

**Minutes of the Auckland Transport Board meeting
(Open session)**

**Held on 27 August 2024 from 10.00am to 11.32am,
at Auckland Transport, 20 Viaduct Harbour (1.04) | MS Teams**

Board:	Richard Leggat (Chair), Mark Darrow (Deputy Chair), Henare Clark, Andrew Ritchie, Julie Hardaker, Councillor Chris Darby, Richard May
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Executive Leadership:	Dean Kimpton (Chief Executive)	Items 1 – end
	Scott Campbell (Director Strategy and Governance)	Items 1 – end
	Karen Duffy (Director People & Performance)	Item 17 – 18

Governance & Management Attendees:	Lillian Tahuri (Head of Māori Outcomes)	Item 15.2
	Teresa Burnett (GM Transport Safety)	Item 18
	Amandeep Kaur (GM Health, Safety & Wellbeing)	Items 17 – 18
	Elisha Jayme (Board Secretary)	Items 1 – end

Guest Attendees:	Gael Baldock	Item 11
	Glenn McKendry	Item 11
	Julia McLean (New Zealand Equestrian Advocacy Group)	Item 12

Apologies:	Raveen Jaduram, Councillor Andrew Baker
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Item	Topic
Meeting Opening	
1.	Welcome/Acknowledgements The Chair welcomed participants to the meeting.
2.	Apologies

	Raveen Jaduram, Councillor Andrew Baker.
3.	Update from the Chair Nil.
4.	Late Items for General Business There were no late items for general business requested.
5.	Governance Forward Programme FY24 & FY25 meeting date schedule The Governance Forward Programmes and meeting date schedule were noted.
6.	Interest Register - Declarations/Conflicts Councillor Darby requested Auckland Light Rail be removed from his interests. Mr. Darrow requested his recent appointment as Chair of the Civil Aviation Authority be added to his interests.
7.	Board Tenure & Committee Membership The board tenure and committee membership were noted. The Chair acknowledged this was Mr. Darrow's last meeting and thanked him for his service and valuable contribution to Auckland Transport (AT) during his three-year tenure.
8.	Approval of Draft Open Session Minutes – 30 July 2024 The AT Board (board) approved the minutes from the meeting held on 30 July 2024.
9.	Actions Register

	<ul style="list-style-type: none"> • 2024Mar02: Safety Business Report: An update on violence, threats and aggression against AT staff was provided at this meeting. It was recommended that this item be closed. • 2024Jun01: Energy as an emerging risk: Simon Mackenzie, Chief Executive of Vector has been invited to attend the board meeting on 18 December 2024 to speak on the energy industry and related issues such as supply and procurement. • 2024Jun02: Artificial Intelligence: Board members attended a workshop on Artificial Intelligence on 22 August 2024. It was recommended that this action item be closed. The Chair noted there will be other workshops over the coming months on topics relevant to AT, such as propulsion mechanisms for land transport, and innovation in construction methods for roads and highways.
10.	Public Submissions Register No submissions or actions were noted.
Statements from Members of the Public	
11.	Public submission on Engaging and Listening to the Community by Gael Baldock The board received Gael Baldock’s presentation regarding concerns that the Waitemata Safe Routes cycleways would result in congestion in Westmere Village. Glenn McKendry attended as a representative of local business owners. He raised concerns on some cycleways that cut into on-street parking spaces in front of shops. This has negatively impacted business turnover.
12.	Public submission on Changing legislation to formally recognise equestrians on the road as Vulnerable Road Users by Julia McLean The board received Julia McLean’s commentary as a representative of the New Zealand Equestrian Advocacy Network. The equestrian community is seeking support from the board for a petition to government to recognise equestrians as vulnerable road users. There has been extensive engagement with various groups such as the New Zealand Trucking Association to share a “Pass Wide and Slow” message. She noted a number of equestrians have experienced near-

	miss events on the road and there is currently no data collected to capture these. Copies of letters of support from other agencies will be provided to the board.
13.	Board Discussion on Public Statements The board thanked Gael Baldock and Glenn McKendry for their presentation, noting they will review the slides submitted and respond if needed. The board thanked Julia McLean for her presentation and expressed support for the initiative. They concurred action is needed to address the lack of a formal definition of “Vulnerable Road User”. Action: <ul style="list-style-type: none"> • <i>2024Aug01: The Chair to write a letter of support for equestrians to be recognised as Vulnerable Road Users.</i>
Chief Executive Update	
14.	Chief Executive Open Business Report The Chief Executive spoke to the report and highlighted the following matters: <ul style="list-style-type: none"> • Statement of Intent (SOI) Performance: for the period ending July 2024, 18 of the 19 SOI deliverables were either met or exceeded. AT did not meet its target for trust and confidence, and work to uplift this key performance indicator continues to be a top priority. • \$50 seven-day fare cap and WX1: there has been strong uptake. Further reporting will be provided to assess its impact on the network. Action: <ul style="list-style-type: none"> • <i>2024Aug02: Management to provide data on net patronage growth, the uplift per area, and the effect of the \$50 fare cap on farebox recovery.</i>



