



**Minutes of the Auckland Transport Board meeting
(Open session)**

**Held on 25 June 2024 from 10.00am to 12.25pm,
at Auckland Transport, 20 Viaduct Harbour (1.04) | MS Teams**

Board:	Richard Leggat (Chair), Mark Darrow (Deputy Chair), Raveen Jaduram, Henare Clark, Andrew Ritchie, Julie Hardaker, Councillor Andrew Baker, Councillor Chris Darby, Richard May	
Executive Leadership:	Dean Kimpton (Chief Executive)	Items 1 - end
	Karen Duffy (Director People & Performance)	Item 16
	Murray Burt (Director Infrastructure & Place)	Items 17, 22 & 23
Management Attendees:	Andrew Downie (Head of Governance)	Item 1 - end
	Teresa Burnett (GM Transport Safety)	Items 16 & 21
	Amandeep Kaur (GM Health, Safety & Wellbeing)	Item 16
	Jane Small (GM Strategic Development Programme & Property)	Item 17
	Sean Cavanagh (Senior Advisor, Investment Planning)	Item 18
	Shameel Shahid (Head of Corporate Strategy & Business Planning)	Item 18
	Rodger Murphy (Head of Risk & Legal)	Item 19
	Ryan Marshall (Compliance Manager)	Item 19
	Natasha Barrett (Technical Lead Information Governance, BT Enablement)	Item 19
	Gerard Rooijackers (Corporate Information Manager, BT Enablement)	Item 19
	Cathy Bebelman (Head of Science & Sustainability - Chief Scientist)	Item 22
	Liza Hayes (Board Secretary)	Item 1 - end
	Elisha Jayme (Board Secretary)	Item 1 - end

Guest	Alexandra Bonham, Waitematā Local Board	Item 12
Attendees:	Gael Baldock	Item 13

Apologies:

Item	Topic
Meeting Opening	
1.	Karakia Timatanga The Chair led the Karakia Timatanga.
2.	Welcome/Acknowledgements The Chair welcomed participants to the meeting and extended a special welcome to new Director, Julie Hardaker.
3.	Apologies None noted.
4.	Update from the Chair Nil.
5.	Late Items for General Business There were no late items for general business requested.
6.	Governance Forward Programme FY24 & FY25 meeting date schedule The Governance Forward Programmes and meeting date schedule were noted.
7.	Interest Register - Declarations/Conflicts No new interests or conflicts were reported.
8.	Board Tenure & Committee Membership



	The board tenure and committee membership were noted.
9.	<p>Approval of Draft Open Session Minutes – 28 May 2024</p> <p>The Auckland Transport (AT) Board (board) approved the minutes from the meeting held on 28 May 2024.</p> <p>Moved: Richard Leggat; Seconded: Mark Darrow. Carried.</p>
10.	<p>Action Register</p> <ul style="list-style-type: none"> • <i>2023Oct02</i>: The Whangaparaoa bus interchange project has been included in the Long Term Plan (LTP) and is also prioritised near the middle of the Regional Land Transport Plan (RLTP). It was recommended the item be closed. • <i>2024Mar02</i>: It was noted that the report outlining the mitigations in place to discourage incidents of violence, threats and aggression against AT staff will be presented at the 27 August 2024 board meeting. • <i>2024May01</i>: A performance comparison against 2019 objectives has been included in the Statement of Intent (SOI) Dashboard attachment to the June 2024 Chief Executive’s (CE’s) Open Business Report. It was recommended the item be closed. • <i>2024May02</i>: An update on the delivery vehicle access concerns in Karangahape Road/Mercury Lane, has been included in the Capital Programme attachment to the June 2024 CE’s Open Business Report. It was recommended the item be closed. • <i>2024May03</i>: A road policing update, incorporating Police enforcement statistics, has been included in the Transport Safety update under agenda item 16. It was recommended the item be closed.
11.	<p>Public Submissions Register</p> <p>No submissions or actions were noted.</p>
Statements from Members of the Public	

