

## Minutes of the Auckland Transport Board meeting (Open session)

Held on Tuesday, 26 August 2025 | 10.00am – 11.50am,  
at Auckland Transport, 20 Viaduct Harbour (Room 1.04)

<b>Board:</b>	Richard Leggat (Chair), Julie Hardaker (Deputy Chair), Raveen Jaduram (via Teams), Henare Clarke, Andrew Ritchie, Dale Dillicar, Councillor Maurice Williamson, Councillor Chris Darby, Steve Mutton	
<b>Executive Leadership:</b>	Dean Kimpton (Chief Executive)	Item 1 - end
	Karen Duffy (Director, People and Performance)	Item 13
	Simon Buxton (Director, Customer and Network Performance)	Item 14 and 16
	Scott Campbell (Acting Director, Strategy and Governance)	Item - 15
	Stacey van der Putten (Director, Public Transport and Active Modes)	Item - 11
<b>Management Attendees:</b>	Kirstine Jones (Executive Officer)	Item 12
	Andrew Downie (Head of Governance)	Item 1 - end
	Catherine Foster (Board Secretary Lead)	Item 1 - end
	Armandeep Kaur (General Manager, Health Safety and Wellbeing)	Item 13
	Michael Brown (Head of Road Safety Engineering)	Item
	Andrew McGill (General Manager, Transport, Network, Planning & Policy)	Item 15.2
	Ryan Marshall (Compliance Manager)	Item 17.2
<b>Public Presenters:</b>	Lewis Creed	Item 9

Item	Topic
<b>Opening</b>	
1.	<b>Welcome/Acknowledgements</b> The chair welcomed participants to the meeting.
2.	<b>Opening Karakia</b> The chair led the opening karakia.
3.	<b>Apologies</b> None noted.
4.	<b>Interest Register - Declarations/Conflicts</b> No new interests or conflicts were declared.
5.	<b>Key Correspondence with Stakeholders</b> Noted.
6.	<b>Approval of Draft Open Session Minutes – 24 June 2025</b> The Auckland Transport (AT) Board (board) approved the minutes from the board meeting held on 24 June 2025.
7.	<b>Action Register</b> Noted.
8.	<b>Governance Forward Plan and Public Submissions Register</b> Noted.
<b>Statements from Members of the Public</b>	
9.	<b>Public presentation: Petition to address speeding and pedestrian safety on Symonds Street</b> The board thanked Mr Creed for his presentation.
10.	<b>Board discussion on public submissions</b> Key discussion points included <ul style="list-style-type: none"> <li>The board noted the crash on Symonds Street could be attributed to both speed and inadequate infrastructure.</li> </ul>

	<ul style="list-style-type: none"> <li>The board acknowledged the need to improve speed sign visibility. Police will also assist with speed management and monitoring driver behaviour in these areas.</li> <li>The board acknowledged the wide range of petition supporters.</li> <li>The board discussed that the City Centre Master Plan reviews design and speed concerns in the area and Auckland Council should address Symonds Street's crash risks within this process.</li> </ul>
<b>Chief Executive Update &amp; Standing Items</b>	
11.	<p><b>Chief Executive Open Business Report</b></p> <p>The Chief Executive spoke to the report and highlighted the following matters:</p> <ul style="list-style-type: none"> <li>The Eastern Busway programme is a notable success, demonstrating strong performance and projected to be completed ahead of budget.</li> <li>The NZCIO awards: AT won the Excellence in Customer Value award for the HOP Open Loop project, enabling contactless bank card and digital wallet payments on public transport (PT).</li> <li>Statement of Intent (SOI): results for the year ended 2025 have been finalised with 19 of the 23 KPIs achieved.</li> <li>Removal of Redundant Temporary Traffic Management Equipment: in the past three months, 7,773 redundant items were collected across four wards (15% usable, 85% unusable; 55% branded, 45% unbranded).</li> <li>The board requested assurance that AT is engaging with suppliers to drive cultural change and cost-effective cone retrieval. Management confirmed that the focus continues to be on working with industry to embed a risk-based model. The board noted that AT reviews Traffic Management Plans and provides guidance on the required contents, such as the use of road cones.</li> <li>Ministry of Transport review of fines and penalties for driving offences: the board noted that AT is engaging in this process to include risk-based fines and demerits for safety camera offences.</li> <li>O'Loughlin v AT/Auckland Council Judicial Review concerning The Parade, Bucklands Beach: the board received an update regarding the recent judicial decision and the subsequent response measures underway including reviewing Transport Control Committee (TCC) documentation.</li> </ul>

