effective as it is not usually possible to have them facing in the correct direction for heads up mapping.

This also applies to the gateway plinth.

Header:

A 200pt Gotham Narrow medium
239pt leading

B Roundel: 130mm diameter

C 133pt Gotham Narrow medium

Directional:

D 75pt Gotham Narrow medium
92pt leading

E 50pt Gotham Narrow medium
92pt leading

F 2pt Stroke weight

Key:

G YOU: 44pt Gotham Narrow bold
are at XX: 45pt Gotham
Narrow Light
Street: 44pt Gotham Narrow bold

H Street finder/Location finder:
Headings:
24pt Gotham Narrow bold
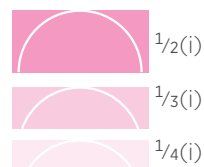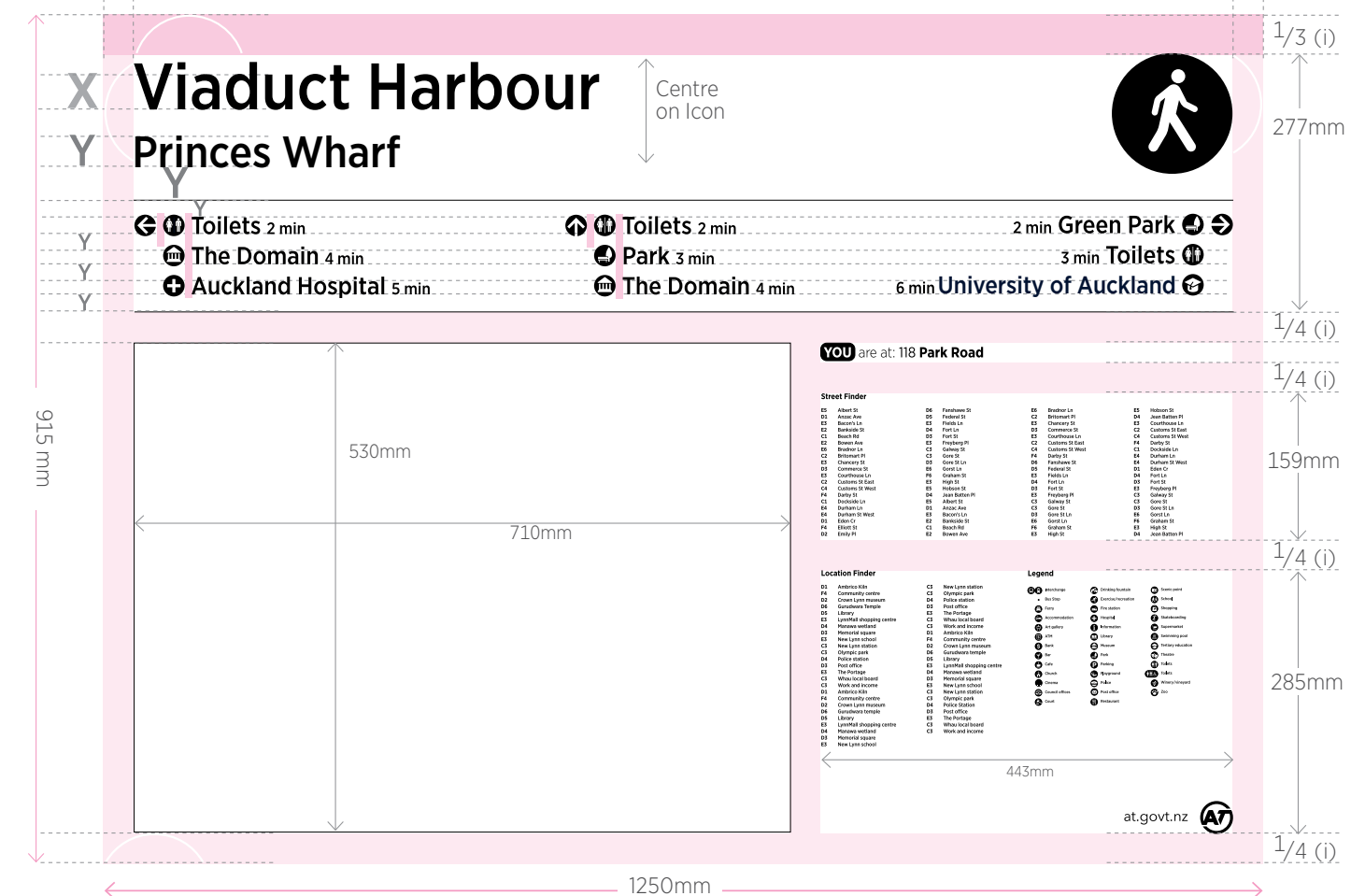Text: 16pt Gotham Narrow medium
20pt leading

I Legend: 12pt Gotham Narrow
medium
24pt leading

Mapping:

J AT Design Studio will provide
map section.

AT lock-up:

K Roundel = 35.5mm diameter
AT.govt.nz = 45pt Avenir book

¹/₂(i)

¹/₃(i)

¹/₄(i)

(i) Padding is taken
from the walking icon
in header section.

¹/₃ (a)
(a) Spacing between icons
is taken from the arrow icon
in the directional section.

Gateway plinth

Wo040

The gateway plinth sign works in the same way as the gateway landscape.

Header:

A 200pt Gotham Narrow medium 239pt leading

B Roundel: 130mm diameter

C 133pt Gotham Narrow medium

Directional:

D 75pt Gotham Narrow medium 92pt leading

E 50pt Gotham Narrow medium 92pt leading

F 2pt Stroke weight

Mapping:

G AT Design Studio will provide map section.
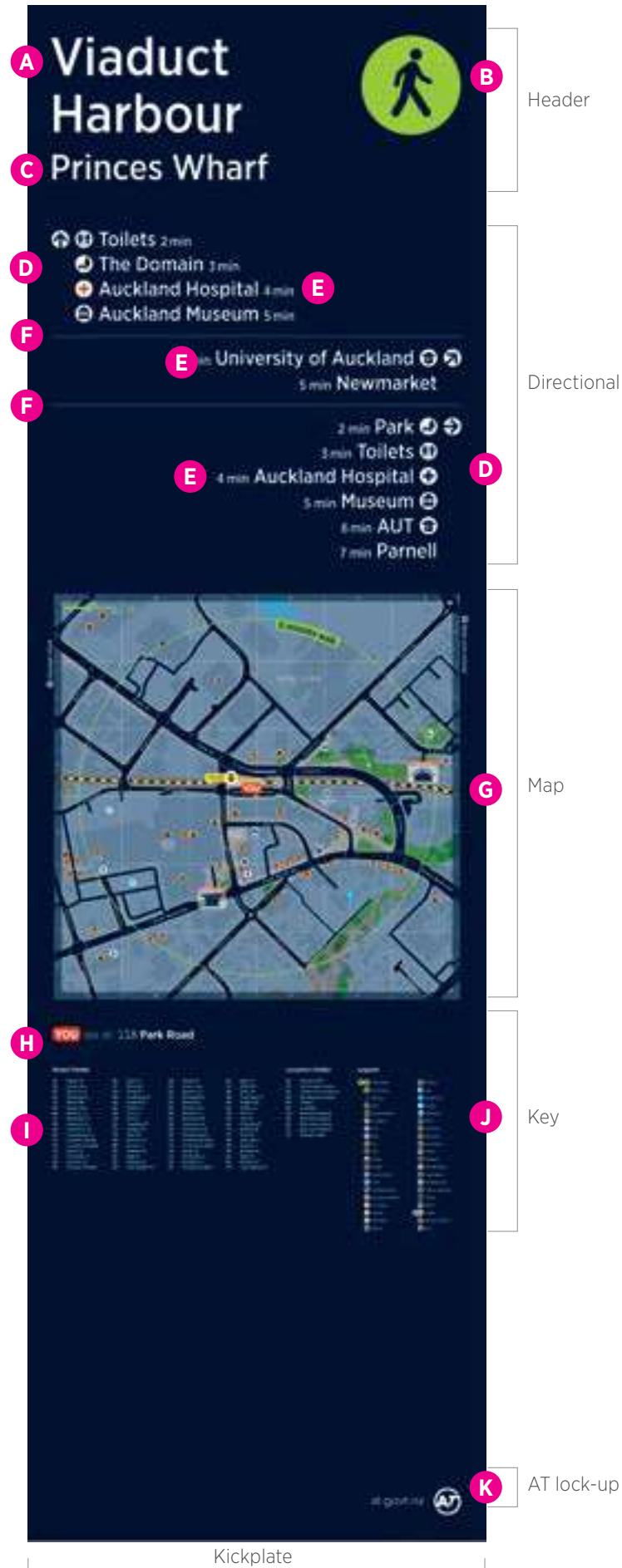
Key:

H YOU: 44pt Gotham Narrow bold are at XX: 45pt Gotham Narrow Light Street: 44pt Gotham Narrow bold

I Headings: 24pt Gotham Narrow bold Text: 16pt Gotham Narrow medium 20pt leading
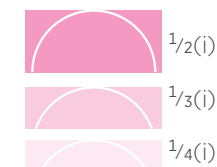
J 12pt Gotham Narrow medium 24pt leading

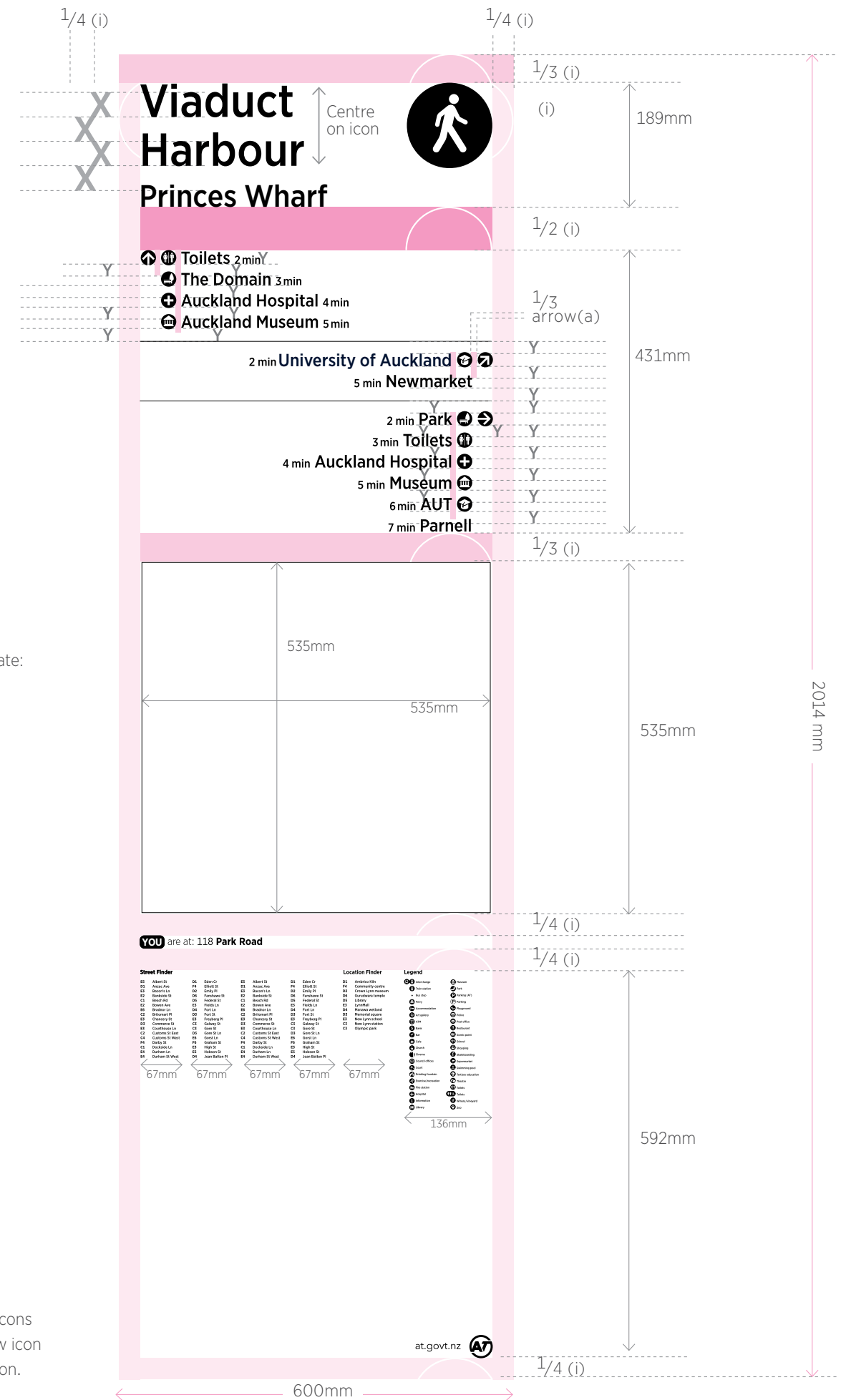**AT lock-up:**

K Roundel = 35.5mm diameter AT.govt.nz = 45pt Avenir book

Centre sign

A Viaduct Harbour
C Princes Wharf
B (roundel)

Header

D Toilets 2 min
The Domain 3 min
E Auckland Hospital 4 min
Auckland Museum 5 min
F

E University of Auckland
Newmarket 5 min
F

2 min Park
3 min Toilets
E 4 min Auckland Hospital
5 min Museum
6 min AUT
7 min Parnell
D

Directional

G Map

H YOU are at: 118 Park Road
I
J Key

K AT lock-up

Kickplate

Right diagram

1/4 (i)   1/4 (i)

1/3 (i)

(i)

189mm

Viaduct Harbour
Centre on icon
Princes Wharf

1/2 (i)

Toilets 2 min
The Domain 3 min
Auckland Hospital 4 min
Auckland Museum 5 min

1/3 arrow(a)

2 min University of Auckland
5 min Newmarket

431mm

2 min Park
3 min Toilets
4 min Auckland Hospital
5 min Museum
6 min AUT
7 min Parnell

1/3 (i)

535mm

535mm

535mm

2014 mm

1/4 (i)
1/4 (i)

YOU are at: 118 Park Road

Street Finder   Location Finder   Legend

67mm 67mm 67mm 67mm 67mm

136mm

at.govt.nz

1/4 (i)

600mm

Total size:
600mm x 2384mm

Size excluding baseplate:
600mm x 2014mm

(i) Padding is taken from the walking icon in header section.

1/2(i)
1/3(i)
1/4(i)

1/3 (a)

(a) Spacing between icons is taken from the arrow icon in the directional section.
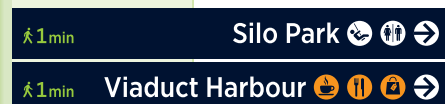
592mm

Pedestrian blade (small)

Wd010

Small pedestrian blades (often referred to as finger pointers in other signage systems) are used at minor decision points in pedestrian wayfinding areas. These small blades are mounted on a green pole, with a green pedestrian icon in a roundel sitting on top of the pole. A maximum of four blades can be mounted in each of the four directions.

These signs include estimated walking time for pedestrians.

Arrow:
Ⓐ 50mm diameter

Icons
Ⓑ 50mm diameter

Destination:
Ⓒ 160pt Gotham Narrow medium

Time numbers: (e.g. 12)
Ⓓ 120pt Gotham Narrow medium

Time min:
Ⓔ 90pt Gotham Narrow medium

Walking man:
Ⓕ 31.2mm height = 105% height of Y (number), centred vertically on Y

Ⓐ Ⓑ Ⓑ Ⓑ   Ⓒ   Ⓓ Ⓔ Ⓕ
← 🕐 🍴 ☕ **Queen St**   **1**min 🚶

Ⓕ Ⓓ Ⓔ   Ⓒ   Ⓑ Ⓑ Ⓐ
🚶**1**min   **Silo Park** 🏊 🚻 →

A green shared path icon in a roundel can also be used to sit on top of the pole instead of the walking icon in some circumstances.

← 🚆🚋 🚻 **Britomart Station** 2min🚶
← 🚍 🚻 **Ferry building**   3min🚶
← 🕐 🍴 ☕ **Queen St**   4min🚶
← 🚍 **Buses**   7min🚶

🚶4min **Viaduct Events Centre** 🚻 →
🚶4min **Wynyard Crossing** 🚻 →
🚶1min   **Silo Park** 🏊 🚻 →
🚶1min **Viaduct Harbour** 🍺 🍴 🕐 →

🚶1min   **Silo Park** 🏊 🚻 →
🚶1min **Viaduct Harbour** 🍺 🍴 🕐 →

For information on abbreviations on pedestrian blades go to *Abbreviating pedestrian blade content* document for further information.

← 🕐 🍴 ☕ **Queen St**   **4**min 🚶

← **Queens Wharf**   **6** min 🚶

← 🚌🚋 🚻 **Britomart Station** **2**min 🚶

← 🚍 🚻 **Ferry building**   **3**min 🚶

³/4 width of **X**
¹/2 width of **X**
100mm
← 🍴 ☕ 🕐 **Queen St**   **Y**x**4**min🚶 31.2mm
880mm
Walking icon 105% height of **Y** centred vertically on **Y**
4🚶 105%
Post

³/4 width of **X**
¹/2 width of **X**
31.2mm
🚶**1**min**Y**   **Silo Park** 🏊 🚻 →
Post
Walking icon 105% height of **Y** centred vertically on **Y**
105% 🚶**1**

● (i)   ● ¹/2(i)   ● ¹/3(i)   ▮ ¹/2(x) ▮x▮ ³/4(x)

Pedestrian roundel

Wd020

Pedestrian icon:

A 205mm diameter

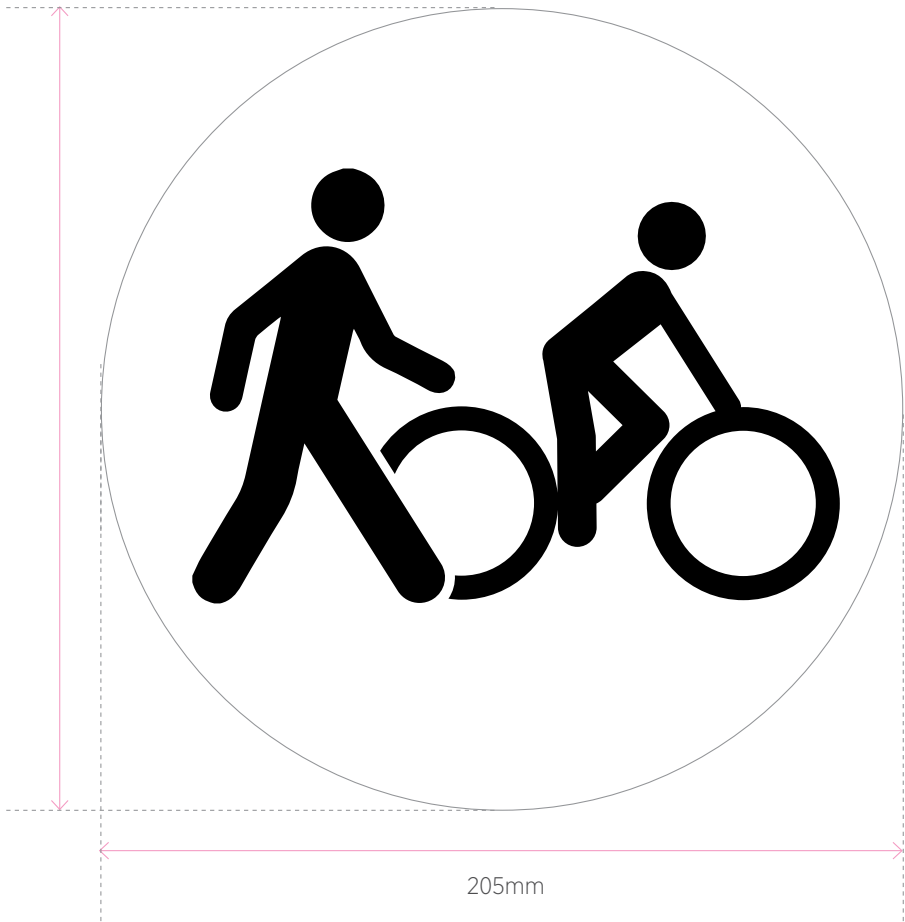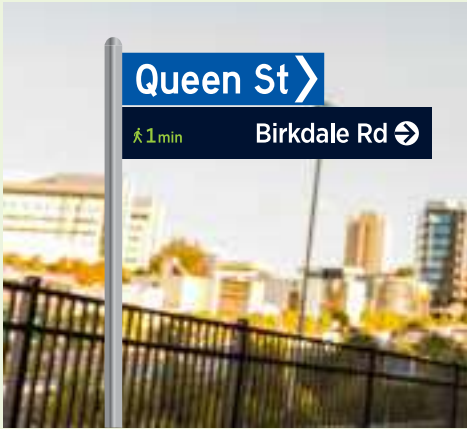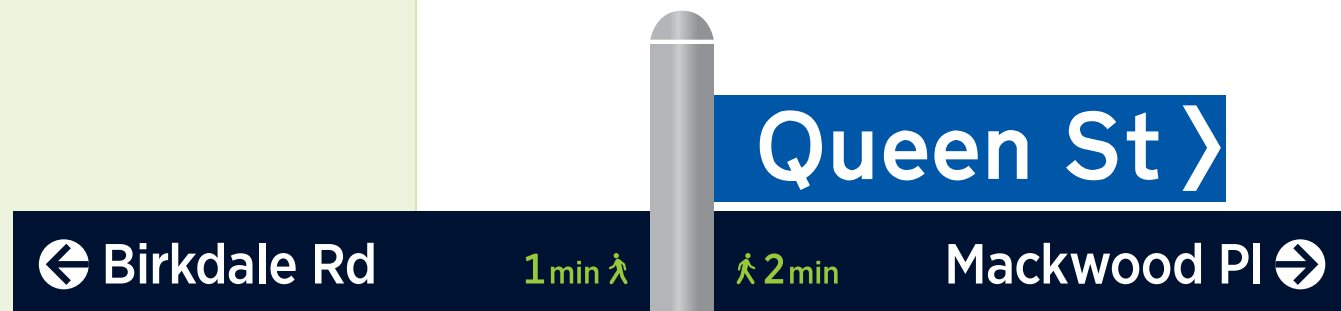Ensure that the correct pedestrian icon is used from the AT icon suite.

A

205mm

Shared path roundel

Wd021

Shared path icon:

A 205mm diameter

Ensure that the correct shared path icon is used from the AT icon suite.

A

205mm

Queen St ❯
🚶1min Birkdale Rd ➲

Arrow:
Ⓐ 94mm diameter

Destination:
Ⓑ 300pt Gotham Narrow medium

Time numbers: (e.g. 12)
Ⓒ 225pt Gotham Narrow medium

Time min:
Ⓓ 168pt Gotham Narrow medium

Walking icon:
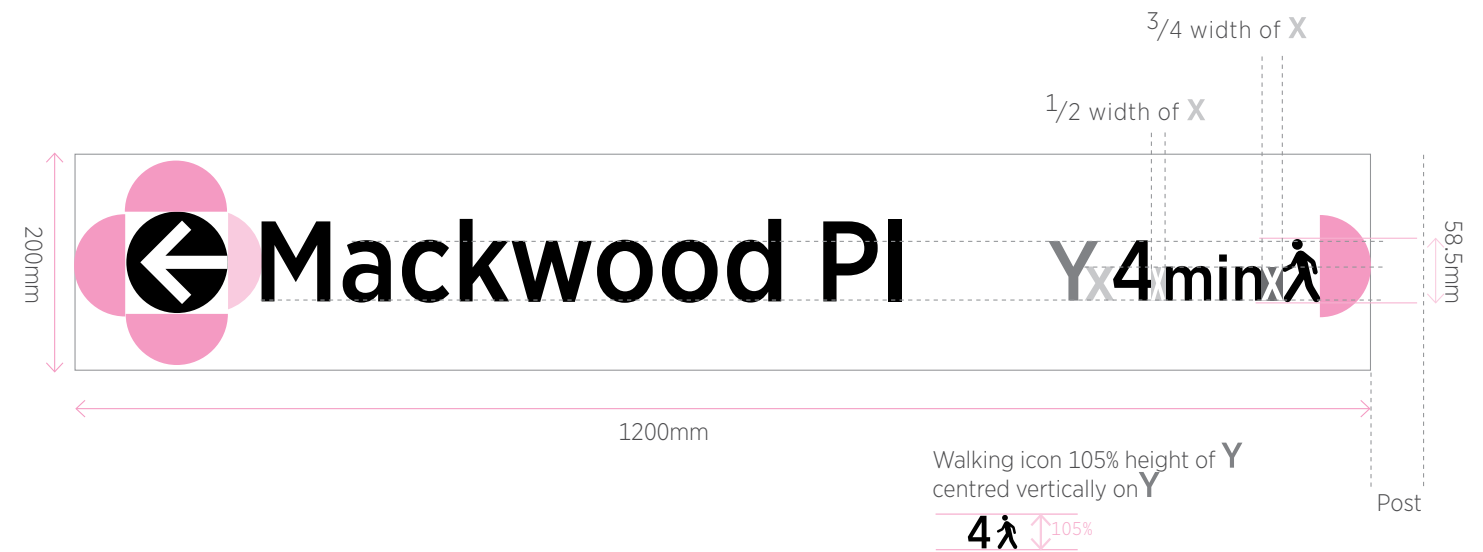Ⓔ 58.5mm height = 105% height of Y (number), centred vertically on Y

Pedestrian blade (large)

Wd030

These signs are used when you need only one or two blades at the site and there is already a suitable lamp post or street name sign pole to attach the blades to. If attaching to the same pole as a street name sign, you may only add these signs if there are currently less than three signs on the pole in that direction.

Ⓐ Ⓑ Ⓒ Ⓓ Ⓔ
← Mackwood Pl 2min 🚶

Ⓔ Ⓒ Ⓓ Ⓑ Ⓐ
🚶1min Birkdale Rd ➲

Queen St ❯
← Birkdale Rd 1min 🚶   🚶2min Mackwood Pl ➲

For information on abbreviations on pedestrian blades go to *Abbreviating pedestrian blade content* document for further information.

