



**Minutes of the Auckland Transport Board meeting
(Open session)**

**Held on 25 February 2025 from 10.00am to 12.12pm
at Auckland Transport, 20 Viaduct Harbour (1.04) | MS Teams**

Board:	Richard Leggat (Chair), Julie Hardaker (Deputy Chair), Henare Clarke, Andrew Ritchie, Councillor Maurice Williamson, Dale Dillicar, Raveen Jaduram, Councillor Chris Darby, Steve Mutton	
Executive Leadership:	Dean Kimpton (Chief Executive)	Items 1 – end
	Karen Duffy (Director People and Performance)	Item 18
	Scott Campbell (Acting Director Strategy and Governance)	Items 22 – 24
Governance & Management Attendees:	Andrew Downie (Head of Governance)	Items 1 – end
	Amandeep Kaur (Group Manager Health, Safety and Wellbeing)	Item 18
	Teresa Burnett (Group Manager Transport Safety)	Item 18
	Lillian Tahuri (Head of Māori Outcomes)	Item 22
	Hamish Bunn (Group Manager Transport System Strategy & Policy)	Item 23
	Sean Cavanagh (Senior Advisor)	Item 24
	Andrew Garrat (Programme Director Road Safety and Community Transport)	Item 25
	Liza Hayes (Board Secretary)	Items 1 – end
	Elisha Jayme (Board Secretary)	Items 1 – end

Item	Topic
Meeting Opening	
1.	Karakia Timatanga
	The Chair led the opening karakia.

2.	Welcome/Acknowledgements The Chair welcomed the attendees to the meeting.
3.	Apologies None.
4.	Interests Register – Declarations/Conflicts No new interests or conflicts were noted. Mr. Jaduram highlighted his interest as Chair of the Water Services Authority, Taumata Arowai and a potential conflict of interest should discussion progress regarding the regulation of stormwater in the proposed legislation mentioned in the Mayor’s Letter of Expectation (attachment 1 to agenda item 24: Statement of Intent 2025).
5.	Update from the Chair None.
6.	Late Items for General Business The Chair announced the Speed Limit Reversals Update, originally on the closed Board (board) meeting agenda, would be discussed in this meeting.
7.	Governance Forward Programme Meeting date schedule The Governance Forward Programme and meeting date schedule were noted.
8.	Board Tenure and Committee Membership The board tenure and committee membership were noted.
9.	Key Correspondence with Stakeholders The summary of key correspondence with stakeholders was noted.
10.	Approval of Draft Open Session Minutes – 18 December 2024

	The Auckland Transport (AT) board approved the minutes from the meeting held on 18 December 2024.
11.	<p>Actions Register</p> <ul style="list-style-type: none"> • 2024Dec01: Chief Executive Open Business Report – Discussion on Farebox Recovery – a report on the factors influencing farebox recovery, including a timeline of key events leading to the current status is being prepared and will be circulated to the board prior to it being presented at the Transport, Resilience and Infrastructure Committee meeting on 6 March 2025.
12.	<p>Public Submissions Register</p> <p>The board noted the public submissions register.</p>
Statements from Members of the Public	
13.	<p>Public submission on the importance of public transport (PT) for disabled youth – Jaden Movold and Lachlan Nagle</p> <p>The board received a presentation from Jaden Movold and Lachlan Nagle highlighting the challenges experienced by disabled youth in accessing and using PT. They shared the difficulties faced by travellers with physical disabilities and neurodiverse backgrounds and advocated for two recommendations:</p> <ul style="list-style-type: none"> • PT staff be required to undergo the necessary training to ensure disabled passengers are provided the appropriate assistance and courtesy; and • Removing barriers to make PT fully accessible and safe for disabled people. <p>The board thanked the presenters and requested management to prepare a memorandum with recommendations to address the issues raised. The presenters will be updated on the progress and a copy of the memorandum will be included in the key correspondence report at the 29 April 2025 board meeting.</p>