	<ul style="list-style-type: none"> <li>Fare Share: AT aims to ensure Fare Share offers efficient benefits for employers, with ongoing growth among businesses supporting public transport. Management will continue to identify large employers for the scheme to grow numbers. The board is hopeful Auckland Council will join the scheme.</li> <li>PT patronage is below target. The board supported all efforts to boost usage, including adding night services, weekend and family travel incentives.</li> <li><b>Action2025Aug01:</b> Management to prepare reports on PT service reliability data and benchmarking against similar organisations.</li> <li>The board discussed the role of the service operator in encouraging increased PT usage. AT collaborates with service providers, including reviewing timetables to ensure accuracy and feasibility, and considers feedback from operators to implement improvements that enhance public services.</li> </ul>
12.	<p><b>Council Controlled Organisation Reform Update</b></p> <p>Key discussion points:</p> <ul style="list-style-type: none"> <li>The board noted upcoming proposed legislative changes and recognised that managing people resources and budget during a period of substantial change will require careful oversight.</li> <li>The board acknowledged the critical need for the appropriate combination of skills and expertise to drive change at both governance and operational levels.</li> </ul>
13.	<p><b>Health, Safety and Wellbeing &amp; Transport Safety Update</b></p> <p>Key discussion points:</p> <ul style="list-style-type: none"> <li><b>Action2025Aug02:</b> Transport Safety Update report for August 2025 to be distributed to the board following the meeting. The Transport Safety Update report is normally included with Health, Safety and Wellbeing reporting but was not completed in time for the meeting.</li> <li>The board noted two Health and Safety events, the first was an incident regarding a fatal incident on Victoria Avenue resulting in the Police prosecution of a subcontractor who pleaded guilty to manslaughter. AT has formally requested the contractor provide detailed information on the processes and controls (both prior to and post-engagement) for subcontractor trucking services, including controls addressing truck and driver roadworthiness. AT has also sought details of post-event actions to minimise recurrence risk. The board noted it will receive an update on the actions taken and how these actions</li> </ul>

	<p>will contribute to ongoing improvements in safety risk mitigation measures after receiving information from the subcontractor.</p> <ul style="list-style-type: none"> <li>The board discussed the Victoria Avenue event and expressed concern while noting it is a sector-wide challenge to ensure safer practices around moving vehicles. The board encouraged continued focus on engaging directly with providers and demonstrating leadership within the sector to manage and mitigated the risks when working around moving vehicles.</li> <li>The second Health and Safety event discussed by the board related to an Incident Cause Analysis Method (ICAM) investigation into a fatigue-related bus driving incident. The board noted that AT has not accepted the findings of the investigation and requested a rework to ensure all ICAM domains are addressed, and recommendations are specific, accountable and system focused. The board requested clearer updates on fatigue monitoring systems data and assurance that providers are actively overseeing them.</li> <li>Incidents of violence, threats, and aggression remain a key risk, with de-escalation training continuing as a key focus for staff. The board noted that PT providers are reporting an increase in incidents and management is analysing the data to provide insights and inform preventative measures.</li> <li>Lost Time Injury Frequency Rate: the board inquired about the existence of targets. AT currently aims for a year-on-year reduction of 5%. The board expressed support for benchmarking against industry standards and establishing measures to assess both current positioning and desired outcomes. It was noted that the prevailing trend across most organisations is an increased focus on leading indicators.</li> </ul>
14.	<p><b>Network Performance Update</b></p> <p>Key discussion points:</p> <ul style="list-style-type: none"> <li>Arterials are operating near full capacity, and Special Vehicles Lanes (SVL) have been implemented to increase throughput on the existing infrastructure.</li> <li>The board asked about the guidance AT provides on traffic management plans when permitting road corridor access. Management stated that AT provides contractors with feedback on plans and aligns guidance with a risk-based system. AT also audits sites for safety compliance once they are in operation.</li> </ul>
<b>Board Committees items for approval</b>	
15.	<b>Design and Delivery Committee</b>