← Birkdale Rd 1min 🚶

🚶2min Mackwood Pl ➲

3/4 width of **X**
1/2 width of **X**

200mm

← Mackwood Pl Y**X**4min🚶 58.5mm

1200mm

Walking icon 105% height of **Y** centred vertically on **Y**

4🚶 ↕105%

Post

3/4 width of **X**
1/2 width of **X**

58.5mm

🚶**X**2min**X**Y Mackwood Pl ➲

Walking icon 105% height of **Y** centred vertically on **Y**

105% ↕ 🚶2

Post

●(i) ●½(i) ●⅓(i) ▮½(x) ▮¾(x)

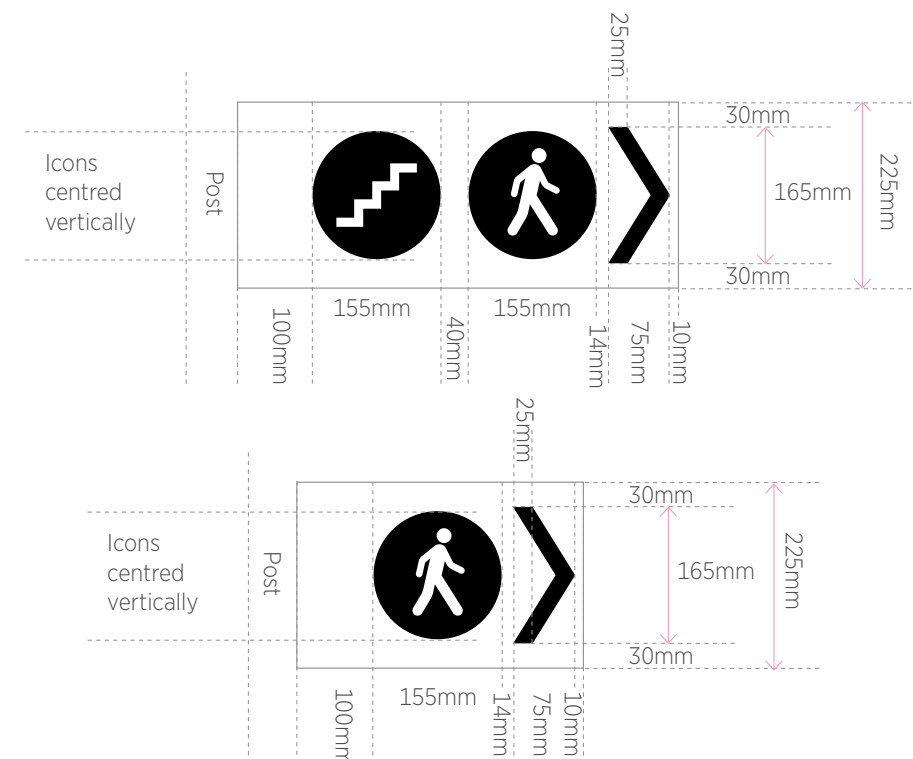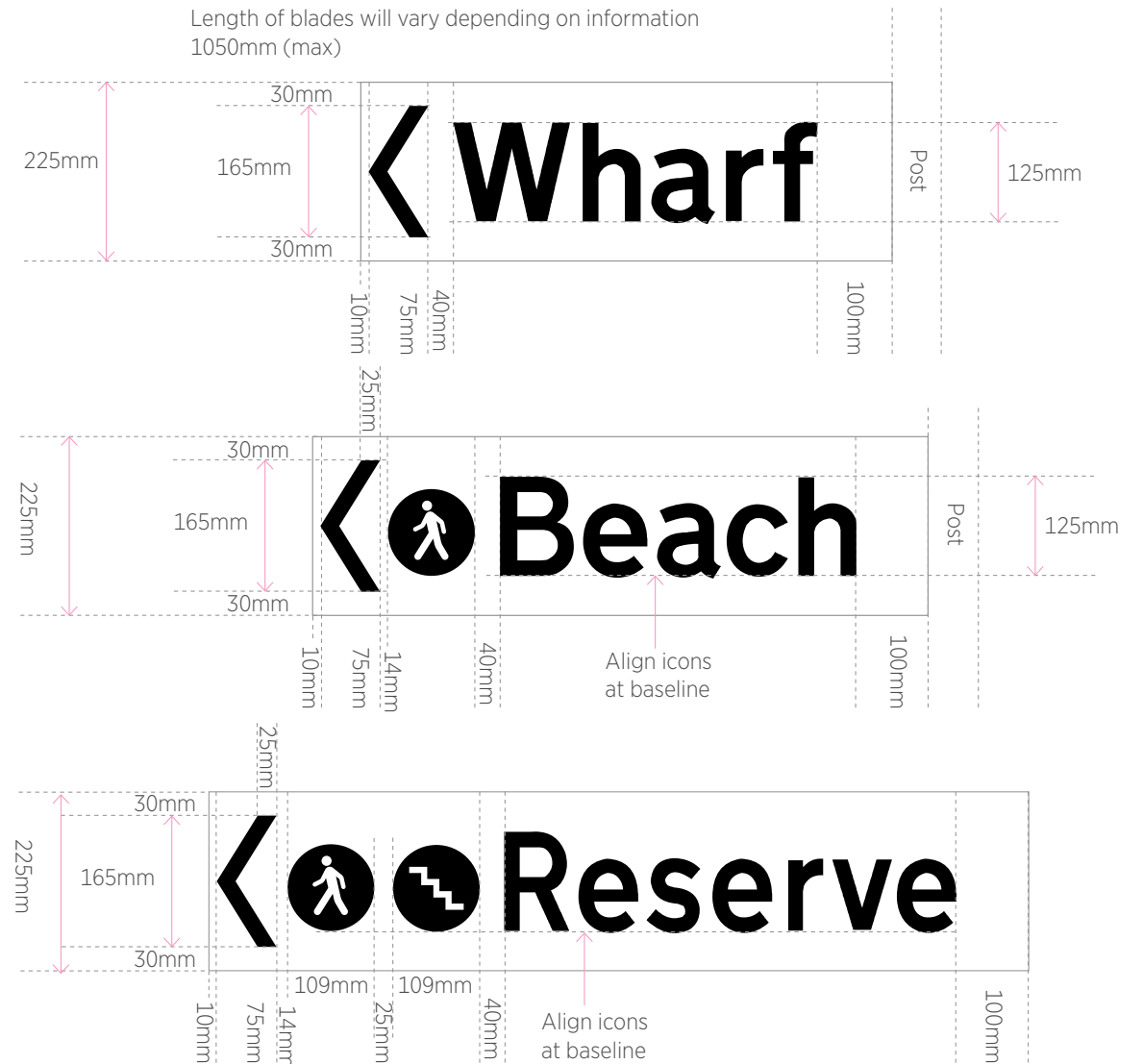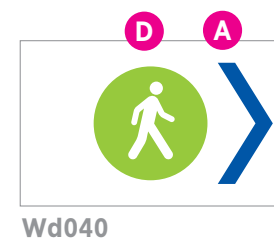## General interest sign (GIS) blade
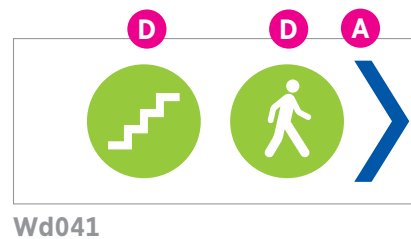
Wd040 – Wd044

General interest signs (GIS) are approved advisory signs from the traffic signs suite. They should be used to alert pedestrians and cyclists to paths at the end of no exit streets. For this purpose three icons may be used: pedestrian icon, cycle icon, stairs icon, along with the descriptor: 'Access', 'Beach', 'Reserve', or other type of facility that is directly reached by the path.

Chevron:
A 75mm wide

Destination:
B 109mm diameter

Icons - accompanied with words:
C 125mm height

Icons - only:
D 155mm diameter

For more detailed information on GIS signs, see the traffic section in the Transport Design Manual.

Toi Toi Pl
No exit
Beach

A B
Wharf
Wd042

A C B
Beach
Wd043

A C C B
Reserve
Wd044

Pedestrian Icon always appears closest to the chevron.

Pedestrian and stairs always face the chevron.

Icons are bigger when on a blade on their own without words, as below.

D D A
Wd041

D A
Wd040

Length of blades will vary depending on information 1050mm (max)

225mm
30mm
165mm
30mm
10mm
75mm
40mm
25mm
Post
125mm
100mm
Wharf

225mm
30mm
165mm
30mm
10mm
75mm
14mm
40mm
Align icons at baseline
Post
125mm
100mm
Beach

225mm
25mm
30mm
165mm
30mm
10mm
75mm
14mm
25mm
40mm
109mm 109mm
Align icons at baseline
100mm
Reserve

Icons centred vertically
Post
25mm
30mm
165mm
225mm
30mm
100mm
155mm
40mm
155mm
14mm
75mm
10mm

Icons centred vertically
Post
25mm
30mm
165mm
225mm
30mm
100mm
155mm
14mm
75mm
10mm

3.3 Pedestrian route planning

Planning a schedule of signs for pedestrians needs to take into account quite a few aspects, all of which are laid out in this section.

The end result should be a plan with just the right number of signs, of the right type in the most effective places containing the most useful information. This will provide an effective and efficient set of signs.

Planning overview

The steps below will help you to create the best possible set of signage for the area you wish to help people move through.

1. Mark up points of interest and define the area boundary

2. Create a flow diagram, mark up decision points

3. Choose the appropriate sign type for each decision point

4. Create content for signs

5. Create sign graphics.

Define boundary and points of interest
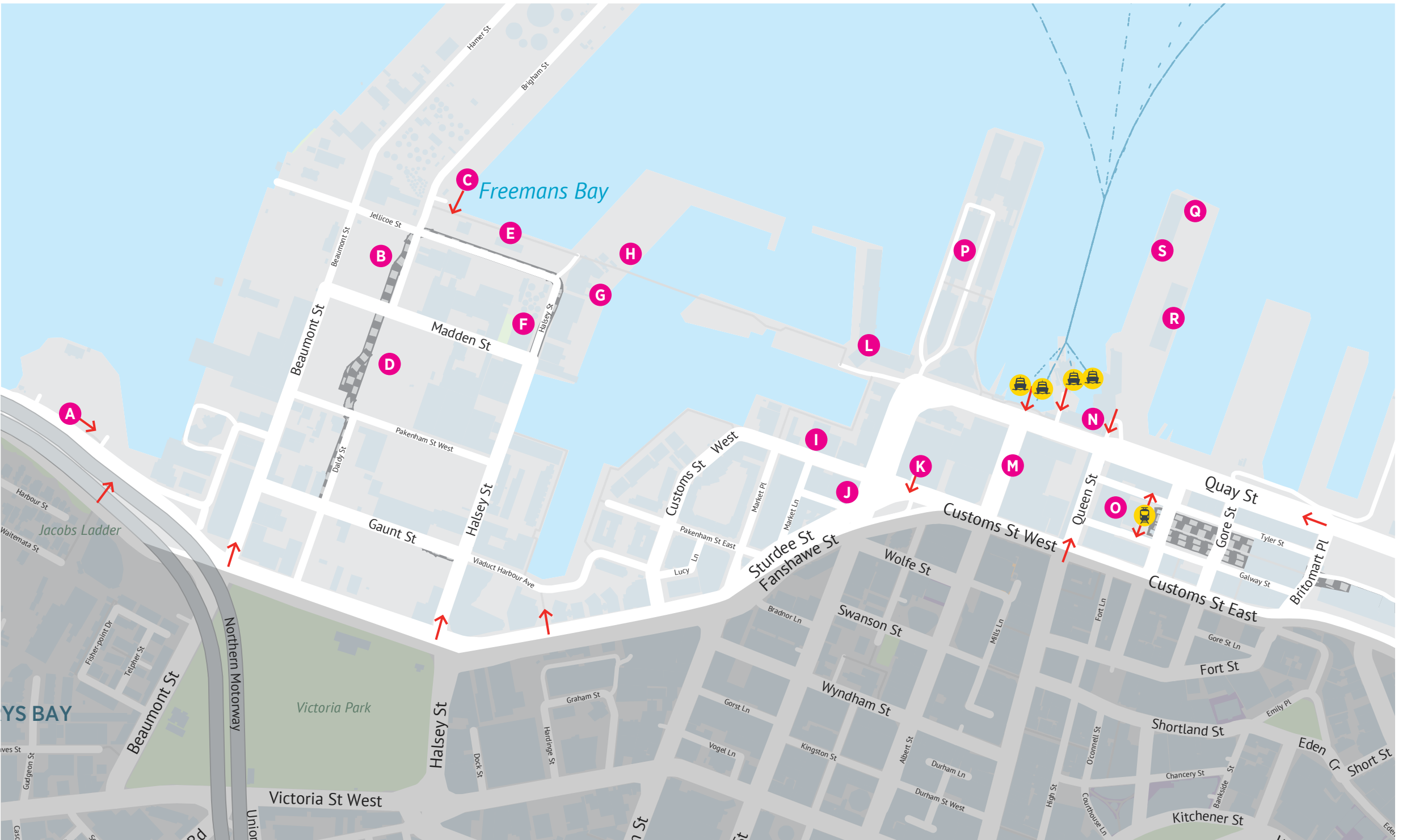
← Entry point   Boundary

Mark up points of interest (POI) and define area boundary

Mark up on your map the key POI that you think pedestrians will want to find – use the POI hierarchy to help you choose what kind of POI to include.

You may also want to engage with the local board on which of these POIs they believe are key to the area.

Once the POIs are marked up on the map, add the key entrance points to the area, such as public transport hubs, car parks and key walking routes or roads.

Now use these entrance points to create the boundary of the area. Your boundary could be right at these entrance points, or a little further off, such as a block away. Without a firm boundary it is difficult to decide where to stop putting in signs, as there is always something else that could be signed to (unless you are at the coast!).

Points of interest (POI)

A Westhaven Promenade

B Silo Park

C Wynyard Wharf Ferry Terminal

D Daldy Street Park

E North Wharf

F ASB Theatre

G Karanga Plaza

H ANZ Viaduct Events Centre

I Market Square

J Tepid Baths

K Downtown car park

L NZ Maritime Museum

M Lower Albert Street bus stops

N Downtown ferry terminal

O Britomart

P Princes Wharf

Q Queens Wharf

R Shed 10

S The Cloud

Create flow diagram

Pedestrian flow   Entry point   Major decison   Minor decision   Crumb   Boundary

Create flow diagram, mark up decision points

Using your entrance points, map the routes you think pedestrians are most likely to take to the POI. Mark these on your map as a flow diagram (include the direction of travel).

On each of these routes, mark the point where the pedestrian will need to make a decision about which direction to go in. These will mostly be at turns, but if a straight route is very long you can add a point along the way to confirm that the pedestrian is still going in the right direction.

Categorise your decision points:

Major decision points – by a major entrance point, at large junctions, at heavy footfall areas
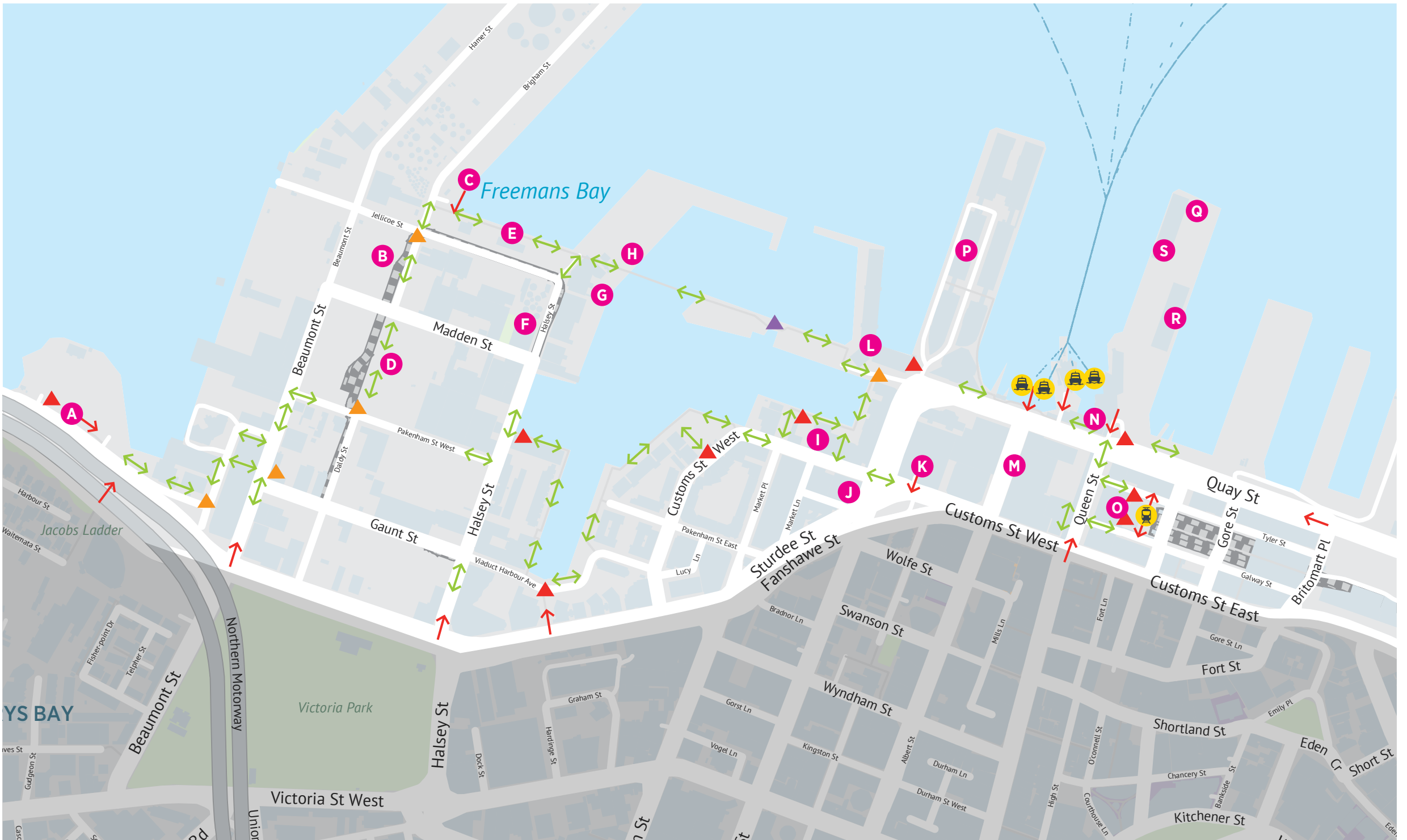
Minor decision points – by a minor entrance point, at small junctions

Breadcrumbs – along a long straight route

Choose sign types

Choose the appropriate sign type for each decision point

▲ **Major decision points –** large explorer, mini explorer, gateway

▲ **Minor decision points –** pedestrian blades

▲ **Breadcrumbs –** pedestrian blades

Read the descriptions of these signs under each of the headings later in this chapter to help you decide which sign type to choose.

Check it is feasible to install the sign type in that location – e.g. is there enough space, who owns the land, do you need a resource consent?

| Major decision | Minor decision | Crumb | Boundary |

Freemans Bay

Victoria Park

YS BAY

Victoria St West

The term points of interest (POI) is used to describe general destinations.

POIs also cover items such as drinking fountains, toilets and statues, as well as places.

Space is limited on signs, so judgement may be required as to which POIs to include.
When making decisions, use the table below for guidance.

The table is weighted towards POIs that are important, nearby, publicly funded and publicly accessible.

Hierarchy

The hierarchy of points of interest (POI) outlined (right) helps us to achieve usefulness, legibility and consistency of our signs for pedestrians and cyclists.

Choosing content for signs

As a general rule, exclude commercially operated POIs because:

• businesses move, close down and change name more often than public resources

• we can't be seen to be advertising some businesses but not others

• we want to ensure that we only sign people to places that are open to everyone and are open most of the time.

However, there are many major landmarks that are commercially run, and smaller ones that might need to be included for a specific audience. See policy for points of interest.

There are also areas of commercial activity such as those with bars, cafes and restaurants that will be of interest to most audiences. These are usually fine to include, as long as individual businesses are not identified.

Show areas with high levels of these, not individual businesses:

• Cafes	• Pubs	• Takeaways
• Restaurants	• Bars	• Nightclubs.

Only to be included if it meets the criteria of landmark:

• Individual commercial ventures

• Churches/mosques/temples.

Create content for signs

For each sign follow the guidance on choosing content on the previous page.

Create sign graphics

For explorers and gateways you will need to fill in the AT signage briefing form with your content copy, the planned site and the orientation of the sign. The signage team/Design Studio will work with you to create the designs.

For pedestrian blades you can either fill in the signage form with the details as above, or you can brief in an external company (most signage companies should be able to create these). You will need to send them this manual and the templates for the signs you want. Once the designs are done, the AT signage team will need to check them and sign them off.

Manufacture and install signs

Follow procurement guidance on the correct process for appointing a signage company.

Transport	Public amenities	Educational establishments	Sport	Commercial	Cultural	Public services	Miscellaneous
Stations	Toilets	Schools	Stadiums	High retail areas	Museums	Hospitals	Suburbs (label only, not borders)
Bus stations	Libraries	Kindergartens	Sports fields	Malls	Galleries	Clinics	
Ferry terminals	Swimming pools	Colleges	Clubs	Cinemas	Event centres	A&E	Entertainment zones (bars, cafes, restaurants)
Bus stops	Parks	Universities		Theatres	Zoos	Police stations	
Railway lines	Playgrounds			Bowling alleys	Landmarks	Main council offices	Street numbers
Cycleways	Car parks (AT)			Hotels	Maraes	Post offices	School zones
Walkways	Car parks (commercial)			Motels	Churches	Post boxes	
Airports	Drinking fountains			Hostels	Mosques	Telephones	
Main streets (eg. Queen Street)					Temples	ATMs	
Taxi stands							
Akl paths (greenways)							
Shared paths							

■ Include where appropriate
■ Include only if necessary

Cycling

Every journey has an active component of either walking or cycling, and these are more than just a good way to get around the neighbourhood. We encourage walking and cycling as they have proven benefits to health, happiness, the environment and the economy. With an increased programme of investment in walking and cycling initiatives, it is important that signage along these routes encourages and supports more active journeys.

Good wayfinding signage helps to provide attractive and comfortable cycleways, which in turn helps Aucklanders to feel more confident and comfortable making trips by bicycle.

Contents

4.3 Cycle sign suite

4.4 Cycleway planning

4.1

The AT logo is the customer facing logo for active modes in Auckland. It will be used throughout the cycle network.

The grey shapes indicate the minimum clear space based on the AT roundel.

Padding = ½ width of AT roundel

Nothing should ever appear in this area. The clear space will increase or decrease in proportion to the logo size.
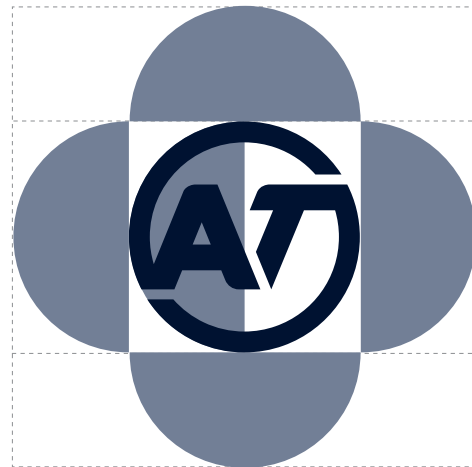
The operational logo should not be used smaller than 15mm high.
In some situations the logo may need to be smaller than the minimum size.
In this instance approval may be given on a case-by-case basis.

Graphic elements

AT logo lock-up

Padding = ½ width of AT roundel

When used on cycle signage, the AT roundel appears on its own as above.

The white mono AT logo can be used because signs will use a base colour of Ocean Blue (C: 100 M: 65 Y: 22 K: 80).

Only the single colour version of the logo should be used on signage.
This is to reduce visual clutter and maintain clarity on AT signs.

When used on the green flash, apply the mono version of the logo in Ocean Blue (C: 100 M: 65 Y: 22 K: 80) as above.

Gotham Narrow

Our core typeface is Gotham Narrow. It's dynamic, clear and has a clean, crisp feel. All lettering within the sign system is carried out using this contemporary sans-serif typeface developed with legibility in mind.

Text should always appear in sentence case. Avoid wording in full upper case, with the exception of the abbreviation AT, for Auckland Transport, in headlines, body copy and some cartography.

For sign use, specific rules of letter and word spacing have been developed to maximise legibility.

For active signage the main type face used is Gotham Narrow medium. Gotham Narrow bold is also used when a destination is a Suburb.

Other forms of Gotham Narrow such as light, book and bold may be used on some pedestrian signage and maps. More detail on where this can be used is specified in each relevant section.

Numbers

Numerals should use Tabular lining in the open type settings. This produces numbers with a standard space between them. This helps when a passenger is comparing distances, prices, platform numbers, route numbers etc.

Regional signage typeface

Gotham Narrow medium
Its clarity and legibility makes it a good choice for a range of wayfinding applications.

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow light
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow book
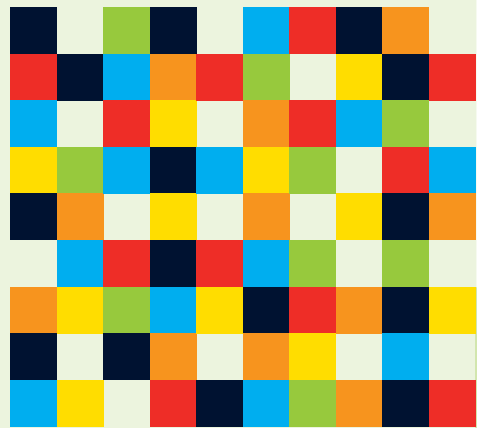Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Gotham Narrow bold
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

10   10

Tabular numerals

Colour palette

Signage Ocean Blue	100	65	22	80	PMS 539C
White	0	0	0	0	White
Signage Active Green	46	0	100	0	PMS 376C
Signage Safety Yellow	0	10	100	0	PMS 109C
Signage Pohutukawa Flower Warnings	0	96	97	0	PMS 485C

Our palette

The regional signage colour palette has been adjusted from Auckland Council's colours to improve legibility on signage.

Core colours

Ocean Blue (C: 100 M: 65 Y: 22 K: 80) and White maintain the link to the other CCOs and are the core colours used on signs.

Signage Active Green (C:46 M:0 Y:100 K:0) is the mode colour for cycling and is used to in the header to help identify the signs as relating to cycling.

Secondary colours

The secondary colours Yellow and Red have been added to produce a legible highlight when used on a background of Ocean Blue.

These secondary colours are used for these purposes on cycle signs:

Yellow: Take care

Red: Warning

Arrows

Arrows are always used to indicate direction. Cycle signs use a standard arrow that is part of the Regional signage suite. This arrow should always be used on Ocean Blue.

Icons

Only a few selected icons are used on Auckland's bicycle signs. These include:

Walking, cycling, shared path, bike parking and non AAA route.

The bulk of destinations included on bicycle signs are Suburbs, Town Centres and Roads. These aren't easily described with a symbol. In order for the signs layout to be consistent and legible, destination symbols will not be included on directional cycle signs.

Direction of human icons

Where directions feature an icon of a cyclist or pedestrian, the icon should face in the direction indicated.

This applies to the distance information on cycle blades.

The Walking or Cycling icons should face in the direction indicated by the arrow.

Walking   Cycling   Shared path   Bike parking   Non-AAA route

NOTE:
The human icons always face in the direction of the arrow.

When there is no directional arrow or the direction is straight ahead or down, the human icons will face to the right as here.