12.	<p>Public submission on tradespeople access to buildings with no off-street parking and very limited legal options by Waitematā Local Board</p> <p>The board received Alexandra Bonham’s presentation on the lack of interim servicing and loading bays in Mills Lane/Exchange Lane prior to commencement of the construction of loading bays in early 2025, and the management of berm parking for trades people due to the lack of kerbside parking in Meola Road.</p>
13.	<p>Public submission on Access 4 Everyone’, ‘Streets 4 people’, Auckland’s Civic Centre, AT’s public image and the Ombudsman’s Report by Geal Baldock</p> <p>The board received Gael Baldock’s presentation on “Access 4 Everyone” and “Streets 4 People”.</p>
14.	<p>Board Discussion on Public Statements</p> <p>The board thanked Alexandra Bonham for her presentation and noted management’s confirmation that construction of loading zones are included in the City Centre Plan. Management will investigate what interim solutions can be implemented to mitigate the highlighted issues.</p> <p>The board thanked Gael Baldock for her presentation, noting that the SOI outlines how AT will deliver services and solutions to Aucklanders. It is influenced by the Government Policy Statement on Land Transport (GPS) and is drafted in response to the Letter of Expectation. The board has a responsibility to the Council, Government, and the people of Auckland to deliver the SOI.</p>
Standing items	
15.	<p>Chief Executive Open Business Report</p> <p>The Chief Executive spoke to the report and highlighted the following matters:</p> <ul style="list-style-type: none"> • SOI Performance: To the end of May all SOI performance targets have either been met or exceeded. The current



	<p>infrastructure failures and industrial action will however likely impact full year results.</p> <ul style="list-style-type: none"> • Road renewals and maintenance programme work: The year-to-date (YTD) performance exceeded the YTD forecast and full year targets. Government’s commitment to road maintenance through the GPS and the New Zealand Transport Agency Waka Kotahi’s (NZTA) investment in local road maintenance through the National Land Transport Plan, was acknowledged. • Road network safety: A new draft Speed Rule has been published for consultation. AT will provide input to Council’s submission on the Rule. • Industrial action: One of the two industrial actions currently underway has been settled. Negotiations with Auckland One Rail are ongoing with no clear indication when these will be resolved. • Rail infrastructure performance: Discussions with KiwiRail on performance measurement and funding are ongoing. • Room to Move: The programme consists of work across Auckland. An implementation strategy and 12-month work programme will be tabled at a future board meeting to ensure the board understands and supports the programme. • Parking: Sunday and Public Holiday parking charges are due to commence on 1 July 2024. Management is re-engaging with key stakeholders on options and potential mitigations to the original proposed overnight parking charge which was due to commence on 1 October 2024. <p>The board noted:</p> <ul style="list-style-type: none"> • The adjournment of the Eastern Busway Phase 3 – Commercial and Phase 4 Link Road Consent hearing did not impact the completion date of the project. It highlighted the changing landscape of the Environment Court which has put increased pressure on the project schedule. • Energy will be added as an emerging risk. Representatives from Vector will be invited to do an energy resilience and network change presentation at a future board meeting.
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	<ul style="list-style-type: none"> • Staff retention in the Customer and Network Performance directorate and in the asset management area remains an area of concern. Work is being undertaken to reduce the turnover rate. • Artificial Intelligence (AI) is used in AT to assist business operations. A key requirement for effective use of AI is the quality of the datasets employed. A board workshop, highlighting how AI is used, how it will contribute to value-for-money and other opportunities, and what the implementation risks are, will be arranged. • There is a significant gap between the fee AT is paying to have a vehicle towed and what it can recover from the car owner. The towing fee amount AT can recover from a car owner is set in legislation, which is currently under review. Management has advised the Ministry of Transport on what its expectations are for proposed parking and towing fee increases. <p>Action:</p> <ul style="list-style-type: none"> • <i>2024Jun01: Invite representatives from Vector to present on energy resilience and network change at a future board meeting.</i> • <i>2024Jun02: Arrange a board workshop on the use of Artificial Intelligence, its contribution to value-for-money and other opportunities and implementation risks.</i> <p>The board:</p> <ul style="list-style-type: none"> • Noted the information provided in the report. <p>Moved: Richard Leggat, Seconded: Mark Darrow Carried</p>
16.	<p>Health, Safety and Wellbeing & Transport Safety Update</p> <p>Management presented the health, safety and wellbeing and transport safety update. The board noted:</p> <ul style="list-style-type: none"> • Violence, threats, and aggression remains as the most identified critical risk event.



