EOI Response Template

**Units 4 and 5, Manukau Bus Station**

Procurement Number: 748-21-555-GS

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# Submission Checklist for participants

## Information to be submitted by participants

This is an optional EOI response form to help guide the structure of your response. By using this template, respondents will ensure they have provided all requirements in line with the EOI evaluation criteria. You can complete the EOI response form in the fields within this template or send a custom response form.

If any information you provide is commercially sensitive to your business, you must let us know. Please mark the information ‘Commercially Sensitive’ or ‘Confidential Information’. It is not acceptable to render this whole document confidential unless this is truly the case.

The following information is to be submitted by each participant.

EOI Information

|  |  |
| --- | --- |
| **Documents** | **Included**  **✓** |
| Completed ROI Response Template (**this document or your own version**) |  |
| Precondition requirement as per Section 2.1 Precondition |  |
| Additional supporting documents |  |

# EOI Attribute Response

In this section you are asked to demonstrate your organisations ability against Evaluation Attributes set out in the EOI. If there is anything that you do not understand ask our Point of Contact to clarify before the Deadline for Questions.

## Preconditions

You must be able to answer ‘yes’ to each of these precondition requirements. Make sure you are able to verify that this is the case, if asked.

|  |  |
| --- | --- |
| **Preconditions** | **Meets** |
| You agree that: | Yes/No |
| The terms Auckland Transport Licence to Occupy are acceptable. |  |
| The tenant has the ability to sign the Licence to Occupy within two weeks of issue. |  |
| The tenant acknowledges the fit-out design and plans must meet all necessary consenting requirements. |  |
| All associated costs and consents to meet the above requirement are the responsibility of the tenant. |  |

## Proposed use, product or service offering(25%)

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| --- |
|  |

## Service delivery model (20%)

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| --- |
|  |

## Rental offer and covenant strength (25%)

|  |
| --- |
|  |

## Track record (15%)

|  |
| --- |
|  |

## 

## Business and marketing plan (including fitout) (15%)

|  |
| --- |
|  |