Cycle blade:

Grafton Gully   1.2

1.2   Grafton Gully

4.2

Graphic application

Cap height (Y) vs x height (x)

Across these guidelines font sizes are expressed in both lower case height (x) and capital height (Y).

The cap height of a typeface is measured by the distance from the baseline to the top of the capital letter.

The x height of a typeface is measured by the distance from the baseline to the top of the lower case letter.

Line spacing

Line spacing is based on the height of the lower-case letter 'x'.

One 'x' is the standard minimum between two lines of information. When information in more than one size of lettering is used, the larger 'x' height should be used to separate the two lines of differing size.

Secondary text in a message should be $^2/_3$ of the size of the primary text.

Typography and measurements

Hx

'Y' height

'x' height

Centre reference

Baseline

Y-height   Centre reference   x-height

Wayfinding

Line spacing principles

X X

Henderson
Via Henderson Creek path

X X

Destinations and arrows

Arrows are centred vertically on the capital letter of the text.

There are some guidelines to follow when using arrows with text:

1. An arrows size is 1 ¼ of the capital letter height (Y).

2. The distance between an icon and text is $^1/_3$ of the width of an icon (i).

3. Minimum top and left margins are ½ the width of an icon (i).

1. Arrow sizing: $1^1/_4$ of capital letter height (Y)

10 cm   8 cm

Main St Y

Icon centred vertically on (Y)

If (Y) = 8 then (i) = 10

2. Arrow spacing: $^1/_3$ of icon width (i)

Main St

10 cm   3.3 cm

3. Minimum margin size: $^1/_2$ of arrow width (i)

5 cm

Sign edge

5 cm

Main St

10 cm

(i) $^1/_2$(i) $^1/_3$(i)

Vertical message spacing

To separate destinations vertically within one direction, use (Y) or the capital letter height.

This distance is measured from the baseline of the previous line of text to the top of the lower case letter (x) of the next message.

Directions are separated (on Advance and Decision signs) with a horizontal rule. The lower case height (x) will be used to space from the baseline of the last destination to the horizontal rule. Then another lower case height (x) will be used to space to the next directional arrow.

Direction & destination order

Directions will be listed in the sequence below (top to bottom of sign).
They will also be justified in this way.

↺↻ Arrows should not generally be used. The exception is when directing the cyclist to an underpass or down a ramp.

⤋ Down arrows will not be used.

Sign header

New North Rd
Harbutt Reserve
Waterview

Hendon Ave
Mount Albert

Sign edge

Left justified
1
2
3

Right justified
4
5

Destinations that are in the same direction will be listed nearest (top) to farthest (bottom).

Panel padding

The minimum space from the top edge of the panel to the top of the first icon is ½ the icon's width (i).

The space from the left side of the panel to the left edge of that icon should be the same.

A minimum distance of ½ of the icon width should be left clear around all edges of the panel (the clear zone).

1 **New North Rd** 1.5
2 **Harbutt Reserve** 1.7
3 **Waterview** 3.2

On cycle blades, each blade is treated individually and therefore always has a directional arrow.

🚲 0.5 **Valonia Reserve** ➡
🚲 0.5 **Wellesley St West** ➡

🚲 1.2 **Grafton Gully** ➡

Example of a cycle street blade: ½ (i) padding on all sides.

(i) Padding is taken from the arrow icon. ½(i)

4.3 Cycle sign suite

Directional signs

Cycle roundel Cd011

GIS Cd020

Large cycle blade Cd030

⬚ 0.8 **Valonia Reserve** ➡

Small cycle blade Cd010

⬅ New North Rd	0.7	🚲
⬅ Harbutt Reserve	0.9	🚲
⬅ Avondale Town Centre	1.5	🚲
⬅ Waterview	3.1	🚲

🚲 0.8	Valonia Reserve ➡
🚲 1.1	Kukuwai Park ➡
🚲 3.7	Mount Roskill ➡

Direction change Cd070

Turn left at junction ⬅

Route marker Cd100

Northwestern shared path

Towards City centre

7.3 km

6.1 Grafton Rd
Universities & Tennis Arena

4.8 Upper Queen St
Light Path & Grafton Gully cycleway

4.0 Newton Rd
Ian McKinnon Dr & Newton

3.7 Haslett St
Newton Central School

2.8 Nixon Park
Kingsland & Bond St

1.1 St Lukes Rd
Motat, Zoo & Western Springs

YOU

Direction speed Cd040

🚲 **Southwestern path**

⬆ New North Rd
Harbutt Reserve
Waterview

⬈ Hendon Ave
Mount Albert

🚲 **Patiki Rd**

⬆ Northwestern path
for Te Atatu & City centre

Direction entry Cd110

Direction decision Cd050

🚲 **Southwestern path**

⬆ New North Rd	1.5
Harbutt Reserve	1.7
Waterview	3.2
0.1	⬈ Hendon Ave
1.0	Mount Albert

🚲 **Northwestern path**

Waterview
shared path

Waterview
NW path

Great North Rd

Direction map Cd060

Crossing

Pt Chevalier — Waterview

Great North Rd

Direction crossing Cd080

Discover cycleway Cd090

Southwestern path

Confirmation signs

🚲 **Southwestern path**

New North Rd	0.5
Harbutt Reserve	1.7
Waterview	5.2

Confirmation distance Cc010

Confirmation crumb Cc030

Confirmation crumb Cc020

Behavioural signs

Slow

Slow Cb030

Corner Cb040

Ring Bell Cb020

Ring bell on approach

Priority Cb050

Cyclists Give way to pedestrians

RING BELL   SLOW

Ring bell surface Cb090

Slow surface Cb0100

3000mm
2500mm
2000mm
1500mm
1000mm
500mm

Route marker signs are used to identify the presence of the cycleway, while also providing information to assist riders in planning their route.

These signs contain a higher density of information and are usually observed from a short distance away, whilst stationary or moving at a slow speed.

Information hierarchy is an important consideration in the design of these signs to ensure that the rider can quickly and easily ascertain the information that is relevant to their journey.

Set-out and content rules

Route markers should only be placed on shared paths or off-road cycleways.

Route markers may be located at the beginning of a cycleway route, as well as at key access points along the cycleway.

They need to be placed in an area where a stationary viewer doesn't hinder the flow of other cyclists on the route.

Route markers may also be used along long stretches of quieter cycleway routes (particularly shared paths) to reassure riders and assist in journey planning.

Route markers can be used at key entry points to major cycleways. They provide extra information to cyclists on what they can access from the route, the steepness of the route and POIs such as drinking fountains.

Route marker signs are only appropriate on Major routes.

The next Super Destination will be at the top of the Route line. They should List the next 6 (or less) intersections or access points in the direction of the route that they are marking.

Directional signs

Route Marker Cd100

Directional signs provide vital directional information at key decision points along the route. **Small cycle blades** work well in situations where the shape of the sign is advantageous in reducing the number of signs required.

Set-out and content rules

Discover cycleway patches are placed in the surrounding suburbs to direct to a Major route.

They should be placed within 400m of access to the Major route.

Direction entry signs are placed on streets that provide access ways to off-road cycleways or shared paths, where the entry isn't obvious.

They should be placed as near to the cycleway as possible while being visible from the access street.

The next Super Destination (in each direction) on the cycleway should be added as sub text see Super Destinations.

Small cycle blades should be used on-street at intersections with 1 decision point (i.e a 90°turn left or right), and in other situations such as at a T-intersection along a shared path.

No more than four blades should be used in any one direction.

The nearest destination in a given direction should be listed first (top blade), and the most distant destination listed last (bottom blade).

Cycle blades should be mounted at a minimum of 2.3m to the underside.

Cycle blades should be placed as close as possible to the street corner without interfering with existing road signage.

Direction Entry Cd110

Patiki Rd

Northwestern path
for Te Atatu & City centre

Cycle Roundel Cd011

⬅ New North Rd	0.7
⬅ Harbutt Reserve	0.9
⬅ Avondale Town Centre	1.5
⬅ Waterview	3.1

0.8	Valonia Reserve ➡
1.1	Kukuwai Park ➡
3.7	Mount Roskill ➡

Small Cycle Blade Cd010

Discover Cycleway Cd090

Southwestern path

3000mm

2500mm

2000mm

1500mm

1000mm

500mm

Directional signs provide vital directional information at key decision points along the route. **Large cycle blades** work well in situations where an existing post is available.

Set-out and content rules

Large cycle blades should be used where there is already a suitable lamp post or street name sign pole to attach the blades to. The total number of blades on any lamppost or sign-pole should not exceed 6 and there should be no more than three in any one direction.

Where a pole already exists in the correct place – use large cycle blades.

Where no pole exists but only one or two blades are needed – option to use either type of blade – take into consideration:

Sight-lines – Large cycle blades are larger so viewing distance is longer – useful when cyclist is not likely to slow down or needs to read the sign from further away.

Consistency – what has been used elsewhere in the area/on the route? Try to keep consistent look and feel by using the same type sign.

Length of destination names – can fit longer names onto small cycle blades so this may be a consideration.

These signs include distance for cyclists.

Non-regulatory (wayfinding) signs may not be added to signalised poles, or to the same poles that hold traffic signs.

← New North Rd   0.9 🚲
← Waterview   2.9 🚲

🚲 0.8   Valonia Reserve →
🚲 1.4   Kukawai Park →

Cycle Street Blade Cd030

3000mm
2500mm
2000mm
1500mm
1000mm
500mm

Directional signs provide vital directional information at key decision points along the route. These signs work best with minimal content as they are usually read whilst moving.

Set-out and content rules

Signs should be located so as to not conflict with existing road directional signage, or create ambiguity at intersections or crossings.

Direction speed signage should be positioned approximately 5-15 metres prior to the intersection. If it is used on the approach to a controlled intersection the 5-10 metre range should be used as the cyclist will need to slow or stop for the intersection. If it's at an intersection that doesn't require a stop (like an off-road route) the 10-15m range is more suitable.

Direction decision and **Direction map** signage should be positioned where cyclists are slowing on the approach to the intersection (approximately 5-10 metres).

For **Direction decision** and **Direction speed** signs no more than three destinations should be listed against any one direction. **The total number of destinations should not exceed seven.**

Direction map signs may be required where there are complex decisions and awkward directions involved.

Direction crossing should be used at complex street crossings that present ambiguity to the rider.

For diagramatic signs like **Direction map** and **Direction crossing** the number of destinations will depend on the layout of the diagram.

Direction change signs are used when there are short links involved and it's not obvious where the cycleway continues.

Direction speed Cd040

Southwestern path
New North Rd
Harbutt Reserve
Waterview

Hendon Ave
Mount Albert

Direction decision Cd050

Southwestern path
New North Rd   1.5
Harbutt Reserve   1.7
Waterview   3.2

0.1   Hendon Ave
1.0   Mount Albert

Direction map Cd060

Northwestern path
Waterview
NW path
Waterview
shared path
Great North Rd

Direction crossing Cd080

Crossing
Pt Chevalier   Waterview
Great North Rd

Direction change Cd070

Turn left
at junction

3000mm

2500mm

2000mm

1500mm

1000mm

500mm

Route marker

Cd100

Main header:

A 150pt Gotham Narrow medium

B Roundel: 120mm diameter

C 4pt stroke weight

Destination: Sub headings:

D 60pt Gotham Narrow medium
92 pt leading

E 86pt Gotham Narrow medium

Destination: Text:

F 75pt Gotham Narrow medium

G 48pt Gotham Narrow book
64.8pt leading

Distance and gradient:

H 6.1: 60pt Gotham Narrow medium
km: 36pt Gotham Narrow medium

I Cycle icons: 20mm wide

You marker:

J 50mm wide

All Route Markers will be provided by the AT Design Studio.

Main header

A Name of Cycleway

C

D Towards
E End Destination

7.3 km

H 6.1 km — Major Intersection
Point of Interest on route **F** **G**

I 4.8 km — Major Intersection
Point of Interest on route

4.0 km — Major Intersection
Point of Interest on route

3.7 km — Major Intersection
Point of Interest on route

2.8 km — Major Intersection
Point of Interest on route

1.1 km — Major Intersection
Point of Interest on route

J YOU are here

Distance and gradient information

Destination

You marker

Kickplate

(i)   ¹/₂(i)   ¹/₄

400mm

30mm

120mm

60mm

Route being marked → Northwestern
Cycleway

Next Super Destination on cycleway → Towards
City Centre

7.3 km

100mm

6.1 km — Grafton Rd — Intersection 6
Universtities & Tennis Arena — Relevant destinations

100mm

4.8 km — Upper Queen St — Intersection 5
Light Path & Grafton Gully Cycleway — Relevant destinations

100mm

4.0 km — Newton Rd — Intersection 4
Ian McKinnon Dr & Newton — Relevant destinations

100mm

3.7 km — Haslett St — Intersection 3
Newton Central School — Relevant destinations

100mm

2.8 km — Nixon Park — Intersection 2
Kingsland & Bond St — Relevant destinations

100mm

1.1 km — St Lukes Rd — Intersection 2
Motat, Zoo & Western Springs — Relevant destinations

100mm

YOU are here

20mm   10mm   9mm

1832mm   2000mm

168mm

Kickplate

Cycle roundel

Cd011

Cycle icon:

(A) 205mm diameter

Ensure that the correct cycle icon is used from the AT icon suite.
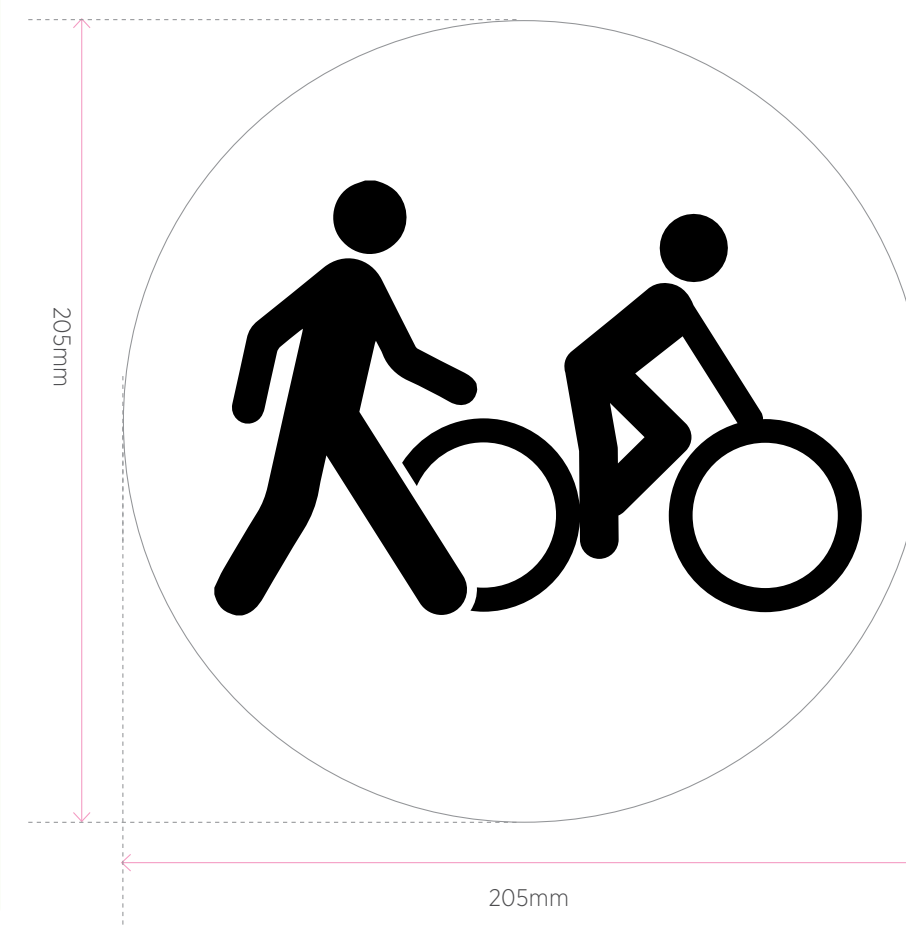

(A)

205mm

205mm

Shared path roundel

Cd012

Shared path icon:

(A) 205mm diameter

Ensure that the correct shared path icon is used from the AT icon suite.

(A)

205mm

205mm

General interest sign (GIS blade)
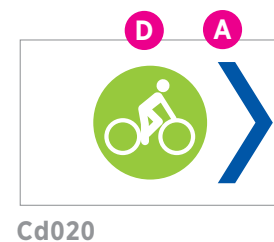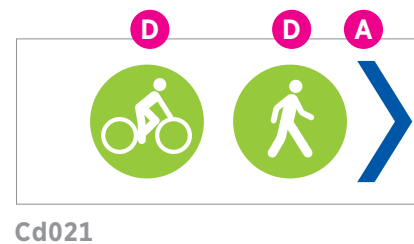
Cd020 – Cd024

General interest signs (GIS) are approved advisory signs from the traffic signs suite. They should be used to alert pedestrians and cyclists to paths at the end of no exit streets. For this purpose three 'icons' may be used: pedestrian icon, cycle icon, stairs icon. Along with the descriptor: 'Access', 'Beach', 'Reserve', or other type of facility that is directly reached by the path.

Chevron:
A 75mm wide

Destination:
B 109mm diameter

Icons - accompanied with words:
C 125mm height

Icons - only:
D 155mm diameter

For more detailed information on GIS signs, see the traffic section in the Transport Design Manual.

A B
❮ Swimming
Cd022

A C B
❮ 🚲 Beach
Cd023

A C C B
❮ 🚶 🚲 Reserve
Cd024

Pedestrian Icon always appears closest to the chevron.

Pedestrian and cyclist always face the chevron.

Icons are bigger when on a blade on their own without words, as below.

D D A
Cd021

D A
Cd020

Length of blades will vary depending on information
1050mm (max)

225mm 30mm 165mm 30mm ❮ Swimming Post 100mm 125mm
10mm 75mm 40mm 25mm

225mm 30mm 165mm 30mm ❮ 🚲 Beach Post 100mm 125mm
10mm 75mm 14mm 40mm
Align icons at baseline

25mm
225mm 30mm 165mm 30mm ❮ 🚶 🚲 Reserve 100mm
10mm 75mm 14mm 109mm 25mm 109mm 40mm
Align icons at baseline

25mm
Icons centred vertically Post 🚲 🚶 ❯ 30mm 165mm 225mm 30mm
100mm 155mm 155mm 40mm 14mm 75mm 10mm

25mm
Icons centred vertically Post 🚲 ❯ 30mm 165mm 225mm 30mm
100mm 155mm 14mm 75mm 10mm

Toi Toi Pl ❯
No exit

Toi Toi Pl ❯
No exit
🚲 🚶 ❯

← Valonia Reserve 0.2 ⚲

Cycle blade (large - street)

Cd030

Arrow:

Ⓐ 94mm diameter

Destination:

Ⓑ 300pt Gotham Narrow medium

Distance numbers: (e.g. 0.2)

Ⓒ 225pt Gotham Narrow medium

Cycling icon:

Ⓓ 58.5mm height

Ⓐ   Ⓑ   Ⓒ Ⓓ

← Harbutt Reserve   0.2 ⚲

Ⓒ Ⓓ   Ⓑ   Ⓐ

⚲ 0.2   Harbutt Reserve →

Queen St →

← Valonia Reserve 0.2 ⚲   ⚲ 0.2 Harbutt Reserve →

For information on abbreviations on pedestrian blades go to *Abbreviating cycle sign content* document for further information.

← Valonia Reserve 0.2 ⚲

⚲ 0.2 Harbutt Reserve →

20mm

53mm

← Valonia X Reserve   0.2 Y ⚲

53mm

200mm

1200mm

Walking icon 105% height of Y
centred vertically on Y

Post

2 ⚲ ↕105%

20mm

200mm

⚲ Y 0.2 Harbutt X Reserve →

53mm

53mm

Walking icon 105% height of Y
centred vertically on Y

Post

105% ↕ ⚲ 2

(i)   ½(i)   ⅓(i)

Direction speed

Cd040

Cycle icon:
Ⓐ 50mm height

Heading:
Ⓑ 156pt Gotham Narrow medium

Arrow icons:
Ⓒ 50mm diameter

Destinations:
Ⓓ 156pt Gotham Narrow medium
192pt leading

Dividing line:
Ⓔ 6.5pt Stroke Weight

AT logo:
Ⓕ At Roundel 50mm diameter

Ⓐ Ⓑ

🚲 Southwestern path

Ⓒ ⬆ New North Rd Ⓓ
Harbutt Reserve Ⓓ
Waterview Ⓓ
Ⓔ
Ⓓ Hendon Ave ➡ Ⓒ
Ⓓ Mount Albert

AT Ⓕ

½ AT roundel (r) — Centre line — ½ AT roundel (r)

100mm

🚲 SW shared path Y x
50mm

⬆ New North Rd Y x
Harbutt Reserve x
Waterview x

x Hendon Ave ➡
x Mount Albert

AT 50mm

600mm

600mm

(r) ½(r)

🚲 Southwestern path

⬆ New North Rd
Harbutt Reserve
Waterview

Hendon Ave ➡
Mount Albert

AT

Decision direction

Cd050

Cycle icon:
Ⓐ 50mm height

Heading:
Ⓑ 156pt Gotham Narrow medium

Arrow icons:
Ⓒ 50mm diameter

Destinations:
Ⓓ 156pt Gotham Narrow medium
192pt leading

Distance: (number/km)
Ⓔ 91pt Gotham Narrow medium

Dividing line:
Ⓕ 6.5pt Stroke Weight

AT logo:
Ⓖ At Roundel 50mm diameter

Ⓐ Ⓑ

🚲 Southwestern path

Ⓒ ⬆ New North Rd 1.5 Ⓔ
Ⓓ Harbutt Reserve 1.7
Ⓕ Waterview 3.2
Ⓕ
Ⓔ 0.1 Hendon Ave ➡ Ⓒ
1.0 Mount Albert Ⓓ

AT Ⓖ

🚲 Southwestern path

⬆ New North Rd 1.5
Harbutt Reserve 1.7
Waterview 3.2

0.1 Hendon Ave ➡
1.0 Mount Albert

AT

(r) ½(r)

½ AT roundel (r) — Centre line — ½ AT roundel (r)

100mm

🚲 SW shared path Y x
50mm

⬆ New North Rd Y x 1.5 x
Harbutt Reserve x 1.7 x
Waterview x 3.2 x

0.1 x x Y Hendon Ave ➡
1.0 x x Y Mount Albert x

AT 50mm

600mm

730mm

Direction change

Cd070

Cycle icon:
(A) 25mm high

AT logo:
(B) At Roundel 25mm diameter

Heading:
(C) 156pt Gotham Narrow medium

Sub Heading:
(D) 113pt Gotham Narrow medium

Arrow:
(E) 170mm diameter

(A)

(B)

Turn left
at junction

(C)

(D)

(E)

Turn left
at junction

(r)   ½(r)

Centre line

½ AT roundel (r)   ½ AT roundel (r)

50mm

25mm   (r)=25mm

Turn left
at junction

170mm

420mm

170mm

297mm

Turn left
at junction

Turn right
at junction

Turn right
at junction

Cycleway
follow road

Cycleway
follow road

Cycleway
follow road

Cycleway
follow road

Direction map

Cd060

Cycle icon:
(A) 50mm height

Heading:
(B) 156pt Gotham Narrow medium

Wording:
(C) 118 pt Gotham Narrow medium

Illustration:
(D) 680mm maximum width

Road names:
(E) Text: 80pt Gotham Narrow medium

AT logo:
(F) 50mm diameter

🚲 NW cycleway

Waterview
NW cycleway

Waterview
shared path

Great North Rd

½ AT roundel (r)   Centre line

50mm

100mm

620mm

730mm   (r)=50mm

(r)   ½(r)

Direction crossing

Cd080

Cycle icon:
(A) 50mm height

AT logo:
(B) AT roundel 50mm diameter

Heading:
(C) 340pt Gotham Narrow medium

Illustration:
(D) 370mm width, 370mm height

Destinations:
(E) 118pt Gotham Narrow medium

Road names:
(F) 80pt Gotham Narrow medium

🚲   AT

Crossing

Pt Chevalier   Waterview

Great   North Rd

(r)   ½(r)

🚲   AT

Crossing

Pt Chevalier   Waterview

Great   North Rd

½ AT roundel (r)   Centre line   ½ AT roundel (r)

370mm

100mm

50mm   🚲   AT   (r)=50mm

Crossing

Pt Chevalier   Waterview

Great   North Rd

830mm

80mm

600mm

Discover cycleway (temporary)

Cd090

Cycleway name:
A 120pt Gotham Narrow medium

Arrow:
B 100mm diameter

Cycle Icon:
C 62mm high

These ground surface signs are usually printed and applied to the cycleway or road. As these signs do not last long they should be used only as temporary signs and a plan must be made to remove them within four months of their installation.

Shared path name

42mm
22mm
36mm
100mm
16mm
62mm
22mm
300mm

SW shared path

300mm

Direction entry

Cd0110

Cycle icon:
A 50mm height

Location name:
B 156pt Gotham Narrow medium

Arrow Icon:
C 50mm diameter

Destination:
D 156pt Gotham Narrow medium

Destination subtext:
E 118pt Gotham Narrow medium

AT Logo:
F At Roundel 50mm diameter

🚲 **Patiki Rd**
⬆ **Northwestern path**
for Te Atatu & City centre
AT

(r)   ½(r)

A **B**
🚲 **Current location**

C ⬆ **Cycleway name** **D**
for Suburb & destination **E**
AT **F**

🚲 **Patiki Rd** Y

⬆ **Northwestern path** X
for Te Atatu & City centre

350mm
100mm
Y
X
250mm
AT
600mm

Crumb signs are used at points of ambiguity—places where the rider might not be sure they are still on the route, or where it may not be obvious how to get to the next section of the route.

Distance signs are used on Major routes to confirm the decision taken was correct and state the distances to the destinations. Both signs are generally viewed whilst moving, they need to be uncluttered and simple.

Confirmation distance signs complement **Direction speed** signs and should be used in combination with them. If a **Direction decision** sign has been used before the intersection it may be more efficient to use a **Confirmation crumb** after as the distance information has already been given.