	<ul style="list-style-type: none"> Persons Conducting a Business or Undertaking (PCBUs) report incidents through the Synergi system. AT is working with the contractors and suppliers on how to improve adverse work event outcomes. Deaths and Serious Injuries (DSI) have increased to 622 since publication of the report. There has been significant improvement in enforcement activity with Police having met or exceeded most of the desired activity levels. An opportunity for automated enforcement for restraint and mobile phone use has been identified. Work to develop a 12-month programme for additional road safety interventions are underway. The work is however budget dependant. The technical team is working with the Police and NZTA to identify which interventions could be progressed.
Items for Approval	
17.	<p>Road stopping – Disposal of a Strategic Asset</p> <p>Management presented the application for the stopping and disposal of Flanagan Road Land to Kiwi Property Holdings No. 2 Limited (KPHL) by way of an exchange for an area of KPHL land to vest as a road. The board noted:</p> <ul style="list-style-type: none"> AT, in its capacity as road controlling authority, must approve the disposal of the land earmarked for a future road. AT does not have a plan to form a road on this piece of land and therefore does not require the land. Since the land is owned by Auckland Council, the financial and economic impacts will not affect AT. <p>The board:</p> <p>a) Approved the disposal of a strategic asset, being land that is part of the road described below, if the road is stopped under the Public Works Act 1981 (PWA) or the Local Government Act 1974 (LGA).</p>

	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0070C0; color: white;"> <th style="width: 25%;">Location</th> <th style="width: 25%;">Land Area (ha) (subject to survey)</th> <th style="width: 25%;">Description</th> <th style="width: 25%;">Definition</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Flanagan Road, Drury</td> <td style="text-align: center;">0.9600 ha and 0.2000 ha</td> <td style="text-align: center;">Unformed road</td> <td style="text-align: center;">Flanagan Road Land</td> </tr> </tbody> </table> <p>b) Notes that the disposal will have no financial risk or impact on Auckland Transport.</p> <p>Moved: Richard Leggat, Seconded: Henare Clarke Carried</p>	Location	Land Area (ha) (subject to survey)	Description	Definition	Flanagan Road, Drury	0.9600 ha and 0.2000 ha	Unformed road	Flanagan Road Land
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Flanagan Road, Drury	0.9600 ha and 0.2000 ha	Unformed road	Flanagan Road Land						
18.	<p>Statement of Intent 2024 – 2027</p> <p>Management presented an updated draft of the SOI 2024 – 2027 and highlighted the updates made following feedback received from Auckland Council. The board noted:</p> <ul style="list-style-type: none"> All proposed Key Performance Indicators (KPIs) will be reviewed to identify which KPIs will be included in the SOI. A maximum of 20 KPIs will be included. An additional Finance and Assurance Committee (FAC) workshop will be scheduled during the week of 8 July 2024 to do an in-depth review of the SOI and Auckland Council feedback. The current FAC workshop scheduled for 24 July 2024 will be changed to a full board workshop. The final SOI will be approved by the board prior to the 31 July 2024 submission deadline. Mark Laing will have overall accountability for the prepared of the final SOI in his capacity as acting CE. <p>The board:</p> <p>a) Noted the feedback received from Auckland Council on the draft Statement of Intent 2024 - 2027.</p>								



	<p>b) Noted that the Finance and Assurance Committee and board will continue to work with management on drafting and refining of the document.</p> <p>c) Noted that a final Statement of Intent 2024 - 2027 will be presented to the board for approval prior to 31 July 2024.</p> <p>Moved: Richard Leggat; Seconded: Mark Darrow Carried.</p>
19.	<p>Board Committee Membership Changes and Charter Reviews</p> <p>Management noted the board committee charters have been reviewed and updated in line with the recent committee membership changes, the disestablishment of the Safety Committee, the establishment of the Transport Safety Committee, the change to the roles and responsibilities of the People and Culture Committee and the appointment of Richard May to the board. The board noted:</p> <ul style="list-style-type: none"> The Design and Delivery Committee’s quorum will remain as four members. <p>The board:</p> <p>a) Noted changes to the membership of the Design and Delivery Committee, Finance and Assurance Committee and People and Culture Committee following the appointment of Julie Hardaker and Andrew Ritchie to the board.</p> <p>b) Approved the establishment of the Transport Safety Committee and disestablishment of the Safety Committee.</p> <p>c) Noted that the People and Culture Committee will now provide oversight of health, safety and wellbeing matters as they relate to Auckland Transport and its employees and other Persons Conducting Business or Undertaking that Auckland Transport shares overlapping duties with, as far as is reasonably practicable including the Safety Management System.</p> <p>d) Approved and adopts the revised Design and Delivery Committee, Finance and Assurance Committee, People and</p>