	<p>Action: 2025Feb01: Management to prepare a memorandum detailing the current initiatives aimed at making public transport universally accessible and safe for the disabled community, as well as potential changes that can be implemented to improve the experience of people with disabilities.</p>
14.	<p>Public submission on safety on inter-regional connector roads and major roads in Rodney – Geoff Upson (in his personal capacity)</p> <p>The board received the presentation of Geoff Upson, drawing attention to new housing developments that intersect with higher speed, inter-regional connector roads, thereby negatively impacting the safety of road users and increasing journey times due to lowered speed limits.. He highlighted the importance of keeping transport corridors separate from private property driveways and how developments along major roads can result in longer journey times.</p> <p>Additionally, he shared a resolution supported by the Rodney Local Board to designate vital transport corridors as ‘Regional Strategic Roads’ to ensure future protection for road users and prioritisation of maintenance and resilience work.</p> <p>The Chair acknowledged it is unclear whether the issue falls under the remit of AT or Auckland Council (council) and requested management to coordinate with council to gain clarity and resolution to the problem.</p> <p>Action: 2025Feb02: Management to engage with Auckland Council regarding regional strategic roads and limited access roads in Rodney district.</p>
15.	<p>Public submission on road stoppages of the dead-end Waimarie Road – Dave Allen and Councillor John Watson</p> <p>The board received a presentation from Dave Allen, recommending a road stoppage solution in relation to the Waimarie Beach Reserve to allow local residents access to the area. Currently, private property owners at the upper part of the reserve are restricting public access to this scenic location.</p>



	<p>Mr. Allen proposed converting the designation from “road” to an “esplanade reserve” to provide it protections under the Reserves Act 1977. He mentioned the proposed solution is widely supported by Whenuapai residents and Albany ward councillors John Watson and Wayne Walker. He also stated there are other road reserves in his region that could be converted to esplanade or park reserves for the benefit of local residents.</p> <p>The Chair thanked the presenters and requested management to look into this matter.</p> <p>Action: 2025Feb03: Management to engage with Auckland Council to examine opportunities to convert road ends to 'Esplanade Reserve' status.</p>
16.	<p>Board discussion on public submissions</p> <p>It was noted any follow-up actions on the issues raised be captured in the public submissions register.</p>
<p>Chief Executive Update and Standing Items</p>	
17.	<p>Chief Executive Open Business Report</p> <p>The Chief Executive (CE) spoke to the report and highlighted the following matters:</p> <ul style="list-style-type: none"> • Statement of Intent (SOI) Performance – currently six measures are below target and management is working to improve these. A key focus is lifting customer perception (AT listens and responds). It is anticipated the target for Māori procurement will be met by the end of the financial year. Additionally, AT is collaborating with New Zealand Police and New Zealand Transport Agency Waka Kotahi (NZTA) to remain below the forecast for deaths and serious injuries (DSI) through initiatives such as increased breath testing to discourage drink-driving. • Contactless payments – as of early February 2025, 1.44 million customers utilised this payment method. This is a significant achievement for AT. • Pukekohe train station – this rail service resumed on 1 February 2025, marking the full electrification of the Auckland rail network.