Road markings such as regulatory cycle way and shared path symbols are also an effective method of confirming the route after the cyclist has made a turn.
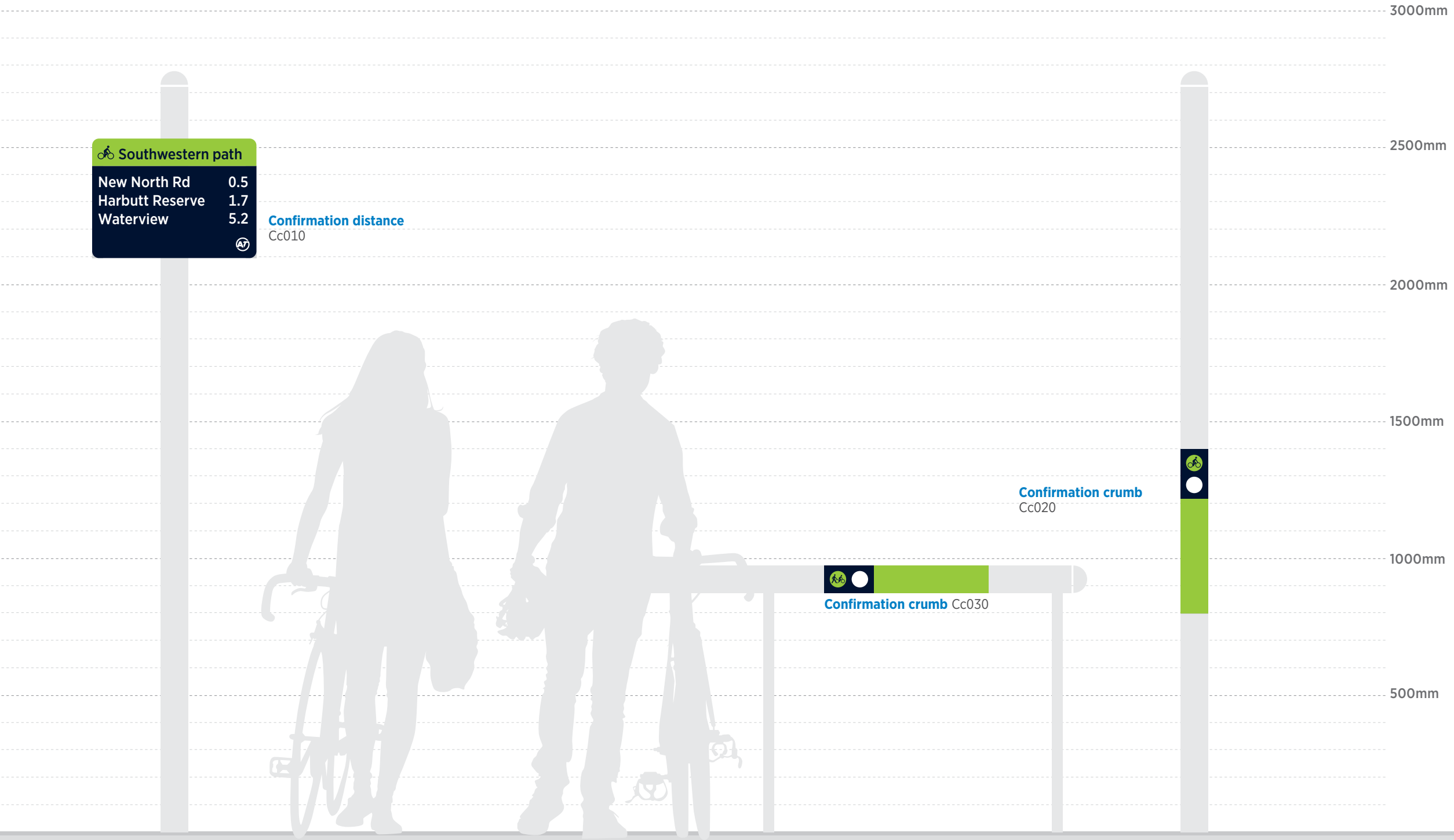
Set-out and content rules

Confirmation distance signs to be placed 5-10m (on-road) or 10-30m (off-road) after a Major intersection on the Major cycleway.

Confirmation crumb signs to be provided at intervals of approximately 400 to 800m on (or every 2-3 blocks), ambiguous routes or infrastructure, unless a directional sign is located in close proximity.

To be used as navigational aides (to confirm the route) at complex intersections, as long as safety is not compromised. To be used to confirm the cycleway route after a turn has been made.

Utilise existing sign posts where possible. Additional posts for **Confirmation crumb** signs should be discouraged.

Confirmation signs

⬡ Southwestern path	
New North Rd	0.5
Harbutt Reserve	1.7
Waterview	5.2

Confirmation distance
Cc010

Confirmation crumb
Cc020

Confirmation crumb Cc030

3000mm
2500mm
2000mm
1500mm
1000mm
500mm

Confirm distance

Cc010

Cycle icon:
(A) 50mm height

Heading:
(B) 156pt Gotham Narrow medium

Destination:
(C) 156pt Gotham Narrow medium
192pt leading
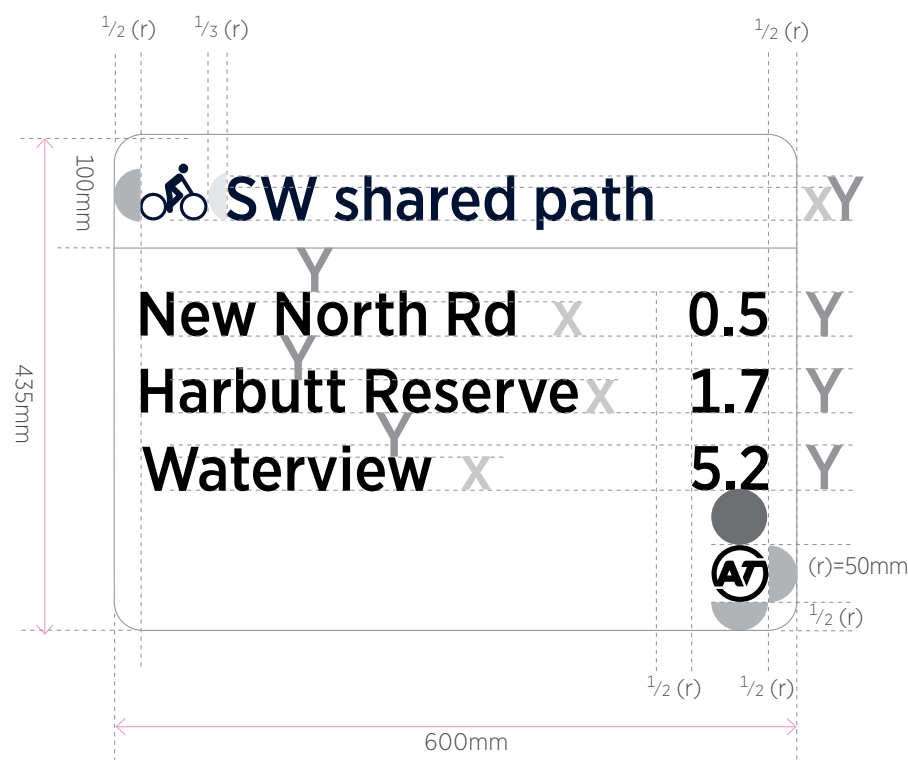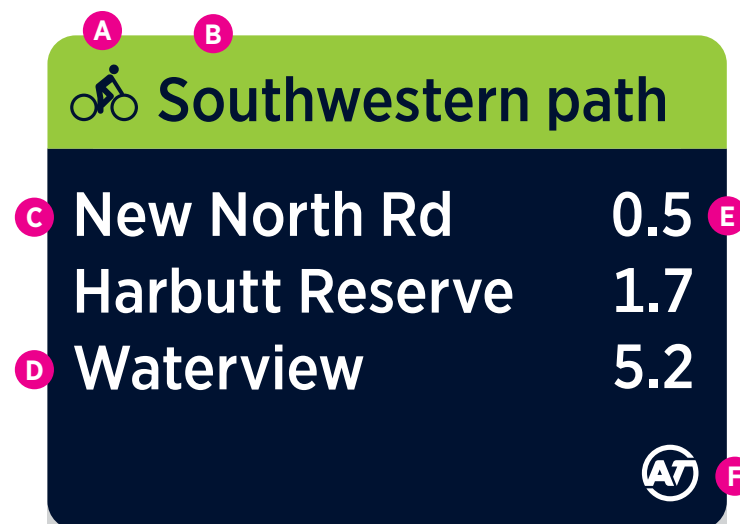
Destination (suburb):
(D) 156pt Gotham Narrow medium
192pt leading

Distance: (number/km)
(E) 156pt Gotham Narrow medium
192pt leading

AT logo:
(F) At Roundel 50mm diameter

(A) (B)

⊙ **Southwestern path**

(C) New North Rd　　　0.5 (E)
　　Harbutt Reserve　 1.7
(D) Waterview　　　　 5.2

(AT) (F)

⊙ **Southwestern path**

New North Rd　　0.5
Harbutt Reserve 1.7
Waterview　　　 5.2

(AT)

½ (r)　　⅓ (r)　　　　　　　　　　½ (r)

100mm

⊙ **SW shared path**　　　XY

New North Rd　 X　 **0.5** Y
Harbutt Reserve X　 **1.7** Y
Waterview　　　X　 **5.2** Y

435mm

(AT)　(r)=50mm
　　½ (r)

½ (r)　½ (r)

600mm

Size guide:

3 destinations:	600mm x 435mm
4 destinations:	600mm x 505mm

⬤ (r)　◗ ½(r)　◗ ⅓(r)

Confirm crumb (landscape)

Cc020

Cycle/Shared path icon:
(A) 60mm diameter

(A) ⊙ ◯

(A) 🚶⊙ ◯

Confirm crumb (portrait)

Cc030

Cycle/Shared path icon:
(A) 60mm diameter

⊙ ◯

⬤ (i)　◗ ⅓(i)

(A) ⊙ 🚲　　(A) 🚶⊙ 🚲

60mm　60mm

100mm

⊙ ◯

180mm　　　420mm

100mm

🚶⊙ ◯

600mm

100mm　　　　100mm

60mm

⊙ ◯　　　　　　🚶⊙ ◯

60mm　　　180mm

420mm　　　600mm

Behavioural signs are used to warn cyclists of potential hazards along the route. These signs are particularly useful where the predictability of the route is compromised. For example, in situations where there is an increase in pedestrian activity, or a sudden sharp turn.

Set-out and content rules

Where possible, pavement/road markings and traffic calming devices such as rumble strips should be used instead of signage to prevent unnecessary clutter and distraction.

On off-road cycleways and shared paths surface markings should take precedence over signs. In these areas use surface markings unless there is evidence that supports installing a sign.

Behavioural signs should be applied sparingly, and only in situations where additional safety information is considered absolutely necessary.

Regulatory road signage should take precedence and be applied in place of behavioural signs, particularly when signing on-road routes.

Behavioural signs

Ring bell
on approach

Cyclists
Give way to pedestrians

Ring bell
Cb020

Priority
Cb050

Slow

Slow Cb030

Corner Cb040

3000mm

2500mm

2000mm

1500mm

1000mm

500mm

RING BELL

Ring bell surface Cb090

SLOW

Slow surface Cb0100

Ring bell

Cb020

Cycle icon:

Ⓐ 25mm height

AT logo:

Ⓑ AT roundel 25mm diameter

Heading:

Ⓒ 240pt Gotham Narrow medium

Sub heading:

Ⓓ 140pt Gotham Narrow medium

Illustration:

Ⓔ 136mm width, 179mm deep

Used before blind corners and other places in a route where there is the potential for collisions.

To be used sparingly.

Ⓐ Ⓑ
Ring bell
on approach
Ⓒ
Ⓓ
Ⓔ

Ring bell
on approach

¹/₂ AT roundel (r)   Centre line   ¹/₂ AT roundel (r)
50mm   (r)=25mm

Ring bell
on approach

594mm
179mm
136mm
420mm

(r)   ¹/₂(r)

Slow

Cb030

Cycle icon:

Ⓐ 50mm height

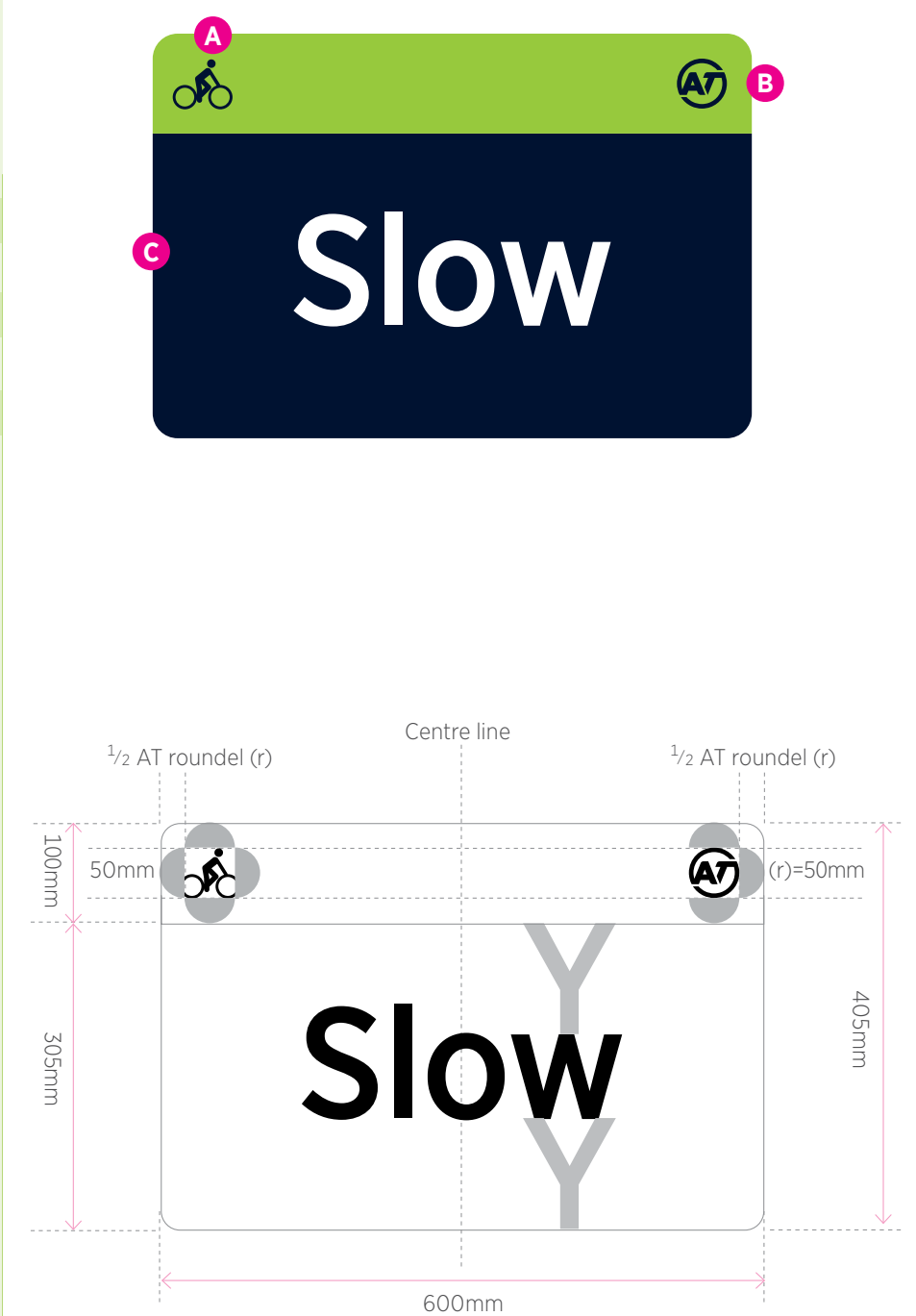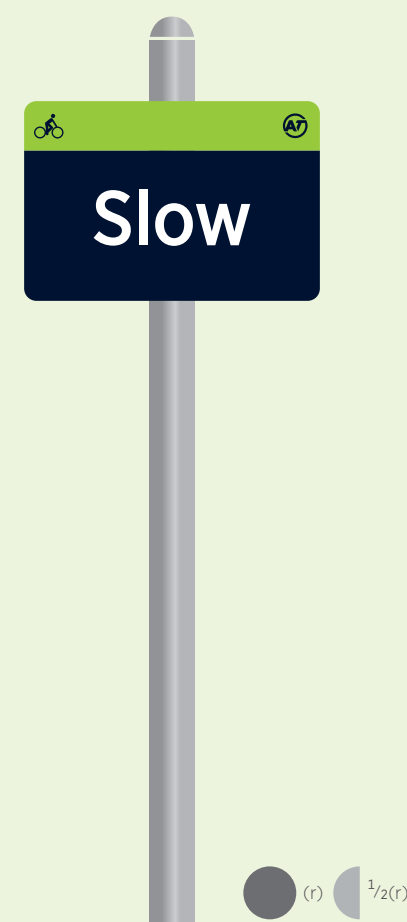**AT logo:**

Ⓑ At Roundel 50mm diameter

Heading:

Ⓒ 445pt Gotham Narrow medium

Used before blind corners, steep downhill sections and other places in a route where there is the potential for collisions.
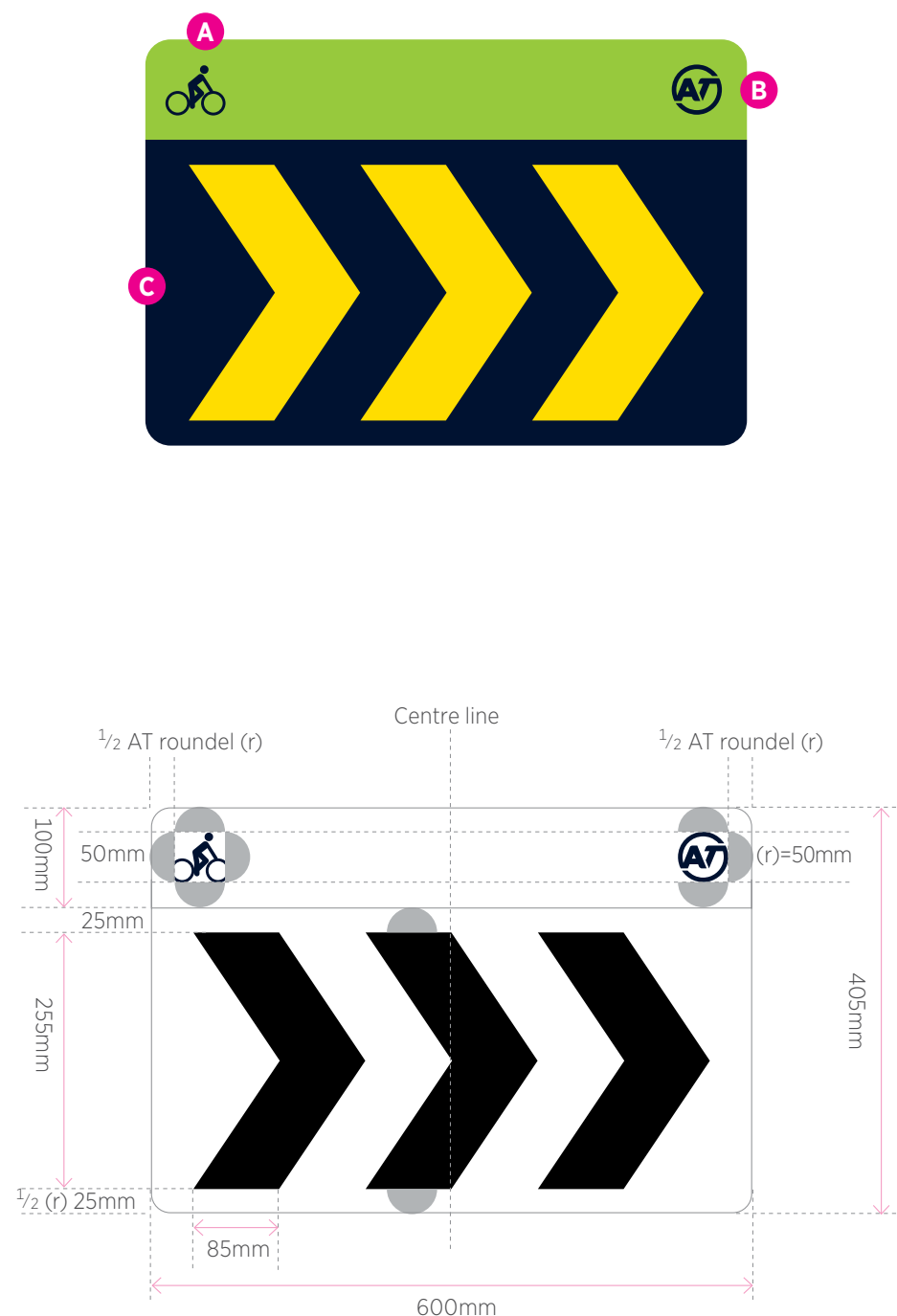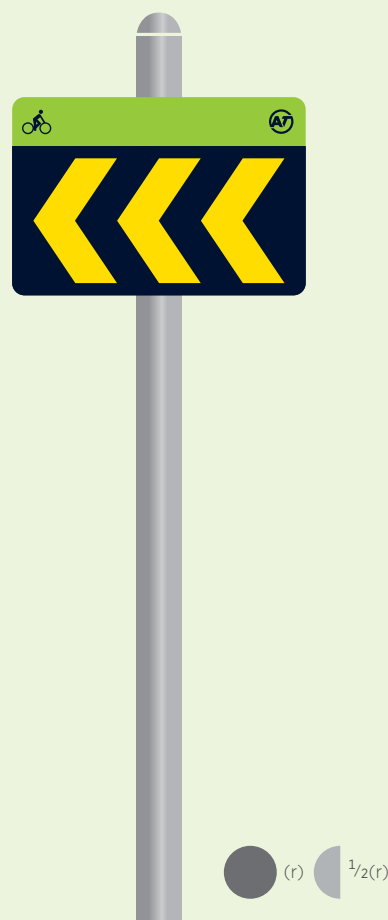
To be used sparingly.

Slow

(r)   ¹/₂(r)

Ⓐ
Ⓑ
Slow
Ⓒ

Centre line
¹/₂ AT roundel (r)   ¹/₂ AT roundel (r)
100mm
50mm   (r)=50mm
305mm
405mm

Slow

600mm

Corner

Cb040

Cycle icon:

A 50mm height

AT logo:

B At Roundel 50mm diameter

Chevron:

C 515mm width, 255mm height

May be placed at the actual location of the bend or curve to further mark the location of the curve and to assist in negotiating it.

Centre line

½ AT roundel (r)   ½ AT roundel (r)

100mm
50mm   (r)=50mm
25mm
255mm
405mm
½ (r) 25mm
85mm
600mm

(r)   ½(r)

Pedestrian priority

Cb050

Cycle icon:

A 25mm height

AT logo:

B AT roundel 50mm diameter

Heading:

D 240pt Gotham Narrow medium

Sub heading:

D 140pt Gotham Narrow medium

Illustration:

E 307mm width, 130mm height

Use ahead of areas where cyclist and pedestrian collisions could occur.

To be used sparingly.

Cyclists
Give way to pedestrians

(r)   ½(r)

Cyclists
Give way to pedestrians

½ AT roundel (r)   Centre line   ½ AT roundel (r)

50mm
25mm   (r)=25mm
594mm
130mm
307mm
420mm

Bike parking inside station

Cb060

Cycle park icon:
Ⓐ 218mm height

AT logo:
Ⓑ 137mm width

Heading:
Ⓒ 400pt Gotham Narrow medium

Sub text:
Ⓓ 225pt Gotham Narrow medium

Lock your bike

Cb080

Heading:
Ⓐ 210pt Gotham Narrow medium

Main sub heading:
Ⓑ 65pt Gotham Narrow medium

Minor sub heading:
Ⓒ 42pt Gotham Narrow medium

Sub heading body text:
Ⓓ 30pt Gotham Narrow medium

Numbers:
Ⓔ 60pt Gotham Narrow medium

Body text:
Ⓕ 28/32pt Gotham Narrow medium

AT logo:
Ⓖ 2867mm width

Byline:
Ⓗ 28/32pt Gotham Narrow medium

600mm · 100mm · 900mm

Ⓐ Ⓑ Ⓒ Ⓓ

Bike parking inside station

465mm · 700mm

Lock your bike securely

Reduce the risk of having your bike stolen

Double lock your bike
Using two locks to secure your bike makes it a significantly less attractive target for a thief.

1 Use two different types of locks, a D lock and cable lock is a common combination.

2 Put the first lock on the back of the bike through the frame and then through the rear wheel.

3 Put the second lock on the front of the frame and through the front wheel.

Note: If you have a quick-release wheel, always double check that you have locked the wheel.

Remove all easily detachable accessories from your bike.

If your bike is stolen, report it to your local Police station. Having a record of the serial number from your bike' will assist the police in returning your bike if recovered. You can record these details online at snap.org.nz

*Serial number location (Bike shown upside down)

For more information visit AT.govt.nz

This sign is used in conjunction with the Bike Park ID sign, AT's Design Studio will provide these designs.

Bike Park Beacon (2.4m) ID

Cid010

PT Icon:
Ⓐ 120mm width

AT Metro logo:
Ⓑ 120mm width

Station name:
Ⓒ 324pt Gotham Narrow medium
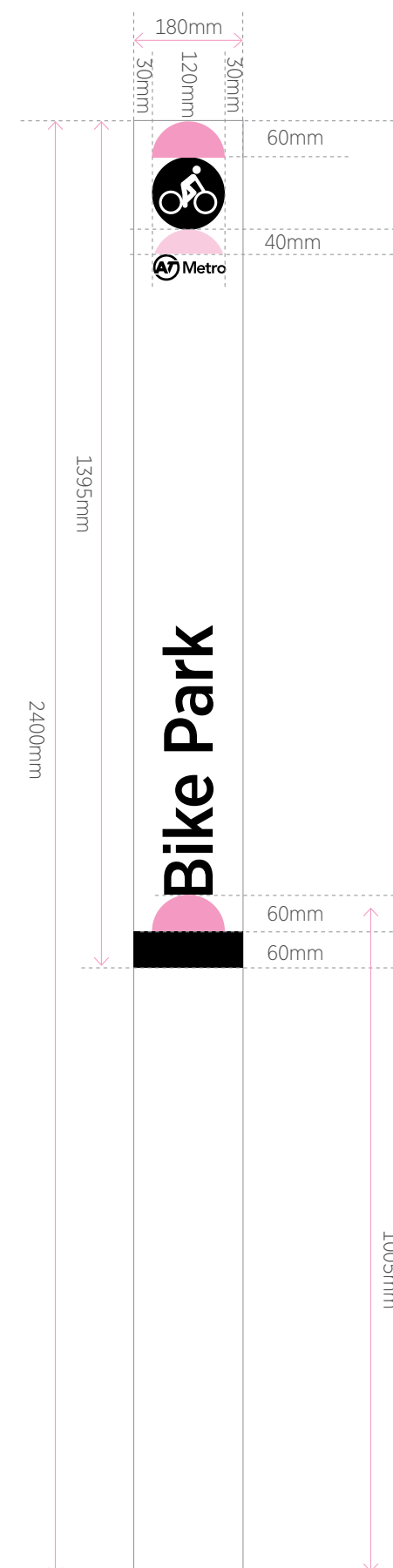
Green flash:
Ⓓ 60mm depth

2.4 metre Bike Park beacons can be used at interchanges, train stations and bus stations.

All standard Bike park beacons use 324pt, which gives a viewing distance of 25m.

These must be used in conjuction with the Bike Park location ID.

Bike Park

180mm · 30mm · 120mm · 30mm · 60mm · 40mm · 1395mm · 2400mm · 60mm · 60mm · 1005mm

Bike Park location ID

Cid020

This must appear in a Bike Park but can also be used in conjuction with the shelter ID and the beacon.