15.1	<p><b>Design and Delivery Committee Chair Feedback</b></p> <p>Noted.</p>
15.2	<p><b>Room to Move in the City Centre</b></p> <p>Key discussion points:</p> <ul style="list-style-type: none"> <li>Management confirmed that initiatives ready for implementation will be completed before the City Rail Link opens.</li> </ul> <p>The board:</p> <ol style="list-style-type: none"> <li>Noted public consultation feedback on City Centre Parking Management Plan and our approach to resolving any outstanding detailed design matters, and</li> <li>Approved the Room to Move in the City Centre Parking Management Plan.</li> </ol>
16.	<b>Transport Safety Committee</b>
16.1	<p><b>Transport Safety Committee Chair Feedback</b></p> <p>Noted.</p>
16.2	<p><b>Committee Charter Review</b></p> <p>The board:</p> <ol style="list-style-type: none"> <li>Approved the Transport Safety Committee Charter noting expansion of section 6.1 to reflect committee oversight of safety risks across all public transport and active modes and a definition of shared mobility.</li> </ol>
16.3	<p><b>Speed Limit Reversals - Options on approach to address community concerns around speed limits</b></p> <p>Key discussion points:</p> <ul style="list-style-type: none"> <li>The board noted the relationship between speed limit management and physical infrastructure in fostering safer conditions for road users.</li> <li>The board noted that AT will establish a protocol and engagement process for local board decision-making. Some boards may have different engagement capacities and may need to implement the new speed limits more extensively.</li> </ul>

	<ul style="list-style-type: none"> <li>The board emphasised tying actions to the Government Policy Statement (GPS) and implementing cost-effective traffic calming measures.</li> <li>The board asked for clarification on the Kokiri process. Management explained that it refers to AT's engagement method with local boards.</li> <li>Timelines - the board noted the intent to start engaging with all local boards in March 2026, after the local elections. In the meantime, management will focus on preparing for this engagement.</li> <li>The board stressed the need for data-driven decisions and predictive models. Management emphasised its focus on collaborating with communities to develop preferred solutions.</li> <li>The board sought assurance that minor issues regarding speed limits will be addressed before starting the full local board engagement process, showing our commitment to responsiveness. Management confirmed its commitment to this approach.</li> </ul> <p>The board:</p> <ol style="list-style-type: none"> <li>Approved Option 2 (creation of a Local Road Safety Plan for local boards) to address road safety outcomes and handling new speed limit requests</li> </ol>
17.	<b>Finance and Assurance Committee</b>
17.1	<b>Finance and Assurance Committee Chair feedback</b>  Noted.
17.2	<b>Tier 1 Policies</b>  The board: <ol style="list-style-type: none"> <li>Approved the Protected Disclosures Policy</li> <li>Approved the reclassification of the Recruitment, Selection and Appointment Policy from a Tier 1 to a Tier 2 policy.</li> <li>Approved the reclassification of the Leave Policy from a Tier 1 to a Tier 2 policy.</li> <li>Approved the reclassification of the Treasury Management Policy from a Tier 1 to a Tier 2 policy.</li> </ol>
<b>General</b>	
18.	<b>General Business</b>  Nil.

	The meeting closed at 11.50am.
<b>Next meeting: Tuesday 26 August 2025</b>	

Approved by the Board as a true reflection of the meeting proceedings.

Richard Leggat  
Board Chair/

