

MINUTES

SUBJECT AUCKLAND TRANSPORT BOARD MEETING

VENUE Council Chambers, Level 2, Civic Building, 6 Henderson Valley Road, Henderson

DATE Tuesday 25 June 2013

TIME 3.30pm

STATUS Open Session

Present	In Attendance	Public
Lester Levy, Chair Pip Dunphy, Deputy Chair Geoff Dangerfield Christine Fletcher Paul Lockety Ian Parton Mike Williams Mike Lee	David Warburton Dave Foster Peter Clark Simon Harvey Claire Stewart Wally Thomas Greg Edmonds Roger Jones Prebashni Naidoo (Board Secretary)	Mark Lenaarts – Veolia Transport Bevan Woodward Patrick Robertson Barbara Cuthbert – Cycle Action Auckland Peter Duim Christine Jackson
	The Chair welcomed all present. <u>Update by the Chair</u> The Chair provided an update to the media and public on the agenda items included in the closed session: <ul style="list-style-type: none"> • Papakura to Pukekohe Electrification <ul style="list-style-type: none"> - Work in progress. A number of issues under consideration • Updates on current projects – AMETI, CRL and other projects 	
	Apologies <ul style="list-style-type: none"> • Rabin Rabindran - for absence • Mike Williams - for early departure 	
	Late Items of General Business <ul style="list-style-type: none"> • None 	
2.	Interests Register - Declarations/Conflicts <ul style="list-style-type: none"> • None 	
3.	Approval of Minutes (Open) <ul style="list-style-type: none"> • 30 May 2013 <p><u>Resolution</u></p> <p><i>That the minutes be adopted.</i></p> <p><i>(Christine Fletcher/Mike Williams): Carried</i></p>	

4.	<p>Matters Arising not on Agenda</p> <ul style="list-style-type: none"> • Nothing to report
5.	<p>Action Points</p> <ul style="list-style-type: none"> • Strategic pricing review to be added to the Action Points
6.	<p>Draft 2013/2016 SOI</p> <ul style="list-style-type: none"> • The Chair gave a general introduction and gave submitters who had indicated a desire to speak to come forward, with Bevan Woodward being the only person, the Chair invited Bevan to speak. • Bevan Woodward, spoke on this item <ul style="list-style-type: none"> – Shared international best practice – In his view, the SOI should include SkyPath – Bevan tabled two documents relevant to these points • The Chair invited questions from the Board, there being no questions, the Chair thanked Bevan for his submission. • The GM Strategy and Planning introduced and spoke to the report. <p><i>Resolution:</i></p> <p><i>That the Board:</i></p> <p>i) <i>Receives this report.</i></p> <p>ii) <i>Approves the 2013-16 Statement of Intent (SOI) with the amendments proposed in Attachment 2.</i></p> <p><i>(Christine Fletcher/Pip Dunphy): Carried</i></p> <p><i>Mike Lee requested that his vote against the resolution be recorded.</i></p>
7.	<p>Annual Plan</p> <ul style="list-style-type: none"> • The Chief Financial Officer spoke to the report. • It was noted that the document will need to be amended to reflect changes made to the SOI as a result of decisions from item 6. <p><i>Resolution:</i></p> <p><i>That the Board:</i></p> <p>i) <i>Receive this report.</i></p> <p>ii) <i>Approve the Draft Annual Plan 2013/14, subject to any modifications required to align with the 2013-16 Statement of Intent.</i></p> <p><i>(Paul Lockey/Pip Dunphy): Carried</i></p>