All location ID signs should use viewing distance size M 500pt, which gives a viewing distance of 30m.

Cycle park icon:
Ⓐ 50mm height

AT logo:
Ⓑ AT roundel 50mm diameter

Heading:
Ⓒ 500pt Gotham Narrow medium

CCTV and no motorbikes icons:
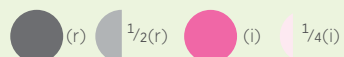Ⓓ 94mm diameter

Sub text:
Ⓔ 75pt Gotham Narrow medium

Byline:
Ⓕ 40pt Gotham Narrow medium

Ⓐ

P 🚲   AT Metro Ⓑ

Ⓒ

Bike Park

Ⓓ Crime prevention cameras operating 24 hours   Ⓔ

Ⓓ No scooters or motorbikes   Ⓔ

Ⓕ Use of this parking facility is at the owners risk and Auckland Transport accepts no liability for theft or damage to property in the bike park.

½ AT roundel (r)
(r)=50mm

100mm

P 🚲   AT Metro

Y

Y# Bike Park
X

Crime prevention x cameras operating 24 hours

No Scooters or motorbikes

Use of this parking facility is at the owners risk and Auckland Transport accepts no liability for theft or damage to property in the bike park.

600mm

900mm

● (r) ◗ ½(r) ● (i) ▎¼(i)

Bike parking shelter ID

Cid030

Shelter IDs help arriving passengers identify where the Bike Park is located. The IDs are used at the top or on the side of Bike shelters or sometimes on buildings or fences above where the bike park is located. If required the signs can be repeated to span the entire width of the allocated space to enable customers to see the bike park clearly from a distance.

All standard shelter ID signs should use viewing distance size M 400pt, which gives a viewing distance of 30m.

These must be used in conjunction with the Bike Park location ID.

AT Metro logo:
Ⓐ 180mm width

PT icon:
Ⓑ 124mm height

Station name:
Ⓒ 400pt Gotham Narrow medium

Ⓐ   Ⓑ   Ⓒ

AT Metro   P 🚲 Bike parking

Width will vary depending on available space in station/terminal/on building and the location of the sign.

AT Metro   P 🚲 Bike parking

300mm

Icon and wording centred horizontally and vertically within space.

⅓ height of (i)   **½** AT roundel

Parks sign suite

In the suburban context the off-road shared path is a key route typology. Often these shared paths are through Auckland Council Parks and they will need to integrate with Auckland Council's existing pedestrian signs.

The regional signage system contains versions of the cycleways signs to be used in Auckland Council parks.

When signing these areas it is important to consult Auckland Council and the Local Board concerned. Often parks contain pedestrian wayfinding and it's important avoid sign clutter and duplication.

Directional signs

Cycle roundel Cd011

Small cycle blade Cd010-P

New North Rd	0.7	
Harbutt Reserve	0.9	
Avondale Town Centre	1.5	
Waterview	3.1	

Route marker Cd100-P

Southwestern shared path

Towards City Centre

7.3
6.1 Grafton Rd — Universities & Tennis Arena
4.8 Upper Queen St — Light Path & Grafton Gully cycleway
4.0 Newton Rd — Ian McKinnon Dr & Newton
3.7 Haslett St — Newton Central School
2.8 Nixon Park — Kingsland & Bond St
1.1 St Lukes Rd — Motat, Zoo & Western Springs

YOU ARE HERE

Auckland Council

Large cycle blade Cd030-P

0.8 **Valonia Reserve** →

0.8	Valonia Reserve →
1.1	Kukuwai Park →
3.7	Mount Roskill →

Direction change Cd070-P

Turn left at junction ←

Direction speed Cd040-P

Southwestern path

New North Rd Harbutt Reserve Waterview	
Hendon Ave Mount Albert →	

Direction decision Cd050-P

Southwestern path

New North Rd	1.5
Harbutt Reserve	1.7
Waterview	3.2
0.1 1.0	Hendon Ave → Mount Albert

Direction map Cd060-P

Northwestern path

Waterview NW cycleway

Waterview shared path

Great North Rd

Discover Cycleway Cd090

Southwestern path →

Crossing

Pt Chevalier — Waterview

Great North Rd

Direction crossing Cd080-P

Confirmation signs

Confirmation distance Cc010-P

Southwestern path

New North Rd	0.5
Harbutt Reserve	1.7
Waterview	5.2

Confirmation crumb Cc030

Confirmation crumb Cc020

Behavioural signs

Slow Cb030-P

Slow

Corner Cb040-P

Ring bell Cb020-P

Ring bell on approach

Priority Cb050-P

Cyclists Give way to pedestrians

3000mm
2500mm
2000mm
1500mm
1000mm
500mm

Route marker – parks

Cd100–P

Main header:

A 150pt Bliss Pro medium

B Roundel: 120mm diameter

C 4pt stroke weight

Destination Sub headings:

D 60pt Bliss Pro medium
92 pt leading

E 86pt Bliss Pro medium

Destination Text:

F 75pt Bliss Pro medium

G 48pt Bliss Pro regular
64.8pt leading

Distance and gradient:

H 1.9: 60pt Bliss Pro medium
km: 36pt Bliss Pro medium

I Cycle icons: 20mm wide

You:

J 50mm wide

Auckland Council logo strip:

K 76mm height

All Route Markers will be provided
by the AT Design Studio.

Main header

A Southwestern
Cycleway

C

D Towards
E City Centre

7.3 km

Grafton Rd
Universtities & Tennis Arena

6.1 km

4.8 km Upper Queen St
Light Path & Grafton Gully cycleway

4.0 km Newton Rd
Ian McKinnon Dr & Newton

3.7 km Haslett St
Newton Central School

2.8 km Nixon Park
Kingsland & Bond St

1.1 km St Lukes Rd
Motat, Zoo & Western Springs

YOU are here

Auckland Council

Distance
and gradient
information

Destination

You marker

Auckland Council
logo strip

Kickplate

(i) ¹/₂(i) ¹/₄(i)

400mm

120mm

181.5mm

Southwestern
Cycleway

Towards
City Centre

7.3 km

Grafton Rd
Universtities & Tennis Arena

6.1 km

4.8 km Upper Queen St
Light Path & Grafton Gully Cycleway

4.0 km Newton Rd
Ian McKinnon Dr & Newton

3.7 km Haslett St
Newton Central School

2.8 km Nixon Park
Kingsland & Bond St

1.1 km St Lukes Rd
Motat, Zoo & Western Springs

YOU are here

100mm

100mm

100mm

100mm

100mm

100mm

100mm

20mm

10mm

9mm

1832mm

2000mm

Auckland Council
Te Kaunihera o Tāmaki Makaurau

76mm

168mm

Kickplate

Cycle blade (small) – parks
Cd010–P

A ← New North Rd 0.7 🚲

Arrow:
A 50mm diameter

Destination:
B 160pt Bliss Pro medium

Distance:
C 120pt Bliss Pro medium

Cycling icon:
D 31.2mm height

Parks band:
E 10mm width

🚲 3.7 Mount Roskill →

← New North Rd 0.7 🚲

← Waterview 3.1 🚲

🚲 0.8 Valonia Reserve →

🚲 3.7 Mount Roskill →

← New North Rd	0.7 🚲
← Harbutt Reserve	0.9 🚲
← Avondale Town Centre	1.5 🚲
← Waterview	3.1 🚲

🚲 0.8	Valonia Reserve →
🚲 1.1	Kukuwai Park →
🚲 3.7	Mount Roskill →

A green shared path icon in a roundel can also be used to sit on top of the pole instead of the cycling icon in some circumstances.

🚲 1.1	Kukuwai Park →
🚲 3.7	Mount Roskill →

Cycle roundel
Cd011

Shared path roundel
Cd012

For information on abbreviations on pedestrian blades go to *Abbreviating cycle sign content* document for further information.

10mm

1/3 width of **X** from street name

100mm

← New North Rd **Yx** 0.7 🚲

31.2mm

880mm

Cycling icon 105% height of **Y** centred vertically on **Y**

7 🚲 105%

Post

1/3 width of **X** from suburb

31.2mm

🚲 3.7 **Yx** **X** Mount Roskill →

Cycling icon 105% height of **Y** centred vertically on **Y**

105% 🚲 3

Post

10mm

(i)   1/2(i)   1/3(i)   1/3(x)

Direction speed – parks

Cd040–P

Cycle icon:
A 50mm height

Heading:
B 156pt Bliss Pro medium

Arrow icons:
C 50mm diameter

Destination:
D 156pt Bliss Pro medium
192pt leading

Destination (suburb):
E 156pt Bliss Pro bold

Dividing line:
F 6.5pt Stroke Weight

Auckland Council logo strip:
G 60mm height

Southwestern path

New North Rd
Harbutt Reserve
Waterview

Hendon Ave
Mount Albert

Auckland Council

SW shared path

New North Rd
Harbutt Reserve
Waterview

Hendon Ave
Mount Albert

Centre line
½ (i)   ½ (i)
100mm   50mm
600mm
60mm
600mm

Decision direction - parks

Cd050–P

Cycle icon:
A 50mm height

Heading:
B 156pt Bliss Pro medium

Arrow icons:
C 50mm diameter

Destination:
D 156pt Bliss Pro medium
192pt leading

Distance:
E 91pt Bliss Pro medium

Dividing line:
F 6.5pt Stroke Weight

Auckland Council logo strip:
G 60mm height

Southwestern path

New North Rd   1.5
Harbutt Reserve   1.7
Waterview   3.2

0.1   Hendon Ave
1.0   Mount Albert

Auckland Council

Southwestern path

New North Rd   1.5
Harbutt Reserve   1.7
Waterview   3.2

0.1   Hendon Ave
1.0   Mount Albert

SW shared path

New North Rd   1.5
Harbutt Reserve   1.7
Waterview   3.2

0.1   Hendon Ave
1.0   Mount Albert

Centre line
½ (i)   ½ (i)
100mm   50mm
600mm
60mm
730mm

(i) ½(i)

Direction map – parks
Cd060–P

Cycle icon:
A 50mm height

Heading:
B 156pt Bliss Pro medium

Destinations:
C 118 pt Bliss Pro medium

Illustration:
D 680mm maximum width
Text: 80pt Bliss Pro medium

Road names:
E 80pt Bliss Pro medium

Auckland Council logo strip:
F 60mm height

Direction change – parks
Cd070–P

Cycle icon:
A 25mm high

Heading:
B 156pt Bliss Pro medium

Sub Heading:
C 113pt Bliss Pro medium

Arrow:
D 170mm diameter

Auckland Council logo strip:
E 30mm height

Direction crossing – parks

Cd080-P

Cycle icon:

A 50mm height

Heading:

B 340pt Bliss Pro medium

Illustration:

C 370mm width, 370mm height

Destinations:

D 118pt Bliss Pro medium

Road names:

E 80pt Bliss Pro medium

Auckland Council logo strip:

F 60mm height

A

Crossing B

D Pt Chevalier

Waterview D

C

E

Great   North Rd

F

Auckland Council

Crossing
Pt Chevalier   Waterview
Great   North Rd
Auckland Council

Centre line

½ AT roundel (r)   370mm   ½ AT roundel (r)

100mm   50mm   (r)=50mm

AT

CrossingX

Y   Y

Pt Chevalier   Waterview

Great   North Rd

890mm

80mm

600mm

Auckland Council

Confirm distance – parks

Cc010-P

Cycle icon:

A 50mm height

Heading:

B 156pt Bliss Pro medium

Destinations:

C 156pt Bliss Pro medium
192pt leading

Distance:

E 156pt Bliss Pro medium
192pt leading

Auckland Council logo strip:

F 60mm height

A   B

Southwestern path

C New North Rd   0.5 E
Harbutt Reserve   1.7
D Waterview   5.2

F

Auckland Council

Southwestern path
New North Rd   0.5
Harbutt Reserve   1.7
Waterview   5.2
Auckland Council

Centre line

25mm   25mm

100mm

SW shared path   xY

Y

New North Rd   x   0.5

430mm   Harbutt Reserve   Y   1.7

Waterview   5.2

Auckland Council

600mm

Ring bell - parks

Cb020-P

Cycle icon:
Ⓐ 25mm height

Heading:
Ⓑ 240pt Bliss Pro medium

Sub heading:
Ⓒ 140pt Bliss Pro medium

Illustration:
Ⓓ 136mm width, 179mm deep

Auckland Council logo strip:
Ⓔ 30mm height

Used before blind corners and other places in a route where there is the potential for collisions.

To be used sparingly.

Ⓐ
Ⓑ Ring bell
Ⓒ on approach
Ⓓ
Ⓔ

½ AT roundel (r)   Centre line
(r)=25mm
50mm
Ring bell
on approach
179mm
136mm
594mm
420mm

Slow - parks

Cb030-P

Cycle icon:
Ⓐ 50mm height

Heading:
Ⓑ 445pt Bliss Pro medium

Auckland Council logo strip:
Ⓒ 60mm height

Used before blind corners, steep downhill sections and other places in a route where there is the potential for collisions.

To be used sparingly.

Ⓐ
Ⓑ Slow
Ⓒ

Slow

Centre line
25mm
50mm   50mm
100mm
365mm
Slow
465mm
600mm

Corner – parks

Cb040-P

Cycle icon:

A 50mm height

Chevron:

B 515mm width, 255mm height

Auckland Council logo strip:

C 60mm height

May be placed at the actual location of the bend or curve to further mark the location of the curve and to assist in negotiating it.

Pedestrian priority - parks

Cb050-P

Cycle icon:

A 25mm height

Heading:

B 240pt Bliss Pro medium

Sub heading:

C 140pt Bliss Pro medium

Illustration:

D 307mm width, 130mm height

Auckland Council logo strip:

E 30mm height

Use ahead of areas where cyclist and pedestrian collisions could occur.

To be used sparingly.

4.4

This section provides a step-by-step guide to choosing sites, sign types and content for signs on a cycleway in the Auckland region.

Following this guidance will enable you to:

• Create a destination map for your cycleway

• Identify and classify the intersections

• Choose appropriate sign types for each decision point and confirmation point

• Choose the appropriate content for each sign

• Identify the correct installation site for each sign

• Review your signage plans

• Provide a detailed and comprehensive sign schedule (plan) that can be used to instruct signage vendors/contractors

Cycleway planning

Planning overview

The signage and wayfinding strategy is underpinned by a number of key principles that apply at a network-wide level.

• **Clear**
Signage needs to be clearly visible along the route, and easy to read and understand. Messaging should be kept simple and logical, particularly where signs are designed to be read whilst cycling at speed.

• **Consistent**
It is important that the cycleways wayfinding system is coherent, consistent and well connected. The consistency of destination names is crucial to the clarity and reliability of the network. The system needs to take into account other cycling infrastructure and links in the vicinity in order to provide a well integrated network. It is important that the system also considers existing pedestrian wayfinding signage, and that the interface between these two signage systems is managed accordingly.

• **Safe**
Signage should be sited so as not to present a hazard or block sight-lines of cyclists, pedestrians or other road users. Signs should be applied sparingly to avoid unnecessary visual and physical clutter. Where possible, paths of travel should be intuitive, and made obvious through the design of the road/cycleway infrastructure.

• **Attractive**
Signage and wayfinding should be used to increase the attractiveness of cycling as a comfortable, stress-free and viable transport option.

Creating a destination map

Super destinations

Creating a destination map enables you to choose content for your signs. The first step in this process is identifying which 'super destinations' you will need to include on your signs. It also helps you to identify the important junctions on your route. This city-wide map shows the most important destinations ('Super Destinations') that can be accessed on major routes.

City-wide reference points

Key nodes on Auckland's cycle network have been chosen as Super destinations. These have been selected from major suburbs at focal points or intersections on the cycle network. They are widely referred to by the City's cyclists and are already marked in their mental map of Auckland.

Super destinations are treated differently to other destinations (see following pages), in that the next super destination is always included no matter how far away it is.

Developing a destination map

To create a list of all the other destinations that could go on your signs you will need to develop a destination map for your route.

Obtain a topographic map with a 5km buffer marked up from extremities of the route in-scope. Then follow the 5 steps below, which are detailed over the next few pages.

1 Mark the in-scope cycle routes and the out-of-scope cycle routes on the map.

2 Mark the Super destinations with reference to the super destination map

3 Mark the primary destinations within 2km of the in-scope route

4 Mark the secondary destinations within 1km of the in-scope route

5 Mark the tertiary and off-route destinations within 1km of the in-scope route

Here we use the Southwestern shared path from New North Rd to Maioro St as an example.

Obtain a topographic map with an **5km buffer** from extremities of the route in-scope

5km

Developing a destination map - Step 1

**Mark the in-scope cycle routes and the out-of-scope cycle routes
on the map.**

The route you are signing will usually intersect with routes that are out of scope for your project. It is important that you take these routes into account, but you do not usually need to add signs to these out-of-scope routes.

Route type

━━ In-scope cycle route

── Out-of-scope cycle route

Developing a destination map - Step 2

Mark the nearest Super destinations with reference to the super destination map

Destination hierarchy

Super destinations

• Key nodes on the AAA network see **Super destination map**

Waterview

Developing a destination map - Step 3

Mark the nearest Primary destinations within 2km of the in-scope route*

Destination hierarchy

Super destinations

- Key nodes on the AAA network see **Super destination map**

Waterview

Primary destinations

Avondale Town Centre

<2km

- Suburbs
- Neighbourhoods
- Town Centres

* Generally mark destinations directly accessible by cycle infrastructure. There are small exceptions:
- There is a break in cycle infrastructure this is less than 200m
- There is a Primary destination less than 200m from the cycle infrastructure

Developing a destination map - Step 4

Mark the Secondary destinations within 1km of the in-scope route*

Destination hierarchy

Super destinations
- Key nodes on the AAA network see **Super destination map**

Waterview

Primary destinations
- Suburbs
- Neighbourhoods
- Town Centres

Avondale Town Centre

<2km

Secondary destinations
- Major transport hubs
- Major roads
- Major harbours, marinas, bays

New North Rd

<1km

* Generally mark destinations directly accessible by cycle infrastructure. There are small exceptions:
- There is a break in cycle infrastructure this is less than 200m
- There is a Primary destination less than 100m from the cycle infrastructure

Destination hierarchy

Super destinations

Waterview

- Key nodes on the AAA network see **Super destination map**

Primary destinations

Avondale Town Centre

<2km

- Suburbs
- Neighbourhoods
- Town Centres

Secondary destinations

New North Rd

<1km

- Major transport hubs
- Major roads
- Major harbours, marinas, bays

Tertiary destinations

Harbutt Reserve

<1km

- Parks
- Major landmarks
- Major public museums and galleries
- Public libraries
- Regional facilities operated venues

Off-route destinations

Hendon Ave

<1km

- Shared path & cycleway entry exit points
- Schools
- Large reserves & playgrounds
- Auckland council operated public swimming pools

* Generally mark destinations directly accessible by cycle infrastructure. There are small exceptions:
- There is a break in cycle infrastructure this is less than 200m
- There is a Tertiary destination or off-route destination less than 100m from the cycle infrastructure

Developing a destination map - Step 5

Mark the Tertiary and off-route destinations within 1km of the in-scope route*

Developing a destination map - Final map

Complete destination map

Destination hierarchy

Super destinations
- Key nodes on the AAA network see **Super destination map**

Primary destinations
<2km
- Suburbs
- Neighbourhoods
- Town Centres

Secondary destinations
<1km
- Major transport hubs
- Major roads
- Major harbours, marinas, bays

Tertiary destinations
<1km
- Parks
- Major landmarks
- Major public museums and galleries
- Public libraries
- Regional facilities operated venues

Off-route destinations
<1km
- Shared path & cycleway entry exit points
- Schools
- Large reserves & playgrounds
- Auckland council operated public swimming pools

Identify decision points

Decision points

Every access/exit point and every junction is a decision point, these should be easy to mark up. They are shown here as black dots on the route.

If you have a long stretch of route with no decision points, but there could be some ambiguity as to whether the rider is still on the route then this would be a conformation point. (These are not common on separated cycle routes and this example route does not have one).

Classifying route types

Route types

In order to decide what types of sign to use and at which locations, you will need to classify the intersections (next page). Before you do this you need to classify the types of routes involved in your project.

As Auckland Transport focuses on the customers needs they are grading parts of network as **safe for all ages and abilities (AAA).** These are generally key routes around the region. This grading allows the network to be simplified. This simplification allows intersections to be easily classified.

Route type

— Major (AAA route)

— Secondary (Non AAA route)

— Entry/exit route or link

— Non cycleway or out-of-scope cycleway

Classifying intersections

Intersections classified

Cycleway intersections

You will need to classify intersections to prioritise sign installation—**Major intersections will take priority when signing a cycle route**.

Intersections will be categorised by the number and importance of the routes. If they connect 2 or more Major cycleways they will be classed as a Major intersection. The table below lists the criteria required to class the intersection.

Off-road Intersection type and criteria	Examples
Major Intersection 2 or more Major routes intersect	
Secondary Intersection Secondary intersects Secondary routes or Major route	
Minor Intersection Intersections involving Entry/exit or Non cycleway routes	

Determine directional sign content

Prioritise content of signs using distance to and importance of the destination
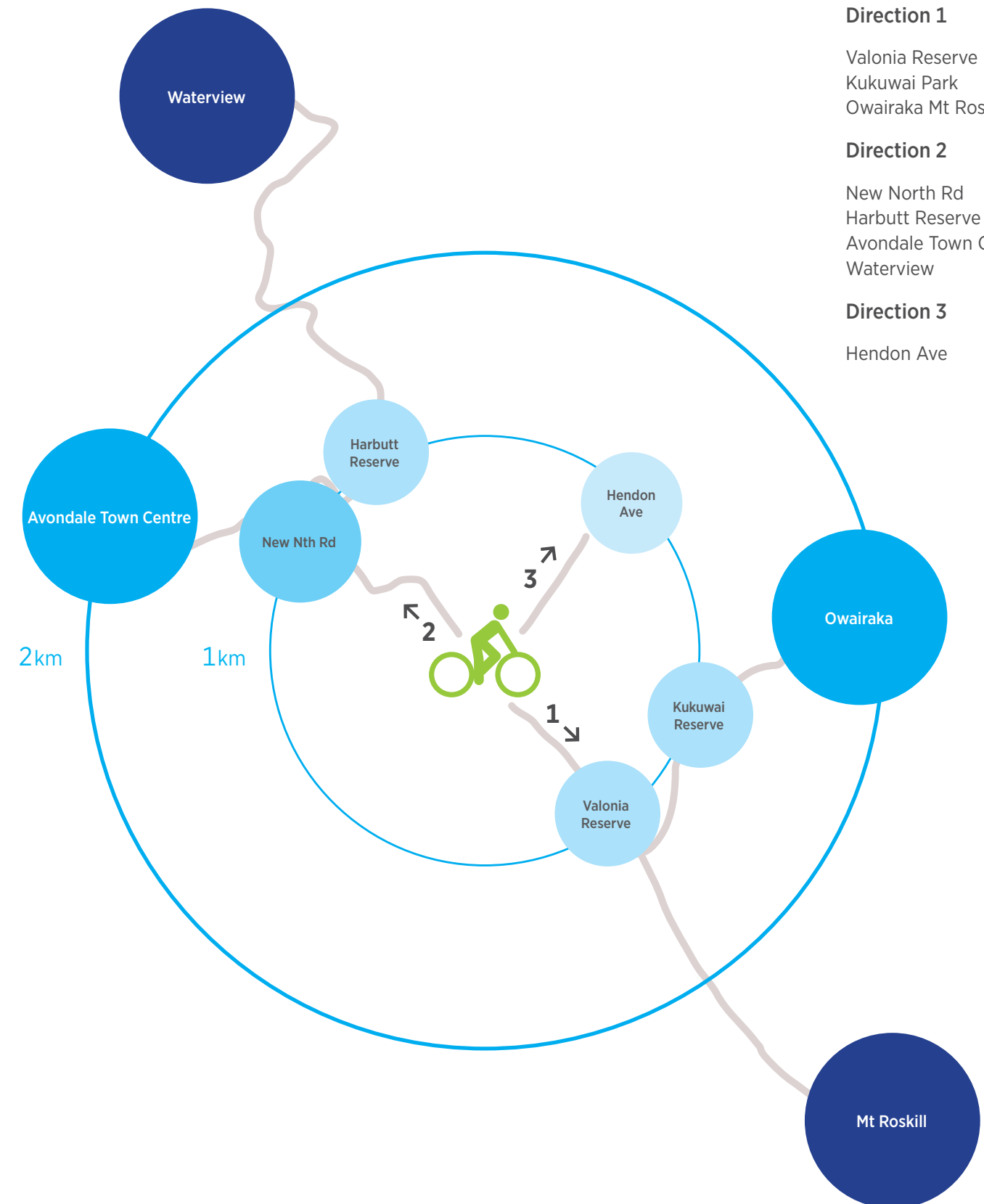
Use the map you have marked with all the possible directional content and follow these steps for each of the decision points:

❶ List **direct off-route destinations** in each direction within **1km**

❷ List the **secondary and tertiary destinations** in each direction within **1km**

❸ List the **primary destinations** in each direction within **2km**

❹ Add **the first super destination** on the AAA network in each direction

❺ **Calculate exact distances** if the sign type requires them. This is an average distance. Use a map measuring tool. Google maps and Bing maps both have measure tools if you right click on the map in the browser

❻ **Select the sign types** that are relevant to the decision point. Refer to the Sign Selection section to decide which sign types are appropriate.

❼ **Rationalise** the number of destinations for each sign type:

Remove less important destinations if you are exceeding the maximum number allowed by the sign type. Typically, Primary destinations are the most important and Off-route destinations are the least important. Cull destinations in this order:

- Off-route
- Tertiary
- Secondary
- Primary and Super
- **7 or less destinations on Direction speed and Direction decision signs**
- **16 or less destinations on a Cycle blade sign**
- **6 or less Cycle street blades on one post.**

A hybrid approach to wayfinding

Progressively disclosing information will limit the number of decisions for a cyclist so they aren't overwhelmed with decisions. The distance limits for Primary, Secondary, Tertiary and off-route destinations work this way.

Super Destinations don't use these distance limits. Super Destinations confirm a cyclists heading in the wider context of the city.

The City centre most easily describes the need for Super destinations. A Cyclist often needs to confirm this direction from a long way off.

This hybrid system limits information whilst keeping some important distant destinations.

Destinations from a decision point

Directional content list

Direction 1

Valonia Reserve
Kukuwai Park
Owairaka Mt Roskill

Direction 2

New North Rd
Harbutt Reserve
Avondale Town Centre
Waterview

Direction 3

Hendon Ave

Sign selection and placement

Directional sign selection

Directional sign selection will relate to:

Number of destinations involved

• The Directional sign information table can be used as quick reference to the number of destinations allowed by each sign type

• Avoid Clutter and use signs that are efficiently show the number of destinations required.

