

Practice Note 07 Appendix 2: Checklists for applicant preparation**Checklist 1: Standard Compliance**

Issue	Is Standard met?	Yes/No
AUP Rules	Driveway complies with AUP Permitted Activity Rules	
Design Standards	The standards for Section 3: Geometrics, Gradients and Visibility are met	
Berm Width	Distance from kerblines to road boundary is 2.8 – 5.0 m	
Crossfall	Road crossfall for 2 m from kerblines is between $\pm 3\%$ towards the lip of channel	
Berm gradient	Gradient of the crossing between boundary and the back edge of any existing or possible future path is between $\pm 5\%$	
Freeboard	Level at road boundary or at back of path is more than 200 mm above the road channel invert	
Angle of driveway	Centreline of the driveway is straight and between 80° and 100° relative to the kerblines	
Road infrastructure	No infrastructure (including an adjacent vehicle crossing) is within 1.0 m of the proposed crossing	
Further Issues	The standards for Section 5: Further Design Issues are met	

If all are answered 'Yes', provide Drawing as Appendix B.

If any are answered No, complete Checklist 2 and provide fully detailed drawings

Checklist 2: Special Conditions

Issue	Required Information (See 2.2.2 Drawings)	Yes/No	If No:
AUP Rules	Provide Resource Consent		Apply for a Resource Consent
Design Standards	Provide Drawings showing design complies with 3.5, 3.6, 3.7 and 3.8 or an approved Departure from Standards		Apply for a Departure from Standards
Berm Width	Do Drawings show design complies with 4.1 or 4.2?		Apply for a Departure from Standards
Crossfall	Do Drawings show design complies with 4.6?		Apply for a Departure from Standards
Berm gradient	Do Drawings show design complies with 4.4 and 4.5?		Apply for a Departure from Standards
Freeboard	Do Drawings show design complies with 4.7?		Apply for a Departure from Standards
Angle of driveway	Do Drawings show design complies with 4.3?		Apply for a Departure from Standards
Road infrastructure	Provide Engineering Approval showing proposed alterations to infrastructure		Apply for an Engineering Approval
Further Issues	Provide Designs, Approvals, Building Consents and Encroachment Licence if necessary		Apply for all Approvals

If any of Checklist 2 answered 'No', discuss with AT Road Corridor Inspection Team.