8.	<p>Financial Report</p> <ul style="list-style-type: none"> • The Chief Financial Officer spoke to the report. • It was noted that the organisation is still on target to operate within its funding availability. • There is some risk that the June expenditure may be slightly higher than the average monthly expenditure for the last three months, which may result in a moderate overrun in operating funding, however the organisation will still work within its total funding availability.
9.	<p>Business Report – June 2013</p> <p><u>Chief Executive’s Report (David Warburton)</u></p> <ul style="list-style-type: none"> • The report was taken as read. • The Chief Executive shared some of his observations during his recent trip to Spain, to review progress by CAF on EMU. <ul style="list-style-type: none"> – The EMU project is on track – First train is due to arrive 1st/2nd week in September – Trains are technically leading edge with a clean look – Accessibility for people with mobility issues and the need to bring prams, bicycles and the like will be a lot easier <p><u>People & Services (Simon Harvey)</u></p> <ul style="list-style-type: none"> • The GM People and Services spoke to the report. • Close to 700 staff members participating in the 10 000 Step Challenge programme. • Successful results with service levels achieved in customer services <ul style="list-style-type: none"> – Auckland Transport specialist team based in Auckland Council now fully functional – New customer contact technology successfully introduced to public transport contact centre • A question was raised about the number of contractors being employed to permanent posts. The GM People & Services confirmed that this is monitored on a regular basis. • A question was raised about parking officers being assaulted and what action was taken and also what sort of assistance was available to staff. The COO confirmed that formal reports were completed and followed up with the Police. Support programmes were available to staff. • A question was raised about the abandonment of calls as contained in the report. The GM People and Services confirmed that most of the time customers had dialled the incorrect number and abandoned the call. There is ongoing discussion on this issue.

Strategy & Planning (Peter Clark)

- The GM Strategy & Planning spoke to the report.
- Housing Accord was highlighted as a major development.
- Staff working with AC to identify greenfield sites along the PT network. AT sees this as an opportunity to develop Public Transport patronage.
- Land Transport Management Amendment Act 2013 is now officially in force and the RLTP and associated documents will be reviewed as a consequence.

Finance (Dave Foster)

- The Chief Financial Officer (CFO) spoke to the report.

Mike Williams departed the meeting at 4.05pm.

Operations (Greg Edmonds)

- The Chief Operations Officer (COO) spoke to the report.
- Ponsonby Bike Corral
 - Consultation and feedback undertaken, which did not identify any major issues
 - Final amendments will be undertaken to the design with implementation planned for July
- South Auckland Bus Network consultation launched in Mangere was successful and positive feedback received.
- AT HOP Bus Roll out commenced on Sunday on Urban Express buses. AT Ambassadors were used for the bus rollout. All operating to plan.

Capital Development (Claire Stewart)

- The Chief Development Officer (CDO) spoke to the report.
- First month this year Capital Development Division had exceeded its forecast.
- Major milestone reached with the acquisition of a parcel of land which was critical to the Panmure works.
- EMU depot fit out to be finalised over the next two months.
- Federal street, the shared space project associated with Sky City, detailed design has been completed and preparation of the tender for physical works has started.
- The Board expressed their gratitude for the Papakura Station project which was well executed.

	<p><u>Communications & Public Affairs (Wally Thomas)</u></p> <ul style="list-style-type: none"> • The General Manager Communications (GM Comms) spoke to the report. • AT's Annual Report for 2012 has received silver in the Australian Reporting Awards. • Campaigns and promotions to encourage use of PT services to events have received positive public response. PT patronage increased to 42% of the total crowd of 46 000. • Young Driver Education on YouTube has proven to be a success story. <p><u>IT & Business Systems (Roger Jones)</u></p> <ul style="list-style-type: none"> • The General Manager IT (GM IT) spoke to the report. • Real Time System Replacement tender will be signed off this week and released.
10.	<p><u>PT Patronage Report – May 2013</u></p> <ul style="list-style-type: none"> • The report was taken as read. • The Board congratulated the COO on a successful month with significant increase in rail patronage.
11.	<p>General Business</p> <ul style="list-style-type: none"> • None
	<p><u>Closure and date of next Meeting</u></p> <ul style="list-style-type: none"> • The meeting closed at 4.53pm • Next Open Board Meeting Wednesday 31 July 2013 @ 11.00am