The topograpy of the intersection

• A Major on-road intersection will need directional signs on all sides. This is because the road separates the decision points. Panel signs like Direction speed and Decision before the intersection will be more appropriate because they won't interfere with road signage

• A Major off-road intersection may have a single decision point. Cycle blades will be more efficient in these situations because they require a single installation point. If the intersection is approached at speed large cycle blades will be easier to read than small cycle blades.

Directional sign information

Directional sign type	No. of directions	No. of destinations Maximum per direction	Maximum total for sign
Cd010 **Cycle blade**	4	4	16
Cd040 **Direction speed**	5	3	7
Cd050 **Direction decision**	5	3	7
Cd060 **Direction map**	4	2	7
Cd030 **Cycle street blade**	3	2	6
Cd080 **Direction crossing**	3	2	6
Cd090 **Discover cycleway**	1	1	1
Cd070 **Direction change**	1	-	-

	No. of directions	Up to 4 as sub-text to cycleway or shared path	
Cd110 **Direction entry**	1	1+4	5

Confirmation sign selection

Confirmations signs are optional and should be strategically placed on the cycle network. **Confirm distance** signs will generally be on the Major routes around the city and should be placed before long un-interrupted stretches of cycleway. **Confirm distance** sign placement should be planned with the entire cycle network in mind. **Confirm crumb** signs can be used when there is some ambiguity about the path taken. They are useful after a decision has been made when it is not obvious from surface markings that the correct decision has been made.

If there is a need for confirmation signs it is useful to match them to the type of directional sign used before the intersection (on the same route). For instance if you are signing a across a road intersection and you have used a **Direction speed** sign it would be appropriate to use a **Confirm distance** sign on the other side to convey the distance information. For **Direction decision** and **Cycle blades** the distance information has already been imparted so a **Confirm crumb** sign would be used (if necessary).

Match confirmation sign to directional sign

Directional sign type	Confirmation sign type	
	Distance	**Crumb**
Cd010 **Cycle blade small**	-	●
Cd030 **Cycle blade large**	-	●
Cd040 **Direction speed**	●	-
Cd050 **Direction decision**	-	●
Cd060 **Direction map**	●	-
Cd070 **Direction change**	-	●
Cd080 **Direction crossing**	●	●
Cd090 **Discover cycleway**	-	-
Cd110 **Direction entry**	-	-

Sign selection
regular situations

Intersections need to be clearly signed to guide the cyclist to their destination.
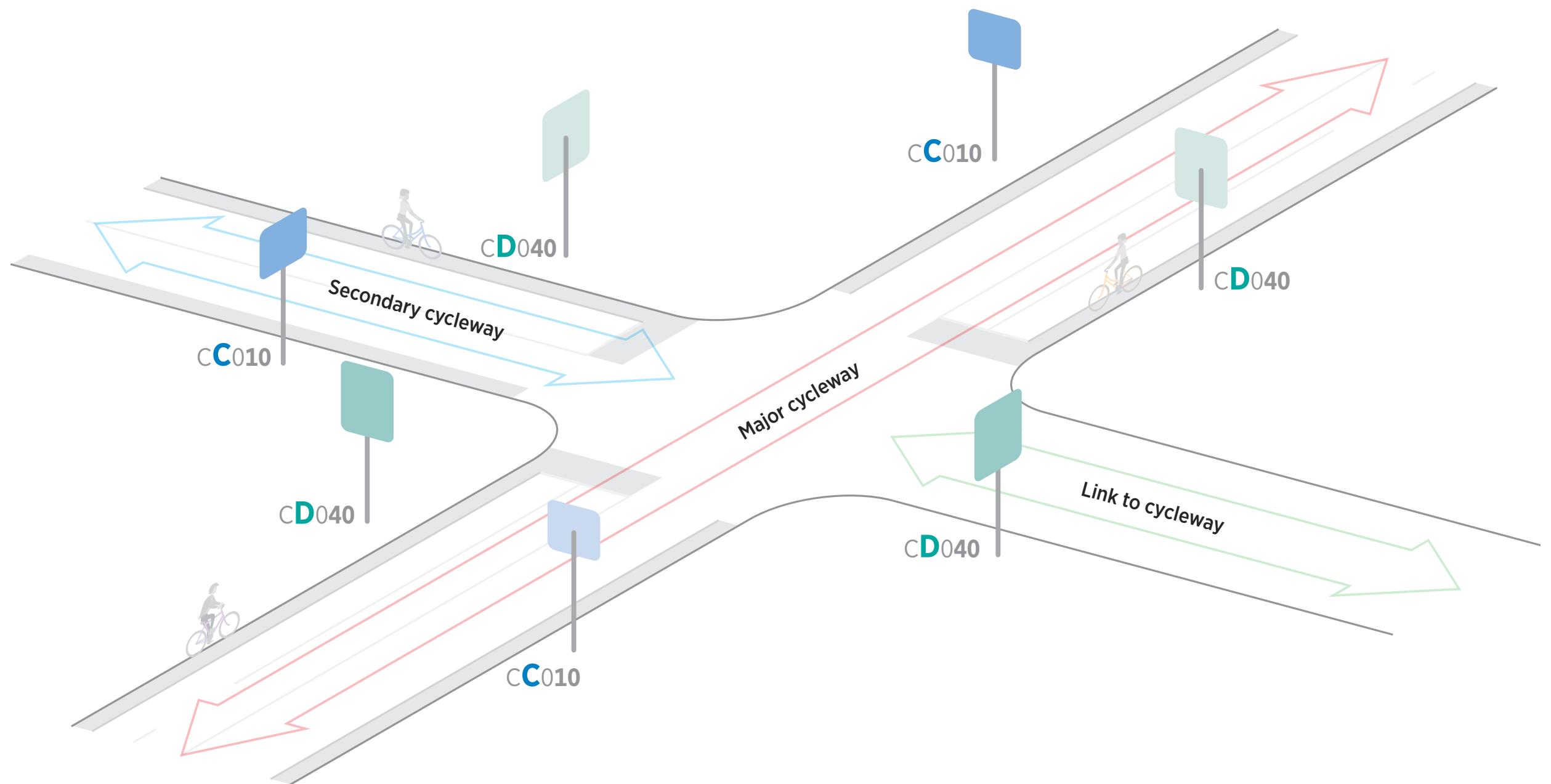
On-road

The diagram opposite shows normal signing of a simple **On-road** intersection.

On-road intersections will often contain a number of different decision points. It's important to identify each decision point for each route into the intersection. Sign selection will be a simple process involving **2 sign types:**

Direction speed signs on all routes entering the intersection (including Link and Secondary Routes)

Confirm distance signs after the intersection on the Major routes

C**C**010

C**D**040

Secondary cycleway

C**C**010

C**D**040

Major cycleway

C**C**010

C**D**040

C**D**040

Link to cycleway

C**D**040

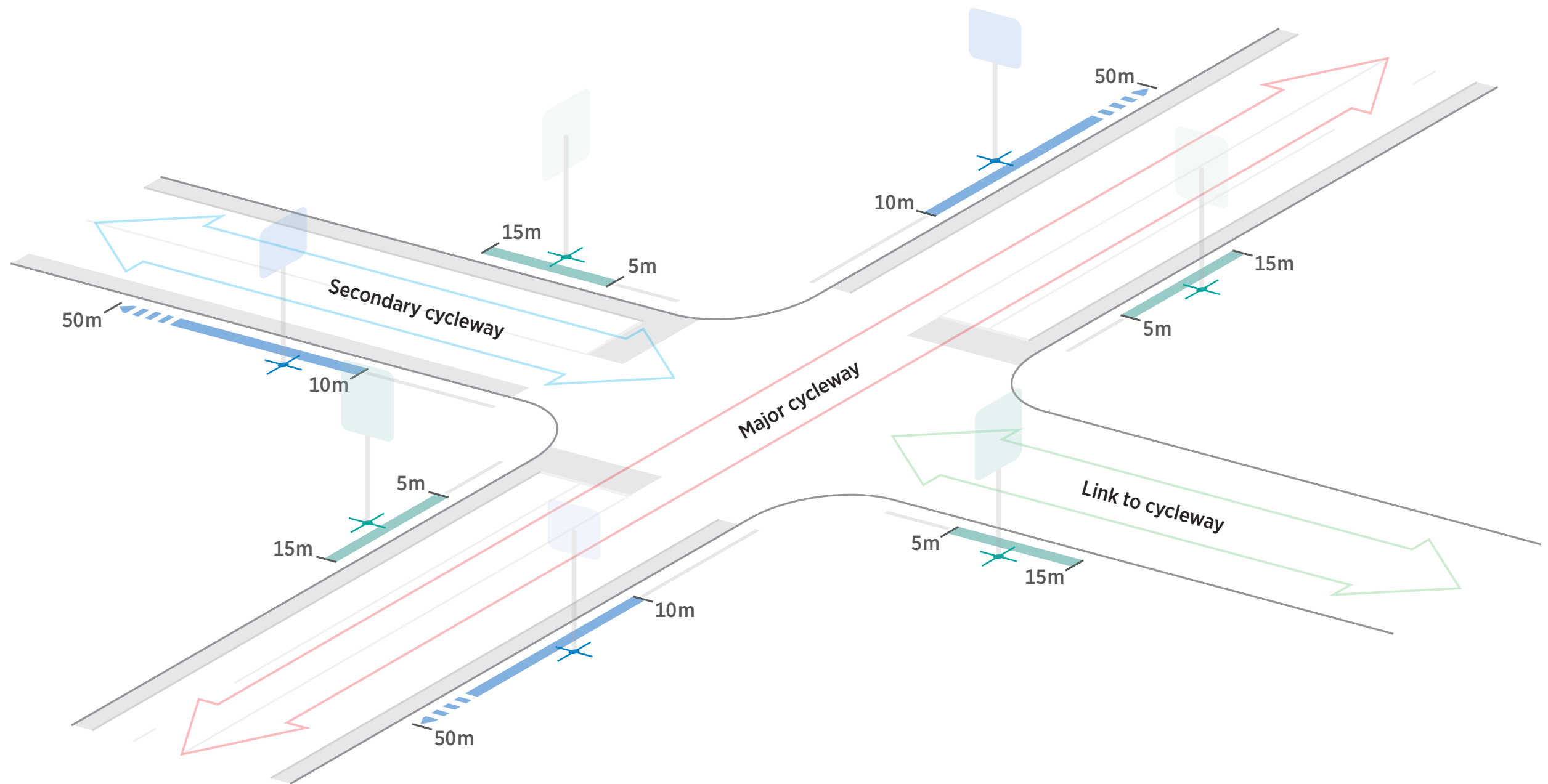## Sign placement
regular situations

Intersections need to be clearly signed to guide the cyclist to their destination.

On-road

The diagram opposite shows normal sign placement on a simple **On-road** intersection.

At **on-road** intersections the cyclist must be focused on vehicles to safely cross. It is important to place direction signs before the intersection. The cyclist has already made their navigation decisions and can concentrate on vehicles. Extra signs at the intersection may also interfere with vehicle signage.

• **Direction speed** signs **5-15m before** the intersection

• **Confirm distance** signs **10-50m after** the intersection

50m

10m

15m

5m

Secondary cycleway

50m

10m

5m

15m

Major cycleway

10m

50m

15m

5m

5m

15m

Link to cycleway

Sign selection
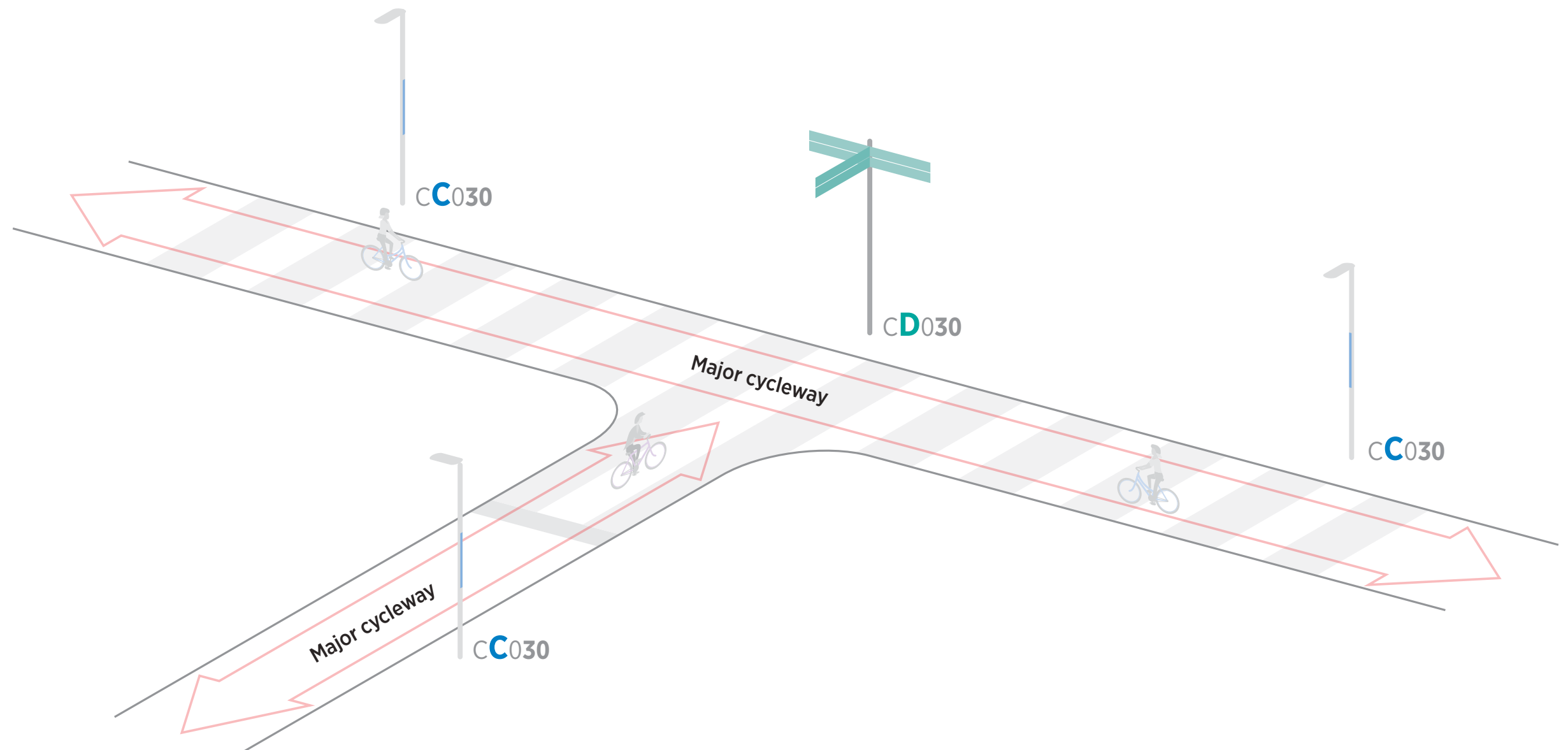
regular situations

Intersections need to be clearly signed to guide the cyclist to their destination.

Off-road

The diagram opposite shows normal signing of a simple **Off-road** intersection.

Intersections on shared paths or dedicated cycleways can be very simple if there is a single decision point:

- **Large or small cycle blades** should be used and placed where the changes in directions are easily visible to the approaching cyclists. See the self-obstruction diagram.

- **Confirm crumb** markers can be used after the off-road intersection but should only be used if there is ambiguity about whether the path taken is a cycleway.

C**C**030

C**D**030

Major cycleway

C**C**030

Major cycleway

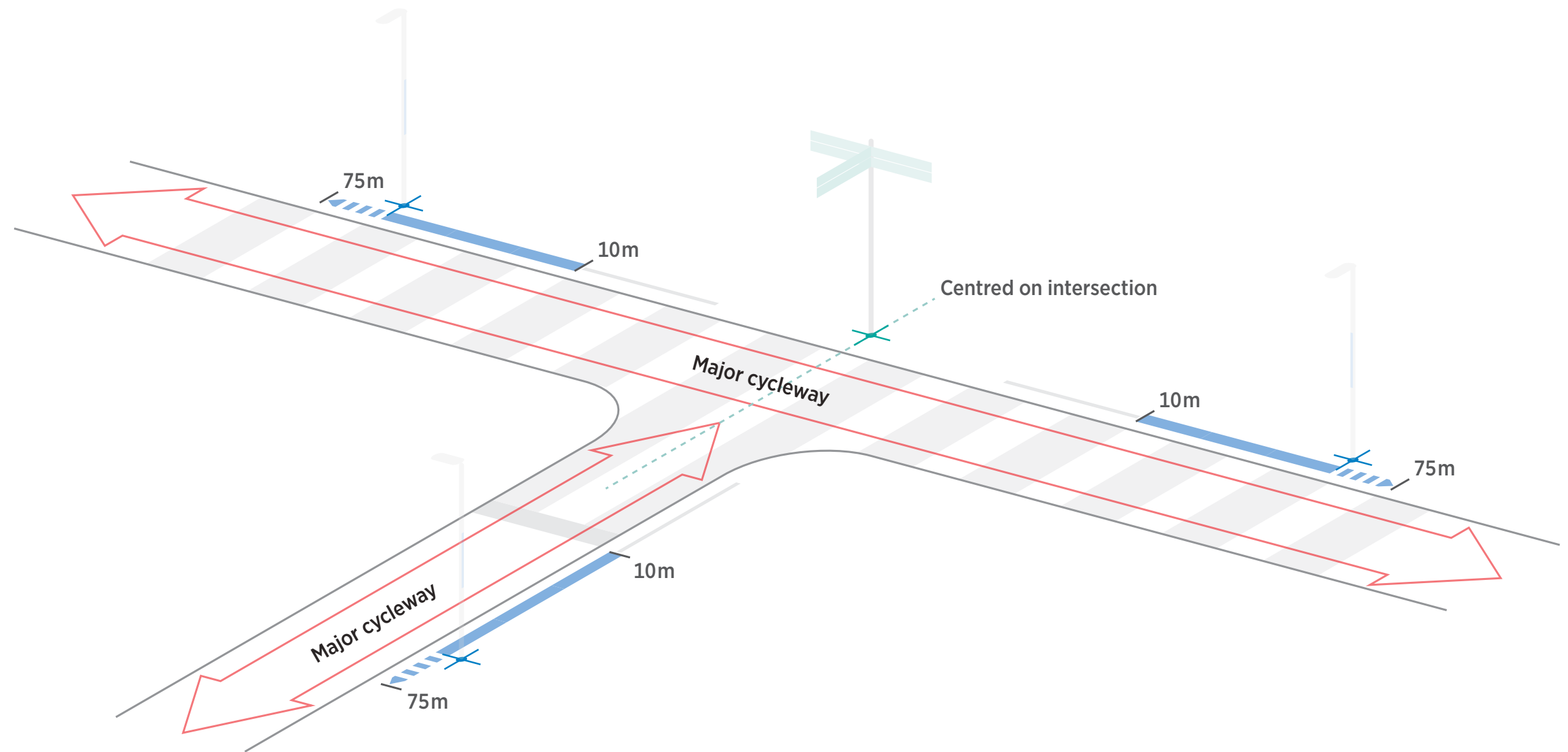C**C**030

Sign placement
regular situations

Intersections need to be clearly signed to guide the cyclist to their destination.

Off-road

The diagram opposite shows sign placement at a simple **Off-road** intersection.

Sign placement at intersections on shared paths or dedicated cycleways can be very simple for two reasons:

• There is a single decision point

• There are no cars involved

• **Large or small cycle blades** should be placed as close to the **centre of the intersection** as practicable.

  • They should also avoid self-obstruction of key decisions. **"Cycle blade self-obstruction"**

• **Confirm crumb** signs **10-75m after** intersection

75m

10m

Centred on intersection

Major cycleway

10m

75m

Major cycleway
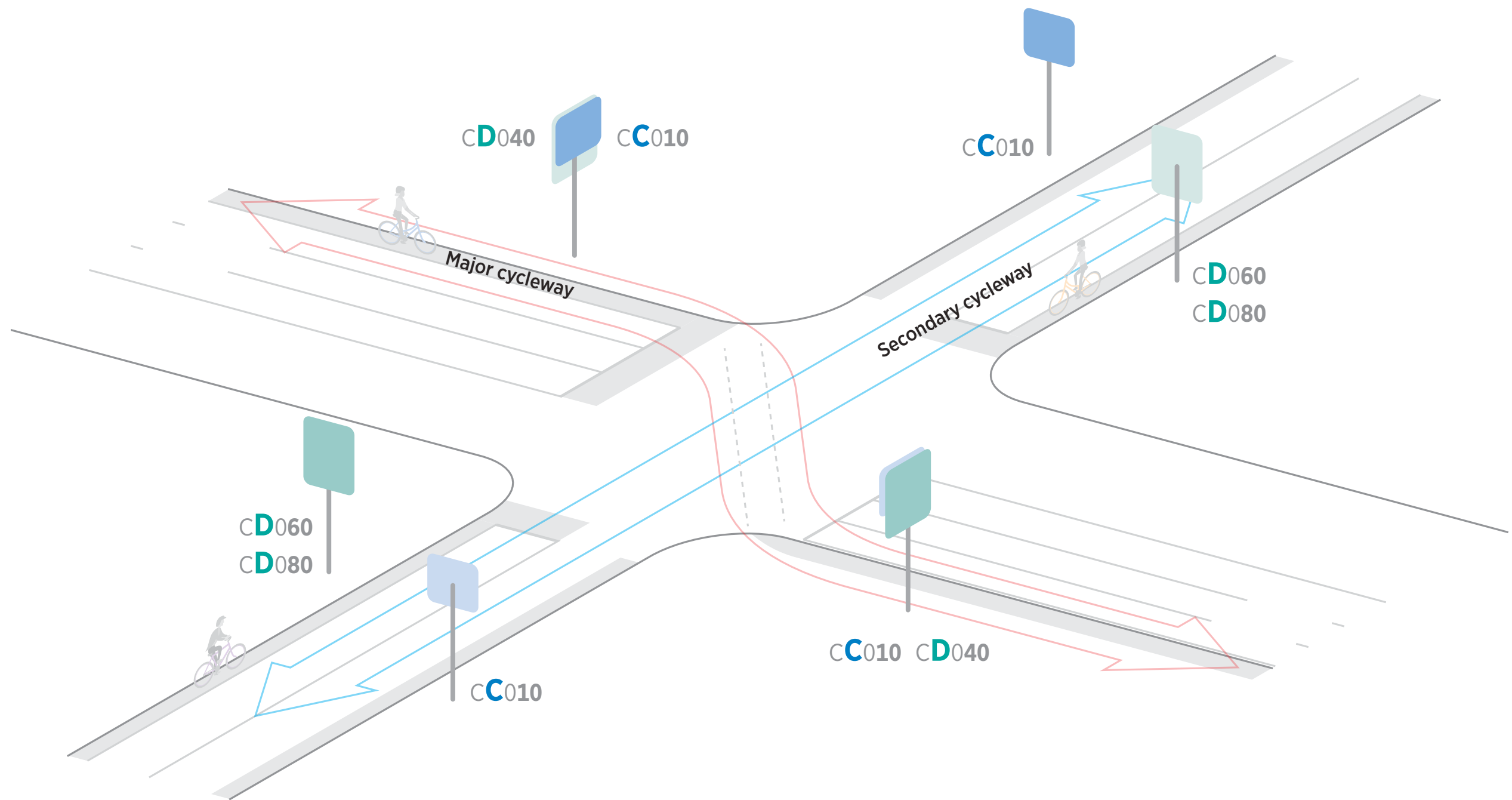
10m

75m

Sign selection

irregular situations

Cycle infrastructure has been added to our urban environment and there will always be points where the integration is irregular. These situations usually arise around vehicle intersections so safe navigation of the intersection is the priority.

On-road

The diagram opposite shows the signing of an **On-road** intersection where the two-way Major route changes from one side of the road to the other.

In this situation the road markings and signals direct the major route across the intersection so diagrammatic signs are not required. However access to the Major cycleway from the secondary routes is less obvious so diagrammatic signs like Direction map and Direction crossing may be required:

- **Direction speed** signs on Major route entering the intersection

- The arrows on the **Direction speed** signs will use a diagonal arrow ↗ to direct across the intersection

- **Direction crossing** or **Direction map** signs on the Secondary route entering the intersection.

  - These diagrammatic signs will help guide the cyclist onto the Major route safely

- **Confirm distance** signs after the intersection on the Major and Secondary routes

C**D**040   C**C**010

C**C**010

Major cycleway

Secondary cycleway

C**D**060
C**D**080

C**D**060
C**D**080

C**C**010   C**D**040

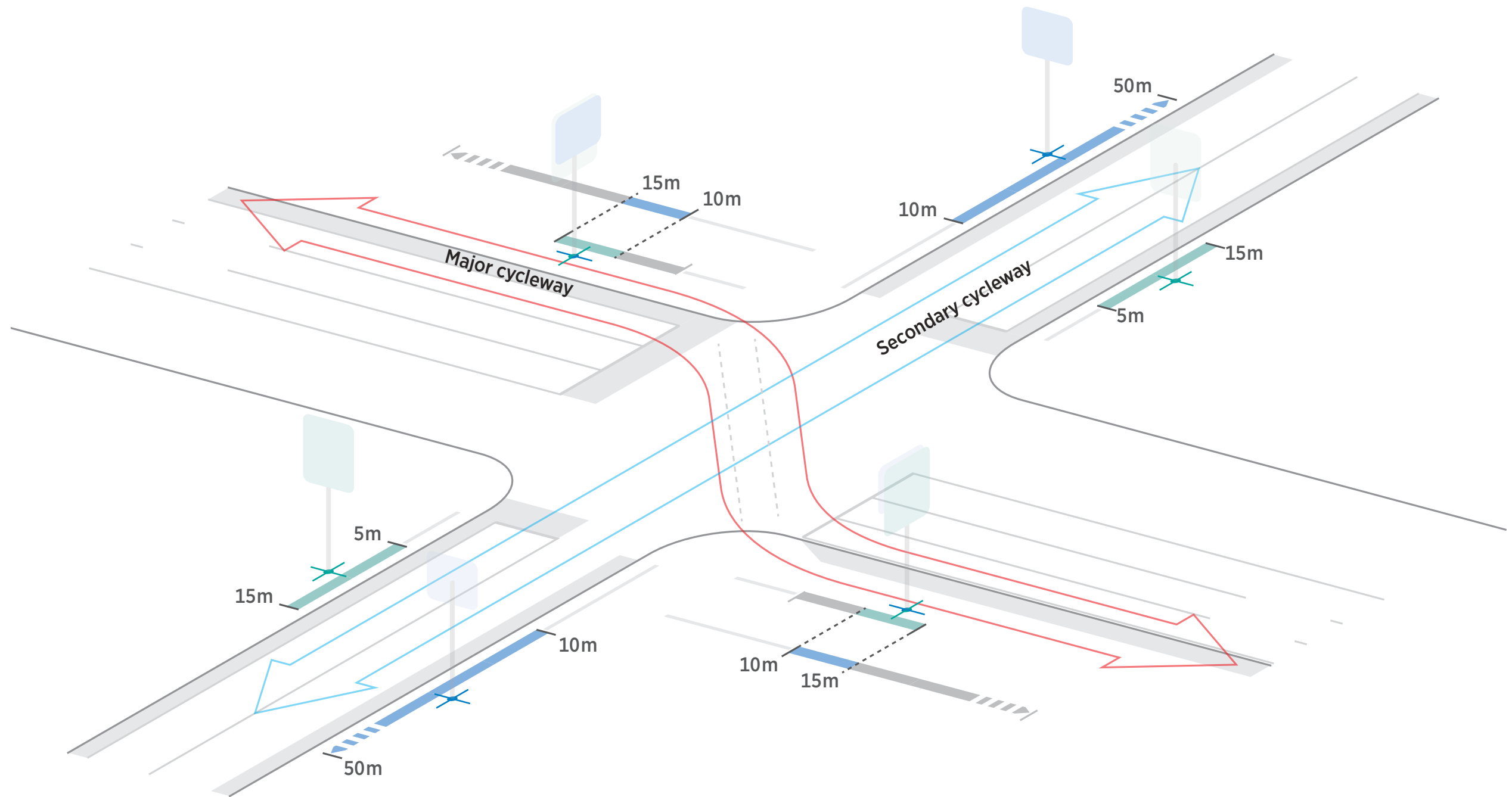C**C**010

Sign placement
irregular situations

On-road

The diagram opposite shows sign placement for an **On-road** intersection where the two-way Major route changes from one side of the road to the other.

