

# MINUTES

SUBJECT AUCKLAND TRANSPORT BOARD MEETING

VENUE Council Chambers, Level 2, Civic Building, 6 Henderson Valley Road, Henderson

DATE Wednesday 29 June 2011

TIME 9.00am

STATUS Open Session

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| 1. | <p><b>Present:</b></p> <p>Mark Ford (Chair)<br/>Pip Dunphy<br/>Mike Williams<br/>Ian Parton<br/>Geoff Dangerfield<br/>Paul Lockey<br/>Christine Fletcher<br/>Mike Lee<br/>Rabin Rabindran</p>   | <p><b>In Attendance:</b></p> <p>David Warburton<br/>Dave Foster<br/>Fergus Gammie<br/>Kevin Doherty<br/>Peter Clark<br/>Simon Harvey<br/>Stephen Rainbow<br/>Wally Thomas<br/>Claire Stewart<br/>Bruce Barnard<br/>Eunan Cleary<br/>Three members of the Press and Public in attendance</p> |
| 2. | <p><b>Apologies:</b></p> <ul style="list-style-type: none"> <li>• Pip Dunphy (for lateness) arrived at 9:12</li> <li>• Ian Parton (for lateness) arrived at 10:55</li> </ul>  |   |
| 3. | <p><b>Declaration of Interest</b></p> <ul style="list-style-type: none"> <li>• Chair noted that he is CE of Watercare and there are references made to Watercare in some of the reports</li> <li>• Chair noted that he has been appointed as a Member of the Better Public Services Advisory Group</li> </ul>   |   |
| 4. | <p><b>Late Items for General Business</b></p> <ul style="list-style-type: none"> <li>• Board congratulated the Chair on his Queen's Birthday honour</li> </ul>  |   |
| 5. | <p><b>Approval of Minutes</b></p> <p><i>Resolution:</i></p> <p><i>That the minutes be adopted.</i></p> <p style="text-align: center;">(Mike Lee / Christine Fletcher)</p>   |   |
| 6. | <p><b>Matters Arising not on Agenda</b></p> <ul style="list-style-type: none"> <li>• None raised</li> </ul>   |   |
| 7. | <p><b>Statement of Intent</b></p> <ul style="list-style-type: none"> <li>• The Strategy and Planning Manager spoke to the report, there were no submissions from the Public on this item</li> </ul> <p style="padding-left: 40px;">Board members commented:</p> <ul style="list-style-type: none"> <li>• There should be no need for AT to state that it will comply with the Council Accountability policy as it is taken as a given</li> <li>• The good employer provision should not be as detailed as it is. Rather than the detail the SOI should simply state AT will be a good employer in compliance with the LGA, and not include the full detail from the Act.</li> <li>• The document is overly prescriptive and bureaucratic, when taken as a whole. This prescription has a cost to the organisation and group.</li> </ul> <p><i>Resolution:</i></p> <ol style="list-style-type: none"> <li>1) <i>The Board endorses the proposed responses to the Auckland Council shareholder comments; and</i></li> <li>2) <i>Direct Auckland Transport management to make the changes to the 2011 – 2014 SOI,</i></li> </ol> <p style="text-align: center;">(Christine Fletcher / Rabin Rabindran)</p> |   |

