

Identify the problem

How does it happen?

When does it happen?

Where does it occur?

Why does it happen?

Who is causing the problem?



Develop Alternatives

Be creative!

Think of all the possible solutions to
the problem.

Select the best alternative

Pick one!

Decide which solution is the best.

Implement

Just do it!

Put your solution into action. Make a plan and timeline for when you will do it.

Did the solution work?

Evaluate!

Look back at the original problem.
Determine if the solution worked or
not.