In this situation it is important to place the signs before and after the intersection as the cyclist will need to concentrate on the vehicles to safely cross. Making navigation choices at the intersection may distract them from safely crossing

- **Direction speed** signs **5-15m before** intersection

- **10-15m before** intersection when combined with confirmation signs

- **Confirm distance** signs **10-50m after** intersection

  - **10-15m after** intersection when combined with direction signs

Note Confirmation and Direction signs should be combined on one post where possible. This is only possible on two-way sections.

Major cycleway

Secondary cycleway

50m
15m
10m
10m
15m
5m
5m
15m
10m
10m
15m
50m

Sign selection
irregular situations

A number of our shared paths follow large highways and there are points where they must cross over large vehicle intersections
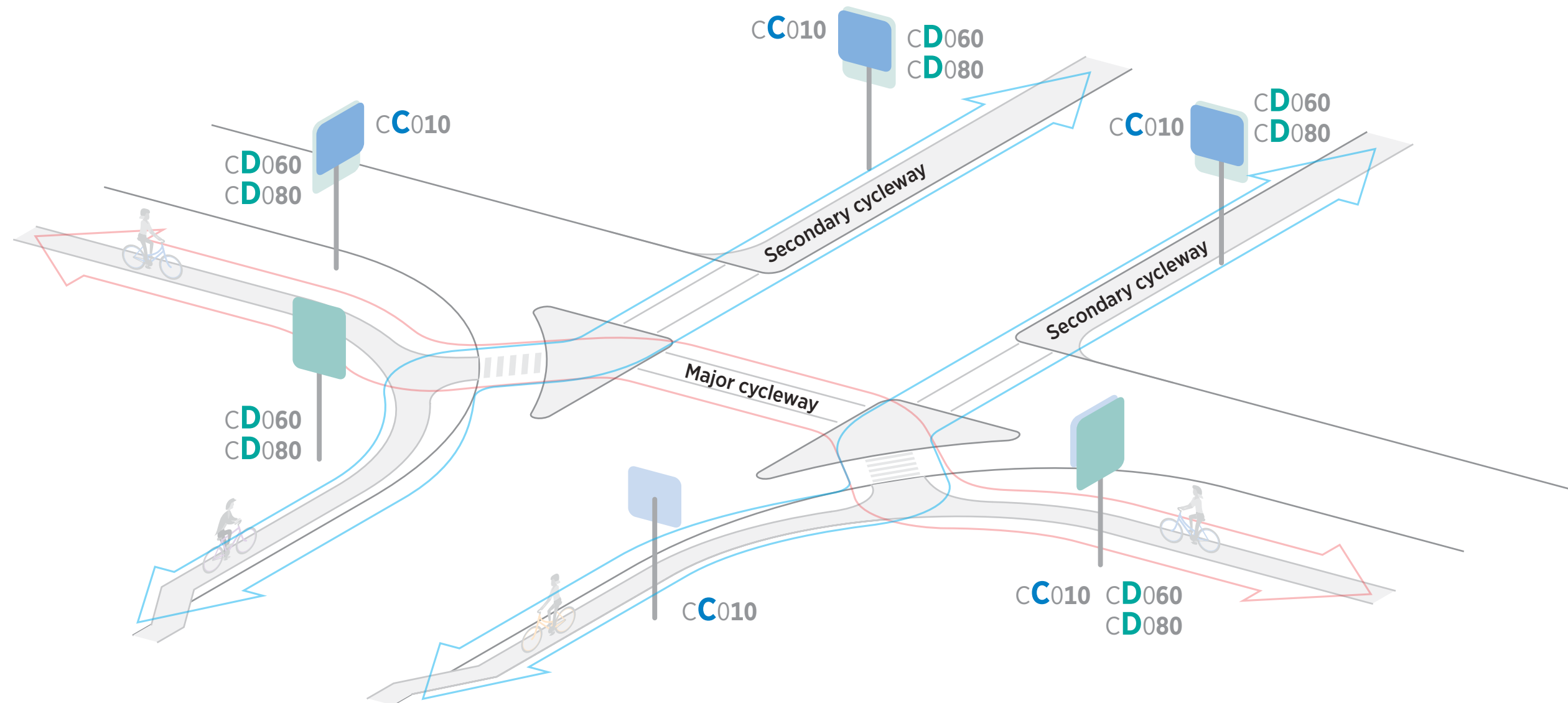
Off-road

The diagram opposite shows the signing of an **off-road** intersection where the two-way Major off-road route passes across a vehicle intersection and links with an off-road secondary route.

In this situation there are complex routes across the intersection. It will be helpful to use diagrammatic signs like Direction map or Direction crossing to help the cyclist navigate the intersection.

- **Direction crossing** or **Direction map** signs on the Major and Secondary routes before the crossing.

  - These diagrammatic signs will help guide the cyclist navigate the intersection safely

- **Direction blade** signs can be added if there is still ambiguity

- **Confirm distance** signs after the intersection on the Major and Secondary routes

Note signs can not be placed on the intersections islands because they may distract drivers.

Labels in diagram: CC010, CD060, CD080, Secondary cycleway, Major cycleway

Sign placement irregular situations

Off-road

Off-road shared paths passing over vehicle intersections will need diagrammatic signs placed before sequence of decision points.
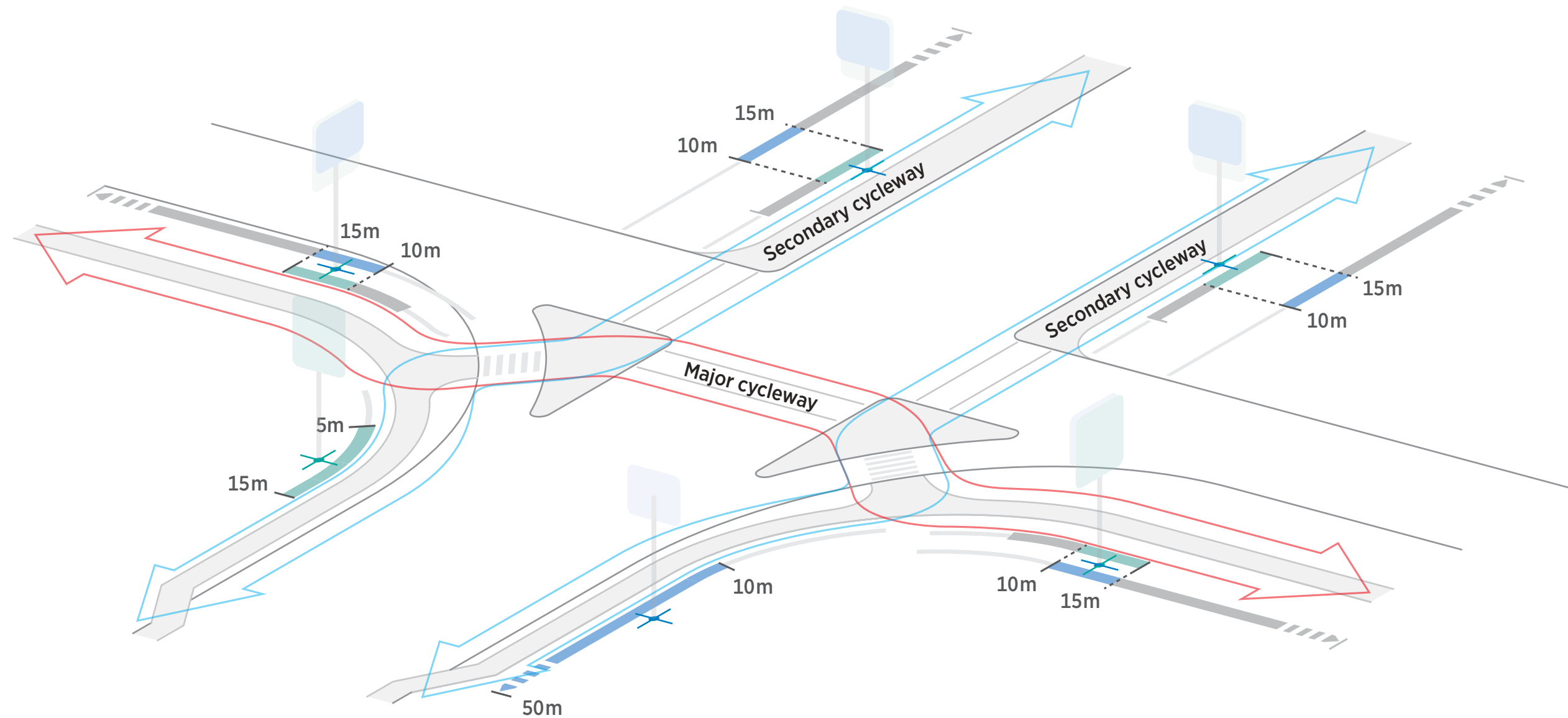
The diagram opposite shows sign placement for an **off-road** intersection where the two-way Major off-road route passes across a vehicle intersection and links with an off-road secondary route.

In this situation it is important to place the signs before the decision points as it's not possible to put signs on the intersections' traffic islands.

Because the routes are two way the confirmation signs can be affixed to same pole as the directional signs. In these cases the 10-15m range is ideal but you may place them further from the intersection if sight lines are a problem or you add direction blade signs.

- **Direction crossing** signs **10-15m before** intersection

- **Direction map** signs **10-15m before** intersection

- **Direction blade** signs may be added close to the **centre of the intersection** if there is still ambiguity

- **Confirm distance** signs **10-15m before** intersection

Note Confirmation and direction signs should be combined on one post where possible.

15m
10m
Secondary cycleway

15m
10m

15m
10m
Secondary cycleway

Secondary cycleway

Major cycleway

5m

15m

10m

10m
15m

10m

50m

Sign selection
irregular situations

Often the access points to off-road cycleways or shared paths are on small streets and the path is not visible from the access point.

Off-road & On-road

The diagram opposite shows a shared path access point where the Direction blade sign is a distance from the access point. It may also be obscured by trees or buildings.

- **Direction Entry** sign marks the link to the Major cycleway.

This sign will let the cyclist know the next super destination (in each direction) on the Major cycleway.
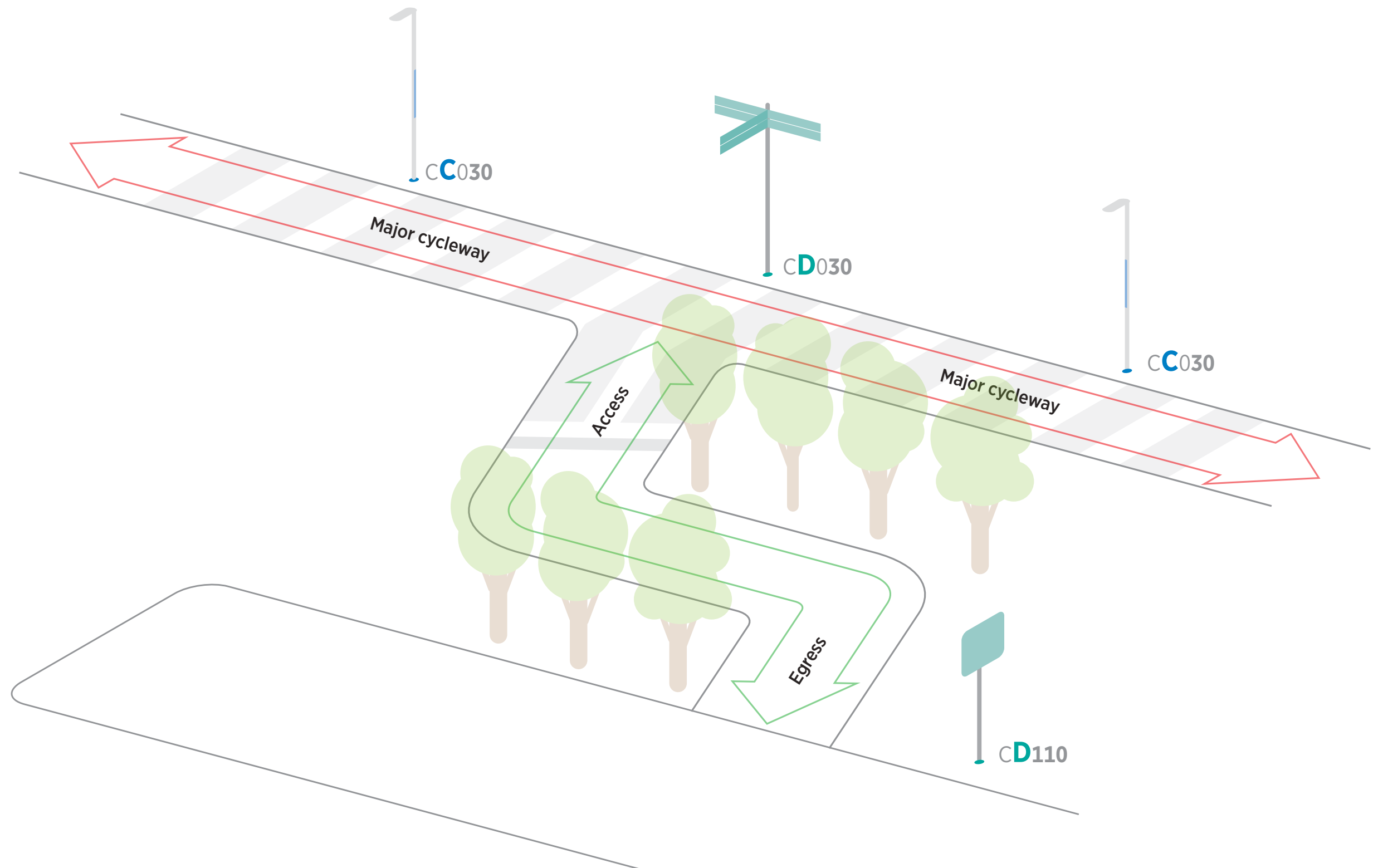
- **Direction blade** sign marks the intersection on the Major cycleway.

- **Confirm crumb** signs will be placed on the Major cycleway after the intersection with the Link path.

  - This is only necessary if there is ambiguity about it being the shared path.

  - This may occur if the surface of the path changes e.g. concrete to aggregate

Note:
The **Direction entry** sign will direct to the Major cycleway and the super destinations will be sub destinations (of the Major cycleway).

cC030

cD030

Major cycleway

Major cycleway

cC030

Access

Egress
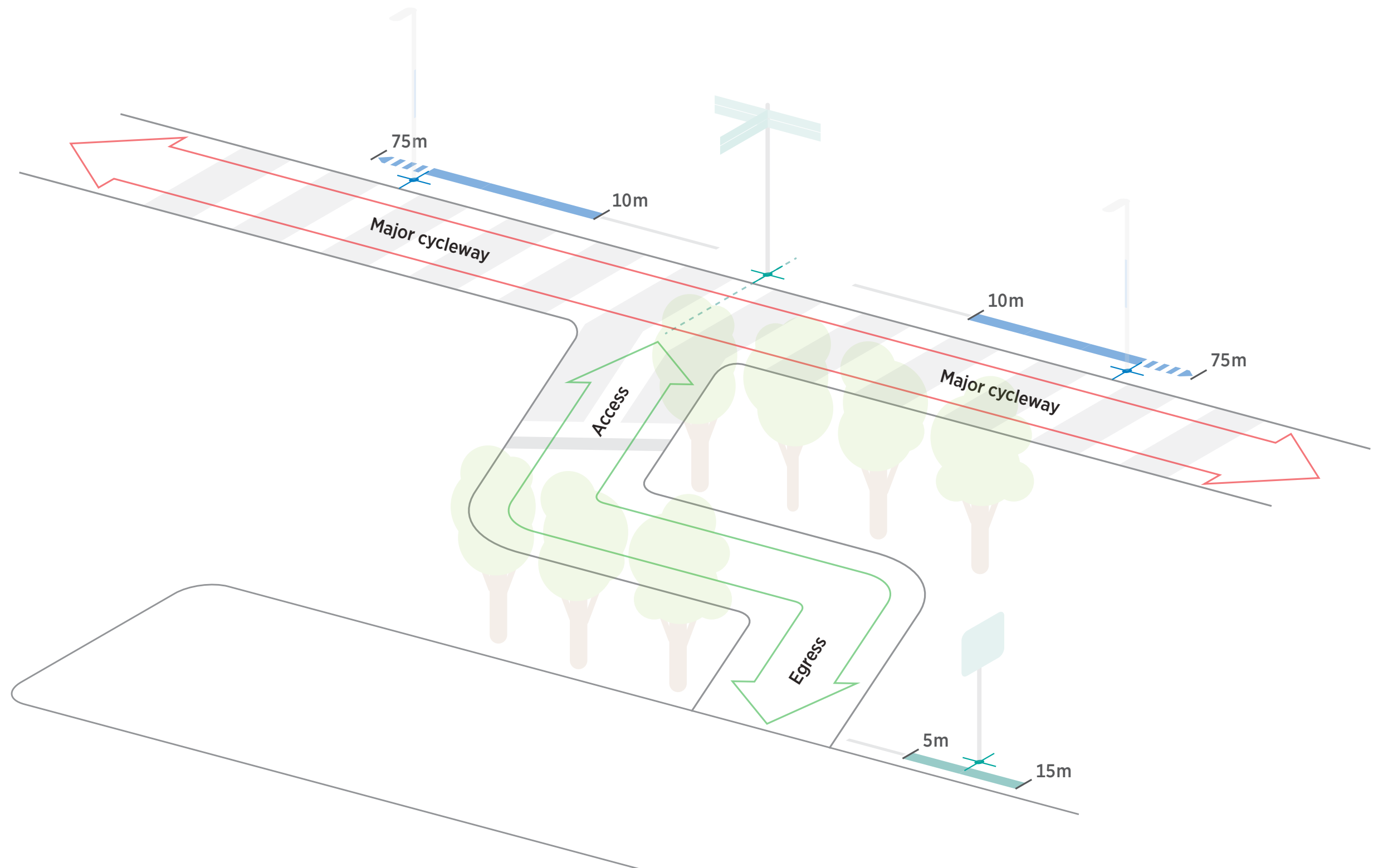
cD110

Sign placement
irregular situations

Often the access points to off-road cycleways or shared paths are on small streets and the path is not visible from the access point.

Off-road

The diagram opposite shows the sign placement for access to an off-road shared path or cycleway.

- **Direction entry** sign **5-15m before** the access path

- There may need to be 2 of these if the street passes the access path (is not a dead-end street)

- **Large or small cycle blades** should be placed as close to the **centre of the intersection** as practicable.

- They should also avoid self-obstruction of key decisions see page 354.

- **Confirm crumb** signs **10-75m after** the intersection with the Link path.

Note: If the shared path is in a council park the access point may be signed with Parks signs. It is important not to duplicate signs. However it may be necessary to work with Auckland Council Parks to add directional information to the existing parks signs.

75m

10m

Major cycleway

10m

75m

Major cycleway

Access

Egress

5m

15m

Cycle blade self-obstruction

When signing off-road cycle routes it is often preferable to select a **Cycle blade** (fingerpost) as multiple directions can be signed with a single sign.

However **Cycle blades** (fingerposts) do have the weakness of self-obscuring some directions. Certain directions also require the cyclist to slow and look off the cycle path. It is important to minimise the problems inherent with this sign type by carefully placing them.

Here is an example of how to place the sign so the important directions are most visible. The next diagram shows how other positions make the important decisions difficult to see.

Cycle Blade placement checklist:

Minimise important directions being obscured by other parts of the sign

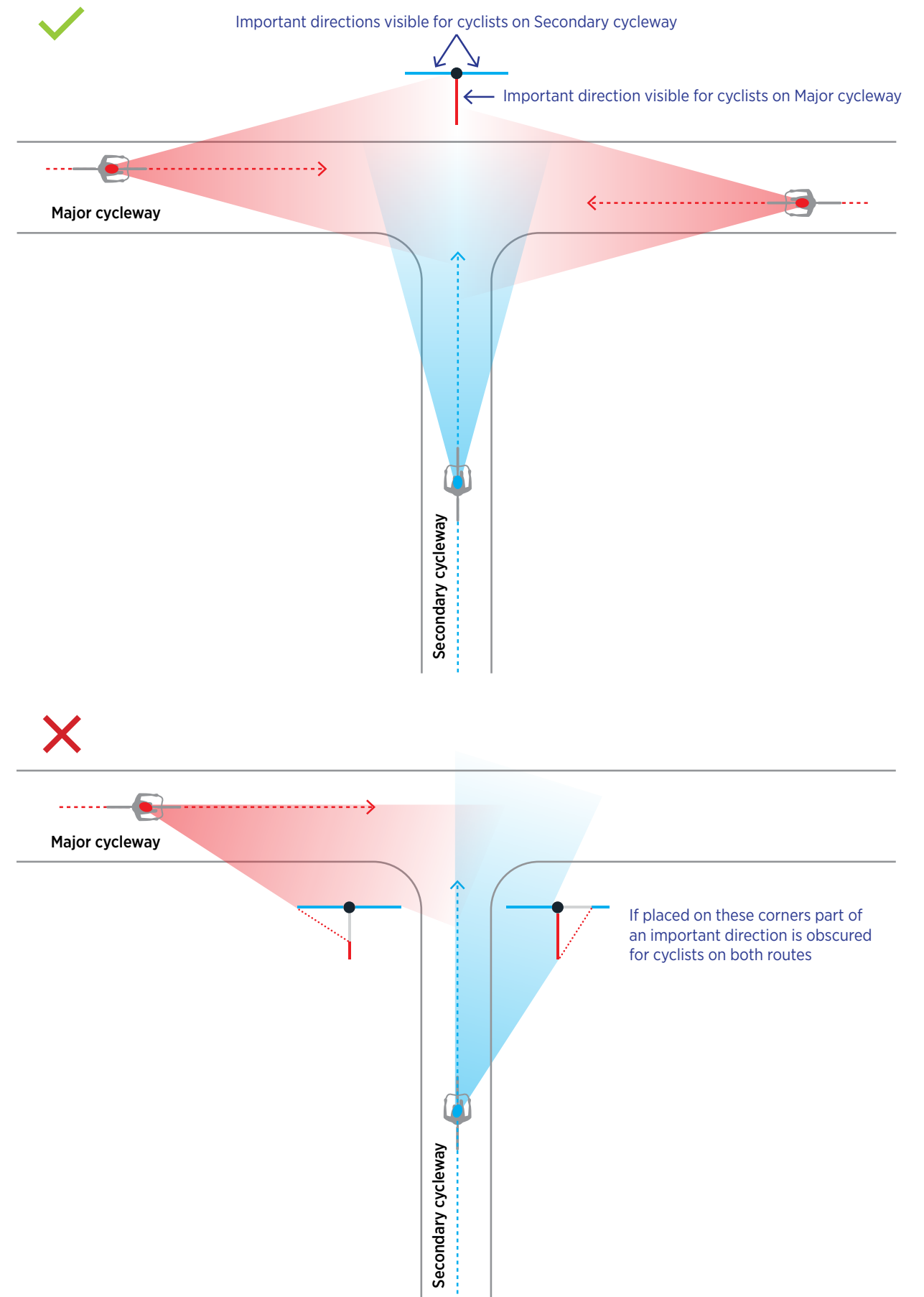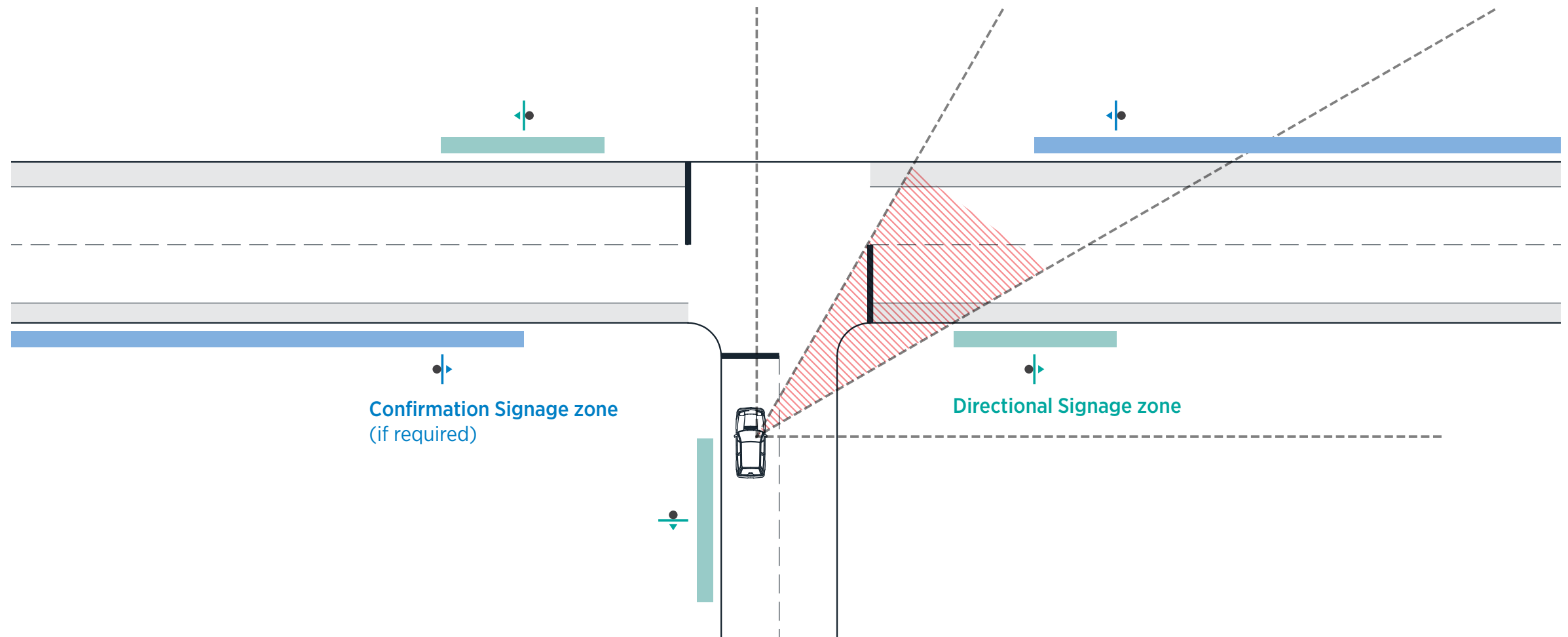**Place so slowing/or stationary cyclists don't block Major routes**

Off-road there needs to be 2.1m vertical clearance to the bottom of the lowest slat.