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| 8.  | <p><b>Chief Executive Report</b></p> <ul style="list-style-type: none"> <li>• The Chief Executive spoke to the report. Noted: <ul style="list-style-type: none"> <li>– The successful transition of the Customer Service group</li> </ul> </li> </ul>   |
| 9.  | <p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• The CFO spoke to the Financial Report. Noted: <ul style="list-style-type: none"> <li>– AT is progressing in accordance with previously reported results. Parking revenue and expenses are down this month.</li> </ul> </li> </ul>   |
| 10. | <p><b>Business Report</b></p> <ul style="list-style-type: none"> <li>• The relevant managers spoke to their reports</li> <li>• The HR Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>– The launch of the MotivATe Programme for mentors</li> <li>– Stronger reporting on violent incidents with Parking Wardens out in the field, further work is being done with staff on how to cope in these situations</li> </ul> <p>Board members:</p> <ul style="list-style-type: none"> <li>• Requested that a pie chart be supplied regarding the number and type of complaints received, with corresponding response times</li> <li>• Confirmed that the Board takes violence against staff very seriously. In response to a question the Board were advised that procedures for dealing with violent incidents are documented and reported</li> </ul> </li> <li>• COO spoke to the report. Noted: <ul style="list-style-type: none"> <li>– HOP has now been rolled out to all NZ Bus services</li> <li>– Project Arizona (Parking building system) is on programme with two parking buildings now live and the Downtown Car Park to follow shortly</li> <li>– Ultra-Fast Broadband roll-out will impact on Transport operations over the next few years and work is being undertaken to mitigate/manage the impact</li> </ul> <p>Board members:</p> <ul style="list-style-type: none"> <li>• Noted the increase in PT patronage</li> <li>• Commented that there is a need for a deterrent to address fare evasion</li> <li>• Expressed concern about the estimate of fare evasion is 10%. It was felt that this figure is high and that further work should be undertaken on this matter. The CE advised that it is an important issue and that work is progressing on this.</li> <li>• Noted that the improved punctuality of trains is good, as is the increased Patronage on the Onehunga Branch Line.</li> </ul> </li> <li>• CFO spoke to the report. Noted: <ul style="list-style-type: none"> <li>– The progress on the Annual Report</li> <li>– New Procure To Pay process</li> <li>– Work carried out regarding Accommodation</li> <li>– Opening property inventory</li> </ul> <p>Board members:</p> <p>Requested that a paper on the risk management of externalising the servers to go to the Finance and Risk Committee.</p> </li> </ul> |

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|     | <ul style="list-style-type: none"> <li>• CIO spoke to the report. Noted: <ul style="list-style-type: none"> <li>- The success of the two projects which were submitted to the Arthur Mead Environment and Sustainability Awards programme</li> <li>- AMETI work update on Mountain Road Bridge and Panmure NoR</li> <li>- That work on the Programme Management Framework for managing the portfolio of works continues.</li> <li>- The success of working with Watercare to develop opportunities for cost savings</li> </ul> <p>Board Members commented:</p> <ul style="list-style-type: none"> <li>• Concerns over congestion around Lunn Avenue given the developments happening in that area</li> <li>• Complimented on work with the Dominion Road projects</li> </ul> </li> <li>• The Communications Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>- That the main focus is on RWC preparation and programme</li> <li>- Development of the A-pass for RWC which AT is working on with ATEED</li> <li>- AT has started a Winter Sports Campaign following up on previous Drink Drive Campaign</li> </ul> <p>Board Members:</p> <ul style="list-style-type: none"> <li>• Commented on the success of the HOP roll out and that it appears to have made boarding of buses notably quicker</li> </ul> </li> <li>• The Key Relationships Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>- Local Boards are becoming more familiar with their role and are engaging with AT</li> <li>- Other agencies are also seeking to engage with AT and AT is working to put more formal processes in place to support that engagement</li> </ul> </li> <li>• The Strategy and Planning Manager spoke to the report. Noted: <ul style="list-style-type: none"> <li>- Progress on the South Western to Airport Link Study</li> <li>- Work with AC on the Auckland Plan and the City Centre Masterplan to identify transport implications and quick wins that can be achieved</li> </ul> </li> </ul> |
| 11. | <p><b>Special topics</b></p> <p>i). <u>Parking and Infringement Update</u></p> <ul style="list-style-type: none"> <li>• COO introduced Eunan Cleary, Manager Parking Operations, to address any questions from the Board</li> </ul> <p>Board Members:</p> <ul style="list-style-type: none"> <li>- Commented that Bus lane infringement is an important factor in supporting public transport schedules. The Parking Enforcement department is taking a pragmatic approach to ensure that the process is fair to all.</li> <li>- Complimented the joint initiative with Heart of the City on parking in the CBD</li> </ul> <p>- Discussed signage of bus lanes; staff advised that it is an issue in a number of locations, and especially with Grafton Bridge where infringements are higher than many other bus lanes. Grafton Bridge is an historic issue and options are being investigated, some of which require consenting.</p> <p>ii). <u>Rugby World Cup Update</u></p> <ul style="list-style-type: none"> <li>• Bruce Barnard was present to answer questions from the Board <ul style="list-style-type: none"> <li>- In response to a question on resident parking around Eden Park the Board was advised that commercial properties can apply for passes to match the number of off street parks they have. Residents will receive two passes for each property.</li> </ul> </li> </ul> <p>Board Members commented:</p> <ul style="list-style-type: none"> <li>- Taxis remain a problem in regards to accessing the Area and this is difficult to police, but progress is being made</li> <li>- That the Board be provided further information on progress, regarding Teacher Only Days, for the opening day of RWC. The Board was advised that the Mayor supports a programme promoting people either staying in the City till 11pm or leaving by 3pm.</li> </ul>  |