	<ul style="list-style-type: none"> • Level Crossings – confirmation of additional funding from the government for the removal of level crossings will allow enabling works for Takaanini and Glen Innes to proceed. The CE expressed disappointment on the inaccurate reporting in the media regarding this programme of work. • City Rail Link (CRL) –level crossing removal was not included in the CRL budget. With additional funding now confirmed, there is an opportunity to progress the highest priority crossing replacements during the Xmas 2025 block of line which will improve safety and customer expectation outcomes. • Temporary Traffic Management (TTM) – AT, as Auckland’s Road Controlling Authority, issued a notice regarding the change in approach to corridor access approvals. It emphasised movement of vehicles as its priority especially during peak periods. New and existing applications for road works are being reviewed to ensure compliance with the New Zealand Guidance on TTM. Strict compliance with the prompt removal of cones is also being pursued. It was acknowledged that increased enforcement may entail additional cost for contractors and that it may take time to embed ideal practices. It was emphasised that installation of proper signage at worksites is critical for increasing public awareness of roadwork ownership. • PT utilisation – various initiatives are being considered to increase PT patronage, such as promoting tertiary concessions during “March Madness” to take advantage of the busiest travel period of the year. There may be an opportunity to attract new customers by encouraging them to trial PT service offerings at events such as concerts and festivals, or by running promotional fare-free periods. The recently implemented fare increases did not significantly impact patronage. However, other factors such as perceptions of safety on PT and economic outlook may be contributing to slow patronage growth. The board requested additional information on metrics 9 to 13 of the SOI performance targets. <p>Action: 2025Feb04: Management to provide the full dashboard details by mode on metrics 9 to 13 of the SOI performance targets.</p>
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	<ul style="list-style-type: none"> • Regional Public Transport Plan (RPTP) – the RPTP is currently being reviewed to align with the Regional Land Transport Plan (RLTP), approved in September 2024. • Western Express (WX) bus route –the success of the WX bus route which achieved one million passengers 16 months ahead of the Northern Express route was highlighted. • DSI – although the 12-month rolling average of 584 exceeds the target of 576, the year-to-date DSI tally stands at 347, which is lower than the 357 recorded at the same time last year.
18.	<p>Health, Safety & Wellbeing and Transport Safety Update</p> <p>The board received the Health, Safety and Wellbeing update, noting the following highlights:</p> <ul style="list-style-type: none"> • Violence, threats, and aggression (VTA) remains a key risk. Management is currently recruiting for a role to help engage with communities to mitigate this risk. • There have been several notifiable incidents of VTA on transport staff across the network. Management has engaged with bus operators to share training on identifying risks and responding to VTA safely incidents. • One incident was reported where a bus driver did not follow proper protocol and exited the bus to confront a fare-evader. Investigation revealed de-escalation training gaps and management is working with the operator to address this. • Management confirmed operators are putting significant focus on increasing training activity, as required by AT’s bus contracts. • A notifiable near-miss incident was highlighted, where a contractor sustained an injury due to a roller-door malfunction at the Waitakere workshop. Although the incident did not involve AT projects or personnel, it was being reported as it happened in a public workspace under AT’s area of responsibility. The event is under investigation by the contractor and management has contacted the relevant parties. • Service strikes are increasing. To reduce this risk, management is working on addressing gaps in the process of identifying strike risks before digging operations commence and partnering with

	<p>contractors to ensure compliance. The board emphasised the importance of strict discipline in following industry standards.</p> <ul style="list-style-type: none"> • Management is conducting a review to improve the dashboard report. <p>The board received the following key updates on transport safety:</p> <ul style="list-style-type: none"> • Local boards responded positively to the transport safety dashboard and insights, which help them understand trends in their respective areas. • In 2024, there were 35 road deaths recorded, the lowest road deaths on record for the Auckland region. • The declining trend is not replicated for serious injuries and management is obtaining a more comprehensive overview of factors influencing this. • Although funding for safety infrastructure is s currently limited, there are ongoing workstreams in collaboration with NZTA to optimise the effectiveness of safety cameras in existing locations.
Board Committees Update	
19.	Transport Safety Committee (TSC)
19.1	<p>TSC Chair Feedback</p> <p>The TSC Chair provided a brief introduction on the main topics discussed by the committee at its meeting on 4 February 2025 such as the review of its charter, redefining the responsibilities of the Harbourmaster and an increased focus on the safety aspects of rail and ferry services.</p>
19.2	<p>TSC Performance Evaluation and Report to the Board</p> <p>The board:</p> <ol style="list-style-type: none"> Approved the Transport Safety Committee performance review. Approved the amended Transport Safety Committee Charter reflecting the transfer of responsibilities over “wellbeing” from the Transport Safety Committee to the People and Culture Committee.
20.	Finance and Assurance Committee (FAC)



20.1	<p>FAC Chair Feedback</p> <p>The FAC Chair provided a summary of the four decisions endorsed by the committee at its meeting on 4 February 2025:</p> <ul style="list-style-type: none"> • A review of the Diversity, Equity, and Inclusion policy to determine alignment with council policy. • Endorsement to proceed with the development of AT's Climate Transition Plan. • Approval of the half year financial reporting. • Approval of the fraud risk questionnaires. <p>The committee also reviewed its charter and determined it was fit for purpose, aside from some minor amendments.</p>
20.2	<p>FAC Performance Evaluation and Report to the Board</p> <p>The board:</p> <ol style="list-style-type: none"> Approved the Finance and Assurance Committee performance review. Approved minor updates to the Finance and Committee charter to reflect a job title change and an additional required attendee.
21.	People and Culture Committee (PCC)
21.1	<p>PCC Chair Feedback</p> <p>The PCC Chair provided a summary of the main topics discussed by the committee at its meeting on 4 February 2025. Key points included a recommendation to increase the budget for professional development of directors, an amendment to the committee charter to transfer responsibility over health, safety, and wellbeing (HSW) reporting to the board and a reduction in the frequency of committee meetings from four to three annually to reflect the reduced scope.</p>
21.2	<p>Professional Director Development</p> <p>The board:</p>