Important directions visible for cyclists on Secondary cycleway

Important direction visible for cyclists on Major cycleway

Major cycleway

Secondary cycleway

Major cycleway

If placed on these corners part of an important direction is obscured for cyclists on both routes
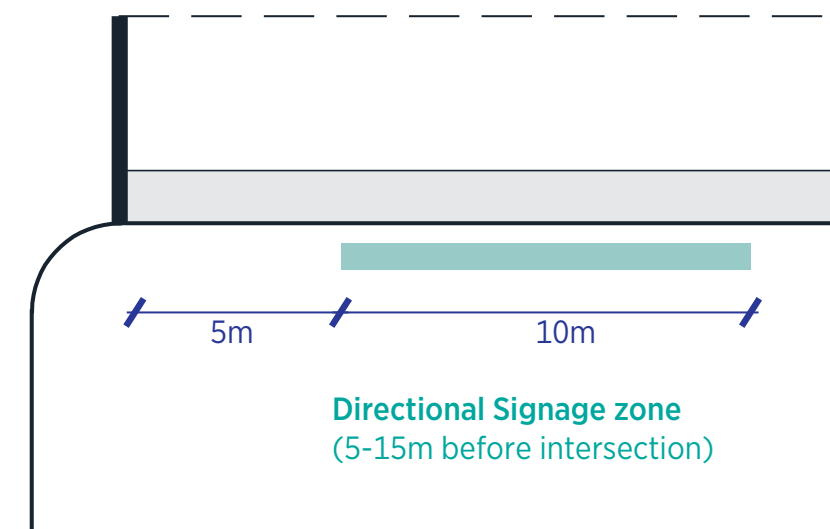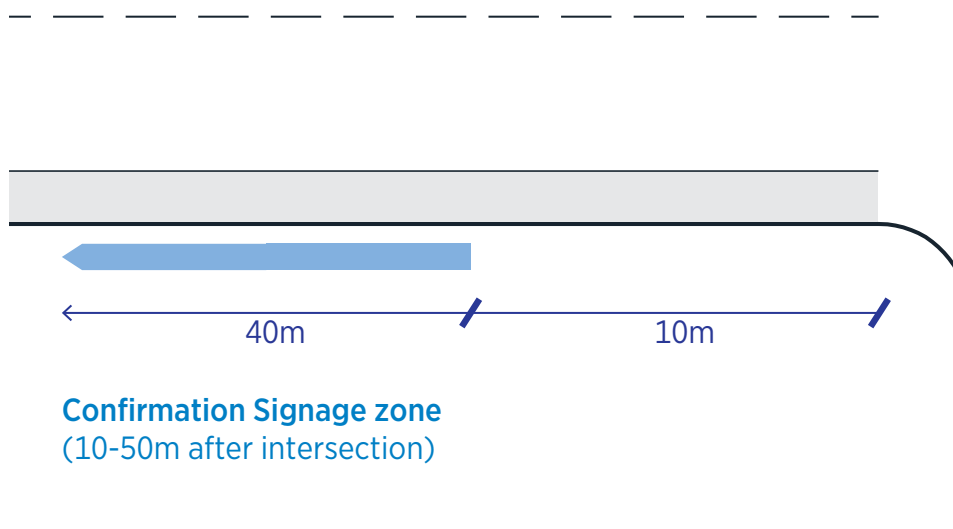
Secondary cycleway

On road sign placement

Wayfinding signage should be located outside of the immediate intersection environment so as to not distract, create a hazard or block sight-lines of cyclists, pedestrians or other road users. The diagram above illustrates the placement of **Direction decision, Directions speed** and **confirmation signage** in relation to a typical T-intersection.

Confirmation Signage zone
(if required)

Directional Signage zone

Direction decision or **Direction speed** signage should be placed 5-15 metres from the traffic stop line (zone shown above in green). This may need to be extended to 20m where the intersection layout or street trees/ street furniture provide a constraint. These setbacks ensures vehicular peripheral sight-lines are adequately maintained. Where confirmation signage is required, it should be placed approximately 10-40m metres after the turn/intersection.

40m   10m

Confirmation Signage zone
(10-50m after intersection)

5m   10m

Directional Signage zone
(5-15m before intersection)

Producing a sign schedule

Sign schedule checklist

Sign location map

Signs positions marked

Signs are individually numbered on map

Sign location plans

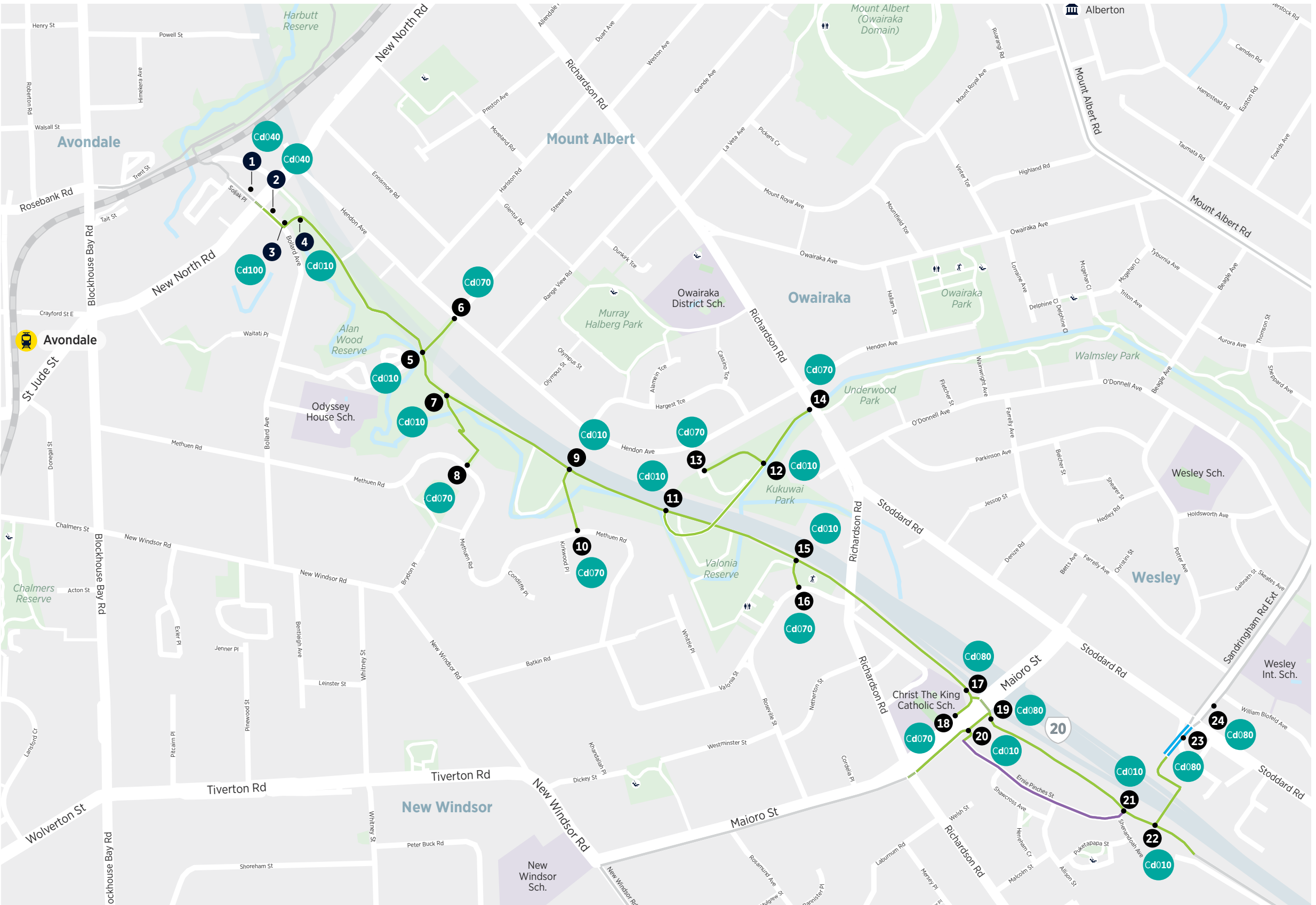CAD Plans of each intersection and the signs exact locations marked

A 2D visual reference of the signs involved (This may be added after the schedule has been finalised)

Sign details

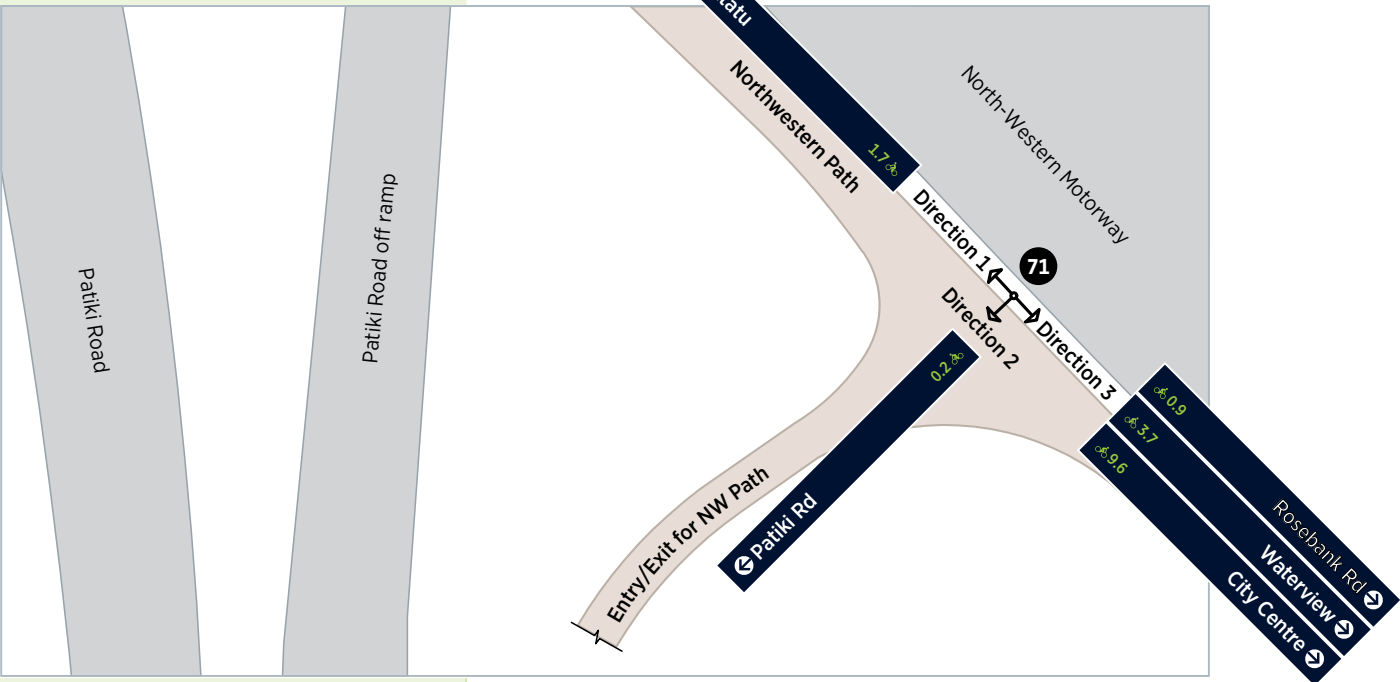• Sign map/plan number

• Location description

• Mounting details

• AT Sign type

• AT Sign type code

• Directional content in text form

• Sign panel/blade letter

• Content

• Comments

Location visual

Basic photo montage of each sign in it's intended location. (Actual sign artwork is not necessary. A rectangle indicating placement is sufficient) Sign reference number from the schedule map.

Sign location plan

Sign details

Sign no.	Location description	Mounting details	Sign type	AT code	Sign panel/blade letter	Content	Comments
71	NW path (Patiki Rd entry) North side	Top blade	Small cycle blade	Cd010	Direction 1 blade A	Te Atatu 1.7	New post
		Top blade			Direction 2 blade A	Patiki Rd 0.2	
		Top blade			Direction 3 blade A	Rosebank Rd 0.9	
		2nd blade			Direction 3 blade B	Waterview 3.7	
		3rd blade			Direction 3 blade C	City centre 9.6	
72	Patiki Rd (entry to NW path) East side	Single sided panel. Post mount.	Direction entry	Cd110	Header panel	Patiki Rd	Existing post
					Arrow up	Northwestern path	
					Sub-text	for Te Atatu & City Centre	

Content: what goes on the signs?

Follow the guidance in cycle signs section on choosing content.

Create sign graphics

For routemarkers and link signs you will need to fill in the AT Signage briefing form with your content copy, the planned site and the orientation of the sign. The signage team/design studio will work with you to create the designs.

For all other cycle signs you can either fill in the AT signage briefing form with the details as above, or you can brief in an external company (most signage companies should be able to create these). You will need to send them this manual and the templates for the signs you want. Once the designs are done, the signage team will need to check them and sign them off.

Manufacture and install

Follow procurement guidance on the correct process for appointing a signage company.

Mana whenua interpretive signage

This section is relevant for project managers and others who want to install Māori interpretive signage when engaging with mana whenua.

Contents

5.1 Purpose of the mana whenua signs

Features of the signs

The sign is:

• Freestanding

• On a concrete base (with anti-skate pins)

• 1.8m high and 1.0m wide

• Red Ochre in colour

• Single or double sided

• Content is in English or te reo Māori (or both)

• AT and/or Council/CCO logo

• Designed via a template.

One of the main features of the template is the Tohu design (logo or emblem), called the 'Unaunahi'.

The unaunahi (or fish scales) refers to an old pūrākau (local story) that belongs to the people of Tāmaki Makaurau (Auckland region).

When Māui and his brothers Māui-mau, Māui-roto and Māui-taha fished up Te Ika-a-Māui (the North Island), Māui told his brothers not to touch the fish until he returned with the tohunga Tama nui ki te Rangi so the appropriate incantations could be made over the fish as it was tapu (holy). His brothers couldn't wait, so they started cutting up the fish. As they were hacking at the lower section the scales fell off in chunks and floated on the surface of the ocean.

These scales became the islands of the Hauraki Gulf and a few islands off the west coast of Auckland known as Ngā Unaunahi o Te-Ika-a-Māui.

The unaunahi can also have multiple meanings depending on each tribal affiliation.

• The three crescents can represent the three aspects of a united tribe: whānau, hapū and iwi

• The design can represent the great canoe Ngā Toki Matawhaorua, which was commanded by Ngāpuhi ancestor Kupe. With this reference, the three crescents can represent the three taniwha that protected his canoe

• The design can also represent the three great waves that accompanied the waka (canoe) of Kupe on its migrational voyage to New Zealand.

5.2 Graphic elements

AT/Council/CCO logos

Auckland Transport logo used on its own:

Auckland Transport and Auckland Council logos used together:

The relevant iwi logo/s always sit to the left under the 'Proudly sonsored by' heading as above.

Avenir

All lettering within the interpretive sign system is carried out using Avenir.

Text should always appear in sentence case. Text all in upper case should be avoided, with the exception of the abbreviation AT, for Auckland Transport, in headlines, body copy and some cartography.

Avenir Black is used for the main headings.

Avenir Black Oblique is used for the sub headings.

Avenir Roman is used for all of the body copy.

Interpretive signage typeface

Avenir Black

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Avenir Black Oblique

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Avenir Roman

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Avenir Light is used for the introduction paragraph and also the CCO and iwi web addresses within the logo lock-up.

Avenir Light Oblique is used for captions required under images or photographs.

Avenir Light

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Avenir Light Oblique

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz 1234567890$&.,:;'()/-

Colour palette

Core colours

Background sign colour is always in Iwi Red (C: 0 M: 97 Y: 87 K: 53).

Tohu is always in Pale Iwi Red (C: 0 M: 39 Y: 35 K: 21).

All text and logos appear in White (C: 0 M: 0 Y: 0 K: 0).

Iwi Red — 0 · 97 · 87 · 53

Pale Iwi Red — 0 · 39 · 35 · 21

White — 0 · 0 · 0 · 0

He Take Tō Ngāti Paoa ki te Whenua Kura Nei

The Ngāti Paoa connection to this landscape.

Whiute text

Background Iwi Red   Pale iwi red

Tohu – Unaunahi

The tohu always appears on the right hand side of the sign and must not change in size or scale.

See graphic application section for measurements.

He Take Tō Ngāti Paoa ki te Whenua Kura Nei

The Ngāti Paoa connection to this landscape.

Tohu

5.3 Graphic application

Interpretive sign

Specification sidebar

Heading

A 228pt Avenir Black
273pt leading

Sub heading:

B 72pt Avenir Black Oblique
104pt leading

Tohu:

C 107mm wide

Intro paragraph:

D 72pt Gotham Narrow Medium
84pt leading

Main body copy:

E 36pt Avenir Roman
48pt leading

Captions:

F 18pt Avenir Light Oblique
30pt leading

Photo credit:

G 14pt Avenir Light Oblique
30pt leading

Images:

H Images should span 1 text column or
across the full width of both columns

Dividing lines:

i 3pt rule

Proudly supported by:

J 24pt Avenir Book

Website addresses:

K 36pt Avenir Book

Logo lock-up:

L 45mm high (see measurements)

Code:

M 18pt Avenir Light

Sign artwork

A Te Rerenga-ora-iti

B *The leaping place of few survivors*

Ko Maungakiekie te maunga
Ko Waitematā te moana
Ko Māhuhu-ki-te-rangi te waka
Ko Ngāti Whātua te iwi
Ko Orākei te marae
Ko Tūperiri te tangata

He mea whakaingoa tēnei matakūrae e Ngāti Whātua i muri i
tētahi pakanga ki a Ngāti Rauiti o Te Waiohua, maruatata ki te
tau 1680. Karapotitia ana a Ngāti Rauiti e ōna hoariri, kātahi
rātou ka rere i te pari. Ngōuruuru ana ngā mea i mōrehu ai,
nā whai anō te ingoa mō tēnei wāhi ko te Rerenga-ora-iti.
Nō muri mai i te tau 1822 i te wā o ngā pakanga pū, i hinga ai
i konei tētahi ope taua o Ngāpuhi i a Ngāti Whātua. I ērā wā,
i takoto te matakūrae nei i te huarahi o Princes puta tonu atu
ki te huarahi o Quay heoi ka keria ake ōna papa hei wāhi hou
mō ngā kokoru tata.

I te tau 1840 i rāhiri ai te ūpoko ariki o Ngāti Whātua a Apihai
Te Kawau i a Kāwana Hopihana, me kore noa e tū mai tō
Hopihana kāwanatanga hou ki te Waitematā. He mana nui
i heke iho ki a Apihai Te Kawau i ōna mātua i a Tarahawaiki
(Ngāti Whātua) rāua ko Mokorua (Te Waiohua), me te aha,
ka tapaina ia 'he tangata rau.' Nā wai rā, i hau ai tana rongo
ki ngā tōpito katoa o te rohe whānui nei.

Nō Apihai Te Kawau te ringa whero i tū ai te taone hou e kiia
nei ko Auckland City. Ka mutu, i te 18 o Hepetema i te tau
1840 i hainatia ai tētahi kawenata i konei i te wāhi i tuku ai a
Te Kawau i te poraka whenua e 3000 eka hei taone hou.
I oti i a Te Kawau rātou ko Te Rēweti ko Te Horo taua kawenata
te haina me te tūmanako ka puāwai he whanaungatanga e
kitea ai ngā hua. Timata ai te rohenga o taua poraka mai te tihi
o Maungawhau, hāngai tonu atu ki Opoutūkeha ki te uru, ā,
ki Taurarua i te rāwhiti. Ko te pokapū o te tāone hou nei kei
roto tonu i taua poraka whenua.

Motairehe Point

Apihai Te Kawau

Images courtesy of St George Day Special Collection, Auckland Libraries

J Proudly supported by:

NGĀTI WHĀTUA ŌRĀKEI TRUST

K www.ngatiwhatuaorakei.com

Auckland Transport | Auckland Council

K www.at.govt.nz   www.aucklandcouncil.govt.nz

Measurement diagram

1000mm

120mm

350mm

Last line
of heading
always
lines up on
baseline at
350mm

**Additional lines
sit above baseline**

Te Rerenga-ora-iti

80mm

87mm

The leaping place of few survivors

Ko Maungakiekie te maunga
Ko Waitematā te moana
Ko Māhuhu-ki-te-rangi te waka
Ko Ngāti Whātua te iwi
Ko Orākei te marae
Ko Tūperiri te tangata

54mm

He mea whakaingoa tēnei matakūrae e Ngāti Whātua i muri i
tētahi pakanga ki a Ngāti Rauiti o Te Waiohua, maruatata ki te
tau 1680. Karapotitia ana a Ngāti Rauiti e ōna hoariri, kātahi
rātou ka rere i te pari. Ngōuruuru ana ngā mea i mōrehu ai,
nā whai anō te ingoa mō tēnei wāhi ko te Rerenga-ora-iti.
Nō muri mai i te tau 1822 i te wā o ngā pakanga pū, i hinga ai
i konei tētahi ope taua o Ngāpuhi i a Ngāti Whātua. I ērā wā,
i takoto te matakūrae nei i te huarahi o Princes puta tonu atu
ki te huarahi o Quay heoi ka keria ake ōna papa hei wāhi hou
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(Ngāti Whātua) rāua ko Mokorua (Te Waiohua), me te aha,
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Nō Apihai Te Kawau te ringa whero i tū ai te taone hou e kiia
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Te Kawau i te poraka whenua e 3000 eka hei taone hou.
I oti i a Te Kawau rātou ko Te Rēweti ko Te Horo taua kawenata
te haina me te tūmanako ka puāwai he whanaungatanga e
kitea ai ngā hua. Timata ai te rohenga o taua poraka mai te tihi
o Maungawhau, hāngai tonu atu ki Opoutūkeha ki te uru, ā,
ki Taurarua i te rāwhiti. Ko te pokapū o te tāone hou nei kei
roto tonu i taua poraka whenua.

1800mm

60mm

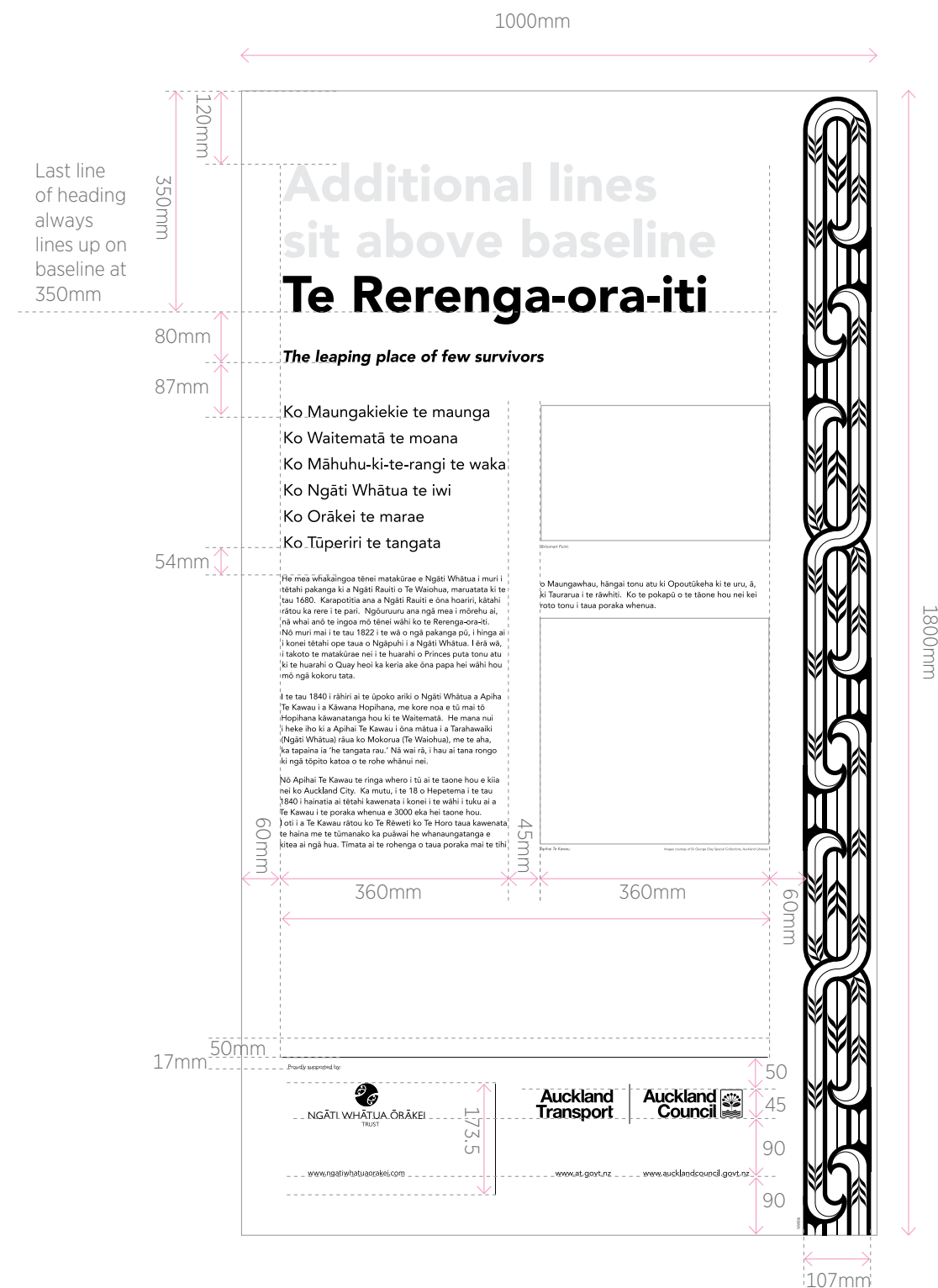45mm

60mm

360mm   360mm

17mm

50mm

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173.5

www.ngatiwhatuaorakei.com

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50
45
90
90

107mm

5.4   Mana whenua design examples