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|     | <ul style="list-style-type: none"> <li>- Questioned the risk of over-crowding of Public Transport impacting on safety. In response, the Board were advised work has been undertaken around this issue. Trains are only loaded to their maximum capacity, which is controlled by staff on the trains and platforms counting passengers. The capacity at Britomart is managed by the arrival of trains, also Britomart will be controlled through the access of platforms, where patrons will be entering or egressing from respective ends of the platform. Bus loading is controlled by the driver, and at Kingsland this will be assisted by additional staff at the bus hubs to help manage the loadings. Corralling mechanisms are in place at the hubs. This has been tested in the work to date.</li> <li>- Access charges from KRG and delays due to points failures and disruptions to services can create significant problems if these occur at peaks around Bledisloe and RWC. Work has been done to ensure maintenance and signal works do not occur on game days, and there is a moratorium on excavations throughout the RWC event. Excavations have been identified as the main cause of signal failures; also KRG will have additional staff in Auckland to ensure service is maintained throughout the RWC tournament.</li> <li>- Noted that by the end of the RWC Universities will be in their exam phase, which will reduce transport demand. No work has been done regarding abbreviated hours for RWC opening and game days.</li> <li>- In response to question on contingency planning the risks and mitigations have been identified and contingencies have been identified for each of them</li> </ul> <p>iii). <u>RLTP Consultation</u></p> <ul style="list-style-type: none"> <li>• Key Relationships manager spoke to the report.</li> <li>• He noted the number of consultations occurring with the community and that this is an important process for AT. The process of engagement and consultation was outlined and noted the requirement for Board time to hear the submissions. Rabin Rabindran was appointed to take the lead on the consultation process. Membership of the committee to hear submissions will be determined at a later date.</li> <li>• In response to a question as to whether AT is engaging sufficiently with the Consultation Boards of AC, the CE advised that AT is working with those groups.</li> </ul> <p>iv). <u>Proposals for Targeted Changes to the 2012 National Land Transport Programme Funding Assistance Rates</u></p> <ul style="list-style-type: none"> <li>• Manager Strategy and Planning spoke to the report.</li> <li>• It was noted that application of the reduced FAR will impact AT revenue by approximately \$13.5m for the 2011/12 period.</li> </ul> <p><u>Resolution:</u></p> <ol style="list-style-type: none"> <li>1) <i>Approve the key points raised in this paper for preparing Auckland Transport's submission to NZTA on its proposals for targeted changes to the 2012 National Land Transport Programme Funding Assistance Rates</i></li> <li>2) <i>Delegate to the Chief Executive sign off of the final submission</i><br/>(Mark Ford / Christine Fletcher)</li> </ol> |
| 12. | <p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>  |
| 13. | <p>Meeting closed at 11:03am to the public</p> <ul style="list-style-type: none"> <li>• Next meeting proposed start 9.00am Wednesday 20 July 2011</li> </ul>   |