- **Safety:** while there were no incidents of violence, threats and aggression reported over the school holiday period, there has been a notable increase in these types of events in recent months. AT has been working with community organisations and the Police to address what is a complex societal issue. Regional groups in western, central and northern areas have been created to facilitate an intelligence-based response.
- **Funding:** AT is awaiting approval of the National Land Transport Plan (NLTP), expected in early September 2024. An assessment of the impacts of the finalised plan on the organisation's opex and capex allocations will be conducted thereafter.
- **Review of Council Controlled Organisations (CCOs):** management, along with the Chair, is working closely with Auckland Council (council) as it evaluates AT's role in the future structure of CCOs.
- **Final SOI 2024-27:** Management reported they had made additional minor changes to the SOI after it was approved by the board on 30 July 2024. Given the limited time available to complete the changes prior to submission to Council for approval, the following amendments were authorised by the Chief Executive and board Chair and are now submitted for retrospective approval by the board:
 - A re-write of the Chair's foreword.
 - Minor amendments to better reflect how AT is working to gain the confidence of Aucklanders and Council, including an additional deliverable in the 'Every Interaction Counts' section.
 - Two additional performance measures:
 - Percentage of capital programme delivery on time.
 - Kilometres of bus priority (including Special Vehicle Lanes and dynamic lanes) delivered.
 - Minor change to the Deaths and Serious Injuries measure to reflect an updated FY24 actual result.

The board:

- a) Noted the information provided in the report.
- b) Approved the changes made in the final Statement of Intent 2024-27 submitted to Auckland Council.

Moved: Richard Leggat, Seconded: Mark Darrow
Carried

15.0 Design and Delivery Committee

15.1 Design and Delivery Committee Chair Feedback

The board noted the contents of this paper.

15.2 Ka Tupu Ka Wana Achieving Māori Outcomes Plan

Management presented the Ka Tupu Ka Wana Achieving Māori Outcomes Plan (the plan), highlighting it incorporates extensive input from mana whenua and the Houkura Independent Māori Statutory Board. The plan places high priority on building better engagement with both Houkura and mātāawaka. It aims to elevate the relationship from transactional to relational. Management confirmed the plan is consistent with those of other CCOs and Council's. Marae development was noted as an opportunity for improvement.

The board:

- a) Approved the Ka Tupu Ka Wana Achieving Māori Outcomes Plan

Moved: Julie Hardaker, Seconded: Henare Clarke
Carried.

16.0 Finance and Assurance Committee

16.1 Finance and Assurance Committee Chair Feedback

The Finance and Assurance Committee (FAC) Chair provided a brief introduction on three Tier 1 policies being submitted for board approval. He noted these have been reviewed and endorsed by the FAC at its meeting on 13 August 2024.

16.2 Tier 1 Policies



	<p>The board noted the updates made to the Risk Management Policy, Business Continuity and Recovery Management Policy, and Gifts and Hospitality Policy. The amendments requested by the FAC at its meeting on 13 August have been added.</p> <p>The board:</p> <p>a) Approved the Risk Management Policy. b) Approved the Business Continuity and Recovery Management Policy. c) Approved the Gifts and Hospitality Policy.</p> <p>Moved: Chris Darby, Seconded: Richard Leggat Carried.</p>
Non-committee item for noting	
15.	<p>Update on Controls in place for Critical Risk – Violence, Threats, and Aggression</p> <p>Management echoed the Chief Executive’s sentiment that violence, threats and aggression stem from a broader societal problem that AT cannot address on its own. Front line staff receive intensive training on de-escalation and self-defence. Other interventions include duress buttons on all buses, cameras on vests of transport officers, and quick response from Auckland Transport Operations Centre (ATOC) and other emergency groups. There is opportunity to increase engagement with schools, noting that youth offenders are becoming more common. Management will look into auditing the training drivers receive from our contractors, noting the importance of communication skills, especially for those who are new to the country.</p> <p>The board received the update and commended management for their work in mitigating the VTA threats our employees and contractors face but acknowledged this is an ongoing challenge that requires continued focus.</p>
Standing items	
16.	Health, Safety and Wellbeing & Transport Safety Update

	<p>The board received the Health, Safety and Wellbeing update. Management reported two adverse staff incidents:</p> <ul style="list-style-type: none"> • a staff fall which resulted in a head injury and momentary loss of consciousness. This was noted as a lost-time injury. • a driver who successfully disembarked a passenger with a knife, without any harm. <p>The 12-month rolling total recordable injury frequency rate (TRIFR) and lost time injury frequency rate (LTIFR) remain stable. There was concern that near-miss events were not being captured consistently. A more robust reporting culture needs to be developed in the organisation. This will require a shift in staff behaviours and an enhanced reporting platform.</p> <p>The board received the Transport Safety update and acknowledged some encouraging statistics. There were zero deaths reported in the month of July 2024, and year-on-year, the number of deaths was lower by 55% (from 60 to 27). Young drivers remain overrepresented in deaths and serious injuries on the road. AT is working with the Ministry of Transport to facilitate a review of the licensing process, noting drivers on a restricted licence are seven times more likely to be involved in a fatal or serious injury crash.</p> <p>Management noted New Zealand Transport Agency Waka Kotahi has confirmed a 60% reduction of AT’s road safety promotion budget. AT will utilise other channels that do not incur any costs and maintain a strong commitment to a safe road environment.</p>
General	
17.	General Business
	None.
18.	Closing
	The meeting closed at 11.32am.
Next meeting: Tuesday, 29 October 2024	



Approved by the board as a true reflection of the meeting proceedings.

Richard Leggat
Board Chair

