

Limited as to Parcels Certification of LT Plan

Application form



Please complete all sections of this form.

Auckland Transport may request further information. If the information is not received within three months of the request being made, the application will lapse, and a new application will be required.

Once this application is lodged with Auckland Transport it becomes public information. Please let us know if there is sensitive information.

Applicant details (Registered owner as shown on Record of Title)	
Registered owner name(s)	
Phone	
Email	
Postal address	
	Post code
Representative acting for registered owner (if applicable)	
The registered owner(s) can give written authority to a representative to act on their behalf. Is representative acting on behalf of registered owner(s)?	
<input type="checkbox"/> Yes (complete this section) <input type="checkbox"/> No (leave section blank)	
<input type="checkbox"/> I/We the registered owner(s) give written authority to act to the representative on this form.	
Representative company name	
Representative name	
Phone	
Email	
Postal address	
	Post code
Preferred contact for correspondence <input type="checkbox"/> Registered owner <input type="checkbox"/> Representative <input type="checkbox"/> Both	
Property details	
Property address (e.g. Unit number, street number, street name, suburb, post code)	
Record of Title identifier (e.g. NA12A/345 or 123456)	

Required documents

These documents must be included for the application to be processed.

- Record of Title of affected property (search copy dated within past 30 days).
- LT Plan - including survey sheets and occupation diagrams.

Auckland Transport does not supply these documents.

To obtain these documents, contact your solicitor, conveyancer, or surveyor.

Payment

Auckland Transport requires the application fee of \$402.50 (including GST) to be made with the application.

A paid tax invoice will be issued when payment is received.

Internet banking

Auckland Transport bank account 02-0192-0122888-03

What date was internet banking payment made? _____

Please use these details when making your internet banking payment:

Particulars: Enter registered owner initial and last name

Code: Enter property address

Reference: Enter "LATP fee"

Submitting application

Email the application to propertygroup@at.govt.nz

- Required format is PDF.
- Attach separate PDF files of this completed application form, Record of Title, and LT Plan documents.

Registered owner declaration

- I/We understand that Auckland Transport cannot guarantee that the application will be approved.

Registered owner name(s) (printed)

Signature

Date

Registered owner name(s) (printed)	Signature	Date