

FY25

	2024						2025					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1. Meeting Schedule												
Board meeting	30	27		29		18		25		29		24
Design and Delivery committee meeting	30			8	12		28			1		3
Finance and Assurance committee meeting	30	13			12			4			6	
Transport Safety committee & People and Culture committee meetings		13				3		4			6	
<i>Transport & Infrastructure Committee (External Committee – for information only)</i>	4	8	5	3	7	5		13	6	3	8	5
2. Strategy Formulation												
Strategic planning workshop										29		
• review the organisation goals										29		
• review and approve strategic plans										29		
• review and approve business plans										29		
3. People & Performance												
Approve AT's remuneration budget increase												24
Approve CEO performance KPIs		27										
Approve CEO remuneration		27										
Approve Executive Leadership Team remuneration		27										
4. Finance, Risk and Assurance												
Financial reports to the Board		27		29		18		25		29		24
Approve annual budget												24

Board Governance Forward Planner

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	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Adoption Annual report (incl. full year financial results)		27										
Approve annual insurance cover renewal												24
Quarterly Report to AC (dependent on due date)		27		29								
5. Monitoring and Supervision												
Receive CE Business report (open and confidential)		27		29		18		25		29		24
Sustainability Strategy Quarterly Report				29				25		29		
People Dashboard (attachment to CE's Report)		27		29		18		25		29		24
Health, Safety & Wellbeing & Transport Safety Update		27		29		18		25		29		24
Capital Programme Update		27		29		18		25		29		24
City Rai Link & Rail Update		27		29		18		25		29		24
Māori Outcomes (Bi-annual update)								25				
6. Policy Making and Review												
Review remuneration policy and practices												24
Review Tier 1 policies		27				18		25		29		24
7. Corporate Governance												
Interest register review		27		29		18		25		29		24
Approve Statement of Intent	30											24
Conduct board performance and individual member evaluations								25				
Review Board composition, structure, and succession								25				
Strategic documents rationalisation		27		29		18		25		29		24
Reputation, Trust and Confidence Update		27		29		18		25		29		24
Review committee charter, performance, necessity, and composition												

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• Design & Delivery Committee												24
• Finance & Assurance Committee												24
• Safety Committee												24
• People & Culture Committee												24
Board only and Board & CEO only meetings		27		29		18		25		29		24
Settle following year's workplan												24
8. Stakeholder Communication												
Review Key stakeholder communication		27		29		18		25		29		24
6. Operational reports (Management Presentations, to be updated prior to each Board meeting)												
Room to Move in the City Centre – Draft for Public Consultation						18						
Streetlight Maintenance, Renewals and Capital Works Contracts (FY25/26)						18						
Property Rationalisation						18						
Deed of Warranty						18						
Energy & Network resilience (Simon Mackenzie, CE of Vector Limited, Alastair Yates of Ecotricity GP limited and Mike Roan of Meridian Energy Limited)						18						

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Topical briefing and Board training	Responsible ELT / SLT												
Artificial Intelligence	Roger Jones		22										
PCBU & LGOIMA	John Gillespie & Amandeep Kaur				8								
Future Connect	Andrew McGill					12							
Current and future propulsion mechanisms for land transport (i.e. cars, buses and trains)	Dr Cathy Bebelman								4				
Innovation in construction methods for roads and highways	Murray Burt											6	

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Site visits and engagements	Responsible ELT / SLT								
McMullen & Wing (Electric Ferry construction)	Jane Small	27							
Transport, Resilience, and Infrastructure Committee meet & greet and information session	Andrew Downie				10				