	<ol style="list-style-type: none"> Confirmed the current approach of an Auckland Transport/director cost match allocation of \$1,500 per director per annum for training and development. Approved additional investment in director training in circumstances where there is specific governance training and support required such as for new director training. Auckland Transport funding would be made available on approval of the Board Chair and Deputy Chair. Delegated authority to the Board Chair and Deputy Chair to approve director development funding requests.
21.3	<p>PCC Charter Review</p> <p>The board:</p> <ol style="list-style-type: none"> Noted that the board will now provide oversight of health, safety and wellbeing matters as they relate to Auckland Transport and its employees and other Persons Conducting Business or Undertaking that Auckland Transport shares overlapping duties with. Approved and adopted the revised Board charter and People and Culture Committee charter. Approved the appointment of Dale Dillicar as a member of the People and Culture Committee.
Non-committee Items for Noting / Approval	
22.	<p>Māori Outcomes Update</p> <p>Management introduced the report, highlighting AT's achievements against its Māori outcomes plan in the first five months of the year. As of December 2024, Māori-owned businesses accounted for 2.76% of AT's total expenditure. The team is collaborating with the Procurement team to achieve the 3% target for the year and identify any possible under-reporting.</p> <p>The board noted the encouraging results in the E Marotiritiri ana report, which provided an overview of AT's work since the inception of its Māori Responsiveness Plan in 2017.</p> <p>The Chair also highlighted the recent engagements with Rangatira and the Houkura Independent Māori Statutory Board, noting plans are</p>



	underway to arrange semi-annual meetings and promote ongoing engagement.
23.	<p>Transport Emissions Reduction Pathway (TERP) background and status</p> <p>The board received the paper on the background to the TERP and its current status. Management confirmed a report is being developed on AT's current performance against the 64% emissions reduction contribution, along with recommendations on what can be achieved within the available funding envelope. This report will be provided at the next DDC meeting and will form the basis for discussions with council on transport emissions targets.</p>
24.	<p>Statement of Intent (SOI) 2025 – 2028</p> <p>Management presented the paper summarising the proposed process for developing the SOI and seeking delegation of authority to the Chair and Deputy Chair to assist in the preparation of the draft SOI to accommodate tight timelines. It was noted the draft legislation to implement the change of RCA functions from AT to council is yet to be released. The board advised management to continue following the current legislation until details of the amendments are available and to ensure the SOI is aligned to meet AT's current legislated responsibilities.</p> <p>The board:</p> <ol style="list-style-type: none"> a. Delegated authority to the Board Chair and Deputy Chair to assist management with preparation of the Statement of Intent 2025 – 2028.
25.	<p>Speed Limit Reversals Update</p> <p>Management presented an overview of the work related to the reversal to speed limits in response to the Land Transport Rule: Setting of Speed Limits 2024, released by the Ministry of Transport in October last year. The following items were highlighted:</p> <ul style="list-style-type: none"> • The reversal of speed limits on 26 arterial roads to pre-2020 levels is being prioritised, with an aim to complete the speed limit changes on urban connector roads by March 2025.

	<ul style="list-style-type: none"> • Additionally, 1,528 local streets need to be adjusted by June 2025. The majority of these are located within the vicinity of schools. • A website will be made available to provide the public with maps and details on the changes that will be implemented. • A communications plan will be released, accompanied by engagement with stakeholders, including local boards. An update has been provided to the Mayor's office and council. • Although the reversals are currently considered unplanned work without allocated funding, AT is required to comply with the speed limits as mandated by current legislation. It was acknowledged a budget adjustment may be required to accommodate this unexpected expenditure. • An attending director expressed concern on the safety implications of the increased speed limits. Management was requested to provide input. <p>Action: 2024Feb05: Management to provide a report modelling the possible impacts of increased speed limits on the DSI forecast.</p> <ul style="list-style-type: none"> • The board recommended safety mitigations be installed on high-risk corridors, coupled with Police presence to encourage people to drive to the new speed limit and not above it.
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General

23.	General Business
	Nil.

24.	Closing
	The meeting was closed at 12.12pm.

Next meeting: Tuesday, 29 April 2025

Approved by the board as a true reflection of the meeting proceedings.

Richard Leggat
Board Chair