	<p>Culture Committee Charters, and new Transport Safety Committee Charter.</p> <p>e) Noted the appointment of Richard May as the New Zealand Transport Agency Waka Kotahi non-voting representative on the board, replacing Nicole Rosie.</p> <p>Moved: Andrew Ritchie; Seconded: Richard Leggat Carried.</p>
20.	<p>Tier 1 Policy</p> <p>Management presented the updated and refreshed Information and Records Management Policy. The board proposed the byline be updated to include “safe and secure”.</p> <p>The board:</p> <p>a) Approved the Information and Records Management Policy.</p> <p>Moved: Richard Leggat, Seconded: Councillor Chris Darby. Carried.</p>
Items for Noting	
21.	<p>Road Safety Deep Dive</p> <p>Management presented the Road Safety Deep Dive, highlighting the DSI statistics, what interventions are effective in reducing DSIs and what the key opportunities are for the future. The board noted:</p> <ul style="list-style-type: none"> The Crash Analysis System was the primary data source for the statistics in the deep drive and is evidence based. The information was peer reviewed by NZTA. The four pedestrian crossing examples are a powerful tool to use in educating the public on why an option is chosen for a specific location. There is opportunity to improve the graduated licencing system. Data has shown that enforcing time limits to complete the training reduces the ability to effectively understand safety aspects. Discussions are underway with NZTA to reduce these constraints.



	<ul style="list-style-type: none"> The travel time delay monitoring does not include all modes of travel. Time delay research should be undertaken during peak and off-peak periods. In terms of the speed limit reductions that were consulted on last year, each proposed speed change was reviewed to ensure it is fit for purpose for the intended road. Management is reviewing the potential cost implications for the removal of, or implementation of infrastructure, based on the proposed Speed Rule changes. <p>The board:</p> <p>a) Provided feedback on the draft road safety deep drive presentation.</p>
22.	<p>Sustainability Strategy: Quarterly Report</p> <p>Management presented the quarterly sustainability strategy report, highlighting the progress towards achieving AT’s sustainability targets. The board noted:</p> <ul style="list-style-type: none"> The progress to apply the AT Climate Change Technical Policy to all new projects and works is underway. Tracking the progress is however challenging. A Climate Transition Plan is being developed to reposition and transform AT’s climate related risks and opportunities business model in line with the changing political environment. <p>The board:</p> <p>a) Noted the information provided in this report.</p>
23.	<p>Capital Programme Update</p> <p>Management presented the capital programme overview, noting the actual YTD spend is 92% of the YTD budget. The underspend is driven by sustainability projects, bus projects and corridor improvements. The board noted:</p>

	<ul style="list-style-type: none"> Work on the way AT communicates to and engages with key stakeholders is underway. All future designs will be reviewed from a customer perspective, with a strong emphasis on meeting customer expectations. A decision was made during the design review to remove the raised pedestrian crossings on Great North Road to minimise vehicle obstructions. Four signalised crossings will be installed. The safety experts reviewed the change and was comfortable with the design solution. The DSI statistics will however be monitored post construction and if required, raised pedestrian crossings will be installed. Significant stormwater works in collaboration with Healthy Waters will be delivered as part of the Great North Road project. The current project delivery timeline is 15-months. Where possible, work will be expedited to reduce the delivery timeline. A section of Mercury Lane, between Cross Street and Karangahape Road will be demarcated for pedestrian use only. Traffic in that area will be reconfigured. Key stakeholders in the area were involved in the consultation and decision make process and approved the project. <p>The board:</p> <p>a) Noted the information provided in the report.</p>
General	
24.	<p>General Business</p> <p>The chair noted Nicole Rosie resigned from the board. He thanked her for her service and valuable contribution to AT as a director on the board.</p>
Next meeting: Tuesday, 25 June 2024	

Approved by the board as a true reflection of the meeting proceedings.


 Richard Leggat
 Board Chair

28 Jul, 2024 4:13:18 PM NZST

